

SCOTTSDALE UNIFIED SCHOOL DISTRICT

Regular Meeting of the Governing Board

April 14, 2015

5:00 PM

Coronado High School

7501 E. Virginia Avenue

Scottsdale, AZ 85257

480-484-6800

www.susd.org



AGENDA



BOARD MEMBERS

2015 Governing Board

Bonnie Sneed, President
George Jackson, Vice President
Kim Hartmann
Pam Kirby
Barbara Perleberg

Superintendent
David J. Peterson, Ed.D., J.D.

VISION STATEMENT

A community that engages, educates and empowers all to excel.

MISSION STATEMENT

To deliver a world-class education promoting the highest level of academic achievement, creativity and personal growth that will inspire greatness in today's students and tomorrow's leaders.

VALUES

- **Excellence** – we strive for unsurpassed achievement, challenging students to reach their personal best.
- **Collaboration** – we work together and partner with our community, united by a shared responsibility to educate our students.
- **Leadership** – we seek to inspire and engage, recognizing that we are developing tomorrow's leaders today.
- **Character** – we aspire to instill integrity, respect and responsibility in all that we do.
- **Creativity** – we pursue innovation and exploration in our curriculum and our classrooms.

STRATEGIC GOALS

1. **To improve public awareness and foster relationships that result in strong support, community/business partnerships, volunteerism and community pride.**

2. **To establish optimal class sizes and differentiated learning opportunities resulting in a more personalized learning environment.**
3. **To recruit and retain highly effective teachers and invest in their professional development.**
4. **To enhance the use of technology that develops student readiness to compete in a global economy.**
5. **To establish high standards through increased academic rigor and relevance which instill a passion for lifelong learning.**
6. **To cultivate a safe, structured, and supportive learning environment which enables students to grow and achieve.**

PUBLIC COMMENT

On Non-Agenda Matters

Those wishing to address the Governing Board on non-Agenda matters need not request permission in advance. However, you must complete a BLUE card (available at the table at the back of the room) indicating your desire to speak, and submit it to the Board Secretary before the public comment portion of the agenda begins. There is a three-minute speaking limit.

(ACTION TAKEN AS A RESULT OF THIS KIND OF PUBLIC COMMENT WILL BE LIMITED TO RESPONDING TO ANY CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE GOVERNING BOARD, DIRECTING STAFF TO LOOK INTO THE MATTER, OR ASKING THAT THE MATTER BE PUT ON A FUTURE AGENDA. NO OTHER DISCUSSION OR LEGAL ACTION IS ALLOWED. A.R.S. §38-431.01g.)

On-Agenda Items

Those wishing to address the Governing Board on Agenda items need not request permission in advance. However, you must complete a WHITE card (available at the table at the back of the room) indicating your desire to speak and listing the item number, and submit it to the Board Secretary before the meeting begins. There is a three-minute speaking limit.

Limitations

If the numbers of those wishing to comment, whether on non-Agenda matters or on any/all Agenda items, jeopardizes the Board's ability to conclude the meeting at a reasonable hour, the President/Board may limit or eliminate public comment. Public comment is subject to reasonable subject matter, place and manner restrictions by the President/Board.

GOVERNING BOARD MEETING
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Coronado High School, 7501 E. Virginia Avenue, Scottsdale, AZ 85257

Table of Contents
Regular Board Meeting April 14, 2015 5:00 PM

Engage, educate and empower every student, every day.

I. Call to Order	
II. Pledge of Allegiance	
III. Roll Call- <i>Members of the SUSD Governing Board will attend either in person or by telephone, video or internet conferencing</i>	
IV. Approval of Agenda - Board Action Required	
V. Students and Staff Recognition and Celebrations	
VI. Public Comments	
VII. Superintendent's Comments	
VIII. Consent Agenda - Board Action Required	
A. Acceptance of Gifts \$53,817.41	5
B. Accounts Payable Vouchers Processed from March 6, through April 1, 2015	7
C. Payroll Vouchers Processed from February 26, 2015 through March 26, 2015	9
D. Personnel Action Items - 3/3/15 – 3/30/15	11
E. Abolishment of Administrative Positions and/or Reduction in Contract for 2015-2016	14
F. Offer of Contracts to Certified Administrative Staff and School Psychologists for 2015-2016	16
G. Offer of Contracts to Non-Certified Administrative Staff for 2015-2016	19
H. Approval of Minutes of March 19, 2015 Special Governing Board Meeting - Study Session – Executive Session	22
I. Approval of Minutes of March 24, 2015 Regular Governing Board Meeting	23
J. Approval of Minor Revisions to the 2014-15 High School Planning Guide	24
K. Revision of Governing Board Policies: Section B – School Board Governance BBAA – Board Member Authority and Responsibilities, BCA– Board Member Ethics, and BDG – School Attorney	25
L. Revision of Governing Board Policy JFB – Open Enrollment	31
M. Approval to Increase Prior Board Authorization for Request for Proposal (RFP) #13048, Legal Services	41
N. Approve the Issuance of a Request for Proposal (RFP) for Nursing Services	42
O. Approve the Renewal of Contracts	43
P. Ratification of Procurement Items Approved by the Superintendent or Designees with Prior Board Authorization	48

IX. Information/Discussion Items	
A. Staffing Update	49
B. Teacher Evaluation Instrument	50
C. Revisions to the Student Code of Conduct for the 2015-2016 School Year	51
D. Annual Coordinated School Health Update	52
E. Instructional Materials Review K-5 English Language Arts (ELA) with Social Studies Support	53
F. Processes and Update on the Work of Instructional Materials Review Committees	54
X. Action Items - Board Action Required	
A. Follow Up on Assessment Committee Recommendation	55
XI. Future Items - Board Members may propose topics for future consideration.	
XII. Dates of Upcoming Meetings	
A. Thursday, May 7, 2015 - 12:00 PM - Governing Board Study Session	
B. Tuesday, May 12, 2015 - 5:00 PM - Governing Board Regular Meeting	
C. Thursday, June 4, 2015 - 10:00 AM - Governing Board Study Session	
D. Tuesday, June 9, 2015 - 5:00 PM - Governing Board Regular Meeting	
E. Tuesday, June 23, 2015 - 2:00 PM - Governing Board Regular Meeting - Budget Adoption	
XIII. Governing Board Reports	
XIV. Adjournment	

Please Note: The Board may change the order of items listed in the Agenda prior to the meeting or during the meeting. ALSO, THE BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION ON ANY ITEM THAT IS LISTED ON THIS AGENDA FOR DISCUSSION/CONSULTATION WITH LEGAL COUNSEL TO OBTAIN LEGAL ADVICE, PURSUANT TO A.R.S. §38-431.03(A)(3).

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Marcy Moreno at 480-484-6113. Requests should be made as early as possible to allow time to arrange the accommodation.

Consent Item:

Acceptance of Gifts \$53,817.41

Submitted by:

Daniel O'Brien, CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board accept the following gifts which have been approved by the District Gift committee.

BACKGROUND:

	School	Gift Value
Charro Foundation-Funds for General Gift Account	Tonalea ES	\$12,500.00
Charro Foundation-Funds for General Gift Account	Cheyenne ES	\$1,000.00
Charro Foundation-Funds for General Gift Account	CRES	\$1,000.00
Charro Foundation-Funds for General Gift Account	CRES	\$1,000.00
Charro Foundation-Funds for General Gift Account	Tonalea ES	\$1,000.00
Arcadia High School PTO-Funds for General Gift Account	Arcadia HS	\$980.00
Valley Presbyterian Church-Funds for General Gift Account	Special Education	\$860.00
GE Foundation-Funds for General Gift Account	Laguna ES	\$400.00
Wells Fargo-Funds for General Gift Account	Cheyenne ES	\$350.76
Wells Fargo-Funds for General Gift Account	Cheyenne ES	\$350.76
Cheyenne PTO-A Metal Canopy for Front Entrance	Cheyenne ES	\$18,974.79
Don Chiappetti-A Grobetti Style 4x4 Violin	Saguaro HS	\$2,900.00
CPR Savers & First Aid Supply-An AED and Alarmed AED Cabinet	Laguna ES	\$1,550.00
Laguna Student Council-A Double Drinking Fountain	Laguna ES	\$1,544.00
Saguaro Diamond Club-A 8x8 Shed	Saguaro HS	\$1,288.97
Ginny Higgins-Art Books	ANLC ES	\$1,200.00
Ginny Higgins-Art Books and Thirty Mats for Framing	ANLC ES	\$1,200.00
M. Virginia Higgins-Fifty Hardcover Art Books and Other Items	ANLC ES	\$680.00
Gifts Valued Under \$300.00 Donated to the District 04/1/15	All Schools	\$5,038.13
Donations to the District since July 1, 2014-\$836,150.06		

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Gifts are used to help support the instructional process through additional supplies, instructional materials, tutoring and equipment.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Accounts Payable Vouchers Processed from March 6, through April 1, 2015****Submitted by:**

Daniel O'Brien, CFO

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of accounts payable vouchers processed March 6, through April 1, 2015.

