

SUPER CO-OP

BOARD OF DIRECTORS MEETING

December 13 2023; 1:00 PM

Any member of the public who requires a disability-related modification or accommodation in order to participate in this meeting should submit a detailed written request to the Child Nutrition Services Director of the San Mateo-Foster City School District at the District office at least 48 hours prior to the meeting.

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South Pasadena Unified School District 1100 El Centro St. South Pasadena, CA 91030	San Mateo-Foster City School District 1170 Chess Drive Foster City CA 94404
Whittier Union High School District 9401 S. Painter Ave. Whittier, CA 90605	Redlands Unified School District 250 Church Street Redlands, CA 92374
Pomona Unified School District 1460 East Holt Avenue Suite 160 Pomona, CA 91767	Manhattan Beach Unified School District 325 S. Peck Ave. Manhattan Beach, CA 90266
San Juan Unified School District 3738 Walnut Ave. Carmichael, CA 95608	Santa Cruz City Schools 133 Mission St., Ste. 100 Santa Cruz, CA 95060
Central Unified School District 5652 W. Gettysburg Fresno, CA 93722	Santa Clarita Valley School Food Services Agency 25210 Anza Drive Santa Clarita, CA 91355

CALL MEETING TO ORDER 1:00 P.M.

Meeting called to order at 1:05 PM

FLAG SALUTE

Daryl Hickey led the flag salute

ROLL CALL

Board Members

Daryl Hickey - present

Lena Agee - absent

Fran Debost - present

Sneh Nair - absent
Amy Hedrick-Farr - present
Alissa Angle - present
Susan Weiss - present
Jenifer Smith - present
Elizabeth Brown Smith - absent
Alyssa Cummings – present

Staff

Fran Debost, Lead Agency Representative to the Super Co-Op Board of Directors

1. AGENDA

Approve the agenda for the meeting.

Motion made by: Susan Weiss – Santa Clarita Valley School Food Service Agency

Second made by: Daryl Hickey - Pomona Unified School District

Vote: All approved

2. GOVERNING COUNCIL MEETING 10-4-2023 MINUTES

Approve the minutes of the 10-04-2023 meeting

Motion made by: Jenifer Smith - Redlands Unified School District

Second made by: Amy Hedrick-Farr – Santa Cruz City Schools

Vote: All approved

3. PUBLIC COMMENTS ON ITEM(S) ON THE AGENDA

Opportunity for the public to address item(s) listed on the agenda

No public comments

4. LEAD AGENCY REPORTS

Opportunity for representative of the lead district to give reports or updates on activities related to Super Co-Op business.

Fran Debost: Seven districts will join Super Co-Op in the upcoming 2024-25 school year.

Six districts failed to settle their membership invoice within the stipulated 90-day period, resulting in a 1% late fee being applied to their accounts.

The online process for the annual renewal of districts' participation in Super Co-Op is functioning well.

Betty Crocker: There are concerns regarding the attendance at the annual meeting and food show in Northern California. While attendance in Pomona remains high, it is very low in Modesto and has been going down over the past 5 years. Betty Crocker and her team are working on a district survey to ascertain the underlying causes of such a low attendance.

Daryl Hickey stated that the vendors are also concerned with the low attendance figures.

5. MEMBER AGENCY REPORTS

Opportunity for representatives of the member districts to give reports or updates on activities related to Super Co-Op business.

Daryl Hickey shared his positive experience about the food show in Pomona. He had interactions with a lot of districts.

6. INFORMATION/DISCUSSION ITEMS

6.1 Update Super Co-Op administrator

Update on Super Co-Op 2023-24 entitlement by Stephanie Ewing

Stephanie Ewing provided an update on Super Co-Op's 2023-24 entitlement. As of now, there is \$6.8 million remaining to be spent until the end of the school year. However, Cambria Falcon's calculations indicate that \$14.2 million is needed to see the year through. In response, the Goldstar team is diligently looking for additional pounds from the State excess account, other states, or other districts.

7. Action Items

(A) Approval of new Super Co-Op participants for school year 2024-25

Super Co-Op received 7 applications from districts interested in joining Super Co-Op for school year 2024-25; Carlsbad USD, Helendale Elementary School, Palermo Union Elementary School District, Santa Ana Unified School District, Napa Valley USD, Simi Valley, Unified School District and Snowline JUSD.

Administration recommends that the Board approve the applications of the 7 districts mentioned above for school year 2024-25.

Motion made by: Amy Hedrick-Farr – Santa Cruz City Schools

Second made by: Jenifer Smith - Redlands Unified School District

Vote: All approved

(B) Approval of the award of the RFP SUPER 01-24 for administrative services and distribution of Direct Delivery USDA Foods.

Super Co-Op issued the RFP SUPER 01-24 for administrative services and distribution of Direct Delivery USDA Foods effective from January 1st, 2024 through June 2025 (Administration starting on January 1, 2024, and Distribution starting on June 2024). Goldstar Foods, the incumbent Super Co-Op administrator, submitted the sole bid. Goldstar Foods has been distributing Super Co-Op USDA delivery Foods for 23 years and administering Super Co-Op for 8 years. Super Co-op has been very satisfied with the services provided by Goldstar Foods.

The pricing offered in the bid is as follows:

Administration \$15,000 per month

USDA Direct Delivery Food distribution \$2.60 per case

Storage Fees (60 days after \$2.60 per case delivery to GSF) \$1.25 per case

DOD distribution \$3.60 per case

Administration recommends to approve the award of the RFP SUPER 01-24 for administrative services and distribution of Direct Delivery USDA Foods to Goldstar Foods

Motion made by: Daryl Hickey - Pomona Unified School District

Second made by: Alissa Angle – Central Unified School District

Vote: All approved

8. Future events

- Next Board meeting March 20, 2024
- ACDA annual conference: April 21-24, 2024 in St Louis, Missouri

9. ADJOURNMENT

Meeting adjourned at 1:51 PM