

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

AGENDA

The Campbell County Board of Education will meet in regular session on Tuesday, March 12, 2024, 6:00 p.m., at the courthouse in Jacksboro, Tennessee.

Prayer.

Pledge of Allegiance.

- I. Roll Call and Call to Order
- II. Recognition of Guest
Issac Jones – CCHS CTE student
Amelia Hatmaker – JHS CTE student
- III. Public Comment (Agenda Items Only, Max 2 speakers/Viewpoint & Max 3 Minutes/Speaker)
- IV. Consent Agenda
 - A. Minutes of the previous meetings. (Attachments)
 1. February 13, 2024, regular session meeting.
 2. February 20, 2024, building/athletic committee meetings.
 3. February 20, 2024, special called meeting.
 - B. Approve Campbell County High School Softball Team to travel to Pigeon Forge, TN for softball games on April 12, 2024, through April 14, 2024.
 - C. Approve Campbell County High School FBLA to attend state conference in Chattanooga, TN on April 7, 2024, through April 10, 2024.
 - D. Dilapidated items: CCHS cafeteria – 16 booths, 9 round tables, 1 square table, 46 rectangle tables, and 314 chairs. These items cannot be declared as surplus.
- V. Approval of Regular Agenda

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37766

SHARON RIDENOUR-CO-CHAIR
386 Middlesboro Road
LaFollette, TN 37766

LISA FIELDS
1049 Deerfield Way
LaFollette, TN 37766

JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757

RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819

STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37819

VI. Comments from the Chair

VII. Director's Monthly Report

VIII. Legislative Report

IX. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials. (Attachment)

B. Approve Budget Amendments and Resolutions. (Item will be sent under separate cover)

C. Reviewing of Bids. (Attachment)

1. E-Rate Mini Bid Internal Connections

D. Request permission to advertise Bids.

1. Painting of gymnasium, concession stand, hallway to concession stand, and locker rooms at Wynn Elementary School.

2. Painting of gymnasium, corridor to hallway, girls, and boy's locker rooms at LaFollette Middle School.

E. Request permission to accept renewal of contracts. (Attachments)

T&T Produce/Produce Products

Mayfield Dairy Farms/Milk/Milk Products

Cox's Septic Services/Septic Services

Institutional Wholesale/Food/Non-food/Smallwares

X. Items for Action:

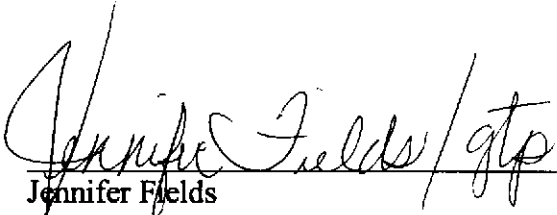
A. Consider naming gymnasium floor at White Oak Elementary School the Angie Baird floor.

B. Consider proper notice to extend the Director of Schools contract at the April 4, 2024, regular session meeting.

XI. Items for Discussion: Nothing at this time.

XII. Discuss Legal Matters:

XIII. Recognize School Board Members:



Jennifer Fields
Director of Schools

MINUTES

The Campbell County Board of Education met in regular session on Tuesday, February 13, 2024, 5:00 p.m., at the courthouse in Jacksboro, Tennessee. The following school board members were present: Chairman Steve Morgan, Johnny Byrge, Crystal Creekmore, Lisa Fields, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeffery Miller, and Sharon Ridenour.

Prayer by Lisa Fields.

Pledge of Allegiance led by Ronnie Lasley.

- I. Roll Call and Call to Order
- II. Recognition of Guest
- III. Public Comment (Agenda Items Only, Max 2 speakers/Viewpoint & Max 3 Minutes/Speaker)
- IV. Consent Agenda
 - A. Minutes of the previous meetings.
 1. January 8, 2024, athletic committee meeting.
 2. January 9, 2024, regular session meeting.
 - B. Executive Actions. (Attachment)
 1. Approve CCHS Advanced Choir to attend Lee University Honor Choir at Lee University in Cleveland, TN on February 8, 2024, through February 10, 2024.
 - C. Approve Campbell County High School FFA grades 9-12 to travel to Gatlinburg, TN for FFA State Convention on March 24, 2024, through March 27, 2024.

Motion by Byrge, second by Ridenour to approve the Consent Agenda.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

V. Approval of Regular Agenda

Motion by Ridenour, second by Creekmore to approve the Regular Agenda with the deletion of name Dana Early on item X-C.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

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FEBRUARY 13, 2024
REGULAR SESSION MEETING

VI. Comments from the Chair

Chairman Morgan thanked board member Ridenour for filling in as Chair during his absence of last month's meeting.

Board member Byrge asked Director Fields for an update on the new entrance at Jacksboro Elementary. Director Fields stated nothing new has developed and is waiting on the expansion program.

VII. Director's Monthly Report

Director Fields informed the board of the following:

Fencing projects at Jellico Elementary School and Jellico High School are now finished. Jellico Utilities is currently working on extending electricity from Sunset Trail to the welding shop at Jellico High School. MBI is finalizing drawings for the welding project, preparing for the bidding phase. The Lewis Group has updated the final specifications for the Jacksboro Elementary School gym and cafeteria expansion. Orders for gym bleachers at White Oak Elementary and Jacksboro Middle School were placed but the supplier has closed; arrangements are being made to order from Toadvine. Savings from roofing project rebidding have enabled additional purchases: School security enhancements are underway per Homeland Security recommendations, including adding cameras at all school sites and on buses. Following ESSER guidelines, additional tables will be purchased to maintain the districts one-to-one device ratio, accommodating enrollment growth and providing replacements. Campbell County High School cafeteria renovation is set to begin on April 25th, with completion expected by April 27th. Installation of cameras has been successfully finished at JHS, Jellico elementary and LES. Training sessions for School Resource Officers (SROs) on camera usage are set for March 6th. The removal of old cabling at CCHS has been completed. All ongoing technology projects have been successfully finished. Working on writing a \$10,000.00 grant for our annual Anti-tobacco Health Fair on May 16th. Working on getting telehealth in the Jellico Schools for the upcoming 2024-2025 school year. Working on Dayspring Health to administer free sports physicals for Jellico High School, Jellico Elementary, Elk Valley, Wynn, and White Oak athletes on May 14th at JHS and JES. Director Fields welcomed new board attorney, Chris McCarty.

VIII. Legislative Report

Board Chairman Morgan stated he appreciated Director Fields defending the voucher program. Chairman Morgan stated he was opposed to the voucher program. Board member Fields stated Director Fields did an excellent job defending our schools on vouchers.