Funding

001-Regular Education	\$1,383,700.93
020-Instr Improve Indian GMNG	9,880.00
052-Rico Community Grant	1,500.00
101-Title I LEA FY15	12,376.93
133-Eucation Homeless Children & Youth	380.00
141-Title II Improving Teacher Quality FY15	3,080.00
160-Safe & Supportive Schools FY15	958.46
161-Safe & Supportive Schools FY14	531.62
164-21 st Century Community L.C. FY15	9,678.09
190-Title III LEP Programs	300.00
200-Title VII Indian Education Federal Direct	282.67
220-Idea Basic-Ent	158,553.72
230-Johnson O'Malley Indian Education FY14	-208.04
260-CTE Federal Perkins grant FY15	8,497.17
290-Direct and Indirect Services	41,696.31
400-CTE State Priority Grant	4,125.58
505-School Plant-ST Lease<1 YR	7,796.34
510-Nutritional Services	313,368.49
520-Community Schools	108,275.90
524-AUX OPS-Principal	8,235.16
525-AUX OPS-Bookstore/ATH	57,043.65
526-AUX OPS-Extra Tax Credit	195,685.63
530-Gifts and Donations	36,086.27
540-Fingerprint	176.00
555-Lost Damaged Books	584.77
570-Indirect Costs	7,671.20
596-Joint Tech Education Fund	1,824.38
610-Capital Outlay	5,605.57
611-Capital Outlay Override	244,644.82
636-2010 Tax-Exempt Bond	634,337.59
665-Energy and Water Savings	19,456.15
691-Building Renewal Grant fund	33,254.00
850-Student Activities	210,888.73
951-Print Shop	1,469.53
953-Property-Insurance/Casualty/WC	17,175.52
955-IGA-Dual Enrollment	20,912.03
959-IGA-City of Scottsdale Prevention	72,901.77

Total	\$3,634,526.84
--------------	-----------------------

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payables allows the sites and teachers to purchase the supplies and outside services needed to assist in the instructional process.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- X 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- X 6 School Safety and Student Support

Consent Item:

Payroll Vouchers Processed from February 26, 2015 through March 26, 2015

Submitted by:
Daniel O'Brien, CFO

Funding:
Various

RECOMMENDATION:

It is recommended that the Governing Board approve payment of payroll vouchers processed February 26, through March 26, 2015.

Funding

001-Regular Education	\$14,360,671.46
011-Classrm Site-Base Salary	188,973.11
012-Classrm Site-Perform Pay	120,614.02
013-Classrm Site-Other	330,496.29
020-INSTR IMPROV-INDIAN GMNG	105,129.89
101-Title I LEA FY15	265,334.41
141-Title II Improving Teacher Quality FY15	48,104.40
160-Safe & Supportive Schools FY15	21,868.40
164-21st Century Community L.C. FY15	72,931.41
190-Title III Lep Programs	9,757.23
200-Title VII Indian Education Federal Direct	6,682.61
220-IDEA Basic-Ent	209,857.92
221-IDEA Basic-Ent	11,036.26
260-CTE Federal Perkins Grant FY15	13,266.32
290-Direct and Indirect Services	10,487.94
400-CTE State Priority Grant	914.29
505-School Plant-ST Lease< 1 YR	49,919.70
510-Nutritional Services	509,590.24
520-Community School	434,521.26
524-Aux OPS Principal	1,378.30
525-Aux OPS - Bookstore/ATH	32,579.99
526-Aux OPS-Extra Tax Credit	45,108.93
530-Gifts & Donation	76,962.50
570-Indirect Costs	75,517.19
596-Joint Tech Education Fund	195,385.98
611-Capital Outlay Override	23,017.38
850-Student Activities	1,182.22
951-Print Shop(Internal Service Fund)	5,420.27
953-Property-Insurance/Casualty/WC	7,497.41
955-IGA-Dual Enrollment	644.72
957-IGA-Ball Field Maint	12,381.51
Total	\$17,247,233.56

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Processing payroll provides the staff necessary for instruction and instructional support.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Personnel Action Items, 3/3/15 – 3/30/15

Submitted by:

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

Various

RECOMMENDATION:

It is recommended that the Governing Board approve Personnel Actions which include: 14 New Employments, 7 Leaves of Absence, 9 Transfers, 3 Classified Substitutes and Temporary Workers, 8 Reductions in Force, and 19 Separations.

BACKGROUND:

NEW EMPLOYMENTS: (LA=Limited Appointment, TC=Terminating Contract)

Admin – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Molly Cassidy	Tonalea/AP	07/27/15
Elizabeth Curran-Sejkora	Coronado/AP	07/01/15
Kristy Gill	Anasazi/AP	07/27/15
Amy Hardy	Sequoya/AP	07/27/15
Cassandra Hauck	Hohokam/AP	07/27/15
Jennifer Waldron	Redfield/AP	07/27/15

Certified – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Patricia Crowley	Supai/Math TC	03/23/15

Classified – Departmental:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Cathleen Gorham	Nutr Serv/Sr Nutr Svc Wkr	10/06/14	M&O (001)	03/23/15
Rachel Schneider	Nutr Serv/Sr Nutr Svc Wkr	01/09/15	M&O (001)	03/23/15
Todd Williams	Transp/Bus Aide	New (.75 FTE)	M&O (001)	03/16/15

Classified – School:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Domonique Richardson	Copper Ridge/Childcare Prov 1 LA	03/23/15
Purvi Roe	Pima/Noon Aide	03/23/15
Lynn Swanson	Laguna/Inst Supp Asst LA	03/05/15
Marcus Yensen	Copper Ridge/Security Officer	03/23/15

LEAVES OF ABSENCE:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
<u>Certified:</u>		
Darryl Fulmer	DMHS/Math	03/23/15-04/09/15
Molly Heskett	Mohave/Math	03/07/15-05/22/15
Jessica Paramore	Pima/2 nd Gr	03/30/15-05/22/15

LEAVES OF ABSENCE:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Certified: (cont'd)		
Karen Steinway	Cocopah/Math	03/23/15-03/31/15
Lyndsey Stuttard	Copper Ridge & Sequoya/Gifted	04/24/15-05/22/15

Classified:

Raymond Pakay	Transp/Bus Driver	03/02/15-05/22/15
Amy Parrish	DCMS/Inst Supp Para Ed	03/17/15-05/22/15

TRANSFERS:

Admin – Departmental:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Brian Haenel	Clsfd: Nutr Serv/Nutr Supp Spec	Admin: Nutr Serv/Oper Mgr	04/02/15	M&O (001)	04/02/15

Admin – School Site:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>EFFECTIVE</u>
Erin Kadera	Cert: Ingleside/06 Lang Arts	Admin: Navajo/AP	07/27/15
Nancy Wilkinson	Cert: ANLC/Instr Coach	Admin: ANLC/AP	07/27/15
Brooke Williams	Cert: Spec Ed/TOA Curriculum	Admin: Laguna/AP	07/27/15

Classified – Departmental:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>VACANCY DATE</u>	<u>FUNDING</u>	<u>EFFECTIVE</u>
Susan Clark	Transp/Bus Driver Training	Transp/Bus Driver	01/28/15	M&O (001)	03/24/15

Classified – School Site:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>TRANSFER TO</u>	<u>EFFECTIVE</u>
Nicolas Christy	Kiva/Childcare Prov 2 LA	Kiva/Childcare Asst	03/30/15
Molly Costantini	Gifted Svc/Admin Supp Coord	Supai/Admin Supp Asst	03/16/15
Fabiola Ordonez	Tavan/Admin Supp Asst & Health Asst	Navajo/Community Spec	03/19/15
Anthony VonGonten	DCES/Childcare Prov 2 LA	DCES/Childcare Asst	03/16/15

It is recommended that the Governing Board approve the following as:

CLASSIFIED SUBSTITUTES and TEMPORARY WORKERS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Kimberley Doelle	Transp/Bus Driver Training	03/16/15
Thomas Floyd	Transp/Bus Driver Training	03/16/15
Kathleen A. Lewis	Transp/Bus Driver Training	03/16/15

REDUCTION IN FORCE:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Certified:		
Janine Anderson	Sequoya/Speech-Lang Path Asst	05/22/15
Hyrum Borrego	Coronado/Speech-Lang Path Asst	05/22/15
Beth Goodwill	Chaparral-Saguaro/Culinary FACS	05/22/15
Eric Luse	Arcadia/Media Comm	05/22/15
Lauren McCune	MDA/Occup Therapist	05/22/15
Amanda Pabst	DMHS/Speech-Lang Path Asst	05/22/15
Alida Swart	Anasazi-Mohave/Speech-Lang Path Asst	05/22/15
Melissa Weaver	Kiva/Speech-Lang Path Asst	05/22/15

