

**TOWN OF PUTNAM
ECONOMIC DEVELOPMENT COMMISSION
Minutes of a Special Meeting**

TOWN CLERK - PUTNAM CT
Deanna Papik
2024 FEB 28 P 3: 25

The Putnam Economic & Community Development Commission met for a Special meeting on Monday, February 26, 2024, in Conference Room - 201, 200 School Street, Putnam, CT 06260, or

Via Zoom:

<https://us06web.zoom.us/j/86783158400?pwd=KxRRXsKaKKgfzaEiweYTB5qTiF5y4d.1>

The Chair opened the meeting at 8:30 a.m.

1.Roll Call: Chair Lee Konicki, Vice Chair Paul Grenier, ECD Director Mary Ann Chinatti, Commission Members Doug Taylor and Mike Bogdanski; ECD Administrative Assistant Jackie Lefevre, Director of Land Use, Zoning Officer Bruce Fitzback, and Mayor Barney Seney.

2.Approval of Meeting Minutes*: Member Taylor motioned to approve regular meeting minutes of January 09, 2024, seconded by Member Bogdanski, motion passed.

3. Reporting of Expenditures: Expenditures were reviewed with one question, what were the \$ 8,000 consultant fees for? This was for Delpha Very to advise on Belding Mill.

4. New Business:

I Appoint Secretary*: Member Taylor appointed Jackie Lefevre as Secretary, seconded by Vice-chair Grenier, motion passed.

II. Executive Session: Potential Real Estate Transactions*: Member Taylor motioned to move into executive session inviting Fitzback, Seney and Chinatti and Sistare, seconded by Vice Chair Grenier at 8:42 a.m., motion carried. The Commission came out of Executive Session at 8:52 a.m.

III. Lots 1, 3, 4 – Possible Action*: Chairman explained Lots 1,3, and 4 in the Tech Park are to be appraised. Motion made by Member Taylor not to exceed \$ 2,500 per lot, from the ECD Trust Fund, to complete appraisals, second by Member Bogdanski, motion carried.

IV. Eastern Connecticut Land Bank – 2024 Donation*: postponed until late spring.

V. FOI Workshop – March 21, 6pm: Detailed information to be emailed.

VI. By Laws – Copies of bylaws from various Towns will be emailed; as well as a copy of the ECD mission statement, for review in consideration of adopting ECD by laws.

5. Old Business:

I. 49 Front Street – Possible Action*: originally the property owner offered to sell the parcel of land to the Town for an appraised cost of \$ 13,000; now has decided to donate the property. A motion by Vice-chair Grenier to use the \$ 13,000, from the ECD Trust Fund, to pay for necessary fees/closing costs to transfer the property to the Town, seconded by Member Bogdanski, motion carried.

6. Updates:

I. Available Commercial Properties: Town Administrator Sistare inquired what the listing is used for and if it can be posted to the website. Director utilizes as a reference when a potential client wants to come to town. Admin. Assistant to post to website.

II. Trade Name Certificates:

III. Chickering Building: no update at this time.

7. Other:

ECD Director Chinatti provided the following:

- a) Belding Grant; Town Attorney and Developer Attorney are reviewing documents, phone call with William Wallach, St. of CT DECD office scheduled today,
- b) EPA Community Assessment Grant, awards announced late spring.
- c) Working with two new businesses on possibility to move into Putnam
- d) FOIA meeting, March 21st all boards and commissions welcome
- e) Feb. 26th Director to attend a webinar on Historical Tax Credits for redeveloping historical buildings.
- f) Director creating a list of properties located in the Opportunity Zone, which appear to mostly encompass the Special Services District.
- g) March 29th: Lt. Governor and Mayor Seney to present certificates and proclamations to Vietnam and Korean War Veterans.

8. Public Participation: None

9. ADJOURNMENT: Motion to adjourn by Member Bogdanski, Seconded by Member Taylor, motion carried. Meeting adjourned at 9:07 a.m.

Respectfully submitted by Recording Secretary Jackie Lefevre