

SCOTTSDALE UNIFIED SCHOOL DISTRICT

Regular Meeting of the Governing Board

March 24, 2015

5:00 PM

Coronado High School

7501 E. Virginia Avenue

Scottsdale, AZ 85257

480-484-6800

www.susd.org



AGENDA



BOARD MEMBERS

2015 Governing Board

Bonnie Sneed, President
George Jackson, Vice President
Kim Hartmann
Pam Kirby
Barbara Perleberg

Superintendent
David J. Peterson, Ed.D., J.D.

VISION STATEMENT

A community that engages, educates and empowers all to excel.

MISSION STATEMENT

To deliver a world-class education promoting the highest level of academic achievement, creativity and personal growth that will inspire greatness in today's students and tomorrow's leaders.

VALUES

- **Excellence** – we strive for unsurpassed achievement, challenging students to reach their personal best.
- **Collaboration** – we work together and partner with our community, united by a shared responsibility to educate our students.
- **Leadership** – we seek to inspire and engage, recognizing that we are developing tomorrow's leaders today.
- **Character** – we aspire to instill integrity, respect and responsibility in all that we do.
- **Creativity** – we pursue innovation and exploration in our curriculum and our classrooms.

STRATEGIC GOALS

1. **To improve public awareness and foster relationships that result in strong support, community/business partnerships, volunteerism and community pride.**

2. **To establish optimal class sizes and differentiated learning opportunities resulting in a more personalized learning environment.**
3. **To recruit and retain highly effective teachers and invest in their professional development.**
4. **To enhance the use of technology that develops student readiness to compete in a global economy.**
5. **To establish high standards through increased academic rigor and relevance which instill a passion for lifelong learning.**
6. **To cultivate a safe, structured, and supportive learning environment which enables students to grow and achieve.**

PUBLIC COMMENT

On Non-Agenda Matters

Those wishing to address the Governing Board on non-Agenda matters need not request permission in advance. However, you must complete a BLUE card (available at the table at the back of the room) indicating your desire to speak, and submit it to the Board Secretary before the public comment portion of the agenda begins. There is a three-minute speaking limit.

(ACTION TAKEN AS A RESULT OF THIS KIND OF PUBLIC COMMENT WILL BE LIMITED TO RESPONDING TO ANY CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE GOVERNING BOARD, DIRECTING STAFF TO LOOK INTO THE MATTER, OR ASKING THAT THE MATTER BE PUT ON A FUTURE AGENDA. NO OTHER DISCUSSION OR LEGAL ACTION IS ALLOWED. A.R.S. §38-431.01g.)

On-Agenda Items

Those wishing to address the Governing Board on Agenda items need not request permission in advance. However, you must complete a WHITE card (available at the table at the back of the room) indicating your desire to speak and listing the item number, and submit it to the Board Secretary before the meeting begins. There is a three-minute speaking limit.

Limitations

If the numbers of those wishing to comment, whether on non-Agenda matters or on any/all Agenda items, jeopardizes the Board's ability to conclude the meeting at a reasonable hour, the President/Board may limit or eliminate public comment. Public comment is subject to reasonable subject matter, place and manner restrictions by the President/Board.

GOVERNING BOARD MEETING
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Coronado High School, 7501 E. Virginia Avenue, Scottsdale, AZ 85257

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Engage, educate and empower every student, every day.

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Please Note: The Board may change the order of items listed in the Agenda prior to the meeting or during the meeting. ALSO, THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION ON ANY ITEM THAT IS LISTED ON THIS AGENDA FOR DISCUSSION/CONSULTATION WITH LEGAL COUNSEL TO OBTAIN LEGAL ADVICE, PURSUANT TO A.R.S. §38-431.03(A)(3).

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Marcy Moreno at 480-484-6113. Requests should be made as early as possible to allow time to arrange the accommodation.

Consent Item:

Acceptance of Gifts \$96,088.07

Submitted by:

Daniel O'Brien, CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board accept the following gifts which have been approved by the District Gift committee.

BACKGROUND:

	School	Gift Value
Cherokee APT-Funds for Aides	Cherokee ES	\$25,000.00
Hopi PTA-Funds for Salaries	Hopi ES	\$25,000.00
CHAPTS-Funds for General Gift Account	Chaparral HS	\$4,296.63
Saguaro Band Boosters-Funds for Marching Band	Saguaro HS	\$2,550.00
DCMS PTO-Funds for Noon Aid	Desert Canyon MS	\$1,900.00
C&S Engineers-Funds for General Gift Account	Navajo ES	\$1,275.00
Charro Foundation-Funds for General Gift Account	Desert Canyon MS	\$1,000.00
Charro Foundation-Funds for General Gift Account	Desert Canyon ES	\$1,000.00
Charro Foundation-Funds for General Gift Account	ANLC ES	\$1,000.00
Ingleside Dad's Club-Funds for General Gift Account	Ingleside MS	\$1,000.00
Charro Foundation-Funds for General Gift Account	Sequoia ES	\$1,000.00
Charro Foundation-Funds for General Gift Account	Ingleside MS	\$1,000.00
Honeywell-Funds for General Gift Account	Hopi ES	\$925.05
Coronado Foundation For the Future-Funds for General Gift Account	Coronado HS	\$900.00
Honeywell-Funds for General Gift Account	Laguna ES	\$849.99
Honeywell-Funds for General Gift Account	Desert Mtn HS	\$824.99
Target-Funds for General Gift Account	Cheyenne ES	\$805.75
Big Brothers Big Sisters-Funds for General Gift Account	Redfield ES	\$733.00
Target-Funds for General Gift Account	Sequoia ES	\$700.00
Target-Funds for General Gift Account	Anasazi ES	\$589.04
Coronado Foundation For the Future-Funds for General Gift Account	Coronado HS	\$500.00
Target-Funds for General Gift Account	Saguaro HS	\$433.14
Target-Funds for General Gift Account	Laguna ES	\$409.63
Target-Funds for General Gift Account	ANLC ES	\$401.93
AXA Foundation-Funds for General Gift Account	Mohave MS	\$400.00
<u>Gifts(Cont.)</u>		
Wells Fargo-Funds for General Gift Account	Pima ES	\$400.00
Pfizer Foundation-Funds for General Gift Account	Anasazi ES	\$400.00

Wells Fargo-Funds for General Gift Account	Cocopah MS	\$400.00
Barnes & Nobles-Funds for Library	Cocopah MS	\$398.31
Wells Fargo-Funds for General Gift Account	Saguaro HS	\$336.90
Wells Fargo-Funds for General Gift Account	Saguaro HS	\$336.90
Charles Schwab Foundation-Funds for General Gift Account	Ingleside MS	\$325.00
Desert Canyon Middle School PTO-Turf for Fields	Desert Canyon MS	\$8,850.00
IMS Tech Club-Three Canon EOS Rebel T5 Camera's With Accessories	Ingleside MS	\$2,700.00
Geoff Harris-Speakers and Microphones for Choir Club	Kiva ES	\$1,738.63
Alfaro Concrete-A Concrete Slab	Supai MS	\$800.00
Cocopah Yearbook-A Fire Proof Safe for Yearbook Electronics	Cocopah MS	\$500.00
Gifts Valued Under \$300.00 Donated to the District 03/24/15	All Schools	\$4,408.18
Donations to the District since July 1, 2014-\$782,332.65		

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Gifts are used to help support the instructional process through additional supplies, instructional materials, tutoring and equipment.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Accounts Payable Vouchers Processed from February 4, through March 4, 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of accounts payable vouchers processed February 4, through March 4, 2015.

Funding

001-Regular Education	\$1,258,514.73
020-Instr Improv Indian GMNG	1,584.00
052-Rico Community Grant	1,500.00
100-Title I LEA FY14	2,277.30
101-Title I LEA FY15	20,839.42
131-Title I-D Delinquent LEA FY15	759.96
133-Education Homeless Children & Youth	2,427.05
141-Title II Improving Teacher Quality FY15	1,699.00
160-Safe & Supportive Schools FY15	16,704.00
164-21 st Century Community L.C. FY15	3,122.37
190-Title III LEP Programs	2,363.00
200-Title VII Indian Education Federal Direct	260.00
220-Idea Basic-Ent	228,428.47
260-CTE Federal Perkins grant FY15	64,556.61
290-Direct and Indirect Services	56,471.64
400-CTE State Priority Grant	7,671.75
505-School Plant-ST Lease<1 YR	2,220.62
510-Nutritional Services	466,482.38
520-Community Schools	77,591.32
524-AUX OPS-Principal	16,74.40
525-AUX OPS-Bookstore/ATH	56,704.64
526-AUX OPS-Extra Tax Credit	341,267.46
530-Gifts and Donations	36,853.68
540-Fingerprint	604.00
555-Lost Damaged Books	3,001.84
570-Indirect Costs	5,654.32
596-Joint Tech Education Fund	7,116.43
610-Capital Outlay	4,358.58
611-Capital Outlay Override	378,723.80
620-Adjacent Ways	35,695.26
636-2010 Tax-Exempt Bond	192,008.10
665-Energy and Water Savings	1,226,964.51
691-Building Renewal Grant fund	6,872.00
850-Student Activities	243,082.93
951-Print Shop	315.75
953-Property-Insurance/Casualty/WC	6,780.71

Funds(Cont.)

