

Northern York County School District



Regular Meeting of the Board of School Directors
September 27, 2018

A regular meeting of the Board of School Directors was held on September 27, 2018 at the District Administration Office. The meeting was called to order at 7 p.m.

Members in attendance:

Mike Barndt
Kevin Barnett
John Gunning
Greg Hlatky
Ann Hoverter
Beth McLean
John Price
Patricia Schaffer
Ken Sechrist

Non-Members present:

Mr. Beals	Assistant Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources
Mr. Echelmeier	Principal South Mountain Elementary
Miss Rotz	Principal Wellsville Elementary
Mr. Walker	Asst. Principal Northern High School
Mr. Schwille	Athletic Director

Pledge of Allegiance

Motion by Gunning, seconded by Hoverter
Approval of August 2018 School Board Meeting Minutes
Motion carried. Vote 9 yes.

Motion by McLean, seconded by Hoverter
Approval to Amend the September 2018 Board Meeting Agenda
Motion Carried. Vote 9 yes.

Motion by Hlatky, seconded by McLean
Approval of Amended September 2018 Board Meeting Agenda, with Addendum
Motion carried. Vote 9 yes.

Recognition of the Public:

- Mr. Matthew Saltzer, Miss Natalie Saltzer, Mr. Darin Wimbrough, and Mr. Keith Munshower, representing the Field Hockey and Soccer teams, all addressed the School Board with concerns about the unsafe and unplayable condition of the fields in the District, noting that practice times and games have been cancelled due to weather and resulting field conditions; Field Hockey is losing their Senior Night this year; as well as safety concerns playing on the fields.
- Mr. Munshower asked the School Board is there is a plan moving forward to install a turf field.
- Mr. Barndt spoke on behalf of the School Board and gave an update on fundraising efforts, in conjunction with the Polar Bear Foundation, that have been ongoing. Mr. Barndt said that efforts to get a turf field are part of a two-year plan, and that the PBF Fundraising Committee is 1/3 of the way there with monetary commitments.

Reports:

Superintendent – Jason Beals reported in Dr. Eshbach’s absence.

- Mr. Beals told the Board that he spoke at NYSASA meeting comprising 54 new School Superintendents. Topics covered: NYCSI Mission Statement, Portrait of a Graduate, Portrait of an Educator.
- Mr. Beals updated the Board about the ongoing construction on Gettysburg Street and the impact on getting buses through the area. Jason Young added that the project is expected to take another 3 weeks to be completed.
- Jason Beals told the Board that several teams of professional staff will be going through MTSS training this Fall.

Student Liaison – Aunna Rubacha

- The Transition to High School program held in August was very successful.
- MiniTHON Committee has been holding Movie Nights to raise money and members will be ‘canning’ during the Homecoming Football game.
- Student Council Update – 418 students will be attending the Homecoming Dance on Saturday, September 29, 2018.
- DECA sold T-Shirts to raise money for Breast Cancer research.

Inter-Municipal – Mr. Sechrist suggested that the School Board Directors might want to start to attend Inter-Municipal Meetings again.

CAIU – Beth McLean

- CAIU Curriculum Director gave a presentation on Education Programs.
- Dr. Saia talked about a grant won by a teacher that will offer workshops to parents of Hilltop students regarding how to prepare for Parent/Teacher conferences.

Vo-Tech – Mike Barndt

- At today’s meeting the members present took an initial look at the Vo-Tech Budget going forward.
- Discussions are being held about starting Adult Education programs at the Vo-Tech.

Polar Bear Foundation – John Gunning

- Golf Outing was a success.
- Next event is the 2nd Annual Clay Shoot to be held in November.

Motion by Barndt, seconded by Hlatky

2018-19 Budget Transfer: \$1,600 from Northern Elementary account 1110-610 to account 1110-751 for the purpose of creating flexible seating classrooms in 3rd grade.

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Barndt

Payment of Bills

General Fund checks dated September 27, 2018 for check number 320517 to 320518 in the amount of \$209,101.07.

General Fund manual checks dated from August 10, 2018 to September 12, 2018 for check number 320192 to check number 320327, and check 320329 to check 320522 in the amount of \$1,535,372.69.

General Fund payroll checks dated August 24, 2018 for check 144303 in the amount of \$5,967.50, and check 144324 dated September 7, 2018 for \$52.33.