SEPARATIONS:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>REASON</u>	<u>EFFECTIVE</u>
<u>Admin:</u>			
Chad Caudle	Ingleside/Principal	Resigned	06/30/15
Judith Crosby	Redfield/Psychologist	Resigned	05/22/15
Birgit Lurie	Spec Ed/Psychologist	Resigned	05/01/15
Kay Stockley	Curr Serv/Inst Matls-Txtbk Coord	Retired	06/30/15
<u>Certified:</u>			
Edward Pope	ANLC/Math	Resigned	03/16/15
Karen Steinway	Cocopah/Math	Retired	04/01/15
<u>Classified:</u>			
Ramy Abdin	Cheyenne/Noon Aide	Resigned	03/20/15
Carol Alfaro	Supai/Admin Supp Asst	Resigned	03/06/15
Julie Carlson	DCES/Noon Aide	Resigned	02/24/15
Ariel Evans	Hopi/Childcare Prov 2 LA	Resigned	03/20/15
Francis Fraley	Transp/Bus Aide	Resigned	04/03/15
Debora Heinemann	Purch Serv/Buyer	Retired	04/09/15
Jazmyn Kadera	Hohokam/Childcare Prov 2 LA	Resigned	03/27/15
Daniela Lopez	Nutr Serv/Nutr Svc Wkr	Resigned	03/04/15
Dawn McIntire	Laguna/Noon Aide & Crossing Guard	Resigned	03/03/15
Theresa Moorehead	Cheyenne/Noon Aide	Resigned	02/25/15
Michelle Olsen	Transp/Bus Driver	Resigned	03/27/15
Ana Ortiz	Supai/Sr Nutr Svc Wkr	Resigned	03/27/15
Minerva M. Pereda	Hopi/Inst Supp Asst LA	Resigned	03/27/15

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- X 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Abolishment of Administrative Positions and/or Reduction in Contract for 2015-2016

Submitted by:

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

M&O or External

RECOMMENDATION:

Due to the reductions in funding from the State Legislature, the District has initiated its staffing process and timetables in anticipation of an abolishment of administrative positions and/or reduction in contract for its administrative employees. The timelines require the District to take several steps to be in compliance with state statute and with the Administrative and Administrative Support Employment Agreement. The employees who are in the positions identified must be notified of an abolishment of administrative position and/or reduction in contract.

BACKGROUND:

NOTIFICATION OF ADMINISTRATIVE NON-RENEWAL DUE TO POSITION ELIMINATION:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Kami Anderson	Prof Dev/Prof Learning Coord	07/01/15
Michael Buckley	Spec Ed/Assistive Tech Augment Comm	08/03/15
Shannon Cronn	Stu Serv/Clinical Svcs Coord	07/01/15
Matthew Lins	Stu Serv/Program Specialist SSHS	07/01/15
Ronald Shields	IT/Software Analyst	07/01/15
Sarah Stammegna	Comm Ed/Elem Principal	07/01/15
Vacant	Curr Serv/Instr Materials-Textbook Coord	07/01/15
Vacant	Spec Ed/Psychologist	07/01/15

NOTIFICATION OF ADMINISTRATIVE REDUCTION IN CONTRACT:

Jill Newburg	ELD/Accelerated Lang Dev Coord	07/01/15
--------------	--------------------------------	----------

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

These actions support the District's continued focus on its Mission, Vision and Goals through the work of Human Resources.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Offer of Contracts to Certified Administrative Staff and School Psychologists
for 2015-2016****Submitted by:**

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

M&O or External

RECOMMENDATION:

It is recommended that the Governing Board approve the offer of contracts to Certified Administrative Staff and School Psychologists for the 2015-2016 school year. The offer includes 97 full-year contracts.

BACKGROUND:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
Ann Marie Achtziger	Saguaro/AP	07/01/15
Gary Achtziger	DCES/AP	07/27/15
Gena Aikman	Cochise/AP	07/27/15
Robert Akhbari	Cheyenne/AP	07/27/15
Kristopher Alexander	DMHS/AP	07/01/15
Wendy Allen	Mohave/AP	07/01/15
Paul Andersen	Cherokee/AP	07/27/15
John Andrews	Arcadia/AP	07/01/15
Holly Asher Drinen	Pima/Psych	08/03/15
Christopher Asmussen	Mohave/Principal	07/01/15
Julie Ballard	Tavan/AP	07/27/15
Kenneth Bauman	Yavapai & Redfield/Psych	08/03/15
Shannon Blair	Cochise & Kiva/Psych	08/03/15
Christine Bonow	Redfield/Principal	07/01/15
Clint Bushbaum	Chaparral/AP	07/01/15
Xochitl Calderon	Ingleside/AP	07/01/15
Suzanne Carlson	DMHS/AP	07/01/15
Walter Chantler	Cherokee/Principal	07/01/15
Sylvia Cohen	Spec Ed/Lead Psych	07/01/15
Lori Colling	Hopi/Principal	07/01/15
Denise Cooke	Mountainside & Cheyenne/Psych	07/30/15
Brian Corte	Saguaro/Principal	07/01/15
Susan Dawson	Spec Ed/Psych	08/03/15
Patricia Defeyter	Copper Ridge/AP	07/27/15
Sarah Devena	Ingleside & Pueblo/Psych	08/03/15
Dominique Doss	Sequoia, Chap & Saguaro/Psych Intern	08/03/15
Richard Dwyer	Arcadia/Psych	08/03/15

Thomas Eubanks	Chaparral/AP	07/01/15
Melissa Faeh	Kiva/AP	07/27/15
Paul Ferrero	Coronado/AP	07/01/15
Cher Fesenmaier	Arcadia/AP	07/01/15
Yadira Flores	Mohave/Psych	08/03/15
Andi Fournalis	Instructional Serv/Exec Director	07/01/15
Danielle Fuchs	DMHS/AP	07/01/15
Thomas Gambrel	Hopi & Pueblo/Psych	08/03/15
Christopher Hartmann	DMHS/AP	07/01/15
Lisa Hildreth	Copper Ridge/Psych	08/03/15
Gayle Holland	Chaparral/Principal	07/01/15
Shaun Holmes	HR/Director	07/01/15
Debra Houser	DCES & DCMS/Psych	08/03/15
Nancy Hudson	Yavapai/Principal	07/01/15
David Huffine	Coronado/AP	07/01/15
Tamara Jagodzinski	Pima/AP	07/27/15
Charles Kaprolet	Coronado/Psych	08/03/15
Terri Kellen	Mountainside/Principal	07/01/15
Jessie Kinney	ELD/Director Federal Programs	07/01/15
Katherine Komzelman	Supai & Cochise/Psych	08/03/15
Zachary Krings	Laguna & DCMS/Psych Intern	08/03/15
Nicole Kulesza	Cocopah/Psych	08/03/15
Marilyn Lindsley-Engle	DCMS/AP	07/01/15
Dale Link	DCMS/Principal	07/01/15
Amanda Logan	Chaparral/AP	07/01/15
Mary Loehnis	Mountainside/AP	07/01/15
Clifton McKenzie	K-12 Athletics/Exec Director	07/01/15
David McNeil	Elem Ed/Exec Director	07/01/15
Andrea Mijak	DMHS/Psych	08/03/15
Sheila Miller	Cochise/Principal	07/01/15
Kevin Mooney	Arcadia/AP	07/01/15
Amy Moore	Navajo/Principal	07/01/15
D. Rene Murphy	Yavapai/AP	07/27/15
Jill Newburg	ELD/Accelerated Lang Dev Coord	07/01/15
Dominic Noonan	Kiva/Principal	07/01/15
Katherine O'Boyle	Chaparral/AP	07/01/15
Michelle Otstot	Copper Ridge/Principal	07/01/15
Matthew Patzlaff	Copper Ridge/AP	07/01/15
Lori Pizzo	Tonalea/Principal	07/01/15
Jennifer Planck	Hohokam/Psych	08/03/15
Brian Potter	Anasazi & MDA/Psych	08/03/15
David Priniski	Supai/AP	07/01/15
Charles Rantala III	Hohokam/Principal	07/01/15
Lindsay Richerson	Tonalea & Cherokee/Psych	08/03/15

Benjamin Roat	ANLC/Principal	07/01/15
Kathleen Root	Laguna/Principal	07/01/15
Kyle Ross	Instructional Tech/Director	07/01/15
Milissa Sackos	Spec Ed & Student Serv/Exec Director	07/01/15
Steven Salcito	Cocopah/AP	07/01/15
Suzanne Schwetz	Cherokee & ANLC/Psych	08/03/15
Margaret Serna	Tavan/Principal	07/01/15
Veronica Shute-Leiper	Sequoia/Principal	07/01/15
Pamela Sitton	HR/Asst Supt	07/01/15
Nathan Slater	Arcadia/Principal	07/01/15
Shelley Slick-Hummon	Supai/Principal	07/01/15
Lourdes Smith	Tavan & Pima/Psych Intern	08/03/15
Grace Stombres	Cheyenne/Principal	07/01/15
Alyssa Tarkington	Coronado/Principal	07/01/15
Christopher Thuman	Community Ed/Exec Director	07/01/15
Steven Tobias	Hopi/AP	07/27/15
Amy Uchacz	Pima/Principal	07/01/15
Polly Van Rensburg	Spec Ed/Psych	08/03/15
Arturo Velarde	Pueblo/Principal	07/01/15
Laura Vollmer	Navajo/Psych	08/03/15
Mitchell von Gnechten	Secondary Ed/Exec Director	07/01/15
Nichole Wilfert	DMHS/Principal	07/01/15
Phased Employee	Chaparral/Psych	08/03/15
Phased Employee	Saguaro/AP	07/01/15
Phased Employee	Pueblo/AP	07/27/15
Phased Employee	Saguaro/Psych	08/03/15

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

These actions support the District’s continued focus on its Mission, Vision and Goals through the work of Human Resources.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:**Offer of Contracts to Non-Certified Administrative Staff for 2015-2016****Submitted by:**

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

M&O or External

RECOMMENDATION:

It is recommended that the Governing Board approve the offer of contracts to Non-Certified Administrative Staff for the 2015-2016 school year. The offer includes 61 full-year contracts and 1 partial contract.