955-IGA-Dual Enrollment	<u>25,006.09</u>
959-IGA-City of Scottsdale Prevention	<u>61,925.35</u>
Total	<u>\$4,865,149.47</u>

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payables allows the sites and teachers to purchase the supplies and outside services needed to assist in the instructional process.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- X 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- X 6 School Safety and Student Support

Consent Item:**Payroll Vouchers Processed from January 29, 2015 through February 26, 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of payroll vouchers processed January 29, through February 26, 2015.

Funding

001-Regular Education	\$8,331,683.07
011-Classrm Site-Base Salary	104,422.23
012-Classrm Site-Perform Pay	66,688.16
013-Classrm Site-Other	185,736.49
020-INSTR IMPROV-INDIAN GMNG	60,992.54
101-Title I LEA FY15	164,505.42
141-Title II Improving Teacher Quality FY15	32,362.40
160-Safe & Supportive Schools FY15	13,634.06
164-21st Century Community L.C. FY15	74,822.62
190-Title III Lep Programs	9,622.35
200-Title VII Indian Education Federal Direct	5,437.21
220-IDEA Basic-Ent	102,137.58
221-IDEA Basic-Ent	6,259.14
260-CTE Federal Perkins Grant FY15	5,859.06
290-Direct and Indirect Services	6,724.18
315-Race To The Top YR4 FY15	94.82
400-CTE State Priority Grant	222.18
505-School Plant-ST Lease< 1 YR	28,125.33
510-Nutritional Services	307,894.07
520-Community School	268,524.56
524-Aux OPS Principal	1,834.14
525-Aux OPS - Bookstore/ATH	28,108.60
526-Aux OPS-Extra Tax Credit	66,588.97
530-Gifts & Donation	76,811.90
570-Indirect Costs	36,847.58
596-Joint Tech Education Fund	110,500.35
611-Capital Outlay Override	12,023.82
850-Student Activities	788.48
951-Print Shop(Internal Service Fund)	2,644.26
953-Property-Insurance/Casualty/WC	4,840.05
955-IGA-Dual Enrollment	788.64
957-IGA-Ball Field Maint	6,966.94
Total	\$10,124,491.20

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payroll provides the staff necessary for instruction and instructional support.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Personnel Action Items, 1/27/15 – 3/2/15

Submitted by:

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve Personnel Actions which include: 35 New Employments, 7 Leaves of Absence, 8 Transfers, 6 Classified Substitutes and Temporary Workers, and 41 Separations.

BACKGROUND:

NEW EMPLOYMENTS: (LA=Limited Appointment, TC=Terminating Contract)

Admin – Departmental:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Molly Hottle Duara	Communications/Comm Specialist	01/10/15	M&O (001)	02/18/15

Admin – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Lance Huffman	Cocopah/Principal	07/01/15
Kristin Kinghorn	DCES/Principal	07/01/15

Certified – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Kelli Bernert	Tavan/Reading Specialist TC	02/09/15
Nicole Cryer	Hohokam/Spec Ed SLP TC	02/26/15
Annie Denbesten	Hohokam/Gr 4 TC	02/09/15
Rhea Kowitz	Pueblo/Spec Ed LRC TC	02/25/15
Aimee Sulit	Pima/Reading Specialist TC	02/25/15
Erin Trigilio	Copper Ridge/Spec Ed LRC TC	01/30/15
Ann Waltz	Copper Ridge/Lang Arts TC	01/07/15

Classified – Departmental:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Jonatan Botero	Transp/Bus Aide	09/18/14	M&O (001)	03/02/15
Mark Plinski	Bldg Serv/Fac Svc Wkr Grounds	12/02/14	M&O (001)	02/09/15
Rebecca Stricklett	Transp/Bus Aide	10/11/14	M&O (001)	01/27/15

Classified – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Shada Bashirelahi	Cochise/Chldcare Asst	02/17/15
Eddy Blanco	Chaparral/Security Officer	03/02/15
Tyler Brandt-Gould	Coronado/Fac Svc Wkr Cust	02/23/15
Julie Carlson	DCES/Noon Aide	02/09/15

NEW EMPLOYMENTS: (LA=Limited Appointment, TC=Terminating Contract)

Classified – School: (cont’d)

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Carmen Castillo	Mohave/Sr Nutr Svc Wkr	03/02/15
Gerard Cole	Saguaro/Sr Nutr Svc Wkr	02/02/15
Lynette Coleman	Hopi/Inst Supp Para Ed	02/23/15
Elizabeth Cruz	Cheyenne/Noon Aide LA	03/02/15
Kathleen Haggerty	Mohave/Inst Supp Para Ed	03/02/15
Zoe Hazon	Navajo/Inst Supp Para Ed	03/02/15
Debra Josephson	DCES/Noon Aide	02/09/15
Jazmyn Kadera	Hohokam/Chldcare Prov 2 LA	01/27/15
Anne Martone	Laguna/Inst Supp Asst LA	02/17/15
Anthony Mount	Hopi/IT Supp Coord I LA	03/02/15
Sandra Ovlinger-Foutz	Hopi/Inst Supp Asst LA	02/23/15
Nina Parker	Tonalea/Noon Aide	02/02/15
Johnna Reece	Navajo/Inst Supp Para Ed	03/02/15
Erin Schmitz	Navajo/Crossing Guard	02/09/15
Constance Stites	Laguna/Admin Supp Asst, Noon Aide	03/02/15
Paola Teran	Cherokee/Inst Supp Para Ed	02/02/15
Katie Thrush	Cherokee/Inst Supp Asst LA	01/29/15
Torey Tolliver	Ingleside/Security Officer	03/02/15

LEAVES OF ABSENCE

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Certified:</u>		
Jordan Johnson	Coronado/Lang Arts	02/17/15-02/25/15
Guadalupe Lopez	Hohokam/Gr 4	03/02/15-05/22/15
Jennifer MacColl	Chaparral/Biology	02/23/15-05/01/15
Celeste Mocarski	Hopi/Gifted	04/01/15-05/22/15

Classified:

Marta Gerolmo	Navajo/Comm Spec	02/09/15-05/26/15
Jenny Jennings	Coronado/Inst Supp Para Ed	12/19/14-02/27/15
Tara Marcussen	Comm Ed/Fiscal Supp Coord	03/02/15-07/03/15

TRANSFERS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>EFFECTIVE</u>
<u>Admin – School:</u>			
Gretchen Kaiser	Anasazi/Asst Principal	Anasazi/Principal	07/01/15

Classified – Departmental:

Susan Clark	Navajo/Inst Supp Asst, Crsng Grd	Temporary Worker	02/09/15
Ian Fry	Hopi/IT Supp Coord I LA	IT/IT Support Spec I	02/02/15
Alfred Nez	Bldg Serv/Sr Fac Svc Tech Grnds	Bldg Serv/Fac Svc Spec Grnds	02/09/15

Classified – School Site:

Briana Arrieta	Pueblo/Chldcare Asst	Pueblo/Chldcare Spec	02/09/15
Cynthia Breen	Saguaro/Admin Supp Asst	Saguaro/Registrar	02/09/15
Susan Goodman	Laguna/Chldcare Asst	Copper Ridge/Chldcare Spec	02/09/15
Megan Thomsen	Hopi/Chldcare Asst	Hopi/Noon Aide	02/17/15

It is recommended that the Governing Board approve the following as:**CLASSIFIED SUBSTITUTES and TEMPORARY WORKERS:**

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Stephen Bateman	Transp/Bus Driver Training	02/17/15
Thomas Brace	Transp/Bus Driver Training	02/17/15
Adam Brosseit	Transp/Bus Driver Training	02/23/15
Henry Chavez	Transp/Bus Driver Training	02/23/15
Susan Clark	Transp/Bus Driver Training	02/09/15
Lynette Graves	Transp/Bus Driver Training	02/17/15