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FEBRUARY 13, 2024
REGULAR SESSION MEETING

IX. Recognize Jeff Marlow, Director of Finance

A. Monthly Financials.

141 General Purpose School Fund. Balance Sheet as of December 31, 2023.

Cash with Trustee - \$14,896,183.94

Total Revenues - \$27,098,390.53

Percent of Budget – 51.4%

Total Expenditures - \$25,047,477.71

Percent of Budget – 44.6%

142 School Federal Project Fund. Balance Sheet as of December 31, 2023.

Cash with Trustee - \$1,837,244.57

Total Revenues - \$3,968,411.90

Percent of Budget – 35.4%

Total Expenditures - \$3,968,411.90

Percent of Budget – 35.4%

143 Central Cafeteria Fund. Balance Sheet as of December 31, 2023

Cash with Trustee - \$3,937,436.40

Total Revenues - \$2,380,435.48

Percent of Budget – 48.9%

Total Expenditures - \$2,410,420.18

Percent of Budget – 45.2%

Karen Henegar gave a detailed summary of the December 31, 2023, Monthly Financial Reports, and request if there were no questions they be approved at this time.

Motion by Byrge, second by Fields to approve the December 31, 2023, Monthly Financial Reports.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

B. Approve Budget Amendments and Resolutions.

A total of 5 February 2024, Budget amendments and resolutions were voted on and approved separately.

2-1:

The Campbell County Director of Schools has reviewed the amendment(s) described herein and hereby recommends approval of same by the Campbell County Board of Education, and; the actual flu vaccine program costs were less than anticipated with funds being returned to the LaFollette Medical Foundation and appropriations being reduced accordingly.

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FEBRUARY 13, 2024
REGULAR SESSION MEETING

Motion by Ridenour, second by Heatherly to approve Budget Amendment 2-1.
Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,
Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

2-2

The Campbell County Director of Schools has reviewed the amendment(s) described herein and hereby recommends approval of same by the Campbell County Board of Education, and; the school system has received insurance recovery proceeds relative to water damages to the CCHS baseball equipment and uniforms and these funds are being appropriated for use in conjunction with realignment between accounts to provide for deductible costs to enable the replacement of the items.

Motion by Byrge, second by Fields to approve Budget Amendment 2-2.
Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,
Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

2-3

The Campbell County Director of Schools has reviewed the amendment(s) described herein and hereby recommends approval of same by the Campbell County Board of Education, and; the vendor awarded the bleacher projects at the Jacksboro Middle and White Oak Elementary schools is no longer in business due to health issues and the prior year purchase orders were voided with \$144,100 (consisting of \$107,000 for JMS and \$37,100 White Oak) closing to the equity account and these funds are being reappropriated for these projects, and; another vendor (Toadvine) has provided present cost estimates for the projects through the TIPS consortium with the Jacksboro Middle project estimated at \$134,005 and White Oak at \$55,589 which is greater than the prior year amounts and additional funds are being realigned from the school roof projects to provide for the increased costs for the bleacher projects.

Motion by Byrge, second by Heatherly to approve Budget Amendment 2-3
Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,
Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

2-4

The Campbell County Director of Schools has reviewed the amendment(s) described herein and hereby recommends approval of same by the Campbell County Board of Education, and; at their January meeting the Board allocated a total of \$1,700,000 for total project costs, inclusive of architect and other costs, for a multi-sports complex at Campbell County High School (identified by cost center CC01W) and \$300,000 for total project costs for fieldhouse renovations and upgrades at Jellico High School (identified by cost center CC09K), and; debt service funds of \$2,000,000 were set aside for future debt service needs with \$64,000 of these appropriations previously realigned for transportation contract increases with remaining funds being realigned for the above identified projects in conjunction with realignment of existing capital outlay program funds.

Motion by Byrge, second by James to approve Budget Amendment 2-4
Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes,
Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

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REGULAR SESSION MEETING

2-5

The Campbell County Director of Schools has reviewed the amendment(s) described herein and hereby recommends approval of same by the Campbell County Board of Education, and; the State has awarded an additional grant allocation under the USDA's Supply Chain Assistance program (no local match) to assist Food Service operations in meeting supply chain issues and cost increases with funds to be used to Buy American minimally processed foods, and; the State Consultant previously recommended the funds to be used primarily toward milk purchases to make tracking easier and fully in compliance with the grant, and; Food Service will manage the program and maintain a spreadsheet to track the purchases by school site in case that information is needed.

Motion by Ridenour, second by Fields to approve Budget Amendment 2-5

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

Board member Millers asked Director Fields how many proposals she received on the sports complex. Director Fields responded 2. Board member Miller asked if Director Fields was aware of any other proposals. Director Fields stated Jay Henderlight there was one, but he could not remember who made the request, but it was done at no charge. Stan Marlow reached out for the 1.7 million. In June there was a committee meeting, and one was discussed for 2.5 to 3 million dollars which was not approved. Board member Miller stated 3 proposals have been brought before the board. Board member James stated a person in the community had built one for less and he would not vote to support MBI. Board member Byrge stated 10 to 12 years ago the board had same problem to build the Alternative School. The board used CCHS building Trades class and in the end had \$400,000 to \$500,000 in the building. Our kids at CCHS need a weightroom. Chairman Morgan asked if the board member to identify an architect. Board member Byrge stated we have local people to do architect and contracts. Board member James stated he was in a favor of a new building at CCHS, and constituents are in favor also. Attorney McCarty stated he has reviewed the minutes from previous meetings and no motion or vote was made to approve the repairs. An architect has to be chosen and will put together a bid packet. Chairman Morgan stated the board could hold a special called meeting and do a budget amendment. Director Fields recommended holding a joint building and athletic committee meeting. Attorney McCarty added to do architect hiring before the meeting.

Board member Fields asked for an explanation if it's a multi-sports complex how can it happen if it has turf. Board member Byrge recommended to change it to multi-purpose. Board member Fields asked if everyone could use the weightroom. Board member Heatherly recommended to build as large as they could and has spoken to principal Foust and Athletic Director Brad Collette to make sure everyone could use, and all sports have a schedule.