BACKGROUND:

<u>NAME</u>	<u>UNIT/ASSIGNMENT</u>	<u>EFFECTIVE</u>
I. John Asimakopoulos	IT/Telephone System Spec	07/01/15
Karen Benson	Curr Serv/Director	07/01/15
Mary Biera	IT/Network Engineer	07/01/15
Patricia Bilbrey	Nutr Serv/Director	07/01/15
Deborah Campbell Fowler	SIMAR/Student Testing Coord	07/01/15
Sheila Cepass	ELD/Prog Coord Native American Ed	07/01/15
June Cimarossa	Nutr Serv/Operations Manager	07/01/15
Thomas Clark	IT/Exec Director	07/01/15
Ariane Cleverly	Comm Ed/Web-Based Info Sys Coord	07/01/15
Charles Cochran	Security/Security Prog Supv	07/01/15
David Collins	Bldg Serv/Supv Fac Maint	07/01/15
Sondra Como	Supt-Gov Board/Exec Admin Coord	07/01/15
Larry Conti	Comm Ed/DHS Licensing Coord	07/01/15
Kris Costanzo	Payroll/Director	07/01/15
Shannon Crosier	Finance/Student Activities Manager	07/01/15
Kimberly Dodds	Gifted Serv/Director	07/01/15
Patricia Donohue	Supt/Internal Auditor	07/01/15
James Dorer	Security/Chief Security Officer	07/01/15
Christine Edwards	Spec Ed/Behavior Interv Spec	08/03/15
Diane Ellett	HR/Certified Staff Coord	07/01/15
Terry Gesell	Spec Ed/Assist Tech Aug Comm	08/03/15
Paul Goldstein	IT/Network Engineer	07/01/15
Brian Haenel	Nutr Serv/Operations Manager	07/01/15
Lynn Hagen	Purchasing Serv/Buyer Supv	07/01/15
Anne Hanson	HR/Employee Relations Admin	07/01/15
Kristine Harrington	Communications/Public Info & Mktg Officer	07/01/15
M. Tony Hawari	IT/Director Data & Programming	07/01/15

Jimmy Helton	Nutr Serv/Operations Manager	07/01/15
Robert Herzog	Transp/Director	07/01/15
Donna Hill	Transp/Operations Supv	07/01/15
Amanda Holleb	Communications/Web & Graphic Design Coord	07/01/15
Molly Hottle Duara	Communications/Comm Specialist	07/01/15
David Jacobson	Transp/Operations Supv	07/01/15
Michelle Johnson	Nutr Svcs/Operations Manager	07/01/15
Robin Keim	Spec Ed/Behavior Interv Spec	08/03/15
Mary Kober	Finance/Budget Manager	07/01/15
Alissa Krantz	Spec Ed/Coord	07/01/15
Eric Kurland	Alternative Ed/Coord	07/01/15
Ann Leggat	IT/Tech Software Specialist	07/01/15
Linda Leinwand	IT/Tech Software Specialist	07/01/15
Joy Lingol	HR/Sr Exec Admin Asst	07/01/15
Michelle Marshall	Legal/General Counsel	07/01/15
Jay Molberger	Comm Ed/Childcare Coord	07/01/15
Carlos Monreal	Bldg Serv/Coord Tech Systems	07/01/15
Daniel O'Brien	Finance/Chief Financial Officer	07/01/15
Bryan Parks	SIMAR/Student Info Coord	07/01/15
Jenifer Pease	Comm Ed/Tech Software Specialist	07/01/15
Jennifer Pleasant	Payroll/Payroll Specialist	07/01/15
Valerie Pleasant	CEO/Enrollment Coord	07/01/15
Martha Ramsey	Comm Ed/Enrichment Coord	07/01/15
Michael Romanoff	Purchasing Serv/Director	07/01/15
Steve Ruiz	Nutr Serv/Network Engineer	07/01/15
Belgin Salahi	IT/Coord Tech Systems	07/01/15
Veronica Sheets	SIMAR/Student Info Coord	07/01/15
Jeff Thomason	Purchasing Serv/Sr Contract Buyer	07/01/15
Diana Tootle	IT/Network Engineer	07/01/15
Derrick Tutt	IT/Lead Network Systems Engineer	07/01/15
Blake Witten	Finance/Acctg Manager	07/01/15
Terry Worcester	Bldg Serv/Director	07/01/15
Sherry Wright	IT/Tech Support Supv	07/01/15
Phased Employee	Bldg Serv/Supv Custodial	07/01/15
<u>Partial Contract:</u>		
Lillian Zizzo	Nutr Serv/Operations Manager	07/01/15-08/01/15

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

These actions support the District's continued focus on its Mission, Vision and Goals through the work of Human Resources.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minutes of March 19, 2015 Special Governing Board Meeting - Study Session – Executive Session

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the March 19, 2015 Special Governing Board Meeting - Study Session – Executive Session.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minutes of March 24, 2015 Regular Governing Board Meeting

Submitted by:

Dr. David J. Peterson, Superintendent

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the Minutes of the March 24, 2015 Regular Governing Board Meeting.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approval of Minor Revisions to the 2014-15 High School Planning Guide

Submitted by:

Dr. Karen Benson, Director of Curriculum

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board approve the proposed, very minor revisions and additions to the SUSD 2015-16 High School Planning Guide (HSPG), effective immediately.

BACKGROUND:

At the November 2014 meeting, Dr. Mitch von Gnechten, co-facilitator of this year’s HSPG Committee, presented an overview of the highlights and changes recommended by the HSPG Committee for the 2015-2016 HSPG. The Governing Board approved the recommendations at the December, 2014 Board meeting.

Upon careful review of our SUSD course registration sheets, the HSPG Committee members recommend that the Board approve the attached list of very minor changes to the 2015-16 HSPG to ensure accurate information in the HSPG. Upon approval, we will change the digital version of the HSPG and repost in both English and Spanish. (The bulk of the revisions are corrections to course line numbers, corrections of misspellings, and changes to the Index to allow the HSPG to be easily read by all stakeholders. One change is in response to the fact that students will no longer need to pass AIMS in order to graduate (so we do not need to offer a remediation course specific for these purposes) as well as new Civics exam requirements.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Students, teachers, parents, counselors and principals will have access to an accurate and accessible HSPG that clearly promotes equitable practices and opportunities for students across SUSD – better preparing all of our students for college and careers beyond high school.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

**Revision of Governing Board Policies: Section B – School Board Governance
BBAA – Board Member Authority and Responsibilities, BCA – Board Member
Ethics, and BDG – School Attorney**

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

N/A

RECOMMENDATION:

It is recommended the Governing Board approve the revisions of Governing Board Policies Section B – School Board Governance BBAA – Board Member Authority and Responsibilities, BCA – Board Member Ethics, and BDG – School Attorney.

BACKGROUND:

The SUSD Governing Board met on February 5, 2015 and discussed the proposed changes to B Policies. The Governing Board is recommending revisions where appropriate.

- BBAA – Board Member Authority and Responsibilities
- BCA – Board Member Ethics
- BDG – School Attorney

IMPACT ON STUDENTS

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

**BOARD MEMBER AUTHORITY
AND RESPONSIBILITIES**

All powers of the Board lie in its action as a public body. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action that has been properly noticed, pursuant to Arizona Revised Statutes.

Individual Board members exercise authority over District affairs only by way of votes taken at a legal meeting of the Board. An individual Board member has authority only when and to the extent that the Board, by vote, has so delegated such authority.

All requests from Board members for information requiring data collection shall be made to the Superintendent for referral to the staff unless directed otherwise by the Superintendent. No Board member shall request from the Superintendent any staff project that entails over two (2) hours of staff work without seeking approval of the Board. This rule pertains only to an individual research request by an individual Board member. The Superintendent's responses to such requests shall be provided to all Board members. If an individual Board member directly requests information of a staff member, the Board member shall copy the Superintendent on such requests.

In the spirit of transparency and good governance, Board members shall not text, email or otherwise engage in electronic communication during Board meetings, which includes Executive Session, except to access information stored on the device or the District's electronic network. Board members will conduct all electronic communications regarding District business through District email accounts.