SEPARATIONS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
<u>Admin:</u>			
Christie Anderson	ANLC/AP	Resigned	05/29/15
Stephen Richie	Laguna/AP	Resigned	05/29/15
<u>Certified:</u>			
Rachel Kaplan	Supai/6 th Gr Math	Resigned	03/06/15
Lisa Macik	Tavan/Reading Specialist	Resigned	01/28/15

Classified:

Larry Acker	Coronado/Fac Svcs Wkr Cust	Retired	01/30/15
Khadija Alasow	Laguna/Inst Supp Para Ed	Resigned	02/06/15
Cierra Ammons	Copper Ridge/Chldcare Spec	Resigned	01/23/15
Elizabeth Austin	Supai/Nutr Svc Wkr	Resigned	03/06/15
Paul Bailey	Transp/Bus Driver	Retired	02/03/15
Michael Bebo	Transp/Bus Driver	Resigned	01/30/15
Alejandra Beltran	Arcadia/Sr Nutr Svc Wkr	Resigned	01/22/15
Jason Brown	Security/Security Officer	Released	01/23/15
Rebecca Burke	Navajo/Inst Supp Para Ed	Resigned	01/30/15
Lisa Cabello	Cherokee/Chldcare Asst	Resigned	01/16/15
Cody Clark	Bldg Serv/Fac Svc Wkr Grnds	Resigned	02/20/15
Keith Clark	IT/IT Supp Spec I	Terminated	02/25/15
Salina Cohen	Pueblo/Crossing Guard & Noon Aide	Resigned	02/06/15
Michael Colgan	Transp/Materials Parts Coord	Retired	01/30/15
Laura Doherty	Pueblo/Chldcare Spec	Resigned	01/23/15
Edgar Flores	Ingleside/Security Officer	Resigned	02/06/15
Fergus Forrest	Transp/Bus Driver Training	Resigned	07/29/14
Suzanne Frausto	Tavan/Inst Supp Asst LA	Resigned	02/05/15
Sayuri Haga	Copper Ridge/Chldcare Asst	Resigned	02/27/15
Jennifer Halland	DCMS/Inst Supp Para Ed	Resigned	02/04/15
Sabrina Heavlin	Fed Progs/Admin Supp Coord	Resigned	02/03/15
Gregory Heck	Bldg Serv/Fac Svcs Spec Electrician	Retired	03/31/15
Alexandra Lewis	DMHS/Inst Supp Para Ed	Resigned	02/26/15
Robert Lochridge Jr	Transp/Bus Driver	Deceased	02/18/15
Stella Mitchell	Transp/Bus Driver	Retired	02/11/15
Christina Pacheco	DMHS/Sr Nutr Svc Mgr	Resigned	02/06/15
Denise Ponzeline	Tonalea/Inst Supp Para Ed	Resigned	02/12/15
Robert Schneider	Transp/Bus Driver	Resigned	02/13/15
Lisa Steinheiser	Saguaro/Admin Support Tech Registrar	Resigned	01/30/15
Rebecca Stricklett	Transp/Bus Driver	Terminated	01/23/15
Rebecca Stricklett	Transp/Bus Aide	Released	02/09/15
Kathleen Thompson	Kiva/Inst Supp Para Ed	Resigned	02/20/15

SEPARATIONS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
<u>Classified: (cont'd)</u>			
Lisa Weaver	DCES/Chldcare Asst	Resigned	03/06/15
Amanda Whittaker	Pima/Inst Supp Para Ed	Job Abandonment	01/30/15
Barbara Weikart	Laguna/Admin Supp Asst	Resigned	02/18/15
Jason Wilkins	Chaparral/Security Officer	Resigned	02/11/15
Yan Zhang	Saguaro/Inst Supp Spec	Resigned	01/23/15

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- X 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minutes of January 23, 2015 Special Governing Board Meeting/Study Session

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the January 23, 2015 Special Governing Board Meeting/Study Session.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

**Approval of Minutes of February 5, 2015 Special Governing Board Meeting –
Student Appeal Hearing, Study Session and Executive Session**

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the February 5, 2015 Special Governing Board Meeting – Student Appeal Hearing, Study Session and Executive Session.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minutes of February 10, 2015 Regular Governing Board Meeting

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the February 10, 2015 Regular Governing Board Meeting.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minutes of February 24, 2015 Special Governing Board Meeting/Study Session

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the February 24, 2015 Special Governing Board Meeting/Study Session.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Auxiliary Operations Statement for January 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Auxiliary Operations (525)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Auxiliary Operations Fund for fiscal year 2015 as of January 31, 2015.

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	15,911.91	4,144.82	4,348.26	15,708.47
ANLC	26,777.60	5,802.21	11,115.20	21,464.61
Cherokee	12,455.65	1,239.50	6,009.58	7,685.57
Cheyenne	37,114.69	15,881.95	11,957.76	41,038.88
Cochise	5,867.26	1,825.10	400.65	7,291.71
Copper Ridge E.S.	6,447.50	2,573.12	562.40	8,458.22
Desert Canyon E.S.	10,089.26	1,445.11	5,891.76	5,642.61
ECC - Cholla	649.44	0.00	0.00	649.44
ECC - Oak	219.02	0.00	0.00	219.02
Hohokam	5,886.50	1,279.08	1,627.64	5,537.94
Hopi	5,319.45	2,886.65	1,836.61	6,369.49
Kiva	6,376.17	2,383.73	2,894.01	5,865.89
Laguna	4,989.12	1,717.19	5,731.83	974.48
Navajo	713.86	697.37	362.23	1,049.00
Pima	9,627.25	1,249.90	289.09	10,588.06
Pueblo	7,759.25	3,032.59	3,698.46	7,093.38
Redfield	4,433.80	3,477.59	1,314.27	6,597.12
Sequoia	6,232.31	1,376.67	2,849.46	4,759.52
Tavan	6,759.63	218.57	3,356.14	3,622.06
Tonalea	13,079.79	519.84	1,089.26	12,510.37
Yavapai	13,166.89	1,628.78	1,178.18	13,617.49
Cocopah	61,923.00	58,036.05	52,314.66	67,644.39
Desert Canyon M.S.	28,066.59	7,918.55	9,950.90	26,034.24
Ingleside	16,414.03	4,593.95	5,393.39	15,614.59
Mohave	29,942.39	8,210.17	9,340.44	28,812.12
Mountainside	23,915.96	3,973.56	8,712.26	19,177.26
Supai	5,830.83	7,241.26	7,332.43	5,739.66
Elementary & Middle School Total	\$ 365,969.15	\$ 143,353.31	\$ 159,556.87	\$ 349,765.59
Arcadia	290,206.62	172,099.78	184,555.66	277,750.74
Chaparral	310,505.86	230,861.40	209,626.62	331,740.64
Coronado	237,748.15	82,197.83	186,487.42	133,458.56
Desert Mountain	385,690.16	292,474.62	367,412.33	310,752.45
Saguaro	282,432.04	157,289.78	181,487.08	258,234.74
SOL	0.00	0.00	0.00	0.00

High School Total	\$1,506,582.83	\$ 934,923.41	\$1,129,569.11	\$ 1,311,937.13
District	300,577.60	172,356.30	114,559.55	358,374.35
Total All Sites	\$2,173,129.58	\$1,250,633.02	\$1,403,685.53	\$ 2,020,077.07

BACKGROUND:

This fund is used to account for the funds deposited and expended in connection with all activities of the school bookstores and athletic activities.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The Auxiliary Operations fund is used for all activities associated with the bookstore and athletics. Expenditures include classroom supplies, field trips and athletic activities.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Auxiliary Operations Statement for February 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Auxiliary Operations (525)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Auxiliary Operations Fund for fiscal year 2015 as of February 28, 2015.