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FEBRUARY 13, 2024
REGULAR SESISON MEETING

- C. Reviewing of Bids.
 - 1. Caryville Elementary Roof Replacement.
Dixie Roofing - \$803,800.00 Standard Adhered
Ridge Roofing - \$820,000.00 Self-Adhered
Genesis Roofing - \$875,000.00 Self-Adhered
Eskola Roofing – No Bid
Morristown Roofing – No Bid

Recommendation to award lowest and best bid to meet specifications to Dixie Roofing. This is also the recommendation of Roof Management and the Director of Schools, Jennifer Fields. Motion by Byrge, second by Creekmore to approve Caryville Elementary Roof Replacement. Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

- 2. LaFollette Elementary Roof Replacement. This item was voted and approve on first.
Dixie Roofing - \$\$932,240.00 Standard Adhered
Genesis Roofing - \$1,019,000 Standard Adhered
Eskola Roofing -- No Bid
Ridge Roofing – No Bid
Morristown Roofing – No Bid

Recommendation to award lowest and best bid to meet specifications. This is also the recommendation of Roof Management and the Director of Schools, Jennifer Fields. Motion by Byrge, second by Heatherly to approve LaFollette Elementary Roof Replacement. Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

- D. Request permission to advertise Bids.
 - School Nutrition Program
 - 1. Hood Systems/Fire Extinguishers
 - 2. Pest Control
 - 3. Ice Cream
 - 4. Commodity Processing
 - Technology Department
 - 1. Mini bids for E-rate (MIBS) managed internet broadband services
 - 2. E-rate internal connections for labs and outdoor Wi-Fi
- Motion by Creekmore, second by Fields to approve advertisement of bids for School Nutrition and Technology Departments.
Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

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FEBRUARY 13, 2024
REGULAR SESSION MEETING

E. Request permission to accept renewal of contracts. Nothing at this time.

X. Items for Action:

A. Consider approving purchase of modular classroom for STEM lab at Elk Valley Elementary School.

Motion by Byrge, second by Fields to approve purchase of modular classroom for STEM lab at Elk Valley Elementary School.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

B. Consider approving new gymnasium floor and a design of a new pump system in gym storage room at Jellico Elementary to also include new gymnasium bleachers at Jellico Elementary School.

Board member Byrge asked if it was ever determined where the damage came from. Stan Marlow stated the pump in the gym had malfunctioned due to a power outage and did not kick back on.

Motion by Creekmore, second by Miller to approve new gymnasium floor and a design of a new pump system in gym storage room at Jellico Elementary to also include new gymnasium bleachers at Jellico Elementary School.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

C. Consider approving the 2023-2024 Tenure list.

CCHS – Ernie Clawson, Brandon Clawson

Jacksboro Elementary – Candace Anderson, Rhonda Cross, Jillian Johnson

Jellico Elementary – Hiroko Day

Jellico High School – Rebecca Carender, Lindsey Carroll, Roy Napier, Chad Seibers

Valley View Elementary – Abby Baird, Kaitlin Sowder

LaFollette Middle School – Martha Meredith

LaFollette Elementary School – Kelsey Chapman

Motion by Creekmore, second by Fields to approve the 2023-2024 Tenure List with the deletion of Dana Early.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

XI. Items for Discussion: Nothing at this time.

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FEBRUARY 13, 2024
REGULAR SESSION MEETING

XII. Discuss Legal Matters:

XIII. Recognize School Board Members:

Board member Miller stated field house at LaFollette Middle School needed to be addressed. Board member Miller also Valley View Elementary and others on obtaining tenure and was please on the savings on the roof bid of \$800,000.00. Board member Lasley stated the LaFollette Middle School field house needs to happen. Board member Lasley stated he did not appreciate being accused and the show that was put on the month before and took offense to it. He stated he has never been accused of not caring about kids. Board member Creekmore thanked board member Miller for his hard work and last month was accused by a county commissioner for not caring for the kids. Personal attacks need to stop board member Creekmore added. Board member Ridenour thanked Director Fields on her presentation regarding vouchers. Board member Byrge thanked Director Fields for representing our system and congratulated all teachers who obtained tenure.

Steve Morgan
Chairman of the Board

Jennifer Fields
Director of Schools

MINUTES

The Campbell County Board of Education building and athletic committee met in a joint session on Tuesday, February 20, 2024, 3:30 p.m., in the lower-level conference room of the Central Office. The following school board members were present: Chairman Steve Morgan, Johnny Byrge, Crystal Creekmore, Lisa Fields, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeffrey Miller, and Sharon Ridenour.

I. Approve Agenda.

Motion by Morgan, second by Fields to approve the agenda.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

II. Discuss/Recommend Repairing CCHS Weightroom Building.

Building chairman Miller stated he would like to put this issue to rest. Comments were made in previous meetings where the funds would come from. Board member Miller initially thought Undesignated Fund Balance but after a discussion with Mr. Jeff Marlow, an email from Mr. Marlow identified funding. A total of \$550,000 is available. Mr. Walsh with MBI was introduced. Mr. Walsh informed he inherited the project from Jay Henderlight who has retired. Full removal of half of the building and removal of foundation in the original project was estimated to be \$400,000 to \$500,000 to complete the project. This price is still in ballpark figure. Chairman Morgan asked what this facility would be used for. Mr. Foust stated storage, other sports, and prioritizing other needs. Director Fields asked where the funds were identified. Board member Miller stated there were no ESSER funds involved.

Board member Byrge stated the building had been there for 30 years and there were no problems until the rock quarry. Stan Marlow stated it had been monitored due to the quarry at the end of the football field. Stan Marlow also stated it was found a year and a half ago of the damage of the weightroom. Board member Lester stated at one time there were drain issues on the football field. Director Fields stated she was in complete support and a facility to add to if needed. Board member James asked if it would be more cost savings to rear down and start from scratch. Board member Heatherly stated it would be a great idea to have extra space, but the price seems high. Chairman Morgan stated Jellico needed turf and also a design was needed to meet the budget.

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FEBRUARY 20, 2024
BUILDING & ATHLETIC COMMITTEES

Motion by Lasley, second by Creekmore to move forward with the current project of repair of weightroom at Campbell County High School.

Morgan-yes, Byrge-no, Creekmore-yes, Fields-yes, Heatherly-no, James-no Lasley-yes, Lester-no, Miller-yes, Ridenour-no. Motion Failed.

Board member Heatherly stated for record the reason of his no vote was due to the wording.

III. Discuss/Recommend plans and hiring of Architect for Campbell County new multi-sports complex.

Athletic Director Brad Collette addressed the board regarding the complex. Mr. Collette stated they had hoped for dimensions of 235 long and 150 wide. Mr. Collette stated they were not ready to hire an architect at this time. They are undecided on what they want and request the board give them more time to work on this project and to be patient with them. Their plan is to start by summer. Chairman Morgan asked if this was a multi-purpose facility. Mr. Collette stated yes and the projected time to have more information to the board would be in April. They are getting things donated which will be a savings factor. Board member Byrge stated he appreciated the work that is going into this project.

