

Northern York County School District



Regular Meeting of the Board of School Directors February 28, 2019

A regular meeting of the Board of School Directors was held on February 28, 2019 at the District Administration Office. The meeting was called to order at 7 PM.

Members in attendance:

John Gunning
Greg Hlatky
Ann Hoverter
Patricia Schaffer
Ken Sechrist

Absent: Mike Barndt, Kevin Barnett, Beth McLean, John Price

Non-Members present:

Mr. LaBuda	Assistant to the Superintendent
Mrs. Unti	Director of Human Resources
Mr. Young	Business Manager
Mr. Echelmeier	Principal, South Mountain Elementary School
Miss Rotz	Principal, Wellsville Elementary
Dr. Franko	Principal, Dillsburg Elementary
Mr. Johnson	Director of Buildings and Grounds

Pledge of Allegiance

Motion by Schaffer, seconded by Gunning

Approval of amended January 2019 School Board Meeting Minutes

Motion carried. Vote 5 yes.

Motion by Hoverter, seconded by Hlatky

Approval of February 2019 Board Meeting Agenda, with Addendum

Motion carried. Vote 5 yes.

Recognition of the Public:

Reports:

Superintendent –Mr. LaBuda for Dr. Eshbach

- Justin Bruhn, Cumberland Perry Vo-Tech, with NHS students Cameron Dick and Jordan Sipe. Mr. Bruhn informed the Board that the Joint Operation Committee of the Cumberland Perry Area Vocational Technical School approved a resolution changing the name of the Vo-Tech to Cumberland Perry Area Career and Technical Center. Each of the 13 consortium districts will need to approve the resolution for the change to be made.

- Recognition of Kathy Bagian
 - Recognition of Alona Krebs
 - Mr. LaBuda acknowledge the 4 NHS students who competed in the Skills USA contest.
- Student Liaison – Hayley Fennimore for Aunna Rubacha
- Boys Basketball team going to state playoffs.
 - HS Musical this weekend.
 - MiniTHON next weekend.
 - Bocce team did well in playoffs.

Inter-Municipal – No report.

CAIU – No report.

Vo-Tech – No report.

Polar Bear Foundation – John Gunning

- Polar Bear Foundation announced February 27, 2019 that the new Executive Director will be Ken Boyden. Mr. Boyden will start March 1, 2019.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund checks dated February 28, 2019 for check number 322060 to check number 322061 in the amount of \$183,461.02.

General Fund Manual checks dated from January 10, 2019 to February 13, 2019 for check number 321691 to check number 322059 in the amount of \$830,134.28.

General Fund payroll checks dated February 8, 2019 for check 321982 to check number 321988 in the amount of \$1,884.26.

Student Activities Account checks dated January 10, 2019 to February 13, 2019 for check number 201 to check number 223 to check number 200 in the amount of \$32,943.10.

Capital Reserve Fund check dated January 24, 2019 for check number 439 in the amount of \$28,234.00.

Food Service Account checks dated February 22, 2019 for check number 8534 to check number 8551 in the amount of \$66,393.86.

Motion carried. Vote 5 yes.

Motion by Hlatky, seconded by Hoverter

Acceptance of February 2019 Treasurer's Report

Motion carried. Vote 5 yes.

Review report of Various Accounts

Motion by Gunning, seconded by Hoverter

Approved by consent the Athletics and Activities Report

A. Trip Requests:

- 1) HS Regional Band Festival (1 student), Eastern York High School, March 7, 2019 – March 9, 2019.
- 2) HS Regional Band Festival (1 student), Jersey Shore School District, February 20, 2019.
- 3) HS District Jazz Band Festival (1 student), Big Spring High School, Newville, March 15, 2019 – March 16, 2019.
- 4) HS PMEA Regional Chorus Festival (1 student), Muhlenberg High School, Reading, March 21, 2019 – March 23, 2019.
- 5) HS All-Eastern Division Band Festival (1 student), Pittsburgh Convention Center, April 3, 2019 – April 7, 2019.

- 6) HS United States Holocaust Memorial Museum, NHS History Class, Washington, DC, March 18, 2019.
- 7) HS Girls Basketball Team, Messiah College Basketball Team Camp, July 14, 2019 – July 18, 2019. (No cost to the District).
- 8) HS English (Heather Redding and TBD) Study Abroad Trip to London, Paris, Florence and Rome, June 29, 2020 – July 8, 2020.
- 9) HS TSA (Technology Students) State Conference, Seven Springs Resort, Champion, PA, April 10, 2019 – April 13, 2019.

Motion carried. Vote 5 yes.

Motion by Hlatky, seconded by Hoverter

Approved by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from JP Harris and York Adams Tax Bureau for January 2019.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 - YATB\)](#)

- B. Approve the list of Real Estate Tax Refund for February 2019.