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	15,911.91	6,416.07	6,078.85	16,249.13
ANLC	26,777.60	6,253.21	12,942.93	20,087.88
Cherokee	12,455.65	1,239.50	6,097.95	7,597.20
Cheyenne	37,114.69	20,835.95	14,627.67	43,322.97
Cochise	5,867.26	1,825.10	400.65	7,291.71
Copper Ridge E.S.	6,447.50	3,390.12	2,416.40	7,421.22
Desert Canyon E.S.	10,089.26	1,445.11	5,891.76	5,642.61
ECC - Cholla	649.44	0.00	0.00	649.44
ECC - Oak	219.02	0.00	0.00	219.02
Hohokam	5,886.50	1,309.08	1,627.64	5,567.94
Hopi	5,319.45	3,406.65	3,161.61	5,564.49
Kiva	6,376.17	2,383.73	4,567.35	4,192.55
Laguna	4,989.12	1,717.19	5,828.92	877.39
Navajo	713.86	702.38	354.36	1,061.88
Pima	9,627.25	1,249.90	289.09	10,588.06
Pueblo	7,759.25	3,753.09	4,394.46	7,117.88
Redfield	4,433.80	3,522.59	1,356.27	6,600.12
Sequoia	6,232.31	1,376.67	3,149.46	4,459.52
Tavan	6,759.63	218.57	4,856.14	2,122.06
Tonalea	13,079.79	519.84	1,089.26	12,510.37
Yavapai	13,166.89	1,667.78	1,308.18	13,526.49
Cocopah	61,923.00	59,656.05	52,850.63	68,728.42
Desert Canyon M.S.	28,066.59	8,563.55	10,189.90	26,440.24
Ingleside	16,414.03	5,108.95	5,393.39	16,129.59
Mohave	29,942.39	10,547.17	16,805.90	23,683.66
Mountainside	23,915.96	4,991.56	11,394.01	17,513.51
Supai	5,830.83	7,566.26	7,432.41	5,964.68
Elementary & Middle School Total	\$ 365,969.15	\$ 159,666.07	\$ 184,505.19	\$ 341,130.03
Arcadia	290,206.62	176,994.23	233,848.01	233,352.84
Chaparral	310,505.86	257,612.60	225,657.49	342,460.97
Coronado	237,748.15	85,192.53	191,200.65	131,740.03
Desert Mountain	385,690.16	324,770.84	391,115.07	319,345.93
Saguaro	282,432.04	161,401.97	195,552.43	248,281.58
SOL	0.00	0.00	0.00	0.00

High School Total	\$1,506,582.83	\$1,005,972.17	\$1,237,373.65	\$ 1,275,181.35
District	300,577.60	176,413.63	116,925.98	360,065.25
Total All Sites	\$2,173,129.58	\$1,342,051.87	\$1,538,804.82	\$ 1,976,376.63

BACKGROUND:

This fund is used to account for the funds deposited and expended in connection with all activities of the school bookstores and athletic activities.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The Auxiliary Operations fund is used for all activities associated with the bookstore and athletics. Expenditures include classroom supplies, field trips and athletic activities.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Student Activities Statement for January 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Student Activities (850)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Student Activities Fund for fiscal year 2015 as of January 31, 2015

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	866.87	0.00	110.67	756.20
ANLC	8,685.68	2,758.72	4,292.72	7,151.68
Cherokee	4,320.88	2,461.80	2,045.70	4,736.98
Cheyenne	7,057.84	1,569.35	435.00	8,192.19
Cochise	795.50	0.00	0.00	795.50
Copper Ridge	33,392.91	16,383.75	12,479.28	37,297.38
Desert Canyon	336.27	0.00	0.00	336.27
Hohokam	7,735.83	264.40	1,305.19	6,695.04
Hopi	2,915.64	1,166.90	1,055.49	3,027.05
Kiva	2,021.95	0.00	461.91	1,560.04
Laguna	4,907.25	1,475.00	2,392.36	3,989.89
Navajo	1,506.18	0.00	1,250.14	256.04
Pima	2,236.53	0.00	0.00	2,236.53
Pueblo	2,573.23	0.00	0.00	2,573.23
Redfield	6,620.22	1,183.96	1,054.81	6,749.37
Sequoia	4,008.05	49.20	495.67	3,561.58
Tavan	2,353.01	553.47	0.00	2,906.48
Tonalea	1,078.10	448.00	96.34	1,429.76
Yavapai	12,444.42	140.90	2,287.50	10,297.82
Cocopah	20,696.29	98,392.17	45,536.76	73,551.70
Desert Canyon	26,616.96	16,422.93	20,116.28	22,923.61
Ingleside	23,791.57	3,463.10	17,987.92	9,266.75
Mohave	55,233.59	52,586.78	71,991.00	35,829.37
Mountainside	101,463.25	39,483.90	65,656.95	75,290.20
Supai	11,593.52	9,129.40	10,829.30	9,893.62
Elementary & Middle School Total	\$ 345,251.54	\$ 247,933.73	\$ 261,880.99	\$ 331,304.28
Arcadia	123,919.40	151,262.09	171,471.63	103,709.86
Chaparral	189,078.94	236,480.71	356,092.60	69,467.05
Coronado	119,103.08	36,324.64	48,754.00	106,673.72
Desert Mountain	389,428.96	427,623.14	567,537.08	249,515.02
Saguaro	207,363.14	152,125.82	206,516.93	152,972.03
Alternative ED	0.00	0.00	0.00	0.00
Student Advisory Board	40.41	0.00	0.00	40.41

High School Total	\$ 1,028,933.93	\$1,003,816.40	\$ 1,350,372.24	\$ 682,378.09
Unallocated Interest	0.18	2,849.61	0.00	2,849.79
Total All Sites	\$ 1,374,185.65	\$1,254,599.74	\$ 1,612,253.23	\$ 1,016,532.16

BACKGROUND:

Every month the Governing Board ratifies the Summary of Revenue and Expenditures for the Student Activity Fund. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, school plays, and other similar functions. The District serves as a fiduciary custodian for these funds in accordance with A.R.S. § 15-1123.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Student Activities money is raised by the students and can only be used for student authorized expenditures. These expenditures include field trips, banquets, fine art activities, and athletics.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Student Activities Statement for February 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Student Activities (850)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Student Activities Fund for fiscal year 2015 as of February 28, 2015

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	866.87	0.00	110.67	756.20
ANLC	8,685.68	3,150.48	5,289.42	6,546.74
Cherokee	4,320.88	2,461.80	1,384.66	5,398.02
Cheyenne	7,057.84	2,425.90	1,693.76	7,789.98
Cochise	795.50	0.00	0.00	795.50
Copper Ridge	33,392.91	26,658.75	12,438.19	47,613.47
Desert Canyon	336.27	0.00	0.00	336.27
Hohokam	7,735.83	264.40	4,233.54	3,766.69
Hopi	2,915.64	1,256.35	1,055.49	3,116.50
Kiva	2,021.95	0.00	445.97	1,575.98
Laguna	4,907.25	1,818.00	2,392.36	4,332.89
Navajo	1,506.18	900.40	1,230.59	1,175.99
Pima	2,236.53	0.00	0.00	2,236.53
Pueblo	2,573.23	0.00	0.00	2,573.23
Redfield	6,620.22	1,230.76	2,153.40	5,697.58
Sequoia	4,008.05	859.20	495.67	4,371.58
Tavan	2,353.01	553.47	0.00	2,906.48
Tonalea	1,078.10	482.00	2,278.34	(718.24)
Yavapai	12,444.42	140.90	3,594.11	8,991.21
Cocopah	20,696.29	101,047.17	90,153.11	31,590.35
Desert Canyon	26,616.96	41,593.34	20,751.43	47,458.87
Ingleside	23,791.57	5,474.85	17,736.70	11,529.72
Mohave	55,233.59	55,148.89	74,191.61	36,190.87
Mountainside	101,463.25	48,992.90	89,478.47	60,977.68
Supai	11,593.52	11,799.90	10,940.13	12,453.29
Elementary & Middle School Total	\$ 345,251.54	\$ 306,259.46	\$ 342,047.62	\$ 309,463.38
Arcadia	123,919.40	213,672.84	224,891.79	112,700.45
Chaparral	189,078.94	263,873.91	380,377.81	72,575.04
Coronado	119,103.08	43,488.95	50,397.23	112,194.80
Desert Mountain	389,428.96	435,801.97	589,837.45	235,393.48
Saguaro	207,363.14	163,635.08	208,756.94	162,241.28
Alternative ED	0.00	0.00	0.00	0.00
Student Advisory Board	40.41	0.00	0.00	40.41

High School Total	\$ 1,028,933.93	\$1,120,472.75	\$ 1,454,261.22	\$ 695,145.46
Unallocated Interest	0.18	2,849.61	0.00	2,849.79
Total All Sites	\$ 1,374,185.65	\$1,429,581.82	\$ 1,796,308.84	\$ 1,007,458.63

BACKGROUND:

Every month the Governing Board ratifies the Summary of Revenue and Expenditures for the Student Activity Fund. This fund is used to account for the funds deposited and expended in connection with the activities of student organizations, clubs, school plays, and other similar functions. The District serves as a fiduciary custodian for these funds in accordance with A.R.S. § 15-1123.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Student Activities money is raised by the students and can only be used for student authorized expenditures. These expenditures include field trips, banquets, fine art activities, and athletics.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Tax Credit Statement for January 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Tax Credit (526)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Tax Credit Fund for fiscal year 2015 as of January 31, 2015.