Adopted:

LEGAL REF.: A.R.S. 15-321

15-341

15-342

15-381

CROSS REF.: AA - School District Legal Status

BBA - Board Powers and Responsibilities

BDG – School Attorney

BOARD MEMBER ETHICS

The purpose of this ethics policy is to assure the quality of education in the District through ethical principles that shall govern the conduct of the Governing Board. Governing Board members shall:

Board members will strive to improve public education and to that end will:

- Obey the Constitution and laws of the United States of America, and the Constitution and laws of the State of Arizona. Attend all Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings;
- Be dedicated to the concepts of effective and democratic local government.

Democratic Leadership. Governing Board members shall honor and respect the principles and spirit of representative democracy and set a positive example of good citizenship by scrupulously observing the letter and spirit of laws, rules, and regulations.

- Affirm the dignity and worth of the services rendered by the District and maintain a deep sense of social responsibility as a trusted public servant.
- Be dedicated to the highest ideals of honor, ethics, and integrity in all public and personal relationships.

Public Confidence. Governing Board members shall conduct themselves so as to maintain public confidence in the governance of the District and in the performance of the public trust.

Impression of Influence. Governing Board members shall conduct their official and personal affairs in such a manner as to give a clear impression that they cannot be improperly influenced in the performance of their official duties.

- Recognize that the chief function of local school board governance is at all times to serve the best interests of all the people and
- Recognize that decisions should be made only after discussion at publicly held Board meetings.

Public Interest. Governing Board members shall treat their office as a public trust, only using the power and resources of public office to advance public interests, and not to attain personal benefit or pursue any other private interest incompatible with the public good.

Moreover, the Governing Board shall act only through a majority of its members. The actions of a single member of the Governing Board shall not be construed as actions of the Board. Likewise, although a single member of the Governing Board may request information from the Administration, a single member of the Board cannot direct the Administration to take action. Unless specifically authorized by motion and approval by a majority of the Board, an individual member of the Board expresses his or her own opinion as an individual community member only, and such individual's opinion should not be construed as the opinion of the Governing Board.

- Keep the community informed of District affairs; encourage communication between the citizens and the District; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

Accountability. Governing Board members shall assure that government is conducted openly, efficiently, equitably, and honorably in a manner that permits the citizens to make informed judgments and hold Governing Board members and other District officials accountable.

Respectability. Governing Board members shall safeguard public confidence in the integrity of the governance of the District by being honest, fair, caring and respectful, and by avoiding conduct creating the appearance of impropriety, or impropriety of which is otherwise unbecoming a public official.

Undue Influence. A Governing Board member shall not use his or her position as a member of the Governing Board to exert undue influence on staff in order to discourage staff from bringing any matter before the Governing Board as a whole. The Governing Board acts only by means of a vote of the majority of the Board. Likewise, Governing Board members shall not use their position as Governing Board members to unduly influence District or site level committees.

- Render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special-interest groups.
- Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community;
- Work with other Board members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent;
- Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs;
- Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school board associations;
- Support the employment of persons best qualified to serve as school staff members, and insist on a regular and impartial evaluation of all personnel;
- Avoid being placed in a position of conflict of interest, and refrain from using their Board position for personal or partisan gain;
- Seek no favor; believe that personal benefit or profit secured by confidential or privileged information or by misuse of public time is dishonest. Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law; and

Private Employment. Governing Board members shall not engage in, solicit, negotiate for, or promise to accept private employment or render services for private interests or conduct a private business when such employment, service, or business creates a conflict with or impairs the proper discharge of official duties.

Confidential Information. Governing Board members shall not disclose to others, or use to further their personal interest, confidential information acquired in the course of our official duties.

Gifts. Governing Board members shall not directly or indirectly, in connection with service to the District, solicit any gift or accept or receive any gift of more than a de minimus value whether it be money, services, loan, travel, entertainment, hospitality, promise, or any other form of gratuity.

Investment in Conflict with Official Duties. Governing Board members shall not invest or hold any investment, directly or indirectly, in any financial business, commercial or other private transaction that creates a conflict with their official duties.

Personal Relationships. Personal relationships shall be disclosed in any instance where there could be the appearance of conflict of interest or a conflict of interest.

- Conduct business of the District in a manner which is not only fair in fact, but also in appearance.

Disclosure. In quasi-judicial proceedings, Governing Board members shall provide full disclosure of contacts by proponents and opponents of matters that are before the Governing Board. Remember always that a Board member's first and greatest concern must be the educational welfare of the students attending public schools.

Adopted:

LEGAL REF.: A.R.S. 15-321

SCHOOL ATTORNEY

The Superintendent or any Board member may confer with the District's general counsel. The Board may direct the general counsel to retain outside counsel as necessary. In accordance with the District's Legal Representation Guidelines, the Superintendent or the District's general counsel shall have the authority to retain outside counsel on behalf of the District without Governing Board approval where legal services are not expected to exceed sixty thousand dollars (\$60,000). Compensation and purpose should be determined at the time of engagement. Where fees for legal services are expected to exceed sixty thousand dollars (\$60,000), Governing Board approval shall be required. The Superintendent shall further obtain Governing Board approval for every sixty thousand dollars (\$60,000) of legal expenses incurred thereafter. Governing Board may employ an attorney to represent the District if the county attorney consents. The purpose for which an attorney is hired shall be set forth in writing by the Board.

The Governing Board may employ legal counsel without the consent of the county attorney when, in its discretion, it deems it advisable.

Compensation and purpose should be determined at the time of employment of private legal counsel.

Except for requests by the Governing Board, all requests for legal advice should be made first to the District's general counsel. The Superintendent and the President of the Board shall be designated as the representatives of the District who may confer with outside legal counsel. The District will not be responsible for fees that accrue because of unauthorized individual Board member or staff consultation with outside legal counsel.

Copies of all written requests for opinions and opinions of outside counsel shall be furnished by the Superintendent to all Board members. Requests by individual Board members for opinions requiring research or substantial amounts of work (more than one [1] hour of time), to be performed by outside legal counsel shall be in writing when practicable and approved by the Board. Only the, Superintendent, or District general counsel may authorize contact with outside legal counsel by telephone or in person regarding matters pertaining to the day-to-day operation of the District.

Where the Superintendent or any member of the Governing Board believes that it may necessary for the Governing Board to retain outside counsel, the matter shall be placed on a future Governing Board meeting agenda in accordance with Governing Board Policy BEDBA. The Governing Board shall decide whether to retain outside counsel, and if so, which firm to retain (subject to the requirements of the Arizona School District Procurement Code). The Governing Board will also establish a budget for legal fees, which shall not be exceeded without further approval from a majority of the Governing Board. The Governing Board President or the Governing Board President's designee shall serve as the contact person for legal counsel. Legal counsel shall make all reports, however, to the Governing Board as a whole, which will also direct the strategy to be taken by legal counsel.

Adopted:

LEGAL REF.: A.R.S. 11-532

15-341

15-343

38-431.07

Consent Item:

Revision of Governing Board Policy JFB – Open Enrollment

Submitted by:

Michelle G. Marshall, General Counsel

Funding:

N/A

RECOMMENDATION:

It is recommended the Governing Board approve the revisions of Governing Board Policy JFB - Open Enrollment.

BACKGROUND:

On October 7, 2014, the Governing Board approved recommended changes to open enrollment deadlines. On November 18, 2014, the Governing Board had a first read of the additional recommendations. On December 9, 2014, the Governing Board had a second read of recommendations. At the April 9, 2014 study session, there was a first read with the “10 day” revision which closes open enrollment at the high school level after the 10th day of each semester.

The Governing Board is recommending revisions where appropriate.

- JFB – Open Enrollment

IMPACT ON STUDENTS

Positive governance leads to high standards and accountability.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

OPEN ENROLLMENT

The District has an open-enrollment program as set forth in A.R.S. 15-816 *et seq.* The open enrollment program described in this policy shall be placed on the District website and made available to the public on request.

No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. 15-764, 15-797, 15-823, 15-824, and 15-825.

Definitions

For the purposes of this policy:

- *Resident student* means a student who lives within the District boundaries and attends the school in the designated attendance area, or a student who is homeless, and who attended a school in the District at the time of becoming homeless. Residence is defined as a person's true, fixed and permanent home and place of habitation. It is the place where he intends to remain and to which he expects to return when he leaves without intending to establish a new residence elsewhere.
- *Resident transfer student* (also referred to herein as "within District open enrollment student") means a resident student who is enrolled in or seeking enrollment in a school that is within the District boundaries but outside the attendance area of the student's residence. Eligible children of District employees are included in this category.
- *Nonresident student* (also referred to herein as "out of District open enrollment student") means a student who resides in this state but lives outside the District boundaries and who is seeking enrollment in the District.

Open Enrollment Application Options

District resident students may apply for open enrollment in schools outside of the District or in other schools within the District.