Student Activities Account checks dated September 4, 2018 for check numbers 26787 and check number 26788 in the amount of \$183,392.42 and checks dated September 6, 2018 to September 12, 2018 for check number 100 to check number 111 in the amount of \$7,735.47.

2017 Construction Fund checks dated August 23, 2018 for check number 236 to check number 243 in the amount of \$67.23.

Capital Reserve Fund checks dated August 2, 2018 to September 27, 2018 for check number 431 to check number 435 in the amount of \$49,982.48.

Food Service Account checks dated September 27, 2018 for check number 8464 to check number 8477 in the amount of \$80,881.22.

Motion carried. Vote 9 yes.

Motion by Gunning, seconded by Hoverter

General Fund check number 320328 dated August 24, 2018 in the amount of \$1,893.26 payable to H and H Service Company.

Motion carried. Vote 8 yes, 1 abstain (Hlatky)

Motion by Hlatky, seconded by Barndt

Acceptance of September 2018 Treasurer's Report

Motion carried. Vote 9 yes.

Review report of Various Accounts

Motion by Gunning, seconded by Hlatky

Approved by consent the Athletics and Activities Report

A. Trip Requests:

- 1) Recommend approval for the High School Chorus to go to the Sight and Sound Theatre, Lancaster, October 24, 2018.
- 2) Recommend approval for the HS DECA to go to Thomas Jefferson University, Philadelphia, October 26, 2018 (DECA Mock Competition).
- 3) Recommend approval for DECA to attend DECA Night – Philadelphia 76ers, Philadelphia, November 9, 2018.
- 4) Recommend approval for the HS FFA to go to PSU, State College, for FFA Competition, June 11-13, 2019.
- 5) Recommend approval for the MS ES Class to go to Raystown, Hesston, PA, October 10-12, 2018.
- 6) Recommend approval for the MS ES Class to go to Lewes, Delaware, May 21-24, 2019.
- 7) Recommend approval for the MS ES Class to Lancaster, December 13, 2018.
- 8) Recommend approval for NES Grade 4 Philadelphia trip, May 17, 2019.

- 9) Recommend approval for DES Grade 4 Philadelphia trip, May 10, 2019.
- 10) Recommend approval for 6th Grade trip to Maryland Science Center and Fort McHenry, May 8, 2019.
- 11) Recommend approval for the HS Band to go to J. Birney Crum Stadium, band competition, November 10, 2018.
- 12) Recommend approval for NHS LLS and NMS LLS to go to Cherry Crest Adventure Farm, Ronks, October 26, 2018.
- 13) Recommend approval for the HS WWII Holocaust Class to go to US Holocaust Memorial Museum, Washington DC, October 1, 2018.
- 14) Recommend approval for school trip to France/Italy during the summer of 2020.
Chaperones: Alisse Gasbara, and TBD
Dates: June 29th – July 8, 2020

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Hoverter

Approved by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from JP Harris and YATB for August 2018.
[\(Attachment #4 – JP Harris\)](#)
[\(Attachment #4 – YATB\)](#)
- B. Approve the list of Personal Tax Exemptions for September 2018.
[\(Attachment #5\)](#)
- C. Approve the list of Personal Tax Refunds for September 2018.
[\(Attachment #6\)](#)
- D. Approve the list of Real Estate Refunds for September 2018.
[\(Attachment #7\)](#)
- E. Approve the donation from the Polar Cares Board of epoxy flooring for the old office area of the SLC at a value of \$2,400. This area will be home to the Polar Cares Closet.
- F. Approve the donation from the Northern Music Boosters of the Band Tower built at the band practice field at an estimated cost of \$50,000 (not including donated labor costs). The tower has a workshop for construction and repair of props, limited storage space, and will primarily be used for observation of rehearsals for the practice field.
- G. Acknowledge the receipt of \$3,380 State Early Intervention IDEA B 619 funds for special education.
- H. Acknowledge the receipt of \$531,926.18 IDEA B funds for special education.