Motion by Lasley, second by Creekmore to adjourn.

Meeting adjourned.

Jeffrey Miller
Building Committee Chairman

Jennifer Fields
Director of Schools

Ronnie Lasley
Athletic Committee Chairman

MINUTES

The Campbell County Board of Education met in a Special Called meeting on Tuesday, February 20, 2024, 4:30 p.m., in the lower-level conference room of the Central Office. The following school board members were present: Chairman Steve Morgan, Johnny Byrge, Crystal Creekmore, Lisa Fields, Randy Heatherly, Josh James, Ronnie Lasley, Brent Lester, Jeffrey Miller, and Sharon Ridenour.

I. Roll Call.

II. Approve Agenda.

Motion by Ridenour, second by Fields to approve the agenda.

Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

III. Review and consider approving bid document from Lewis Group Architecture for the Jacksboro Elementary gymnasium and cafeteria expansion.

Chairman Morgan stated the board had received an email regarding the project manual which consisted of over 400 pages from the Lewis Group Architectural firm for the board's review. Director Fields had a sample board of color schemes for the board to also review. Chairman Morgan asked how long it would take to complete the project. Board member James stated it was originally said between 18 months and 2 years. Chairman Morgan stated this has been a need for a very long time.

Motion by Morgan, second by Miller to approve bid document from Lewis Group Architecture for the Jacksboro Elementary gymnasium and cafeteria expansion. Morgan-yes, Byrge-yes, Creekmore-yes, Fields-yes, Heatherly-yes, James-yes, Lasley-yes, Lester-yes, Miller-yes, Ridenour-yes. Motion Passed.

Motion by Ridenour, second by Lasley to adjourn.

Meeting adjourned.

Steve Morgan

Jennifer Fields

RECORD OF BID SOLICITATION

Place Check Mark in Applicable Box:

Formal Informal

Date Bids Requested 2-24-24

Opened 3-6-24

Requisitioned By Sara Douglas

Department Technology

Item (s) Requested:

E-Rate Mini Bid

Internal Connections

Account/Object Code Number: _____

P.O. Number (FMS Use): _____

Vendors Solicited

Bid Price

Personal Computer Systems, Inc.

\$ 51,171.84

Recommendation for Contract Award: Personal Computer Systems, Inc. (PCS)

Basis of Recommendation for Contract Award: Only bidder. This is also the recommendation of Sara Douglas, Information Technology Supervisor. (See attached)

Submitted by:

Sara Douglas

Lisa Boubli

Approved By:

Balance Sheet
 JANUARY 31, 2024

141 GENERAL PURPOSE SCHOOL

Fnd-Funct	Account Name	Amount
ASSETS		
141-11140	CASH WITH TRUSTEE	18,137,904.38
141-11130	CASH WITH CLERKS, REGISTER, AND SHERIFF	9,584.58
141-11410	ACCOUNTS RECEIVABLE	14,495.58
141-11430	DUE FROM OTHER GOVERNMENTS	719,564.22
141-11440	DUE FROM OTHER FUNDS	45,873.59
141-14100	ESTIMATED REVENUES	52,791,999.12
141-14200	UNLIQUIDATED ENCUMBRANCES (CONTROL)	1,008,595.18
141-14500	EXPENDITURES - CURRENT YEAR (CONTROL)	26,326,458.30
141-14600	EXP CHGD TO RESERVE FOR PRIOR YRS ENC	339,396.40
	TOTAL ASSETS	98,323,742.09
LIABILITIES		
141-21100	ACCOUNTS PAYABLE	4,541.03-
141-21348	HEALTH INSURANCE	42,188.53-
141-21349	DENTAL INSURANCE	31,530.58-
141-21358	SUMMER HEALTH INSURANCE	8,627.30-
141-21392	HEALTH EMPLOYER	2,959.35
141-21393	LIFE EMPLOYER	1,047.54
141-21397	AMERITAS VISION	5,392.84-
141-21398	AMERITAS VISION SUMMER	247.42-
141-21399	AMERITAS DENTAL SUMMER	1,473.07-
141-21460	OTHER WITHHOLDING TAXES	9.37-
141-28100	APPROPRIATIONS (CONTROL)	56,150,114.28-
141-28500	REVENUES (CONTROL)	31,647,348.85-
141-28510	TRANSFERS FROM OTHER FUNDS (CONTROL)	267,148.76-
141-28620	HEALTH INSURANCE PAYMENTS	35,311.28-
141-28990	OTHER DEFERRED/UNAVAILABLE REVENUE	44,081.39-
	TOTAL LIABILITIES	85,274,000.36-
EQUITIES		
141-34110	ENCUMBRANCES - CURRENT YEAR	1,608,595.18-
141-34120	ENCUMBRANCES - PRIOR YEAR	380,593.25-
141-34535	RESTRICTED FOR EDUCATION	268.72-
141-34555	RESTRICTED FOR SUPPORT SERVICES	17,537.95-
141-34575	RESTRICTED FOR CAPITAL OUTLAY	38,953.57-
141-34575	BUDGET RESTRICTED FOR CAPITAL OUTLAY	130,241.00
141-34685	COMMITTED FOR CAPITAL PROJECTS	57,124.34-
141-34690	COMMITTED FOR OTHER PURPOSES	1,545,561.20-
141-39000	UNASSIGNED	9,238,821.84-
141-39000	BUDGET UNASSIGNED	3,318,753.12
	TOTAL EQUITIES	10,049,752.23-

