

# **OLGC TUITION POLICY**

## **TUITION STATEMENT**

Our Lady of Good Counsel (OLGC) is committed to a strong Catholic identity in the spirit of Saint Francis de Sales. We are dedicated to offering each child an exceptional educational experience, one that blends academic excellence with moral and spiritual development. OLGC provides an environment that supports a family's appreciation of the values of Catholic education, where regularly attending Mass and supporting the school and OLGC Parish with their prayer, time, talent, and treasure is a vital part of the family's faith life.

## **TUITION RATES & STRUCTURE**

### **Enrollment Procedure**

Our Lady of Good Counsel (OLGC) School uses a fee-based online application process. Applications are only accepted online. Students must be at least 3 years of age (Preschool) or 5 years of age (Kindergarten) by September 30. Please visit our school website at <https://www.olgcschool.org/admissions> for more information.

### **Currently Enrolled Families**

Families with children currently enrolled in OLGC School must re-register students through their Faith Direct account including a \$500 deposit per child. This deposit will be applied to future tuition payments. The online re-enrollment process must be completed by the due date set by the school. Before enrollment can be finalized, the family's school account must also be in good standing.

### **New Families**

New families to OLGC School must create a Faith Direct account online and pay a non-refundable \$100 application fee per child. An application will not be considered complete without this fee. Upon acceptance, a \$500 deposit per child will be required. This deposit will be applied to future tuition payments.

### **Enrollment Priorities**

OLGC School will endeavor to accept all interested families. All of OLGC's admissions decisions are made without regard to financial need. The highest priority will be granted to currently enrolled families who are in good standing. If the school is at full capacity, a waiting pool will be established. If space shall become available, the vacancies will be filled based on the following admissions hierarchy: siblings of current students, OLGC parishioners, Catholics registered in other parishes, and non-Catholics.

### **Tuition Rates and Fees**

Please visit our website at <https://www.olgcschool.org/admissions/tuition> for the current tuition and fee schedule.

## **Financial Aid**

OLGC firmly believes that cost should not be a barrier that prevents any youth from attending our school. To be considered for any type of tuition assistance, whether from diocesan or parish sources, a candidate must apply every year using FACTS Grants & Aid <https://online.factsmgt.com/Signin.aspx>. FACTS is the company contracted by the Diocese of Arlington to provide a confidential and objective financial analysis to the diocese and pastor in determining a family's ability to pay for Catholic school education.

To become eligible for receiving funds from this program, students must satisfy all the criteria described below:

- Student attends or is accepted by OLGC. Preschool students are not eligible.
- Student is a baptized Catholic and member of a parish in the Diocese of Arlington.
- Family resides within the boundaries of the Diocese of Arlington and are registered active members of a diocesan parish.

## **Payment Schedule**

Families select a payment plan and pay tuition via Blackbaud Tuition Management. Blackbaud charges a nominal fee to set up a payment plan. This allows each family to choose its payment schedule (one-time, 2, 4, or 10 monthly payments).

## **Past Due Balances**

If a family's account is past due, the parents will be notified by Blackbaud. It is the family's responsibility to contact OLGC's Finance Office (Emilynda Clomera, 703-896-7402, [eclomera@olgcvva.org](mailto:eclomera@olgcvva.org)) to develop a plan to bring the account current. Failure to do so may result in disenrollment.

## **Refunds**

If a student withdraws for any reason after June 30, their \$500 tuition deposit will be forfeited. If the student has begun attending classes, the family will also be responsible for that full trimester's tuition. There will be no reduction in tuition for children who leave OLGC School unless moving out of state.

## REQUIREMENTS FOR CATHOLIC PARISH REGISTERED FAMILIES

Registered active OLGC parishioners are eligible for a discretionary tuition reduction and will be required to acknowledge their active status during school registration.

All five (5) requirements must be met during the school year to be considered active:

1. Registered Parishioner for a minimum of 6 months.
2. Students must be baptized Catholic or officially received as a convert into the Catholic Church. (certificate must be provided at enrollment)
3. Attending Mass: Regular attendance is a crucial element of being an active Catholic family, reflecting a commitment to spiritual growth and community worship as central tenets of our faith.
4. Financial Contribution: Contributing financially to the school and parish according to each family's capacity through offertory, the Wildcat Fund, or other financial giving is a key component of being an active OLGC parish participant.
5. Volunteering and Service: Active families are expected to engage in the school and parish life. Examples follow:
  - Being a Room Parent: Assisting teachers with classroom management and special activities.
  - Coaching Athletic Teams & Leading Afterschool Clubs: Leading and mentoring students in various sports and volunteering for our extracurricular afternoon clubs.
  - Scout Leadership: Guiding and facilitating Scout activities and events.
  - Event Participation: Volunteering at school and parish events such as coat collections, food drives, Thanksgiving dinner boxes, Joy of Christmas, class parties, February Frenzy, Trunk-n-Treat, Fall Fest, Fish Fry, etc.
  - Classroom Assistance: Engaging directly in classroom activities and assisting teachers with educational tasks.
  - Home-Based Project Preparation: Helping teachers by preparing projects and materials at home.
  - Field Trip Chaperoning: Ensuring student safety and enriching learning experiences during educational trips.
  - PTO Involvement: Participating in various school initiatives operated by the PTO to aid in decision-making, staffing, and event planning.
  - Recess & Hot Lunch Duties: Assisting with recess or hot lunch duties to ensure student safety and well-being.
  - Parish Service Opportunities: serving at Mass (e.g., altar servers, lectors, ushers, Eucharistic ministers, etc.), teaching CCF, sponsoring an RCIA candidate, etc.