Motion carried. Vote 9 yes

Motion by Hoverter, approved by Barnett

Approved by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:
 - 1) Mountain Ridge Church
Youth Impact Project – Set-Up
Main Campus – Parking Lot and Athletic Fields
SLC – Gym

MS Grounds
7/25/19 – Thursday – 8 am – 5 pm (set up)
7/26/19 – Friday – 8 am – 5 pm (event)
7/27/19 – Saturday – 8 am – 5 pm (event)
Category 3
Rental Fee – Not Applicable
Security Fee - \$10.00/hour/per personnel

- 2) Dillsburg Community Fair Association/Pickle Committee
Fair Assn. Fundraiser and Advertising
Former Administration Building, 149 S. Baltimore St. – Front Yard
10/19/18 – Friday – 12 noon-9 pm
10/20/18 – Saturday – 7 am – 6 pm
Category 3
Rental Fee – Not Applicable
- 3) YMCA
Youth Basketball League Tryouts
10/12/2018 – Friday – 5:30 pm-8:30 pm
10/14/2018 – Sunday – 1:00 pm-6:00 pm
SLC – Gym
Category 3
Fees – Not Applicable.
- 4) Dillsburg Girls Softball Association
Fundraiser pick-up
HS – Lobby
9/19/18 - Wednesday– 4:30 pm – 5:30 pm
Category 3
Copy of Non-Profit Letter is on File
Rental Fee – Not Applicable

Motion carried. Vote 9 yes.

Motion by McLean, seconded by Hlatky

Approved by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Andrew Sneeringer
School Counselor Network
Enola – September 11, October 2, December 4, 2018, January 8, February 5,
March 5, April, 2, May 7, 2019
- 2) Faithe Rotz, Kathryn King-Solon, Chrissy Gettle, Adam Marshall, Stephanie Schmalzer, Molly Nguyen, Julie Chittester, Rachel Burgett
MTSS Series: Enhancing Early Literacy Outcomes [No Cost/Grant Funded]
Tuesday, September 25 through Friday, September 28, 2018, Wednesday,
January 23, Thursday, May 16, 2019
- 3) Christine Gettle, Connie Bleiler, Eric Eshbach
EdLeader 21 Conference
Glendale, AZ – Tuesday, September 25 through Friday, September 28, 2018

- 4) Patricia Franko, Emily Reed, Linda Ulrich, Janelle Kopac, Rita Ross, Danielle Magnelli, Kimberly Lohr
MTSS Writing K-12
Harrisburg – Monday, October 1 through Thursday, October 4, Monday, January 28 through Wednesday, January 30, Tuesday, May 21 and Wednesday, May 22, 2019
- 5) Andrew Sheffer
Student Assistance Program Training
Summerdale – Tuesday, October 2 through Thursday, October 4, 2018
- 6) Dana Murphy
95% Group Regional Product Training
Tuesday, October 9 through Thursday, October 11, 2018
- 7) Jason Beals
CAC Fall Conference
State College – Wednesday, October 17 through Friday, October 19, 2018
- 8) Eliza Theys
Teacher Training at the Ron Clark Academy (No Cost)
Atlanta, GA – Wednesday, October 17 (PM) through Friday, October 19, 2018
- 9) Kimberly Smith
Keystone State Literacy Association Annual Conference
State College – Sunday, October 28 through Tuesday, October 30, 2018
- 10) Rhonda McMullen, Cody Ebersole, Matthew Vance, Samantha Moose
Safe Crisis Management Instructor Recertification
Carlisle – Monday, November 5 and Tuesday, November 6, 2018
- 11) Matt LaBuda
School Safety and Security
Hershey – Thursday, November 8 and Friday, November 9, 2018
- 12) Kim Landauer
Pennsylvania Annual School Counselors Association Conference
Hershey - Thursday, November 29 and Friday, November 30, 2018
- 13) Robin Kazakavich, Stephanie DePalmer
Creating Trauma-Sensitive Schools
Washington DC – Sunday, February 17 through Tuesday, February 19, 2019
- 14) Faithe Rotz, Joyce Cal
Family Involvement Conference
Harrisburg – Sunday, October 14 through Wednesday, October 17, 2018
- 15) Matt LaBuda, Dave Zumbum
Center for Safe Schools Annual Conference
Harrisburg – Tuesday, December 11 and Wednesday, December 12, 2018

C. TENTATIVE Curriculum Adoption:

- 1) High School – 11th Grade Health Education ([attachment](#))

D. FINAL Curriculum Adoption:

- 1) High School – Entrepreneurship ([attachment](#))
- 2) High School – Algebra I Learning in Context ([attachment](#))
- 3) High School – Environmental Science ([attachment](#))
- 4) High School – Communications Studies ([attachment](#))
- 5) High School – AP Government ([revised](#))

Motion carried. Vote 9 yes.