Balance Sheet
JANUARY 31, 2024

141 GENERAL PURPOSE SCHOOL

Fnd-Funct

Account Name
EQUITIES

Amount

Fund Is In Balance

0.00
=====

* End of Report: CAMPBELL CO FINANCE *

Summary Financial Statement
 JANUARY 31, 2024

Fiscal Year Time Lapse: 58.33

141 GENERAL PURPOSE SCHOOL

Account	Description	Year-To-Date			-JANUARY-		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
40110	CURRENT PROPERTY TAX	3,616,325.00	2,940,779.99	73.0	301,360.42	185,209.54	61.5
40120	TRUSTEE'S COLLECTIONS - PRIOR YEAR	143,997.00	83,701.32	52.5	11,924.75	17,937.87	116.4
40130	CIR CLK/DLK & MASTER COLLECTIONS-PR YR	35,574.00	48,016.57	54.1	7,131.17	7,089.75	97.4
40140	INTEREST AND PENALTY	60,475.00	25,071.33	41.4	5,041.33	1,657.15	32.4
40210	LOCAL OPTION SALES TAX	5,890,592.00	3,844,687.00	59.3	349,241.00	349,241.00	100.0
40275	MIXED DRINK TAX	54,405.00	42,481.23	73.1	4,533.75	932.50	20.6
40340	COAL SEVERANCE TAX	250.00	55.99	25.6	20.83	0.00	0.0
41110	MARRIAGE LICENSES	1,675.00	1,102.00	65.0	141.25	47.50	33.6
43990	OTHER CHARGES FOR SERVICES	5,305.00	0.00	0.0	525.50	0.00	0.0
44130	SALE OF MATERIALS AND SUPPLIES	0.00	608.00	0.0	0.00	0.00	0.0
44170	MISCELLANEOUS REFUNDS	35,076.00	23,175.76	66.1	2,923.17	0.00	0.0
44570	CONTRIBUTIONS & GIFTS	55,740.00	50,039.88	89.8	4,445.00	0.00	0.0
46510	TN INVESTMENT IN STUDENT ACHIEVEMENT	39,418,166.00	23,351,623.57	59.5	3,284,847.17	3,916,503.26	119.2
46515	EARLY CHILDHOOD EDUCATION	46,015.43	5,126.80	7.8	5,501.54	1,851.62	33.7
46590	OTHER STATE EDUCATION FUNDS	1,217,438.82	522,916.89	43.0	101,453.00	71,902.39	70.9
46610	CAREER LADDER PROGRAM	100,107.00	25,763.92	25.7	9,342.25	0.00	0.0
46980	OTHER STATE GRANTS	135,000.00	40,375.35	29.7	11,250.00	3,347.65	29.8
46981	ARRA - SAFE SCHOOLS GRANT	6,075.00	6,075.00	100.0	506.25	0.00	0.0
46990	OTHER STATE REVENUES	466,641.00	275,240.33	59.0	38,586.75	45,873.39	119.0
47143	SPECIAL EDUCATION - GRANTS TO STATES	51,012.00	0.00	0.0	4,251.00	0.00	0.0
47350	OTHER FEDERAL THROUGH STATE	257,030.00	130,252.50	50.7	21,421.67	9,631.43	45.0
47640	ROTC REIMBURSEMENT	66,548.00	30,238.72	45.4	3,545.67	5,921.85	104.8
49700	INSURANCE RECOVERY	267,168.75	267,168.75	100.0	22,264.07	0.00	0.0
Total REVENUES		52,701,050.12	31,814,537.61	50.5	4,391,757.54	4,816,147.38	109.7
EXPENDITURES							
71100	REGULAR INSTRUCTION PROGRAM	20,777,370.22	10,458,438.22	50.3	1,701,447.53	1,451,698.76	85.3
71150	ALTERNATIVE INSTRUCTION PROGRAM	222,910.00	82,561.52	37.2	18,575.23	12,488.29	67.3
71200	SPECIAL EDUCATION PROGRAM	2,667,438.00	1,279,316.44	48.0	222,286.52	191,018.06	85.9
71300	VOCATIONAL EDUCATION PROGRAM	1,938,091.00	921,338.05	47.4	163,174.26	115,315.32	70.7
71400	STUDENT BODY EDUCATION PROGRAM	645,504.00	213,154.50	33.0	53,875.33	19,050.17	35.4
72110	ATTENDANCE	139,277.00	113,336.72	81.4	15,773.07	9,452.36	59.9
72120	HEALTH SERVICES	752,362.00	377,637.37	47.4	56,046.01	55,166.41	93.0
72130	OTHER STUDENT SUPPORT	2,698,063.57	1,332,370.80	49.4	224,838.66	110,732.31	49.2
72210	REGULAR INSTRUCTION PROGRAM	1,849,510.00	975,117.09	52.7	154,125.93	130,305.22	84.5
72215	ALTERNATIVE INSTRUCTION PROGRAM	91,383.00	20,230.24	22.2	7,615.25	3,065.60	40.3
72220	SPECIAL EDUCATION PROGRAM	324,191.48	514,075.21	61.7	62,515.77	69,523.04	100.0
72230	VOCATIONAL EDUCATION PROGRAM	126,255.00	54,129.56	43.0	10,021.26	6,341.72	63.3
72250	TECHNOLOGY	498,940.00	389,215.04	78.1	39,911.69	36,339.41	91.0
72310	BOARD OF EDUCATION	1,381,255.00	1,047,226.45	75.8	115,104.58	77,033.10	67.2
72320	OFFICE OF THE SUPERINTENDENT	314,721.00	148,239.45	47.1	26,235.75	12,212.64	47.4
72410	OFFICE OF THE PRINCIPAL	5,623,924.00	1,799,533.36	32.0	301,993.70	244,533.63	81.0
72510	FISCAL SERVICES	120,067.00	120,067.00	100.0	10,005.58	0.00	0.0
72610	OPERATION OF PLANT	4,009,316.00	2,242,510.36	56.0	334,109.63	251,306.08	75.4

Summary Financial Statement
 JANUARY 31, 2024

Fiscal Year Time Lapse: 58.33

141 GENERAL PURPOSE SCHOOL

Account	Description	Year-To-Date			JANUARY	
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Percent Actual Of Avg
EXPENDITURES						
72600	MAINTENANCE OF PLANT	915,528.00-	475,961.75	52.2	76,293.99-	55.126.43 72.3
72710	TRANSPORTATION	1,819,079.00-	1,716,746.03	94.5	159,923.26-	18,651.96 11.7
72810	CENTRAL AND OTHER	998,709.00-	779,626.03	78.2	63,099.09-	8,140.33 9.3
73300	COMMUNITY SERVICES	252,614.00-	111,029.58	44.0	21,051.17-	14,737.29 70.0
73400	EARLY CHILDHOOD EDUCATION	1,525,356.29-	813,465.10	53.3	127,184.67-	114,367.85 89.9
76100	REGULAR CAPITAL OUTLAY	3,494,470.79-	530,055.47	15.2	291,265.91-	8,072.00 2.8
82130	EDUCATION	115,572.00-	67,417.00	58.3	9,631.00-	9,631.00 100.0
82230	EDUCATION	9,046.00-	5,276.00	58.3	754.00-	754.00 100.0
82330	EDUCATION	3,895,474.00-	1,334,474.00	34.3	324,622.03-	0.00 0.0
99100	TRANSFERS OUT	27,595.00-	0.00	0.0	2,479.58-	0.00 0.0
Total EXPENDITURES		58,150,114.28-	29,175,413.48	50.1	4,679,176.27-	3,087,966.03 66.0
Total GENERAL PURPOSE SCHOOL		3,449,024.13-	3,779,074.13-	107.6	287,418.73-	1,728,179.05- 601.3