Within District open enrollment students and out of District open enrollment students may apply for enrollment in schools, grade level and/or programs within the District subject to the procedures that follow. Students in unorganized areas may file a Certificate of Educational Convenience with the District in order to secure their status as resident students at the school designated by the District.

Information and Application

The Superintendent shall prepare a written information packet concerning the District's application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it. Packets will be available no later than November 1 of each year and thereafter at the District office and at each school. If November 1 falls on a weekend or holiday, the deadline becomes the next working day after November 1. Applications submitted after the deadline will be considered after students whose applications were submitted by the deadline have been given an opportunity to enroll.

The information packet shall include the enrollment application form and shall advise applicants that they must submit enrollment applications on or before December 15 of each year to be considered for enrollment during the following school year. If December 15 falls on a weekend or holiday, the deadline becomes the next working day after December 15. Applications submitted after the deadline will be considered after students whose applications were submitted by the deadline have been given an opportunity to enroll.

Capacity

The Superintendent shall by December 1 of each year, estimate how much excess capacity may exist to accept transfer students. The estimate of excess capacity shall be made for each school, grade level and/or program and shall take into consideration:

- Board-approved staffing levels and loads.
- Resident students in assigned school attendance areas, including those issued Certificates of Educational Convenience and those required to be admitted by statute. This category includes eligible children of District employees.
- Resident transfer students who were enrolled in the school the previous year.
- Nonresident students who were enrolled in the school the previous year.
- Program requirements.

Once decisions have been made regarding acceptance of students who have applied for admission under open enrollment prior to December 15, enrollment projections for the subsequent school year will be adjusted appropriately. The school enrollment projections will also consider grade level and/or program capacity for decisions regarding students who apply for admission after December 15. Again, among students who apply for admission after December 15, District residents will be given preference over non-residents.

When the projected enrollment of a school exceeds the school's grade level and/or program published capacity, the school will be declared "closed" to open enrollment. Applications for open enrollment may be accepted in case the enrollment should drop below capacity.

Eligibility

Students who apply for open enrollment status in the District must:

- Understand that enrollment is subject to the capacity limit established for the school, grade levels and/or programs.
- Agree to provide their own transportation. Limited transportation is available for students outside the District boundaries.
- Agree to abide by the District's Uniform Code of Student Conduct and the school's rules.
- Understand that attending a school outside of your attendance boundary may result in lengthy travel. Open enrolled students are expected to attend school during regular school hours despite the distance they travel.
- Agree to regular and punctual attendance as for all students and understand that the District will apply all appropriate statutes and policies regarding attendance.
- Secure athletic eligibility for transfer students. Athletic eligibility of transfer students is regulated by the Arizona Interscholastic Association.

Providing false information will result in the application being denied or revoked.

Time-Lines

By November 1. An application packet will be available no later than November 1 of each year and thereafter at the District office and at each school. The packet will include information about the open enrollment process in the District and an application form.

By December 15. Each school shall accept completed applications submitted by emancipated students or the student's parents or legal guardians by December 15 for enrollment during the following school year.

By February 1. No later than February 1, the school shall notify the emancipated student, parent, or legal guardian in writing whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. If the student's application is rejected, the school shall state the reason for the rejection in the notification.

By March 31 (for elementary school). Emancipated students, parents, or legal guardians who have been notified of the applicant's acceptance via open enrollment must complete the appropriate enrollment documents so that the student(s) may be considered enrolled. Failure to complete the necessary documents will result in the revocation of the open enrollment acceptance.

By March 15 (for middle school, including K-8 schools). Emancipated students, parents, or legal guardians who have been notified of the applicant's acceptance via open enrollment must complete the appropriate enrollment documents so that the student(s) may be considered enrolled. Failure to complete the necessary documents will result in the revocation of the open enrollment acceptance.

By February 21 (for high school). Emancipated students, parents, or legal guardians who have been notified of the applicant's acceptance via open enrollment must complete the appropriate enrollment documents so that the student(s) may be considered enrolled. Failure to complete the necessary documents will result in the revocation of the open enrollment acceptance.

Emancipated students, parents, or legal guardians who have been notified of the applicant's acceptance via open enrollment after March 31, but before the first day of school, must complete the appropriate enrollment documents within one (1) week of acceptance so that the student(s) may be considered enrolled. Failure to complete the necessary documents will result in the revocation of the open enrollment acceptance.

Late applications: Applications for open enrollment received after the December 15 deadline will be dated, filed, and considered only after students whose applications were submitted by the deadline have had an opportunity to enroll are enrolled. Applications received after December 15 will be considered on a first come, first served basis. Emancipated students, parents, or legal guardians who fail to meet the deadlines (elementary, middle and high school, respectively) as indicated above may submit a new open enrollment application according to the late application procedures.

Administrative transfers: Any change requested by an emancipated student, parent or legal guardian of an open enrolled student after the school year begins for the current school year will be considered under the administrative transfer process. An administrative transfer is a transfer recommended by the sending and receiving principals when it is in the best interest of the students and approved by the Superintendent. No administrative transfers can take place after March 1 without Superintendent approval.

Return to homeschool: Open enrolled students who request to return to their home school will automatically be enrolled at that school, regardless of capacity.

Changing schools: Open enrolled students choosing to attend another District school for the following school year will be required to complete open enrollment documents and are subject to capacity limits and other provisions within this policy.

Enrollment Priorities

If the Superintendent has determined that there is excess capacity to enroll additional students, such students shall be selected on the basis of the following priority categories:

- *Category 1:* Subject to school, grade level and/or program capacity and/or availability, siblings of students accepted for open enrollment whose sibling was previously enrolled in the prior school year and will be concurrent in the upcoming school year. This category will also include children of regular benefited Scottsdale Unified School District (SUSD) employees.
- *Category 2:* Students who are not enrolled in the school during the current school year.

Note: All siblings of students who were open enrolled in a school may apply for open enrollment at the same school and will be afforded a Category 1 priority provided that a sibling will still be enrolled there when they arrive. Such siblings will be accepted subject to school, grade level and/or program capacity and/or availability.

Within these categories, within District open enrollment applications are given priority over out of District open enrollment applications.

Late applicants will be considered as outlined in the time-line waiver section of this policy.

Note: If a category contains too many students at a site to allow acceptance of the entire group, the District will use a lottery to accept students first from Category 1. Within District open enrollment applications are given priority in the lottery.

If additional capacity exists, the District will then use a lottery to select Students from Category 2. Within District open enrollment applications are given priority in the lottery.

Status of Open Enrolled Students

Once the District approves an open enrollment application, it is not necessary to reapply for open enrollment to the same school in subsequent years unless the student wishes to change schools, or there has been a break in the student's enrollment at the school. The District shall treat open enrolled students the same as resident students for purposes of continued admission to the school in which the student is open enrolled, and admission to the schools into which that school feeds. This includes students who were enrolled in a Scottsdale Unified School District Pre-K program the previous school year. Such students shall be accepted for open enrollment to the school where they attended Pre-K, so long as they complete the open enrollment application by the application deadlines as well as the enrollment deadlines. Thus, once open enrolled, students may elect to follow the feeder pattern established by the District for the school in which they open enrolled.

Note: All siblings of students who were open enrolled in a school may enroll at the same school, provided that a sibling will still be enrolled there when they arrive. Such siblings will be enrolled subject to school, grade level and/or program capacity and/or availability.

Exceptions to Eligibility and Revocation of Open Enrollment Status

A school is not required to admit a student who has been expelled by any school during the period of expulsion or who is not in compliance with a condition of disciplinary action imposed by any other school or with a condition imposed by the juvenile court pursuant to A.R.S. 8-301. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.

A school shall not admit a nonresident or resident transfer student if the school has been notified by the District or the nonresident school district that the admission of the student would violate a court order of desegregation or an agreement with the United States Department of Education Office for Civil Rights directed toward the remediation of alleged or proven racial or ethnic discrimination.

Notification

The District shall notify the emancipated pupil, parent, or legal guardian in writing by February 1 whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected. Any applications for open enrollment received after the December 15 deadline will be placed on a waitlist and will only be notified if there is a capacity for additional enrollment in a school and/or program.

As provided by A.R.S. 15-816.07, the District and its employees are immune from civil liability for decision relative to the acceptance or rejection of the enrollment of a nonresident student when the decisions are based on good faith application of this policy and the applicable statutory requirements and standards.

Transportation of Students Admitted Through Open Enrollment

A resident transfer student is eligible for District transportation on routes within the attendance boundaries of the school to which the student has been accepted for open enrollment transfer. It is the responsibility of the parents or guardians of the resident transfer student to have the student at a designated pickup point within the receiving school's transportation area.

Nonresident open enrollment students are eligible for District transportation from a designated pickup point on a bus route serving the attendance area of the school to which the student has been admitted, or as may be otherwise determined by the District.

The District *may* provide transportation for open enrollment nonresident students who meet the economic eligibility requirements established under the national school lunch and child nutrition acts for free or reduced price lunches:

- of not more than twenty (20) miles to and from:
 - the school of attendance, or
 - a pickup point on a regular District transportation route, or
 - for the total miles traveled each day to an adjacent district.