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	49,468.61	31,236.60	29,894.82	50,810.39
ANLC	44,367.50	34,503.34	29,384.25	49,486.59
Cherokee	86,885.15	43,011.34	26,772.74	103,123.75
Cheyenne	185,025.35	58,255.00	38,834.27	204,446.08
Cochise	62,062.78	42,581.00	38,429.95	66,213.83
Copper Ridge	158,158.12	117,336.00	74,848.60	200,645.52
Desert Canyon	67,592.85	28,616.00	10,214.45	85,994.40
Early Childhood Center - Cholla	0.00	0.00	0.00	0.00
Early Childhood Center - Oak	0.00	0.00	0.00	0.00
Hohokam	42,326.30	24,382.33	21,575.92	45,132.71
Hopi	150,645.81	75,166.00	58,660.04	167,151.77
Kiva	103,532.17	37,250.00	33,040.97	107,741.20
Laguna	94,943.76	56,052.00	62,113.98	88,881.78
Navajo	26,070.83	22,191.00	6,747.85	41,513.98
Pima	51,217.28	16,530.53	13,673.19	54,074.62
Pueblo	75,288.87	42,783.00	27,370.31	90,701.56
Redfield	27,337.25	28,960.00	13,140.25	43,157.00
Sequoia	62,873.64	31,586.33	23,806.11	70,653.86
Tavan	43,479.88	31,611.00	5,000.95	70,089.93
Tonalea	68,037.57	15,012.20	22,283.10	60,766.67
Yavapai	56,132.17	36,234.50	21,938.86	70,427.81
Cocopah	74,516.71	146,436.34	92,059.92	128,893.13
Desert Canyon	122,299.55	90,277.39	70,056.88	142,520.06
Ingleside	105,181.49	58,154.50	91,484.12	71,851.87
Mohave	80,982.42	81,824.56	62,337.93	100,469.05
Mountainside	156,769.09	99,375.00	125,315.72	130,828.37
Supai	47,404.82	21,358.00	9,207.77	59,555.05
Elementary & Middle School Total	\$ 2,042,599.97	\$1,270,723.96	\$ 1,008,192.95	\$ 2,305,130.98
Arcadia	160,775.40	220,037.08	134,154.63	246,657.85
Chaparral	354,079.04	298,058.91	394,145.69	257,992.26
Coronado	147,048.70	75,108.60	42,980.37	179,176.93
Desert Mountain	249,237.21	351,777.16	376,502.36	224,512.01
Saguaro	180,003.20	206,611.50	297,724.23	88,890.47
SOL	2,111.06	1,000.00	0.00	3,111.06

High School Total	\$ 1,093,254.61	\$1,152,593.25	\$ 1,245,507.28	\$ 1,000,340.58
Total All Sites	\$ 3,135,854.58	\$2,423,317.21	\$ 2,253,700.23	\$ 3,305,471.56

BACKGROUND:

This fund is used to account for the funds deposited and expended in connection with extracurricular programs. Tax Credits are a credit that the State of Arizona allows taxpayers for cash donations to the tax credit program at public schools, which offsets fees for extracurricular programs.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Tax credit money is used for extracurricular activities. Expenditures include field trips, after school tutoring and activities, athletics and fine arts programs for the students.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Tax Credit Statement for February 2015

Submitted by:

Daniel O'Brien, CFO

Funding:

Tax Credit (526)

RECOMMENDATION:

It is recommended that the Governing Board ratify the Summary of Revenues and Expenditures for the Tax Credit Fund for fiscal year 2015 as of February 28, 2015.

School	Beg. Balance	Revenue	Expenditures	Ending Balance
Anasazi	49,468.61	31,286.60	29,820.82	50,934.39
ANLC	44,367.50	34,623.34	29,384.25	49,606.59
Cherokee	86,885.15	43,411.34	33,610.24	96,686.25
Cheyenne	185,025.35	58,785.00	41,307.99	202,502.36
Cochise	62,062.78	42,581.00	40,789.95	63,853.83
Copper Ridge	158,158.12	121,776.00	109,258.65	170,675.47
Desert Canyon	67,592.85	28,816.00	11,929.45	84,479.40
Early Childhood Center - Cholla	0.00	0.00	0.00	0.00
Early Childhood Center - Oak	0.00	0.00	0.00	0.00
Hohokam	42,326.30	25,607.33	21,775.92	46,157.71
Hopi	150,645.81	76,416.00	68,399.34	158,662.47
Kiva	103,532.17	37,250.00	33,803.47	106,978.70
Laguna	94,943.76	56,147.00	63,100.31	87,990.45
Navajo	26,070.83	22,191.00	7,247.85	41,013.98
Pima	51,217.28	16,530.53	13,673.19	54,074.62
Pueblo	75,288.87	44,092.00	32,753.91	86,626.96
Redfield	27,337.25	29,207.00	16,970.25	39,574.00
Sequoia	62,873.64	31,611.33	23,771.11	70,713.86
Tavan	43,479.88	31,611.00	7,214.63	67,876.25
Tonalea	68,037.57	15,012.20	22,974.57	60,075.20
Yavapai	56,132.17	36,754.50	25,533.32	67,353.35
Cocopah	74,516.71	148,432.51	154,207.42	68,741.80
Desert Canyon	122,299.55	91,913.75	70,946.87	143,266.43
Ingleside	105,181.49	65,846.00	92,328.84	78,698.65
Mohave	80,982.42	105,647.85	63,213.02	123,417.25
Mountainside	156,769.09	105,145.00	131,564.64	130,349.45
Supai	47,404.82	21,983.00	9,582.77	59,805.05
Elementary & Middle School Total	\$ 2,042,599.97	\$1,322,677.28	\$ 1,155,162.78	\$ 2,210,114.47
Arcadia	160,775.40	267,166.08	217,814.15	210,127.33
Chaparral	354,079.04	337,300.82	391,501.01	299,878.85
Coronado	147,048.70	79,758.60	54,842.74	171,964.56
Desert Mountain	249,237.21	380,997.16	425,188.17	205,046.20
Saguaro	180,003.20	238,753.43	310,257.30	108,499.33
SOL	2,111.06	1,000.00	0.00	3,111.06

High School Total	\$ 1,093,254.61	\$1,304,976.09	\$ 1,399,603.37	\$ 998,627.33
Total All Sites	\$ 3,135,854.58	\$2,627,653.37	\$ 2,554,766.15	\$ 3,208,741.80

BACKGROUND:

This fund is used to account for the funds deposited and expended in connection with extracurricular programs. Tax Credits are a credit that the State of Arizona allows taxpayers for cash donations to the tax credit program at public schools, which offsets fees for extracurricular programs.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Tax credit money is used for extracurricular activities. Expenditures include field trips, after school tutoring and activities, athletics and fine arts programs for the students.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Overnight, Out-of-State, Foreign Field Trips

Submitted by:

Daniel O'Brien, CFO

Funding:

Tax Credit (526), Auxiliary Operations (525), Student Activities (850)

RECOMMENDATION:

It is recommended that the Governing Board approve the following overnight, out-of-state, foreign field trips.