[\(Attachment #5\)](#)

- C. Approve the Service Agreement Contract with Comcast Cable Communications Management, LLC for Ethernet Network Services beginning July 1, 2019.

[\(Attachment #6\)](#)

- D. Approve the Contract Agreement with Telephonix Inc. for a Cabling Service Contract beginning after July 1, 2019.

[\(Attachment #7\)](#)

- E. Approve the agreement with TherAbilities Inc. for physical therapy services for the 2019-2020 school year.

[\(Attachment #8\)](#)

- F. Approve the purchase of a field groomer for a cost not to exceed \$18,000 with Capital Reserve Funds.

Motion carried. Vote 5 yes

Motion by Hoverter, seconded by Schaffer

Approved by consent the Building and Grounds Committee Report

1. Approve the following Facility Use Requests:

- 1) Beauty After Bruises (A project of The Foundation for Enhancing Communities)

Party in the Park Fundraising Event

SLC – Gym, Parking Lots, Football Practice Field

NMS Gym

6/21-23/2019 – Friday – set up 1:00 pm, through Sunday – 5 pm

Category 4

A letter is on file requesting waiving of fees.

Certificate of Insurance is not yet on file.

- 2) YMCA

Summer Day Camp

6/10/2019 – 8/9/2019 – Monday-Friday – 7 am – 6 pm

NE - Gym

NE - Playground
NE - Cafeteria
Category 3
Fees – Not Applicable
Certificate of Insurance is on file.

- 3) Dillsburg Kiwanis Club
Blueberry Distribution
7/1/2019 – Monday – 6 am – 6 pm
7/2/2019 – Tuesday – 8 am -2 pm
HS – Loading Dock, Kitchen Refrigerator
Category 1
Students from Key Club, Builder’s Club and K-Kids Club will be participating
Fees – Not applicable
Certificate of Insurance is on File.
- 4) Dillsburg Area Soccer Club (DASC)
Soccer Practices
Late March through early June, 2019, Monday through Thursday, 5 pm-8 pm
(coordinated with G. Schuille)
SME – Athletic Fields
Category 3
Certificate of Insurance is on File.
Non-profit letter is on file.
Fees – Not Applicable
- 5) Dillsburg Area Soccer Club (DASC)
5K Race Fundraiser, Thundering Pickle Turkey Trot 2019
11/28/19 – Thursday – 6 am – 11 am (Thanksgiving Day)
HS – Lobby, Restrooms
Category 3
Rental Fees – Not Applicable
Non-profit letter is on file.
Steve Lehman has agreed to open and close the building for the event.
Certificate of Insurance is on file.
- 6) Dillsburg Area Soccer Club (DASC)
Dillsburg Shootout Registration
10/11/2019 – Friday -- 3 pm-9 pm
SME – Cafeteria, Lobby, Gym, Kitchen
Category 3
Rental Fees – Not Applicable
Non-profit letter is on file.
Certificate of Insurance is on file.
- 7) YWCA of York
Girls on the Run
NE – Gym and Outdoors
3/4/2019-5/11/2019 – Tuesday and Thursday – 3:45 pm – 5:15 pm
Category 3
Rental Fees – Not Applicable
Certificate of Insurance is on File.

- 8) Commonwealth Christian Athletic Conference
Track and Field Championship
 Bostic Stadium
 5/9/2019 – Thursday – 8 am – 3:30 pm
Category 5
 Rental Fee - \$1,050.00 (\$140.00/hr x 7.5 hours)
 Custodial Fee - \$25/hr if needed
 School Security Fee – \$20/hr if needed
 Proof of Insurance is on file.

- 9) State Representative Dawn Keefer’s Office
Penn DOT Real ID Precertification Event
 NHS – Cafeteria
 2/26/2019 – Tuesday – 4:30 -8:30 pm
Category 2
 Rental Fees -- Waived
 Certificate of Insurance is on file.

- 10) Relay for Life of Dillsburg
Chili Fest
 DES – Cafeteria and All Purpose Room
 3/30/2019 – Saturday – 9:00 am-2:00 pm
Category 4
 Rental Fees -- Waived
 Certificate of Insurance is not yet on file.

- 11) Dillsburg Girls Softball Association
Girls Softball Pitching/Catching Clinics and Team Pictures
 SLC -- Gym
 Sundays -- 3/3/19, 3/10/19, 3/17/19, 3/31/19 – 1:30-3:30 pm
Category 3
 Copy of Non-Profit Letter On File
 Rental Fee – Not Applicable
 Certificate of Liability Insurance is on file.