Motion by Schaffer, seconded by Hoverter

Approved by consent the Policy Committee Report

A. Policies for **FINAL** Approval:

- 1) [Policy 210.1 – Possession/Use of Asthma Inhalers/Epinephrine Auto Injectors](#)
- 2) [Policy 810 – Transportation Policy Updates](#)
- 3) [Policy 818 – Contracted Services](#)

B. Policies for **TENTATIVE** Approval

- 1) [Policy 006 – Meetings](#)
- 2) [Policy 108 – Adoption of Textbooks](#)
- 3) [Policy 246 – School Wellness](#)
- 4) [Policy 311 – Reduction in Staff](#)
- 5) [Policy 704 – Maintenance](#)
- 6) [Policy 806 - Child Abuse](#)
- 7) [Policy 808 - Food Services](#)

Motion carried. Vote 9 yes.

Motion by Barnett, seconded by Barndt

Approved by consent the Transportation Committee Report

A. Approve the drivers list for 2018/2019. ([Attachment #1](#))

B. Approve the bus routes list for 2018/2019. ([Attachment #2](#))

Motion carried. Vote 9 yes.

Motion by Price, seconded by Hlatky

Approved by consent the Personnel Committee Report

A. Professional Staff Resignation:

- 1) Jessica Crawford, Spanish/French Teacher, High School, effective August 31, 2018.

B. Professional Staff Employment:

- 1) Daniel Newman, Spanish Teacher, at a rate of \$48,111 (MA, Step 3), effective August 16, 2018. (Pietropola)
- 2) Tiffany King, Spanish/French Teacher, High School, at a rate of \$54,458 (MA, Step 7), effective August 31, 2018. (Crawford)

C. Support Staff Hours Correction:

- 1) Carol Haak, Administration Building Receptionist, from 7.0 hours per day to 7.5 hours per day, effective September 27, 2018.

D. Support Staff Resignation:

- 1) S. Dawn Gladfelter, PT Kindergarten Aide, Northern Elementary, effective September 14, 2018.
- 2) Catherine Blucher, FT Custodian, Wellsville, effective August 31, 2018.
- 3) Brandi Myers, PT Food Service Aide, effective September 14, 2018.

E. Support Staff Employment:

- 1) Wayne Knaub, FT Custodian, Middle School, 8.0 hours per day, at a rate of \$11.08 per hour, effective September 27, 2018. (Colledge)
- 2) Ashley Harris, PT Kindergarten Aide, Northern Elementary, 5.75 hours per day, at a rate of \$10.93 per hour, effective September 14, 2018. (Gladfelter)
- 3) Randolph Crone, FT Custodian, Wellsville, 8.0 hours per day, at a rate of \$11.08 per hour, effective September 17, 2018. (Blucher)
- 4) Kaylla Javor, PT Paraprofessional, South Mountain, 5.75 hours per day, at a rate of \$11.43 per hour, effective October 15, 2018. (Spahr)

F. Support Staff Transfer:

- 1) Christina White, from PT Paraprofessional (4.75 hours/day), to PT Paraprofessional (5.75 hours/day), at High School, effective August 21, 2018. (NEW)
- 2) Michelle Myers, from PT One on One Paraprofessional (5.5 hours/day), to PT Emotional Support Paraprofessional (5.5 hours/day), at High School, effective September 25, 2018. (NEW)

G. Coach Employment:

- 1) Spring Coaches, 2018-19 **REVISED** ([See attached list](#))
- 2) Al Houser, Head Girls Cross Country Coach (Shared), at a rate of \$2,800.
- 3) Abram Albert, Head Girls Cross Country Coach (Shared), at a rate of \$2,240.
- 4) Derek Davis, Head Boys Lacrosse Coach, at a rate of \$4,480.

H. Extra Service Contract Employment:

- 1) Sue Reinaman, Key Club Advisor (Shared), at a rate of \$585.00.
- 2) Mike Barber, Mini-Thon Advisor (Shared), at a rate of \$1,579.50.
- 3) Molly Atkinson, Mini-Thon Advisor (Shared), at a rate of \$409.50.
- 4) Tammy Long, K-Kids Advisor, South Mountain Elementary, at a rate of \$585.00.
- 5) Mike Barber, Student Council Advisor (Shared), at a rate of \$1,755.00.
- 6) Molly Atkinson, Student Council Advisor (Shared), at a rate of \$409.50.