School	Trip Type	Leave Date	Return Date	Trip	Destination
Arcadia	Overnight	3/31/2015	4/5/2015	STN Convention	San Diego

School	Trip Type	Leave Date	Return Date	Trip	Destination
Desert Mountain	Out-of-State	2/13/2015	2/14/2015	NAU Jazz Festival	Flagstaff
Desert Mountain	Out-of-State	2/27/2015	2/28/2015	NAU Jazz Festival	Flagstaff
Chaparral	Out-of-State	3/1/2015	3/3/2015	DECA Conference	Phoenix
Saguaro	Out-of-State	4/6/2015	4/8/2015	HOSA Conference	Tucson
Saguaro	Out-of-State	4/17/2015	4/18/2018	Northern AZ Music Tour	Flagstaff

BACKGROUND:

Field trips are paid through Tax Credit, Auxiliary Operations, and Student Activities funds.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Field trips allow students to expand their learning opportunities and experience hands on learning.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Action of Hearing Officer’s Recommendations

Submitted by:

Dr. Milissa W. Sackos, Executive Director of Student Services

Funding:

N/A

RECOMMENDATION:

Presented below are the Hearing Officer’s Recommendations:

<u>Case#</u>	<u>Reason for Hearing</u>	<u>Hearing Officer’s Recommendation</u>
141517	General Behavior Expectations Verbal Provocation Disorderly Conduct Recklessness Defiance, Disrespect Towards Authority & Non-Compliance Disruption Inappropriate Language Negative Group Affiliation Network Infraction Telecommunication Device Other Technology	Expulsion
141520	Drug Violation-Level II	Expulsion
141522	Drug Violation Other Weapons	Expulsion
141523	Drug Violation-Level II	Expulsion

BACKGROUND:

As per the Governing Board Policy, the student(s) have had five days to appeal the decision of the Hearing Officer. Since no appeal has been received, the Hearing Officer’s recommendation is being presented at this time.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

-
- 1 Communications and Community Partnerships
 - 2 Optimal Class Sizes and Personalized Learning
 - 3 Teacher Quality and Professional Development
 - 4 Technology Improvements and Integration
 - 5 High Standards and Accountability
 - 6 School Safety and Student Support

Consent Item:

Approval of Revised Purchase Agreement for the Sale of Portion of Land and Real Property Located at 1201 N. 85th Way, Scottsdale, AZ 85257, and Authorize Administration to Complete the Sale

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

506 School Plant

RECOMMENDATION:

It is recommended that the Governing Board approve the revised purchase agreement for the sale of portions of land and real property located at 1201 N. 85th Way, Scottsdale, AZ 85257 and authorize Administration to complete the sale.

BACKGROUND:

On September 16, 2014, The District’s General Counsel presented talking points for the Governing Board to consider the sale of portion of the land and real property at the South Transportation yard, more commonly known as the former Apache Elementary School, located at 1201 N. 85th Way, Scottsdale, AZ 85257. The City of Scottsdale seeks to purchase a portion of the Apache Elementary School property to complete its flood control plan. SUSD does not currently use the property for any purpose and it is utilized by the City of Scottsdale as a park through a current IGA.

On January 13, 2015, the Governing Board approved the purchase of the land and real property located at 7575 E. Main Street, Scottsdale, Arizona 85251 and authorized Administration to complete the purchase.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Revised Purchase Agreement for the Purchase of Land and Real Property Located at 7575 E. Main Street, Scottsdale, Arizona, formerly known as The City of Scottsdale Human Resources Building, and Authorize Administration to Complete the Purchase

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

610 Unrestricted Capital

RECOMMENDATION:

It is recommended that the Governing Board approve the revised purchase agreement for purchase of land and real property located at 7575 E. Main Street, Scottsdale, Arizona 85251, formerly known as the City of Scottsdale Human Resources building, and authorize Administration to complete the purchase.

BACKGROUND:

On September 16, 2014, The District’s General Counsel presented talking points for the Governing Board to consider the purchase of the City of Scottsdale Human Resources building.

On November 4, 2014, the Scottsdale voters approved the sale of the land and the real property located at 3811 N. 44th Street, Phoenix, Arizona 85018. This land and real property are more commonly known as the SUSD District Office. The employees who are currently housed at this location will be relocated to various buildings within the school district. A small population of those employees being relocated will be housed in the planned purchase of the City of Scottsdale Human Resources building located at the address above referenced.

On January 13, 2015, the Governing Board approved the purchase of the land and real property located at 7575 E. Main Street, Scottsdale, Arizona 85251 and authorized Administration to complete the purchase.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Approve the Renewal of Contracts****Submitted by:**

Daniel O'Brien, CFO

Funding:

See Below

RECOMMENDATION:

It is recommended that the Governing Board approve the renewal of contracts for amounts not to exceed as listed below for the fiscal year 2015-2016.

<u>Contract #</u>	<u>Year</u>	<u>Commodity</u>	<u>Vendor Name(s)</u>	<u>Not to Exceed</u>	<u>Funding</u>
12001	5 of 5	Medicaid In Schools	Southwest Educational Billing Services	\$100,000	Medicaid (290)
12009	5 of 5	Student Accountability	Education Logistics, Inc.	\$ 75,000	Medicaid (290) Unrestricted Capital (610)
12082	5 of 5	Security Fire Alarm Parts	Accel	\$100,000	M&O (001) Capital Override (611)
12094	5 of 5	Fire System Inspection	National Fire Control	\$150,000	M&O (001)
12106	5 of 5	General Merchandise	Lakeshore Equipment, Co. Target Stores	\$ 75,000	Community Ed (520) Gifts (530) Capital Override (611) Title 1 (100/101)
12126	5 of 5	Middle School Sports Officials	Tri Star Sports Officials	\$ 65,000	Aux Operations (525) Tax Credit (526)
12142	5 of 5	Rental Facility Graduation – ASU Public Events Chaparral High School		\$ 40,000	Aux Operations (525) Student Activities (850)
13006	4 of 5	Photography Supplies and Service	Tempe Camera Repair, Inc.	\$ 75,000	Aux Operations (525) Gifts (530) Capital Override (611)
13007	4 of 5	Nutrition Services Special & Opportunity Buys	National Food Group Good Source Solutions, Inc. Global Foods, Inc.	\$300,000	Nutritional Srvs (510)
13008	4 of 5	Plumbing Parts & Service	Hernandez Companies, Inc. Brown's Partsmaster, Inc.	\$150,000	M&O (001)
13011	4 of 5	Printing Services	Century Graphics Complete Print Shop, Inc. Essential Direct	\$ 50,000	M&O (001) Community Schools (520)

13041	4 of 5	Sprinkler Parts & Calsense Systems	Horizon	\$ 40,000	M&O (001)
13042	4 of 5	Security Guard Service	Bolt Security Guard Services	\$ 50,000	M&O (001)
13045	4 of 5	Field Trips	Stuffington Bear Factory Pueblo Grande Museum Pioneer Arizona Foundation Phoenix Symphony Association Phoenix Art Museum Heard Museum Harkins Arizona Mills Cinema Great Arizona Puppet Theater Desert Outdoor Center @ Lake Pleasant Cracker Jax Family Fun Park Childsplay, Inc. Center Dance Ensemble Arizona Sonora Desert Museum Arizona Science Center Arizona Renaissance Arizona Museum of Natural History Arizona Museum For Youth	\$100,000	Aux Operations (525) Tax Credit (526) Title 1 (100/101) Capital Override (611) Gifts & Donations (530) M&O (001) Community Schools (520) Title 11 (141)
13047	4 of 5	Special Education Communication Access Real Time	JS Reporting, Inc.	\$175,000	M&O (001) IDEA (220) Preschool Grant (221) Community Ed (520)
13052	4 of 5	Football Helmet & Pad Replacement	Riddell/All-American	\$ 50,000	Tax Credit (526) Aux Operations (524) Capital Override (611)
13058	4 of 5	Local Art Supply Stores	Arizona Art Supply Marjon Ceramics, Inc.	\$ 60,000	M&O (001) Aux Operations (524)

13098	4 of 5	Photography Services	All Pro School Pictures Cameo Studios Campos Creative School Portraits Dorian Studios, Inc. Lifetouch National School Studios, Inc.	No Cost	Auxiliary Ops (525) Student Activities (850)
13135	4 of 5	Substitute Management System	Frontline Technologies, Inc.	\$ 40,000	Capital Override (611)
14002	3 of 5	Portioned Package Ice Cream, Frozen Yogurt	Blue Bell Creameries, L.P.	\$ 90,000	Nutritional Svcs. (510)
14009	3 of 5	Infield & Warning Track Mix	Stabilizer Solutions, Inc.	\$ 35,000	M&O (001) Auxiliary Ops (525) Tax Credit (526)
14014	3 of 5	Student Information System for Online Classes	Genius SIS, Inc.	\$ 55,000	M&O (001)
14044	3 of 5	Athletic Trainers	Arizona Sports Medicine Center	\$245,000	M&O (001)
14076	3 of 5	Community Education Enrollment & Receipting Software	Cirrus Group LLC	\$ 75,000	Community Ed (520)
14097	3 of 5	Cheerleader Fashions & Accessories	Varsity Spirit Fashions/CDT	\$ 50,000	Capital Override (611)
15000	2 of 5	Athletic Equipment	Universal Athletic Sunvalco Athletic Supply Buddy's All Stars BSN Sports	\$500,00	Tax Credit (526)
15001	2 of 5	Glazing Services	Ever-Ready Glass	\$ 45,000	M&O (001)
15003	2 of 5	HVAC Service & Repair Parts	Trane US, Inc. Pueblo Mechanical and Controls, Inc. EMCOR Services Arizona Daikin Applied Americas, Inc.	\$600,000	M&O (001)
15005	2 of 5	District Service Personnel Uniforms	Fierce Printing LLC	\$ 45,000	M&O (001) Gift (530) Aux Operations (525)
15014	2 of 5	Cooling Tower & Water Treatment	Water and Energy Systems Technology, Inc. (W.E.S.T.)	\$100,000	M&O (001)