- 12) Kids Run the Nation
Running Practices
 WE – Gym
 2/26/2019-5/2/2019 – Tuesdays and Thursdays – 3:45 pm-5:00 pm
Category 3
 Rental Fees – Not Applicable
 Certificate of Insurance is on File

Motion carried. Vote 5 yes.

Motion by Hoverter, seconded by Hlatky
 Approved by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Charles Griscavage
 Penn State Hershey Mini-Medical School (No Cost)
 Hershey - Monday, March 5, March 12, and March 19, 2019

- 2) Molly Atkinson
SCM Instructor Recertification
Mechanicsburg – Monday, March 11 and Tuesday, March 12, 2019
- 3) Carol Richwine
FFA Legislative Leadership Conference
Harrisburg – Sunday, March 17 through Tuesday, March 19, 2019
- 4) Leisa Barry, Karen Schmick
21st Annual Pennsylvania Association for Behavior Analysis (PennABA) Speaker Series
Hershey – Friday, March 22 and Saturday, March 23, 2019
- 5) Jason Beals
CAIU Microcredentialing and Digital Badging (Grant Funded)
Knoxville, TN – Monday, April 1 through Wednesday, April 3, 2019
- 6) Jason Beals
PAFPC Conference (Federal Programs)
Champion – Sunday, May 5 through Tuesday, May 7, 2019
- 7) Sandra Isolino
2019 Migrant Education Program and English Language Development Conference (No Cost)
Harrisburg – Tuesday, April 2 through Thursday, April 4, 2019
- 8) Matt LaBuda, Steve Lehman, Troy Sauer
EdLeader 21 Leadership Academy
Hilliard, OH – Wednesday, April 10 and Thursday, April 11, 2019

B. Textbook Approval:

- 1) High School – Brace, C. & Brase, C. *Understanding Basic Statistics*, 8th 3ed., Cengage Learning, 2019

C. Equipment Discard/Declare Surplus:

- 1) 73 de-commissioned 16GB 2nd generation iPads which are slated to be recycled. Will attempt to sell these items as they are technologically obsolete.

D. Board Proposals:

- 1) NHS - Year 3 Computer Science Course ([attachment](#))
- 2) MS – 6th Grade Coding and Digital Citizenship/Safety ([attachment](#))
([Intro to Codesters](#))
- 3) Elementary – Grades 1-5 Makerspace Proposal ([attachment](#))

Motion carried. Vote 5 yes.

Motion by Schaffer, seconded by Hoverter
Approved by consent the Policy Committee Report

A. Policies for FINAL approval:

- 1) [Policy 311 – Reduction of Staff](#)
- 2) [Policy 702 – Gifts, Grants, Donations](#)

Motion carried. Vote 5 yes.

Motion by Gunning, seconded by Hlatky
Approved by consent the Personnel Committee Report

A. Professional Staff Resignation:

- 1) Susan Hyde, Teacher, High School, effective February 12, 2019.

B. Support Staff Termination:

- 1) Elizabeth Bentz, FT Custodian, Wellsville, effective February 5, 2019.

C. Support Staff Employment:

- 1) Kimberly Peeling, FT Custodian, Dillsburg Elementary, 8.0 hours per day, at a rate of \$11.08 per hour (plus an additional \$0.50 per hour when working 2nd shift), effective March 1, 2019. (Hostetter)
- 2) Lynn Suskie, PT Instructional Paraprofessional, South Mountain, 5.5 hours per day, at a rate of \$10.93 per hour, effective TBD. (Morgret)
- 3) Jami Braafhart, PT Learning Support Paraprofessional, Northern Elementary, 5.75 hours per day, at a rate of \$10.93 per hour, effective March 4, 2019. (Klugh)
- 4) Renae Lusk, PT Speech and Language Paraprofessional, South Mountain, 4.0 hours per day, at a rate of \$10.93 per hour, effective February 25, 2019. (Bream)
- 5) Ryan Stambaugh, Custodian, Wellsville, 8.0 hours per day, at a rate of \$11.08 per hour, effective February 18, 2019. (Bentz)

D. Support Staff Resignation:

- 1) Tamra Ney, PT Instructional Paraprofessional, South Mountain, effective January 27, 2019.
- 2) Morgan Keim, PT Paraprofessional, Middle School, effective February 15, 2019.
- 3) Ashley Harris, PT Kindergarten Aide, Northern Elementary, effective March 1, 2019.

E. Support Staff Retirement:

- 1) Teresa Stare, FT Head Cook, Northern Elementary, effective June 10, 2019.
- 2) Lynn Penick, FT Guidance Secretary, High School, effective August 9, 2019.