The District *shall* provide transportation for nonresident transfer students with disabilities whose individualized education program (IEP) specifies that transportation is necessary for fulfillment of the program:

- of not more than twenty (20) miles to and from:
 - the school of attendance, or
 - a pickup point on a regular District transportation route, or

- for the total miles traveled each day to an adjacent district.

Exception

Should there be excess school, grade level and/or program capacity and/or availability remaining for which no applications were submitted by the date established, the Superintendent may authorize additional enrollment of nonresident pupils:

- Up to the determined school, grade level and/or program capacity and/or availability.
- On the basis of the order of the completed applications submitted after the notification date established in this policy.
- Without regard to enrollment preference.
- As long as admission standards are met.

Open enrollment to a high school will not be accepted after the first ten (10) school days of each semester.

Adopted:

LEGAL REF.: A.R.S. 15-764 15-797 15-816 *et seq.* 15-823 15-824 15-825 15-922

CROSS REF.: EEAA - Walkers and Riders

IIB - Class Size

JF - Student Admissions

JFAA - Admission of Resident Students

JFAB - Admission of Nonresident Students

JFABD - Admission of Homeless Students

JG - Assignment of Students to Classes and Grade Levels

Consent Item:

Approval to Increase Prior Board Authorization for Request for Proposal (RFP) #13048, Legal Services

Submitted by:
Michelle G. Marshall, General Counsel

Funding:
M&O (001)

RECOMMENDATION:

It is recommended that the Governing Board approve an increase of \$25,000 to the prior Board Authorization for Legal Services, Request for Proposal (RFP) #13048, from the vendors listed below, for a new amount not to exceed \$85,000 for the remainder fiscal year 2014-2015.

Vendors:

- Holm, Wright, Hyde & Hayes, PLC
- Deconcini, McDonald, Yetwin and Lacy, PC
- Udhall | Shumway, PLC
- Gust, Rosenfeld, PLC
- Peters, Cannata & Moody (formerly Lasota & Peters, PLC)

BACKGROUND:

On May 13, 2014 the Governing Board approved the renewal of this contract for an amount not to exceed \$60,000 for the fiscal year 2014-2015.

The legal services budget is approaching the \$60,000 threshold and due to various matters that required outside legal services this fiscal year, it is requested the Governing Board approve an increase of \$25,000 to cover possible expenses through the end of the fiscal year 2014-2015.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The approval of this increase will allow the District to continue to provide positive governance which leads to high standards and accountability.

Estimated Budget Expenditures

<u>Fund</u>	<u>Amount</u>
This aligns to District Goal:	001
<u> </u> 1 Communications and Community Partnerships	
<u> </u> 2 Optimal Class Sizes and Personalized Learning	
<u> </u> 3 Teacher Quality and Professional Development	
<u> </u> 4 Technology Improvements and Integration	
<u> X </u> 5 High Standards and Accountability	
<u> </u> 6 School Safety and Student Support	

Consent Item:

Approve the Issuance of a Request for Proposal (RFP) for Nursing Services

Submitted by:

Milissa Sackos Executive Director, Student Services

Funding:

IDEA Basic Grant (220)

RECOMMENDATION:

It is recommended that the Governing Board approve the issuance of a Request for Proposal for contracted Nursing Services.

BACKGROUND:

The purpose of the Request for Proposal (RFP) is to provide Nursing Services for students eligible under the Individuals with Disabilities Education Act (IDEA), in compliance with Individual Education Plans (IEP's).

For this procurement, it is necessary to compare different price, quality and contractual factors, to conduct discussions with the offerors and to award a contract in which price alone is not the determining factor. Therefore, competitive sealed bidding is not practicable or advantageous to the District and the competitive sealed proposal method is used.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Nursing Services will allow the District to continue to provide students with the services necessary to ensure a safe and quality learning environment.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Consent Item:

Approve the Renewal of Contracts

Submitted by:

Daniel O'Brien, CFO

Funding:

See Below

RECOMMENDATION:

It is recommended that the Governing Board approve the renewal of contracts for amounts not to exceed as for the fiscal year 2015-2016.

<u>Contract #</u>	<u>Year</u>	<u>Commodity</u>	<u>Vendor Name(s)</u>	<u>Not to Exceed</u>	<u>Funding</u>
12000	5 of 5	Hearing Officers	Harold Merkow Attorney at Law Donna G. Michaels, PhD	\$ 30,000	M&O (001)
12002	5 of 5	Sign Language Interpreting Services	Arizona Freelance Interpreting Services Interpreters Unlimited	\$ 40,000	M&O (001), MIPS (290)
12005	5 of 5	Refuse & Recycling Collection	City of Scottsdale	\$250,000	M&O (001)
12015	5 of 5	Delivered Blended & Prepaid Fresh Fruit Smoothies	Jamba Juice	\$ 75,000	Nutrition Services (510)
12085	5 of 5	Parent & Employee Notification System	EduLink Systems, Inc.	\$ 40,000	Capital Override (611)
12139	5 of 5	Projector Replacement Lamps	Perlmutter Purchasing Power	\$ 25,000	Capital Override (611)
13009	4 of 5	Disposable Food Packaging	P & R Paper Supply Par-Pak, Inc.	\$ 30,000	Nutritional Services (510)
13031	4 of 5	Lunch-time Activities	Boys & Girls Clubs of Greater Scottsdale	\$125,000	Education – Homeless (133) Children (133) Tax Credit (526)
13032	4 of 5	Lawn & Garden Equipment repair & Services	Simpson Norton Corp Horizon Bingham Equipment Co. Aero Equipment Supply A to Z Equipment Rentals & Sales	\$ 50,000	M&O (001)

13033	4 of 5	Lock Hardware & Locksmith Service	Clark Security Products, Inc. A-1 Locksmith & Security Center	\$ 65,000	M&O (001)
13043	4 of 5	Emergency Management Materials & Services	Climatec Building Technologies Group	\$150,000	M&O (001)
13044	4 of 5	HVAC Air Filter Materials & Service	Aire Filter Products	\$180,000	M&O (001)
13046	4 of 5	Seed & Fertilizer	Crop Production Services	\$ 50,000	M&O (001)
13048	4of 5	Legal Services	Deconini McDonald Yetwin and Lacy PC Holm Wright Hyde & Hayes, PLC Peters, Cannata & Moody (formerly LaSota & Peters PLC) Udhall Shumway PLC Gust Rosenfeld PLC	\$100,000	M&O (001)
13054	4 of 5	Medical Supplies	Midwest Medical Supplies Office Depot School Health Corp.	\$150,000	M&O(001), Auxiliary Ops (524 & 525), Federal/State Grants (261), EVIT (596)
13059	4 of 5	Multi-media Advertising	Times Media Group Raising AZ. Kids KTYR/KASW/AZFamily.com Exec Business Services Clear Channel Radio Clear Channel Outdoor	\$500,000	M&O (001) School Bus Advertisement (595)
13120	4 of 5	Electronic Recycling Service	Westech Recyclers, LLC	No Cost	No Cost
13132	4 of 5	Meeting Facilitator	Steve Capabres	\$ 25,000	M&O (001)
13138	4 of 5	English Language Development Professional Development	Clark Consulting & Training, Inc.	\$175,000	Federal/State Grants (190)
14001	3 of 5	Fresh Baked Plain & Flavored Bagels & Bialys	Holsum Bakery, Inc.	\$ 10,000	Nutrition Services (510)
14004	3 of 5	Trailer Parts & Services	Dunbar Spring Inc. Auto Safety House	\$ 50,000	Medicaid (290) M&O (001)

14010	3 of 5	Supplemental Instructional Materials	Acorn Naturalists	\$300,000	M&O (001) Auxiliary Ops (525) Gift (530) Capital Override (611) Lost/Damaged Books (555) Student Activities (850) Community Schools (520)
-------	--------	---	-------------------	-----------	--

AKJ Wholesale dba: AKJ
Books
Alliance Publishing
&Marketing Inc.
Attainment Company, Inc.
B.E. Publishing
Barnes & Noble Inc.
BMI Educational Services
Box Cars and One-Eyed
Jacks
Constructive Playthings
Dick Blick Holdings dba:
Dick Blick Art Materials
EAI Education dba: Eric
Armin, Inc.
Early Childhood LLC
(Excellence Learning Corp)
dba Discount School Supply
Educators Outlet
ETA hand2mind
Facts on File dba: Infobase
Learning
Fisher Science Education
dba: part of Thermo Fisher
Scientific
Flinn Scientific Inc.
Follett School Solutions,
Inc.
Gardner's Book Service Inc.
GL Group Inc.
Health Edco, a division of
WRS Group, Ltd dba:
Childbirth Graphics, Health
Impressions
Homeroom Teacher
Jonathans Educational
Resources Inc.
Kaplan Early Learning
Company
KP Mathematics
Lakeshore Learning
Materials
Longevity Publishing
MacMillan Holdings LLC

Montessori Services
 Music in Motion
 National Center for Youth
 Issues
 National Reading Styles
 Institute
 Neat Solutions for Healthy
 Children Inc.
 Okapi Educational
 Publishing
 Oriental Trading Company
 Inc.
 Patterson Medical
 Perma Bound Books dba:
 Hertzberg new Method, Inc.
 Quill Corporation
 Really Good Stuff
 Saddleback Educational
 Publishing, Inc.
 Scholastic, Inc.
 School Specialty, Inc.
 Sempco Inc.
 Shiffler Equipment Sales
 Inc.
 Slosson Educational
 Publications Inc.
 Teaching and Learning
 Stuff
 The Chapters Group
 The Library Store, Inc.
 Unity Education Resources
 World Book Inc.
 World Precision
 Instruments, Inc.

