



LEGAL NOTICE
CITY OF MEDFORD

REQUEST FOR QUALIFICATIONS
RFQ 24-0260
ON-CALL LANDSCAPE ARCHITECTURE, URBAN DESIGN AND CONSULTING
SERVICES

The City of Medford, Massachusetts, acting through its Office of Planning, Development, and Sustainability, is seeking proposals from qualified consulting firms for on-call services for landscape architecture, urban design, and consulting services, and construction management services for various projects for the City over the next three years.

This project is being Electronically Bid (E-Bid). All proposals shall be submitted online to www.BidNetDirect.com prior to April 10, 2024, at 1:00 PM. You can register to become a proposer online at www.BidNetDirect.com. For assistance, contact BidNetDirect.com. at 800-835-4603. In addition, five (5) copies must be submitted to Ms. Fiona Maxwell, Chief Procurement Officer, 85 George P. Hassett Drive, Medford, MA 02155 in a sealed package, clearly marked RFQ 24-0260.

Proposal Documents will be available online at <https://www.bidnetdirect.com/massachusetts/cityofmedford> on **March 11**, 2024. All plan holders must have an active online account on www.bidnetdirect.com to acquire documents, receive project notifications, and to submit your proposal. (One fully integrated PDF file) All questions must be submitted to bidnetdirect.com by April 4, 2024, by 1:00 PM.

Each Proposal shall be submitted in accordance with the Instructions with the Submission Requirements within the RFQ and M.G.L. c. 30B S 1(b)(32A). It is the responsibility of prospective proposers and or bidders to check www.BidNetDirect.com for new information via any addenda or modifications to this solicitation. Addenda will be emailed to all Plan holders registered with BidNetDirect.

The award of any contract hereunder is subject to the appropriation and availability of funds. The City of Medford reserves the right to accept any proposal, in whole or in part, to reject and/or all proposals and to waive minor irregularities and/or informalities as it deems to be in the best interest of the City. The City is an Equal Opportunity Employer and encourages MBE/WBE/DBE participation in response to this RFQ process.

Fiona Maxwell
Chief Procurement Officer