F. Support Staff Transfer:

- 1) Christine Hostetter, from FT Custodian at Dillsburg Elementary School, to FT Maintenance Technician at SLC, 8.0 hours per day, at a rate of \$15.41 per hour, effective February 5, 2019. (Lerew)
- 2) Heather McCoy, from PT Food Service at Wellsville, to day to day Substitute Food Service, effective February 8, 2019.
- 3) Beth MacSkimming, from FT Head Cook at Middle School, to FT Head Cook at Northern Elementary, effective March 18, 2019. (Stare)
- 4) Connie Zollers, from FT Study Hall Aide at High School, to FT Head Cook at Middle School, at a rate of \$14.75 per hour, 6.5 hours per day, effective March 18, 2019. (MacSkimming)

G. Temporary Extra Service Status Change:

- 1) Dan Carey, Printer, at a rate of \$0 for 2018-19 school year (leave of absence).

H. Temporary Extra Service Employment:

- 1) Jonathan Sindall, Printer (for half of 2018-19 school year), at a rate of \$468.

I. Unpaid Leave:

- 1) Heather Eichelberger, Paraprofessional, Middle School, March 11, 2019 through March 15, 2019.
- 2) Heidi Williams, Paraprofessional, Northern Elementary, February 1, 2019 through February 5, 2019.
- 3) Erin Seltzer, Paraprofessional, High School, February 5, 2019 through February 7, 2019.
- 4) Sharon Koehler, Library Aide, Northern/Dillsburg Elementary, February 26, 2019 through March 1, 2019.
- 5) Sheila Frey, Kindergarten Aide, Northern Elementary, February 27, 2019 through March 1, 2019.

J. Salary Movement:

- 1) Jessica Rohm, Teacher, to MA, effective February 5, 2019.
- 2) Carly Lyon, Teacher, to MA, effective February 5, 2019.
- 3) Rebecca Gentzler, Teacher, to MA, effective February 11, 2019.
- 4) Terri Lowery, Technology Coach, to MA, effective February 4, 2019.

K. Student Contract Employment – Work Based Learning Experience (OVR):

- 1) Matthew J. Kennedy, Substitute Custodian, at a rate of \$10.00 per hour, up to 8 hours per week, effective March 4, 2019. *(100% of wages reimbursed through OVR.)*

L. Professional Substitute:

- 1) Elizabeth Lapham
- 2) Adam Smolensky

M. Building Substitute

- 1) Mindelle Naylor
- 2) Maggie Frey

N. Food Service Substitute:

- 1) Susanne Berkheimer

O. Athletic Helper

- 1) David Ditzler
- 2) Liam Strouse
- 3) Aimee Eshleman
- 4) Amy Perry
- 5) David Reeder
- 6) Brian Robison
- 7) Erin Seltzer
- 8) Jennifer Smith

P. Long Term Substitute Employment:

- 1) Sara Gladhill, Speech and Language Therapist, from March 4, 2019 through June 3, 2019 (or last student day of 2019-20), at a rate of \$282.29 per day. (Janney)

Q. Coach Contract Adjustments:

- 1) Travis Moyer, Head Boys Volleyball Coach (Shared-67/80 points), at a rate of \$3,752.
- 2) Joe Bodisch, JV/Head Boys Volleyball Coach (Shared-13/80 Head Coach points and 26/52 JV Coach points), at a rate of \$2,184.

R. Extension of Leave:

- 1) Kayla Janney, extension of maternity leave with benefits, from February 22, 2019 through April 12, 2019.

Motion carried. Vote 5 yes.

Items for Board Action:

Motion by Hlatky, seconded by Gunning

Take from the table the amended motion to approve the Middle School Youth Survey without questions 4, 5, and 10.

Roll Call Vote. Motion carried, with all 5 Directors present voting yes.

Motion by Hlatky, seconded by Gunning

Approve the Middle School Youth Survey without questions 4, 5 and 10.

Motion defeated. Vote 5 no.

Motion by Hlatky, seconded by Gunning

Approve the Middle School Youth Survey without question 10.

Motion approved. Vote 5 yes.

Motion by Hlatky, seconded by Hoverter

Approve the administration of the Youth Truth Survey to middle and high school students in May 2019.

Motion carried. Vote 5 yes.

New Business:

A. Discussion of Board Proposal – Roofing Project.

The Board, along with Jason Young and Matt Johnson, discussed the options as outlined in the Board Proposal. Jason will contact the architects to see the time frame and cost of preparing drawings/RFP. Jason will update the Board with the time frame for further direction in proceeding.


Recognition of the Public:

Items for Future Agendas:

A. Revisit Fee Schedule Policy

Motion by Hlatky, seconded by Hoverter, to Adjourn at 8:22 PM

Motion carried. Vote 5 yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:
Committee Meeting – March 19, 2019
School Board Meeting – March 28, 2019 **at Wellsville Elementary**