* End of Report: CAMPBELL CO FINANCE *

Balance Sheet
 JANUARY 31, 2024

142 SCHOOL FEDERAL PROJECTS

Fnd-Funct	Account Name	Amount
ASSETS		
142-11140	CASH WITH TRUSTEE	1,645,015.52
142-11430	DUE FROM OTHER GOVERNMENTS	1,010,653.50
142-14100	ESTIMATED REVENUES	11,206,512.75
142-14200	UNLIQUIDATED ENCUMBRANCES (CONTROL)	527,158.58
142-14500	EXPENDITURES - CURRENT YEAR (CONTROL)	3,908,060.10
	TOTAL ASSETS	16,225,431.35
LIABILITIES		
142-21100	ACCOUNTS PAYABLE	475.88-
142-21348	HEALTH INSURANCE	23,282.25-
142-21349	DENTAL INSURANCE	5,764.37-
142-21356	SUMMER HEALTH INSURANCE	4,632.90-
142-21392	HEALTH EMPLOYER	1,689.66
142-21393	LIFE EMPLOYER	325.97-
142-21377	AMERITAS VISION	326.50-
142-21398	AMERITAS VISION SUMMER	79.32-
142-21399	AMERITAS DENTAL SUMMER	381.60-
142-21460	OTHER WITHHOLDING TAXES	303.77-
142-21500	DUE TO OTHER FUNDS	45,273.57-
142-22100	APPROPRIATIONS (CONTROL)	11,206,512.75-
142-22500	REVENUES (CONTROL)	4,435,215.95-
	TOTAL LIABILITIES	15,722,179.04-
EQUITIES		
142-34100	ENCUMBRANCES - CURRENT YEAR	527,158.58-
142-34655	COMMITTED FOR EDUCATION	45,093.73-
142-34690	COMMITTED FOR OTHER PURPOSES	2,000,000.00-
	TOTAL EQUITIES	2,572,252.31-
	Fund Is In Balance	0.00

Summary Financial Statement
 JANUARY 31, 2024

Fiscal Year Time Lapse: 88.33

142 SCHOOL FEDERAL PROJECTS

Account	Description	Year-To-Date			JANUARY		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
47131	VOCATIONAL EDUCATION - BASIC GRANTS	127,028.42	56,967.01-	52.7	10,585.70	2,422.45-	22.9
47132	OTHER VOCATIONAL	769,039.00	243,750.50-	30.9	63,753.25	12,524.62-	19.0
47141	TITLE I GRANTS TO LOCAL ED. AGENCIES	2,254,945.58	1,254,711.75-	55.6	157,912.13	197,488.14-	105.1
47143	SPECIAL EDUCATION - GRANTS TO STATES	1,704,713.73	727,105.75-	42.7	142,059.47	101,404.83-	71.4
47145	SPECIAL EDUCATION PRESCHOOL GRANTS	76,203.25	34,403.74-	45.1	6,350.27	4,232.15-	66.6
47148	RURAL EDUCATION	232,908.24	200,775.35-	86.2	19,409.02	30,515.23-	157.2
47150	21ST CENTURY COMMUNITY LEARNING CENTERS	667,579.75	291,441.94-	43.7	55,631.64	23,282.19-	41.9
47189	EISENHOWER PROFESSIONAL DEV. STATE GRANT	636,673.24	229,759.62-	36.1	53,054.44	30,559.23-	57.5
47307	COVID-19 GRANT B	126,044.71	126,044.71-	100.0	10,503.73	0.00	0.0
47401	AMERICAN RESCUE PLAN ACT GRANT #1	4,401,640.77	1,167,252.56-	26.5	366,205.40	64,578.25-	17.6
47402	AMERICAN RESCUE PLAN ACT GRANT #2	2,950.45	2,950.45-	100.0	246.70	0.00	0.0
47403	AMERICAN RESCUE PLAN ACT GRANT #3	408.24	408.24-	100.0	34.02	0.00	0.0
47404	AMERICAN RESCUE PLAN ACT GRANT #4	186,363.35	89,157.35-	47.9	15,533.28	0.00	0.0
Total REVENUES		11,208,913.75	4,408,019.95-	39.3	933,876.08	466,807.08-	50.0
EXPENDITURES							
71100	REGULAR INSTRUCTION PROGRAM	2,939,779.19-	1,417,816.78	55.0	244,953.32-	349,210.23	101.7
71200	SPECIAL EDUCATION PROGRAM	1,343,025.03-	604,778.90	45.0	111,912.72-	84,956.66	75.9
71300	VOCATIONAL EDUCATION PROGRAM	387,183.12-	142,482.82	47.6	23,931.96-	14,711.07	62.3
72120	HEALTH SERVICES	34,467.21-	31,292.01	90.8	2,873.27-	0.00	0.0
72130	OTHER STUDENT SUPPORT	168,331.10-	39,241.19	23.7	14,027.61-	1,482.20	10.4
72210	REGULAR INSTRUCTION PROGRAM	1,154,522.34-	568,972.57	49.9	96,376.84-	35,302.95	37.4
72220	SPECIAL EDUCATION PROGRAM	361,058.64-	120,219.30	33.3	30,090.72-	15,735.39	52.5
72230	VOCATIONAL EDUCATION PROGRAM	6,300.00-	3,115.60	49.4	625.00-	0.00	0.0
72260	TECHNOLOGY	559,973.77-	580,395.67	103.0	54,997.82-	2,411.37	15.3
72610	OPERATION OF PLANT	102,906.30-	45,766.48	45.4	3,575.53-	5,933.97	67.2
72710	TRANSPORTATION	325,812.00-	232,499.03	71.4	27,151.01-	7,611.94	28.0
73300	COMMUNITY SERVICES	667,579.75-	291,441.94	43.7	55,631.64-	23,282.19	41.9
75100	REGULAR CAPITAL OUTLAY	3,153,524.00-	158,000.00	5.0	262,793.67-	0.00	0.0
Total EXPENDITURES		11,006,511.75-	4,408,218.98	37.5	933,876.13-	466,507.08	50.0
Total SCHOOL FEDERAL PROJECTS		0.00	0.00	0.0	0.00-	0.00	0.0