14013	3 of 5	Beverages, Over-The-Counter	Kalil Bottling Co Bottling Group, LLC (Pepsi) Coca-Cola Refreshments USA, Inc.	\$150,000	Nutritional Services (510)
14035	3 of 5	Lobbying Services	Hill Advocacy	\$ 48,000	M&O (001)
14075	3 of 5	Trademark & Logo Royalty Protection	LRG Prep, LLC	\$ 10,000	M&O (001)
14088	3 of 5	Yearbook Printing Services	Balfour Publishing Herff Jones Jostens, Inc Lifetouch National School Studios, Inc. Walsworth Publishing Co.	\$700,000	Student Activities (850)

15002	2 of 5	Student Assistance and Prevention Programs	Jewish Family & Children's Services Scottsdale Prevention Institute	\$370,000	Prevention/Title 1 (959) M&O (001) Tax Credit (526)
15007	2 of 5	Bond & Financial Services	Stifel Nicolaus & Co. RBC Capital Markets, Inc.	\$ 50,000	M&O (001) Plant Fund (500/506)
15012	2 of 5	Audit Services	Heinfeld, Meech & Co. PC	\$ 62,000	M&O (001)
15013	2 of 5	Debt Collection	Valley Collection Services	No Cost	No Cost
15017	2 of 5	Fresh Produce	Stern Produce	\$125,000	Nutrition Services (510)
15083	2 of 5	Elevator Maintenance	Kone Elevator	\$ 30,000	M&O (001)

BACKGROUND:

Purchasing Services is sending renewal letters to the vendors who were awarded contracts in previous fiscal years asking if they are interested in renewing their contracts under the original terms of the bid/proposal. As the responses are received from the vendors, Purchasing Services is reviewing the responses to ensure fair and reasonable pricing and compliance with the original RFP or IFB. As renewal letters are approved by Purchasing Services, they will be submitted to the Governing Board for renewal approval.

IMPACT ON STUDENTS:

The renewal of these listed contracts for materials and services will allow the District to continue to provide students with the services and educational materials necessary to ensure a safe and quality learning environment.

This aligns to District Goal:

- X 1 Communications and Community Partnerships
- X 2 Optimal Class Sizes and Personalized Learning
- X 3 Teacher Quality and Professional Development
- X 4 Technology Improvements and Integration
- X 5 High Standards and Accountability
- X 6 School Safety and Student Support

Consent Item:

Ratification of Procurement Items Approved by the Superintendent or Designees with Prior Board Authorization

Submitted by:

Daniel O'Brien, CFO

Funding:

N/A

RECOMMENDATION:

It is recommended that the Governing Board ratify the following procurement items that were approved by the Superintendent or Designees, as authorized by Governing Board policy DJE.

- Approve the Award of the Request for Proposal (RFP) for Broker/Consultant – Employee Healthcare, Issued through the 1Government Procurement Alliance (1GPA) Purchasing Cooperative
- Approve the Award of the Request for Proposal (RFP) for Legal Services, Issued through the 1Government Procurement Alliance (1GPA) Purchasing Cooperative

BACKGROUND:

At the March 20, 2012 Board Meeting, the Governing Board approved Consent Item VI.L. Approval for Delegation of Procurement Authority, which authorized the Superintendent to further delegate procurement functions and signature authority to the Associate Superintendent, Chief Financial Officer and Director of Purchasing Services to take action on purchasing and contracting function in accordance with Policy DJE.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The District's participation in the cooperative contract process emphasizes our commitment to fostering relationships with our business partner and fellow school/government agencies.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:

Staffing Update

Submitted by:

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

N/A

BACKGROUND:

Dr. Shaun Holmes will present to the Governing Board an update on staffing.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

Positive governance leads to increased student achievement and improved operations of the District.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information:

Teacher Evaluation Instrument

Submitted by:

Dr. Pam Sitton, Assistant Superintendent of Human Resources

Funding:

N/A

BACKGROUND:

Dr. Pam Sitton will present information to the Governing Board regarding the Teacher Evaluation Instrument as related to occupational and physical therapists.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

These actions support the District's continued focus on its Mission, Vision and Goals through the work of Human Resources.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information Item:

Revisions to the Student Code of Conduct for the 2015-2016 School Year

Submitted by:

Dr. Milissa Sackos, Executive Director of Student Services

Funding:

N/A

BACKGROUND:

Administration will present revisions proposed for the Student Code of Conduct for 2015/2016 school year. Committee members have recommended these revisions.

Committee Members: Dr. Milissa W. Sackos, Michelle Marshall, Shannon Cronn, Mathew Lins, Gena Aikman, Gretchen Kaiser, Robert Akhbari, Bryan Parks, Jennifer Corry, Brian Corte, Marilyn Engle.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

The Uniform Student Code of Conduct outlines Student Rights and Behavioral Expectations that supports safe and optimal learning environments for our students.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:

Annual Coordinated School Health Update

Submitted by:

Dr. Milissa W. Sackos, Executive Director of Student Services

Funding:

N/A

BACKGROUND:

Dr. Sackos will present the annual update on Coordinated School Health.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:

Instructional Materials Review K-5 English Language Arts (ELA) with Social Studies Support

Submitted by:

Dr. Karen Benson, Director of Curriculum

Funding:

Capital Override

BACKGROUND:

2014-2015 is the final year of our seven year cycle of the Capital Override dollars in SUSD. Diane Murphy, K-5 ELA Teaching & Learning Coach, will share an overview of the work and progress of our K-5 ELA instructional materials committee at work in SUSD this year.

Instructional materials reviews and adoptions look different than in previous years – both in Scottsdale and across the country. Restrictions to budgets and access to more and better open source “digital” resources has changed the landscape of “instructional materials” significantly.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

All four of the committee groups in SUSD have been thoughtful about identifying the needs/gaps of our instructional materials, while being fiscally responsible when looking for resources to support best teaching and learning in these areas. Identifying the best resources for students and teachers to use to support learning better prepares our students for college and careers beyond high school.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Information/Discussion:**Processes and Update on the Work of Instructional Materials Review Committees****Submitted by:**

Dr. Karen Benson, Director of Curriculum

Funding:

Capital Override

BACKGROUND:

2014-2015 is the final year of our seven year cycle of the Capital Override dollars in SUSD. Dr. Karen Benson, Director of Curriculum, will share the prioritized list of recommendations (and dollars associated with them) of four instructional materials committees at work in SUSD this year: K-5 ELA, 9-12 ELA, 9-12 World Languages and 9-12 Social Studies.

Instructional materials reviews and adoptions look different than in previous years – both in Scottsdale and across the country. Restrictions to budgets and access to more and better open source “digital” resources has changed the landscape of “instructional materials” significantly.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

All four of the committee groups in SUSD have been thoughtful about identifying the needs/gaps of our instructional materials, while being fiscally responsible when looking for resources to support best teaching and learning in these areas. Identifying the best resources for students and teachers to use to support learning better prepares our students for college and careers beyond high school.

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support

Action Item:

Follow Up on Assessment Committee Recommendation

Submitted by:

Dr. Andi Furlis, Executive Director of Instructional Services

Funding:

611 (Capital Override)

RECOMMENDATION:

It is recommended that the Governing Board approve the Scottsdale Unified School District's Assessment Committee's recommendation to extend the contract with Assessment Technology Incorporated (ATI) for a period of one year, FY2015-16. An update on Arizona House Bill 2246 (HB 2246) and pricing for a one year continuation with ATI will be provided as part of this recommendation. HB 2246 would have allowed parents to opt out of statewide standardized assessments. The bill did not pass on March 31, 2015.

BACKGROUND:

State assessment and accountability is changing in Arizona. Time is necessary to learn more about the status of Arizona academic standards, state assessment and accountability. Extending the contract with the current vendor will allow the District to remain in compliance with state and federal mandates and allow for a fiscally responsible approach to the discovery of the most effective assessment tool.

IMPACT ON STUDENTS AND DISTRICT GOAL ALIGNMENT

This aligns to District Goal:

- 1 Communications and Community Partnerships
- 2 Optimal Class Sizes and Personalized Learning
- 3 Teacher Quality and Professional Development
- 4 Technology Improvements and Integration
- 5 High Standards and Accountability
- 6 School Safety and Student Support