15015	2 of 5	Paint & Painting Sundries	Paul's Ace Hardware	\$ 35,000	M&O (001)
15016	2 of 5	Delivered Prepared Pizza for Schools and Catering	Domino's Pizza	\$500,000	Nutritional Svcs (510)
15020	2 or 5	HVAC Repair Parts and Services	American Refrigeration Supplies (ARS)	\$200,000	M&O (001)
15021	2 of 5	Energy Management Systems	American Refrigeration Supplies (ARS)	\$100,000	M&O (001)
15022	2 of 5	Auctioneering Services	Auction Systems Auctioneers & Appraisers, Inc.	No Cost to District	No Cost to District
15063	2 of 5	Security Surveillance Systems	Accel	\$150,000	Capital Override (611)
15078	2 of 5	Returned Check Processing	CHECKredi of Alabama LLC	No Cost to District	No Cost to District
15080	2 of 5	Musical Equipment and Accessories	Guitar Center	\$ 50,000	Capital Override (611) CTF (596) Student Activities (525) Student Activities (850)
15081	2 of 5	Outdoor Educational Campground Facilities	YMCA Camping Services Tonto Creek Camp The Protestant Episcopal Church of Az. Friendly Pines Camp	\$ 20,000	Gift & Donation (530) Tax Credit (526)
15096	2 of 5	Travel Agency & Tour Event Services	Terra Travel Musictrip.com EF Educational Tours Educational Performance Tours Class Travel	\$2,000,000	Tax Credit (526) Student Activity (850)

BACKGROUND:

Purchasing Services is sending renewal letters to the vendors who were awarded contracts in previous fiscal years asking if they are interested in renewing their contracts under the original terms of the bid/proposal. As the responses are received from the vendors, Purchasing Services is reviewing the responses to ensure fair and reasonable pricing and compliance with the original RFP or IFB. As renewal letters are approved by Purchasing Services, they will be submitted to the Governing Board for renewal approval.

IMPACT ON STUDENTS:

The renewal of these listed contracts for materials and services will allow the District to continue to provide students with the services and educational materials necessary to ensure a safe and quality learning environment.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approve the Renovations and Improvements to Saguaro High School Weight Room and Light Activity Rooms, through the 1Government Procurement Alliance (1GPA) Contract

Submitted by:

Terry Worcester, Director Facilities & Operations

Funding:

School Plant (506)

RECOMMENDATION:

It is recommended that the Governing Board approve the Renovations and Improvements to Saguaro High School Weight Room and Light Activity Rooms, through 1Government Procurement Alliance (1GPA) Contract, to the vendor listed below, for an amount not to exceed \$124,278.00.

Vendor:

Chasse Building Team

BACKGROUND:

This project was initiated as a student safety concern. Conditions of the Saguaro High School weight room and light activity room’s wood floor are beyond repair and have served the life span of its expected use.

The renovation of Saguaro High School’s weight room and light activity rooms will incorporate the removal of the existing maple wood flooring, clean and repair the existing depressed concrete substrate and install new weight room specific mats. The enhancements and renovation of Saguaro High School’s weight room and light activity rooms coincides with other improvement projects throughout the District.

The Governing Board has previously approved the use of 1Governmental Procurement Alliance (1GPA) contracts, and staff determined the use of this contract represents the best value to the District.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The conditions of school facilities impacts student achievement and safety. By renovating these spaces, the District can properly support the District’s educational programs.

Estimated Budget Expenditures

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

<u>Fund</u>	<u>Amount</u>
506	\$124,278

Consent Item:

Approve the Issuance of Request for Proposals (RFP's) for Multiple Commodities and Services

Submitted by:

Daniel O'Brien, CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the issuance of the following Request for Proposals (RFP's) needed to replace contracts expiring at the end of the current fiscal year 2014-2015.

- Senior Yearbook Photography
- Vending Services and Equipment

BACKGROUND:

Senior Yearbook Photography

The purpose of the RFP for Senior Yearbook Photography will be used to secure qualified vendors capable of providing photography services for senior portraits and inclusion of photographs in high school yearbooks.

Vending Services and Equipment

The purpose of the RFP is to select a vendor(s) capable of providing decentralized, coin and bill, self-serve vending machines at all District sites to dispense a wide variety of snack and beverages. The District views the vending machines as a convenience for the students and District employees and as a source of revenue through commissions on all sales. All products dispensed will meet District wellness programs and other Federal, State and/or Local legislation and guidelines.

For these procurements, it is necessary to compare different price, quality and contractual factors, to conduct discussions with the Offeror and to award contracts in which price alone is not the determining factor. Therefore, competitive sealed bidding is not practicable or advantageous to the District and the competitive sealed proposal method will be used.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Request for Proposal issuances will allow the District to formally procure needed services that will contribute to a safe and continuous learning environment for students.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

**Ratification of Procurement Item Approved by the Superintendent or Designees
with Prior Board Authorization**

Submitted by:

Daniel O'Brien, CFO

Funding:

Capital Override (611)

RECOMMENDATION:

It is recommended that the Governing Board ratify the following procurement item that was approved by the Superintendent or Designees, as authorized by Governing Board policy DJE.

- Approve the Purchase of AzMERIT Calculators through The Cooperative Purchasing Network (TCPN) Contract

BACKGROUND:

At the March 20, 2012 Board Meeting, the Governing Board approved Consent Item VI.L. Approval for Delegation of Procurement Authority, which authorized the Superintendent to further delegate procurement functions and signature authority to the Associate Superintendent, Chief Financial Officer and Director of Purchasing Services to take action on purchasing and contracting function in accordance with Policy DJE.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The approval of this contract will allow the District to continue to provide students with the services and educational needs necessary to ensure a quality learning environment.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:**Assessment Committee Update and Recommendation****Submitted by:**

Dr. Andi Furlis, Executive Director of Instructional Services
 Maroun Assali, SEA President

Funding:**BACKGROUND:**

Dr. Andi Furlis and Maroun Assali will provide an update on the work of our Assessment Committee at work in SUSD this year:

Our SUSD Assessment Committee took on the task of looking at what future assessment tools (for pre/posts, benchmarks, etc...) will look like in SUSD since the ATI/Galileo contract is expiring in June, 2015. Members of the committee invested time researching, discussing, and reflecting on the different purposes and types of assessments. Our conversations revealed that different levels have different needs and uses.

Given the current educational context, the committee crafted a survey to send to all teachers and principals to gather feedback – prior to making any recommendations.

Dr. Furlis and Mr. Assali will share the results of the survey and the recommendation from this committee during this presentation.

Persons can find more information about the work of the assessment committee including: meeting agendas, members serving on this committee, materials, at:

<https://sites.google.com/a/susdgapps.org/susd-assessment-committee/>

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:**Processes and Update on the Work of Instructional Materials Review Committees****Submitted by:**

Dr. Karen Benson, Director of Curriculum

Funding:

N/A

BACKGROUND:

2014-2015 is the final year of our seven year cycle of the Capital Override dollars in SUSD. Dr. Karen Benson, Director of Curriculum, will share an overview of the work and progress of four instructional materials committees at work in SUSD this year: K-5 ELA, 9-12 ELA, 9-12 World Languages and 9-12 Social Studies.

Instructional materials reviews and adoptions look different than in previous years – both in Scottsdale and across the country. Restrictions to budgets and access to more and better open source “digital” resources has changed the landscape of “instructional materials” significantly.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

All four of the committee groups in SUSD have been thoughtful about identifying the needs/gaps of our instructional materials, while being fiscally responsible when looking for resources to support best teaching and learning in these areas. Identifying the best resources for students and teachers to use to support learning better prepares our students for college and careers beyond high school.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:

Process for the Sale of the Education Center Building and Land

Submitted by:

Daniel O'Brien, CFO

Funding:

506 (School Plant)

BACKGROUND:

Daniel O'Brien, CFO, will lead a discussion on the process for the sale of the Education Center, located at 3811 N. 44th Street, and the land associated with the property.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:

Budget Update

Submitted by:

Daniel O'Brien, CFO

Funding:

M & O (001)

BACKGROUND:

Daniel O'Brien, CFO, will provide an update on the projected budget for FY16 and lead a discussion on the process to date.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Action Item:

Revisions of Governing Board Policies: Section B – School Board Governance

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

N/A

RECOMMENDATION:

SUSD Governing Board is recommending the following Policies be adopted or revised:

- BBA – Board Member Authority and Responsibilities
- BCA – Board Member Ethics
- BDG – School Attorney

BACKGROUND:

The SUSD Governing Board met on February 5, 2015 and discussed the proposed changes to B Policies. The Governing Board is recommending revisions where appropriate.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to increased high standards and accountability

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

**BOARD MEMBER AUTHORITY
AND RESPONSIBILITIES**

All powers of the Board lie in its action as a public body. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action that has been properly noticed, pursuant to Arizona Revised Statutes.