* End of Report: CAMPBELL CO FINANCE *

Balance Sheet
 JANUARY 31, 2024

141 CENTRAL CAFETERIA

Fnd-Funct	Account Name	Amount
ASSETS		
143-11140	CASH WITH TRUSTEE	4,080,803.48
143-11150	CASH WITH PAYING AGENTS	18,354.22
143-11410	ACCOUNTS RECEIVABLE	1,110.00
143-11430	DUE FROM OTHER GOVERNMENTS	211,574.40
143-14100	ESTIMATED REVENUES	4,864,340.00
143-14200	UNLIQUIDATED ENCUMBRANCES (CONTROL)	492,077.68
143-14500	EXPENDITURES - CURRENT YEAR (CONTROL)	7,235,991.92
143-14600	EXP CHGD TO RESERVE FOR PRIOR YRS ENC	3,662.28
	TOTAL ASSETS	11,707,833.98
LIABILITIES		
143-21348	HEALTH INSURANCE	10,344.04-
143-21349	DENTAL INSURANCE	348.74-
143-21358	SUMMER HEALTH INSURANCE	7,865.38-
143-21393	LIFE EMPLOYER	4,473.10-
143-21397	AMERITAS VISION	251.93-
143-21398	AMERITAS VISION SUMMER	289.60-
143-21399	AMERITAS DENTAL SUMMER	1,115.38-
143-28100	APPROPRIATIONS (CONTROL)	6,000,187.75-
143-28300	REVENUES (CONTROL)	2,510,394.70-
143-28620	HEALTH INSURANCE PAYMENTS	3,140.46-
	TOTAL LIABILITIES	7,775,210.10-
EQUITIES		
143-34110	ENCUMBRANCES - CURRENT YEAR	492,077.68-
143-34120	ENCUMBRANCES - PRIOR YEAR	3,662.28-
143-34365	RESTRICTED FOR SUPPORT SERVICES	132,122.75-
143-34565	BUDGET RESTRICTED FOR SUPPORT SERVICES	132,122.75-
143-34570	RESTRICTED FOR OPERATION OF NON-INST SER	3,704,333.22-
143-34570	BUDGET RESTRICTED FOR OPERATION OF NON-I	333,725.00-
143-34590	COMMITTED FOR OTHER PURPOSES	59,373.70-
	TOTAL EQUITIES	3,904,713.68-
	Fund Is In Balance	0.00

Summary Financial Statement
 JANUARY 31, 2024

Fiscal Year Time Lapses: 55.33

143 CENTRAL CAFETERIA

Account	Description	Year-To-Date			JANUARY		
		Budget Estimate	Actual	Percent Of Budget	Estimate Avg/Mth	Actual	Percent Of Avg
REVENUES							
43522	LUNCH PAYMENTS - ADULTS	49,040.00	28,433.59-	58.4	4,086.66	2,882.55-	70.6
43525	A LA CARTE SALES	143,041.00	86,798.83-	60.7	11,920.08	15,501.00-	130.0
44110	INVESTMENT INCOME	200.00	3.80-	1.9	16.67	0.57-	3.4
46520	SCHOOL FOOD SERVICE	44,366.00	0.00	0.0	3,677.17	0.00	0.0
47111	USDA SCHOOL LUNCH PROGRAM	3,016,754.00	1,759,540.80-	58.3	261,397.00	183,011.85-	69.7
47112	USDA - COMMODITIES	310,620.00	0.00	0.0	25,885.00	0.00	0.0
47113	BREAKFAST	1,079,849.00	629,330.52-	58.3	39,704.07	49,059.86-	54.8
47114	USDA - OTHER	191,465.00	106,036.86-	55.4	15,938.44	7,472.29-	35.4
08900	TRANSFERS IN	29,995.00	0.00	0.0	2,479.58	0.00	0.0
Total REVENUES		4,864,340.00	2,610,374.70-	53.7	405,361.69	229,959.22-	56.7
EXPENDITURES							
73100	FOOD SERVICE	5,330,157.75-	2,728,059.60	51.2	444,182.31-	317,639.42	71.3
Total EXPENDITURES		5,330,157.75-	2,728,059.60	51.2	444,182.31-	317,639.42	71.3
Total CENTRAL CAFETERIA		465,817.75-	117,664.90	25.3	38,530.62-	67,630.20	225.7

* End of Report: CAMPBELL CO FINANCE *

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757

RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819

STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37819

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37766
SHARON RIDENOUR-CO-CHAIR
386 Middlesboro Road
LaFollette, TN 37766
USA FIELDS
1049 Deerfield Way
LaFollette, TN 37766
JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766
BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

To: Mrs. Jennifer Fields, Director of Schools
Ms. Lisa Bowlin, Deputy Director/Purchasing Agent
From: Jamie Gillum, School Nutrition Supervisor
Date: March 12, 2023
Re: Contract renewals for food service vendors

I request the contract for Institutional Wholesale, to be renewed as per bid for the 2024-2025 school term. As per attached sheet, the company agrees to the renewal.

I recommend this renewal as advantageous to the system and the program's operation. This renewal meets the conditions of the bid contract.

Mrs. Jennifer Fields, Director of Schools

Date

Mr. Jeff Marlow, Director of Finances

Date

Mr. Steve Morgan, Board Chairman

Date

Rec'd 2/16/23

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

RANDY HEATHERLY
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Jacksboro, TN 37757

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1005 Rose Hill Drive
LaFollette, TN 37766

SHARON RIDENOUR-CO-CHAIR
306 Middleboro Road
LaFollette, TN 37766

LISA FIELDS
1049 Deerfield Way
LaFollette, TN 37766

JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

February 9, 2024

Institutional Wholesale Co, INC
535 Dry Valley Road
Cookeville, TN 38506

Dear Sir:

The Campbell County Board of Education will be asked to approve the renewal of the Food/Non-Food/Smallware's/Chemicals bid with Institutional Wholesale for the 2024-2025 school term, at the regular meeting on Tuesday March 12, 2024, at 6:00 p.m. at the Campbell County Courthouse.

If this is agreeable to your company, please sign this form and return to Jamie Gillum by 2:00 p.m. March 8, 2024.

Enclosed is an approved calendar for the 2024-2025 school term.

Sincerely,

Jamie Gillum, School Nutrition Supervisor
Campbell County School System

Company Name: Institutional Wholesale Co., Inc.

Signature: Melissa Hammock

Company Address: 535 Dry Valley Road

Title: Contract Sales Manager

Cookeville, TN 38506

Date: March 8, 2024

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757

Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757

RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819

STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37819

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37766

SHARON RIDENOUR-CO-CHAIR
366 Middlesboro Road
LaFollette, TN 37766

LISA FIELDS
1049 Deerfield Way
LaFollette, TN 37766

JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

To: Mrs. Jennifer Fields, Director of Schools
Ms. Lisa Bowlin, Deputy Director/Purchasing Agent
From: Jamie Gillum, School Nutrition Supervisor
Date: March 12, 2023
Re: Contract renewals for food service vendors

I request the contract for T & T Produce, to be renewed as per bid for the 2024-2025 school term. As per attached sheet, the company agrees to the renewal.

