

**TOWN OF PUTNAM
Redevelopment Agency
Minutes of a Special Meeting**

TOWN CLERK - PUTNAM CT


2024 FEB 28 P 3: 25

The Putnam Redevelopment Agency met for a Special meeting on Monday, February 26, 2024, in Conference Room - 201, 200 School Street, Putnam, CT 06260.

Via Zoom:

<https://us06web.zoom.us/j/86783158400?pwd=KxRRXsKaKKgfzaEiweYTB5qTiF5y4d.1>

The Chair opened the meeting at 8:00 a.m.

a.) Call to Order: Chair Lee Konicki, Vice Chair Paul Grenier, Agency member Doug Taylor. Agency member Delia Fey and PRA Director Mary Ann Chinatti arrived late. Additional attendees: Blight Officer Thomas Bobrowski and Bruce Fitzback and Jackie Lefevre.

b.) Approval of Meeting Minutes of the Previous meeting*

i. January 09, 2024*: Vice-Chair Grenier motioned to approve January 9, 2024, minutes, seconded by Member Taylor, motion unanimously carried.

c.) Communications: none

d.) New Business:

i. **Appoint Secretary***: based on a recent review of the Redevelopment Agency By-laws, in addition to the Chair and Vice-Chair a secretary is also to be appointed. Member Taylor motioned to appoint Jackie Lefevre as Secretary, seconded by Vice-Chair Grenier, motion unanimously carried.

ii. **Revised Small Business Revolving Loan Application***: copies of the previous Small Business Revolving Loan Application; as well as the revised Small Business Revolving Loan Application were included in the agenda packet. Motion by Vice – Chair to accept the revised Loan Application, seconded by Member Taylor, motion passed. The chair reviewed the two necessary revisions. Vice-Chair Grenier motioned to approve the revisions to the Small Business Revolving Application, with the following corrections: on page 3-under Legal, the fourth question down currently reads “Do you have any an outstanding balance with the IRS or are on a payment plan?” Remove the word “an” after the word any; and add the word “you” after the word are, seconded by member Taylor, motion carried unanimously.

iii. **PRA By-laws**: a couple of minor editorial/type items were revised. The document was in the agenda packet with the changes. The Chair shared the editorial changes no vote is required.

iv. FOIA Workshop March 21 @ 6pm: Workshop to be held for any/all Commission/Agency boards. Details to be emailed.

e.) Reports of Officers and Committees:

i. Blight Officer: An estimated 100 properties have been contacted for blight issues. Most respondents have been positive and cooperative. Approximately \$ 8,000 has been recovered.

f.) Old Business:

i. George Washington Memorial Trees*: Chair Konicki shared information researched from the September 1932 edition of the "Putnam Patriot". The original tree planted, at the sight of the memorial was a Norwegian maple, which is now classified as an invasive species. Mr. Fitzback added partial land at memorial site is owned by State of CT. They will need to be contacted. Maryann Tomeo, of Daughter's of American Revolution was contacted as well. A replacement tree is being sought. Jackie to email the Chair the contact information for Pride's Corner.

g.) Public Comments: None

h.) Other:

i. Report of Expenditures: none

ii. C.D.B.G. Report: There were no questions/comments.

i. Adjournment: There being no further items to bring forward, Member Taylor motioned to adjourn, at 8:16 a.m., seconded by Vice-chair Grenier, motion carried.

Respectfully submitted by Recording Secretary Jackie Lefevre