Individual Board members exercise authority over District affairs only by way of votes taken at a legal meeting of the Board. An individual Board member has authority only when and to the extent that the Board, by vote, has so delegated such authority.

All requests from Board members for information requiring data collection shall be made to the Superintendent for referral to the staff unless directed otherwise by the Superintendent. No Board member shall request from the Superintendent any staff project that entails over two (2) hours of staff work without seeking approval of the Board. This rule pertains only to an individual research request by an individual Board member. The Superintendent's responses to such requests shall be provided to all Board members. If an individual Board member directly requests information of a staff member, the Board member shall copy the Superintendent on such requests.

In the spirit of transparency and good governance, Board members shall not text, email or otherwise engage in electronic communication during Board meetings, which includes Executive Session, except to access information stored on the device or the District's electronic network. Board members will conduct all electronic communications regarding District business through District email accounts.

Adopted:

LEGAL REF.: A.R.S. 15-321

15-341

15-342

15-381

CROSS REF.: AA - School District Legal Status

BBA - Board Powers and Responsibilities

BDG – School Attorney

BOARD MEMBER ETHICS

The purpose of this ethics policy is to assure the quality of education in the District through ethical principles that shall govern the conduct of the Governing Board. Governing Board members shall:

Board members will strive to improve public education and to that end will:

- Obey the Constitution and laws of the United States of America, and the Constitution and laws of the State of Arizona. Attend all Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- Be dedicated to the concepts of effective and democratic local government.

Democratic Leadership. Governing Board members shall honor and respect the principles and spirit of representative democracy and set a positive example of good citizenship by scrupulously observing the letter and spirit of laws, rules, and regulations.

- Affirm the dignity and worth of the services rendered by the District and maintain a deep sense of social responsibility as a trusted public servant.
- Be dedicated to the highest ideals of honor, ethics, and integrity in all public and personal relationships.

Public Confidence. Governing Board members shall conduct themselves so as to maintain public confidence in the governance of the District and in the performance of the public trust.

Impression of Influence. Governing Board members shall conduct their official and personal affairs in such a manner as to give a clear impression that they cannot be improperly influenced in the performance of their official duties.

- Recognize that the chief function of local school board governance is at all times to serve the best interests of all the people and
- Recognize that decisions should be made only after discussion at publicly held Board meetings.

Public Interest. Governing Board members shall treat their office as a public trust, only using the power and resources of public office to advance public interests, and not to attain personal benefit or pursue any other private interest incompatible with the public good.

Moreover, the Governing Board shall act only through a majority of its members. The actions of a single member of the Governing Board shall not be construed as actions of the Board. Likewise, although a single member of the Governing Board may request information from the Administration, a single member of the Board cannot direct the Administration to take action. Unless specifically authorized by motion and approval by a majority of the Board, an individual member of the Board expresses his or her own opinion as an individual community member only, and such individual's opinion should not be construed as the opinion of the Governing Board.

- Keep the community informed of District affairs; encourage communication between the citizens and the District; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

Accountability. Governing Board members shall assure that government is conducted openly, efficiently, equitably, and honorably in a manner that permits the citizens to make informed judgments and hold Governing Board members and other District officials accountable.

Respectability. Governing Board members shall safeguard public confidence in the integrity of the governance of the District by being honest, fair, caring and respectful, and by avoiding conduct creating the appearance of impropriety, or impropriety of which is otherwise unbecoming a public official.

Undue Influence. A Governing Board member shall not use his or her position as a member of the Governing Board to exert undue influence on staff in order to discourage staff from bringing any matter before the Governing Board as a whole. The Governing Board acts only by means of a vote of the majority of the Board. Likewise, Governing Board members shall not use their position as Governing Board members to unduly influence District or site level committees.

- Render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special-interest groups.
- Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent;
- Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs;
- Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school board associations;
- Support the employment of persons best qualified to serve as school staff members, and insist on a regular and impartial evaluation of all personnel;
- Avoid being placed in a position of conflict of interest, and refrain from using their Board position for personal or partisan gain;
- Seek no favor; believe that personal benefit or profit secured by confidential or privileged information or by misuse of public time is dishonest. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and

Private Employment. Governing Board members shall not engage in, solicit, negotiate for, or promise to accept private employment or render services for private interests or conduct a private business when such employment, service, or business creates a conflict with or impairs the proper discharge of official duties.

Confidential Information. Governing Board members shall not disclose to others, or use to further their personal interest, confidential information acquired in the course of our official duties.

Gifts. Governing Board members shall not directly or indirectly, in connection with service to the District, solicit any gift or accept or receive any gift of more than a de minimus value whether it be money, services, loan, travel, entertainment, hospitality, promise, or any other form of gratuity.

Investment in Conflict with Official Duties. Governing Board members shall not invest or hold any investment, directly or indirectly, in any financial business, commercial or other private transaction that creates a conflict with their official duties.

Personal Relationships. Personal relationships shall be disclosed in any instance where there could be the appearance of conflict of interest or a conflict of interest.

- Conduct business of the District in a manner which is not only fair in fact, but also in appearance.

Disclosure. In quasi-judicial proceedings, Governing Board members shall provide full disclosure of contacts by proponents and opponents of matters that are before the Governing Board. Remember always that a Board member's first and greatest concern must be the educational welfare of the students attending public schools.

Adopted:

LEGAL REF.: A.R.S. 15-321

SCHOOL ATTORNEY

The Superintendent or any Board member may confer with the District's general counsel. The Board may direct the general counsel to retain outside counsel as necessary. In accordance with the District's Legal Representation Guidelines, the Superintendent or the District's general counsel shall have the authority to retain outside counsel on behalf of the District without Governing Board approval where legal services are not expected to exceed sixty thousand dollars (\$60,000). Compensation and purpose should be determined at the time of engagement. Where fees for legal services are expected to exceed sixty thousand dollars (\$60,000), Governing Board approval shall be required. The Superintendent shall further obtain Governing Board approval for every sixty thousand dollars (\$60,000) of legal expenses incurred thereafter. Governing Board may employ an attorney to represent the District if the county attorney consents. The purpose for which an attorney is hired shall be set forth in writing by the Board.

The Governing Board may employ legal counsel without the consent of the county attorney when, in its discretion, it deems it advisable.

Compensation and purpose should be determined at the time of employment of private legal counsel.

Except for requests by the Governing Board, all requests for legal advice should be made first to the District's general counsel. The Superintendent and the President of the Board shall be designated as the representatives of the District who may confer with outside legal counsel. The District will not be responsible for fees that accrue because of unauthorized individual Board member or staff consultation with outside legal counsel.

Copies of all written requests for opinions and opinions of outside counsel shall be furnished by the Superintendent to all Board members. Requests by individual Board members for opinions requiring research or substantial amounts of work (more than one [1] hour of time), to be performed by outside legal counsel shall be in writing when practicable and approved by the Board. Only the, Superintendent, or District general counsel may authorize contact with outside legal counsel by telephone or in person regarding matters pertaining to the day-to-day operation of the District.

Where the Superintendent or any member of the Governing Board believes that it may necessary for the Governing Board to retain outside counsel, the matter shall be placed on a future Governing Board meeting agenda in accordance with Governing Board Policy BEDBA. The Governing Board shall decide whether to retain outside counsel, and if so, which firm to retain (subject to the requirements of the Arizona School District Procurement Code). The Governing Board will also establish a budget for legal fees, which shall not be exceeded without further approval from a majority of the Governing Board. The Governing Board President or the Governing Board President's designee shall serve as the contact person for legal counsel. Legal counsel shall make all reports, however, to the Governing Board as a whole, which will also direct the strategy to be taken by legal counsel.

Adopted:

LEGAL REF.: A.R.S. 11-532

15-341

15-343

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