

## Education Programs

### Organization of School Calendar and School Day

#### I. Purpose

This policy provides for a timely determination of the school calendar and school day.

#### II. General Statement of Policy

The primary goal of the school calendar and schedule of the school day is to advance learning for students and professional learning for teachers, in compliance with required guidelines set by the Minnesota Department of Education.

#### III. School Calendar Development

A. The school calendar will be adopted by the school board at least twelve months prior to the start of a school year. It will meet all provisions of state attendance law. The school calendar will establish student days, workshop days for employees, and other information related to students, staff, and parents/guardians.

B. The board will approve a calendar development process which includes:

- Consideration of state statutes, school district work agreements, and district learning needs
- Input opportunities from staff and families
- A decision-making process which defines both the process for gathering input and the team developing the recommendations

#### IV. Student School Day Schedule

A. The superintendent will be responsible for developing a school day schedule for each building, subject to review by the school board. All requirements and provisions of state law will be met.

B. The superintendent will work in collaboration with building principals in developing the school day schedule for schools. The decision-making process will include:

- Input opportunities from staff and families
- Decision-making process which defines both the process for gathering input and the team developing the recommendations

C. In developing the student day schedule, consideration will be given to the following:

- learning priorities;
- district work agreements;
- school bus schedules;
- cooperative programs;
- differences in time requirements at various grade levels;
- effective utilization of facilities;
- cost effectiveness; and
- other concerns deserving of attention.

## V. E-Learning Days

See the Edina Inclement Weather E-Learning Plan available on the school district website under Academics, Learning and Technology, E-Learning Days.

### Legal References:

Minn. Stat. § 120A.40 (School Calendar)

Minn. Stat. § 120A.41 (Length of School Year; Hours of Instruction)

Minn. Stat. § 120A.415 (Extended School Calendar)

Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)

Minn. Stat. § 122A.40, subds. 7 and 7a (Termination of Contract After Probationary Period; Additional Staff Development and Salary)

Minn. Stat. § 122A.41, subds. 4 and 4a (Period of Service After Probationary Period; Discharge or Demotion; Additional Staff Development and Salary)

Minn. Stat. § 127A.41, subd. 7 (Schedule Adjustments)

### Cross Reference:

Policy 425 (Staff Development and Mentoring)

### Policy

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INDEPENDENT SCHOOL DISTRICT NO. 273

Edina, Minnesota