I recommend this renewal as advantageous to the system and the program's operation. This renewal meets the conditions of the bid contract.

Mrs. Jennifer Fields, Director of Schools

Date

Mr. Jeff Marlow, Director of Finances

Date

Mr. Steve Morgan, Board Chairman

Date

CAMPBELL COUNTY

Board of Education

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757

RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819

STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37819

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37786

SHARON RIDENOUR-CO-CHAIR
386 Middleboro Road
LaFollette, TN 37786

LISA FIELDS
1049 Deerfield Way
LaFollette, TN 37766

JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

February 9, 2024

T & T Produce
P.O. Box 5756
Ft Oglethorpe, GA 30742

Dear Sir:

The Campbell County Board of Education will be asked to approve the renewal of the Produce bid with T & T Produce for the 2024-2025 school term, at the regular meeting on Tuesday March 12, 2024, at 6:00 p.m. at the Campbell County Courthouse.

If this is agreeable to your company, please sign this form and return to Jamie Gillum by 2:00 p.m. March 8, 2024.

Enclosed is an approved calendar for the 2024-2025 school term.

Sincerely,

Jamie Gillum, School Nutrition Supervisor
Campbell County School System

Company Name: T & T Produce

Signature: Heatherly

Company Address: PO Box 5756
Ft Oglethorpe Ga 30742

Title: Government Contract officer

Date: 2-14-24

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollette, TN 37766
SHARON RIDENOUR-CO-CHAIR
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LaFollette, TN 37766
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LaFollette, TN 37766
JEFFREY MILLER
208 Glade Springs Road
LaFollette, TN 37766
BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757
JOSH JAMES
140 Mountain View Rd.
Jacksboro, TN 37757
RONNIE LASLEY
1102 Bruce Gap Road
Caryville, TN 37714
CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37819
STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37819

To: Mrs. Jennifer Fields, Director of Schools
Ms. Lisa Bowlin, Deputy Director/Purchasing Agent
From: Jamie Gillum, School Nutrition Supervisor
Date: March 12, 2023
Re: Contract renewals for food service vendors

I request the contract for Mayfield Dairy, to be renewed as per bid for the 2024-2025 school term. As per attached sheet, the company agrees to the renewal.

I recommend this renewal as advantageous to the system and the program's operation. This renewal meets the conditions of the bid contract.

Mrs. Jennifer Fields, Director of Schools

Date

Mr. Jeff Marlow, Director of Finances

Date

Mr. Steve Morgan, Board Chairman

Date

CAMPBELL COUNTY

Board of Education

172 Valley Street
Jacksboro, Tennessee 37757
Phone: 423-562-8377, Fax: 423-566-7562

Jennifer Fields
Director of Schools

JOHNNY BYRGE
1005 Rose Hill Drive
LaFollete, TN 37768

RANDY HEATHERLY
145 Dogwood Lane
Jacksboro, TN 37757

SHARON RIDENOUR- CO-CHAIR
288 Michasboro Road
LaFollete, TN 37768

JOSH JAMES
140 Mountain View Rd
Jacksboro, TN 37757

LISA FIELDS
1049 Deerfield Way
LaFollete, TN 37768

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Coryville, TN 37714

JEFFREY MILLER
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LaFollete, TN 37768

CRYSTAL CREEKMORE
112 Old Standard Hollow Road
Newcomb, TN 37019

BRENT LESTER
100 S. Village Lane
LaFollete, TN 37768

STEVE MORGAN-CHAIR
118 Whistle Creek Road
Newcomb, TN 37019

February 9, 2024

Mayfield Dairy, LLC
P.O. Box 310
Athens, TN 37371-0310

Dear Sir:

The Campbell County Board of Education will be asked to approve the renewal of the Milk/Milk Products bid with Mayfield Dairy for the 2024-2025 school term, at the regular meeting on Tuesday March 12, 2024, at 6:00 p.m. at the Campbell County Courthouse.

If this is agreeable to your company, please sign this form and return to Jamie Gillum by 2:00 p.m. March 8, 2024.

Enclosed is an approved calendar for the 2024-2025 school term.



Sincerely,

Jamie Gillum, School Nutrition Supervisor
Campbell County School System

Company Name: DFA Dairy Brands Fluid, LLC/
Mayfield Dairy

Company Address: 806 East Madison Ave

Athens, TN 37303

Signature:  
Title: General Manager

Date: 02.22.2024

* Please see attached request for Producer Products Price Increase for the 2024/2025 school year.

CAMPBELL COUNTY

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LaFollette, TN 37766
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LaFollette, TN 37766
JEFFREY MILLER
209 Glade Springs Road
LaFollette, TN 37766
BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

To: Mrs. Jennifer Fields, Director of Schools
Ms. Lisa Bowlin, Deputy Director/Purchasing Agent
From: Jamie Gillum, School Nutrition Supervisor
Date: March 12, 2023
Re: Contract renewals for food service vendors

I request the contract for Cox's Septic Service, to be renewed as per bid for the 2024-2025 school term.
As per attached sheet, the company agrees to the renewal.

I recommend this renewal as advantageous to the system and the program's operation. This renewal
meets the conditions of the bid contract.

Mrs. Jennifer Fields, Director of Schools

Date

Mr. Jeff Marlow, Director of Finances

Date

Mr. Steve Morgan, Board Chairman

Date

CAMPBELL COUNTY

Board of Education

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Jacksboro, Tennessee 37757
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209 Glade Springs Road
LaFollette, TN 37766

BRENT LESTER
180 S. Village Lane
LaFollette, TN 37766

February 9, 2024

Cox's Septic Service
P.O. Box 1877
Corbin, KY 40702

Dear Sir:

The Campbell County Board of Education will be asked to approve the renewal of the present Septic/Grease Trap bid with Cox's Septic for the 2024-2025 school term, at the regular meeting on Tuesday, March 12, 2024, at 6:00 p.m. at the Campbell County Courthouse.

If this is agreeable to your company, please sign this form and return to Jamie Gillum by 2:00 p.m. March 8, 2024.

Enclosed is an approved calendar for the 2024-2025 school term.

Sincerely,

Jamie Gillum, School Nutrition Supervisor
Campbell County School System

Company Name: COX'S SEPTIC SERVICE Signature: Byron Bell

Company Address: PO BOX 1877 Title: OWNER

CORBIN Ky 40702 Date: 3-7-24