I. Student Contract Employment – Work Based Learning Experience (OVR):

- 1) Wayne Andrew Kohl, Food Service Aide, at a rate of \$9.20 per hour, up to 16 hours per week for up to 30 weeks, effective September 4, 2018. (*100% of wages reimbursed through OVR.*)

J. Security Employment:

- 1) Taryn Swartz
- 2) Connie Zollers

K. Salary Movement:

- 1) Ashley Green-Gautum, Teacher, to MA, effective August 31, 2018.
- 2) Molly Atkinson, Teacher, to MA, effective August 25, 2018.
- 3) Felicia Rodriguez, Teacher, to MA, effective August 25, 2018.

L. Unpaid Leave:

- 1) Karen Troxell, PT Paraprofessional, Middle School, September 17, 2018 – TBD.
- 2) Lisa Johnson, PT Paraprofessional, Wellsville, November 14, 2018 – November 16, 2018.
- 3) Kayla Topolski, PT Paraprofessional, Northern Elementary, September 18, 2018 – September 21, 2018.
- 4) Kyle Zook, PT Food Service Aide, South Mountain, September 17, 2018 – September 21, 2018.

M. Professional Substitute:

- 1) Lindsey Wedemeyer
- 2) Amy Remington
- 3) Meribeth Ford
- 4) Jennalyn Reardon
- 5) Carla Maddox
- 6) Erica Sinclair

N. Guest Teachers:

- 1) Angela West-Bogans
- 2) Lucas Martire
- 3) Florence Spangenburg
- 4) Suzanne Cavataio
- 5) Kimberly Barton

O. Building Aide Substitute:

- 1) Jennifer Miller

P. Nurse Substitute:

- 1) Heather Mapes
- 2) Tina Crawford

Q. Food Service Substitute:

- 1) Brandi Myers

R. Athletic Helpers:

- 1) Jacob Warner
- 2) Katherine Kula
- 3) Gina Staton
- 4) Jessica Wagner

S. Support Staff Rate Correction:

- 1) Mary White, PT Paraprofessional, Wellsville, at an hourly rate of \$11.43 (from \$10.93) to include \$0.50 per hour for intensive support pay, effective August 21, 2018.

T. Act 86 – College Student – Substitute Teacher

- 1) Morgan Brymesser

Motion carried. Vote 9 yes.

Items for Board Action:

Motion by Hlatky, seconded by Barndt

Approve the lease agreement with Drayer Physical Therapy Institute, LLC for the lease of approximately 3980 sq. ft. of space at the Sports and Learning Center to provide athletic and sports performance services. ([Attachment #8](#))

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Barndt

Approve the Change in Terms Addendum to the Agreement of Sale for the property located at 149 S. Baltimore Street. ([Attachment #9](#))

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Barnett

Approve the Agreement with TherAbilities, Inc. for speech therapy services from October 15, 2018 to December 21, 2018. ([Attachment #10](#))

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Barndt

Approve a \$150,000 reduction of committed fund balance for retirement commitments. (Hlatky)

Motion carried. Vote 9 yes.

Motion by Hlatky, seconded by Hoverter

Approve a \$60,000 reduction of committed fund balance for transportation commitments.

Motion carried. Vote 9 yes.

Motion by Gunning, seconded by Barndt

Approve the waiver of formal hearing and acceptance of disciplinary action for Student #210309.

Motion carried. Vote 9 yes.

Motion by Price, seconded by Barndt

Extra Service Contract Employment: (From Personnel Agenda – Item H)

Amber Gunning, Key Club Advisor (Shared), at a rate of \$292.50.

Motion carried. Vote 8 yes, 1 abstain (Gunning)

New Business:

School Board Directors voted for 2018 PSBA delegates.

Recognition of the Public:

Mr. Barndt relayed to the School Board that he been told that a hearing date will be set on the Washington Township issue.

Items for Future Agendas:

Mr. Gunning asked Mr. Schwille to update the Board next month on the impact the condition of the fields had on the Fall sports season, and to include photos of the field conditions.

Motion by Hlatky, seconded by Barndt, to Adjourn at 7:56 p.m.
Motion carried. Vote 9 yes.


Ken Sechrist, President


Maureen Ross, Secretary

The next School Board meetings will be:
Committee Meeting – October 16, 2018
School Board Meeting – October 25, 2018