



**JANUARY COMMITTEE MEETING**  
650 S. Baltimore Street, Dillsburg, PA 17019  
January 16, 2024 6:30 PM

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**COMMITTEE MEETING AGENDA**

**1. Special:**

Discussion: (Chester County IU) Data Governance Evaluation; (NYCSD Admin) staffing implications.

**2. Curriculum Committee – Steve Becker**

**Action Items:**

A. Single Day Conference Requests:

- 1) Christine Bertsch, Heather O’Toole  
Central PA School Counselor Institute (No Cost)  
Shippensburg – February 9, 2024

B. Multiple Day Conference Requests:

- 1) Steve Lehman  
The Learning Leader Book Study: Culturize  
Virtual – Online Sessions on February 1, & 22, March 13, April 13, ad 16, 2024
- 2) Matt Meakin, Jen Deibler  
PETE & C (Pennsylvania Educational Technology Expo and Conference (No Cost-M. Meakin)  
Hershey – February 4 – 7, 2024
- 3) Robin Kazakavich, Colette Eckert  
USMC Educators Workshop (No Cost)  
Parris Island, SC – March 4 – 8, 2024
- 4) Charles Griscavage  
25<sup>th</sup> Annual Penn State College of Medicine Mini-Medical School (No Cost)  
Hershey – March 12. 19. & 26, 2024

C. Grant final approval to the Professional Development Plan for 2024-2027.

[\(Attachment\)](#)

D. Curriculum for Tentative Approval:

- 1) [Advanced Placement US History](#)
- 2) [Academic Economics](#)
- 3) [American Civil War](#)
- 4) [History of Sport & Society](#)
- 5) [Psychology](#)
- 6) [Sociology](#)
- 7) [The Vietnam War](#)
- 8) [World War II & The Holocaust](#)
- 9) [Math 6](#)

- 10) [Math 7](#)
- 11) [Math 7-8](#)
- 12) [Math 8](#)

**Discussion Items:**

- A. Assistant Superintendent's Report
  - 1) Comprehensive Planning Presentation

**3. Building and Grounds – John Gunning**

**Action Items:**

- A. Approve the following Facility Use Requests:

- 1) Tom Seltzer

Tennis Camp and Lessons

Tennis Courts

Dates Vary – January 2024 – December 2024, Mon.-Fri. – 8 am – 8 pm

Various other dates and times as requested by students.

Events coordinated with Angie Gaido, Athletic Director.

Category 6

Approximate Rental Fee -- \$6,336 (\$44/hr)

Requesting fees be waived since this is a feeder program aimed at our District's tennis players.

Letter received requesting waiver of fees.

Certificate of Liability Insurance is on file.

- 2) Eric White – Dillsburg Youth Soccer – Keystone FC Team

Youth Soccer Practices and Games

NHS – Turf Field

Dates and times TBD – 2/1/2024-6/10/2024 – in direct coordination with Angie Gaido, Athletic Director

Category 3

Rental Fees -- \$100 per usage

Certificate of Liability Insurance is on file.

**Discussion Items:**

- A. (Schrader Group) NMS Renovation Capacity.
- B. (K&W Engineers) High-level traffic modeling for new NMS on SLC campus.

**4. Budget and Finance Committee – Joe Rudy**

**Action Items:**

- A. Approve Payment of Bills.

[\(Attachment #1 – 2022A Capital Projects Checks 12-7-23 – 1-9-24\)](#)

[\(Attachment #1 – 2023 Construction Fund Checks 12-7-23 – 1-9-24\)](#)

[\(Attachment #1 – Food Service Checks 1-10-24\)](#)

[\(Attachment #1 – General Fund Checks 1-23-24\)](#)

[\(Attachment #1 – General Fund Checks 12-7-23 – 1-9-24\)](#)

[\(Attachment #1 – Student Activity Checks 12-7-23 – 1-9-24\)](#)

- B. Approve Treasurer's Report.

[\(Attachment #2\)](#)

- C. Review Report of various accounts.  
([Attachment #3 Food Service Summary](#))
- D. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2023.  
([Attachment #4](#))
- E. Approve the Information Technology Services Agreement with Global Data Consultants, LLC beginning December 28, 2023 for technology services and support.  
([Attachment #5](#))
- F. Approve the Questeq proposal for E-Rate services for funding year 2024-2025.  
([Attachment #6](#))
- G. Approve Cumberland Perry Area Career and Technical Center 2024-2025 budget.  
([Attachment #7](#))
- H. Approve the amendment to the professional services agreement with K&W, LLC for additional services for the Middle School and Northern Elementary School projects.  
([Attachment #8](#))
- I. Approve an increase to the District's capitalization threshold for depreciable assets from \$1,500 to \$7,500 effective July 1, 2023.

**Discussion Items:**

- A. (DEI Project Managers) Project updates including estimates to reflect local costs; review CD estimates.
- B. (NYCSD Admin) tax increase implications of proposed projects.

**5. Athletics and Activities – Gerald Schwillie**

**Action Items:** None

**Discussion Items:** None

**6. Policy Committee – Paul Miller ([January Policy Summary](#))**

**Action Items:**

- A. Policies for Tentative Approval:
  - 1) Board Policy 254 – [Educational Opportunity for Military Children](#)
  - 2) Board Policy 200 – [Enrollment of Students](#)
  - 3) Board Policy 202 – [Eligibility of Nonresident Students](#)
  - 4) Board Policy 217 – [Graduation](#)
  - 5) Board Policy 810 - [Transportation](#)
- B. Approve the updated NYCSD ARP ESSER Health and Safety Plan.  
([Attachment](#))

C. Approve Administrative Guidelines (AG) 123.1-1 – Concussion Management  
([Attachment](#))

D. Approve changes to the elementary student clubs/activities list. ([Attachment](#))

**Discussion Items:**

A. Review the MOU between the Northern York County School District and the Carroll Township Police Department. ([Attachment](#))

B. Board interest in engagement letter with Independent Law Center as outside counsel on policy options.

**7. Board Operations Committee – Gregory Weir**

**Action Items:** None

**Discussion Items:**

A. Process for Directors to request information and/or items for future meeting agendas.

**8. New Business:**

**9. Personnel Committee – Alyssa Eichelberger**

**Action Items:**

A. Professional Staff Resignation:

1) Gregory Bowman, Tech Ed/STEM Teacher, NHS, effective January 11, 2024.

B. Professional Staff Transfer:

1) Teresa Lowery, from Discovery Teacher, SME/NES, to Business/Marketing Teacher, effective first teacher day of 2024/2025 school year.

C. LWOP (Leave Without Pay):

1) Kelsey Jo Hall, LTS, Counselor, SME, February 8, 2024 – February 12, 2024.

2) Elizabeth Hoffman, 5<sup>th</sup> Grade Teacher, SME, April 4, 2024 – May 31, 2024.

D. LWOP Extension:

1) Amelia Martire, Counselor, NMS, February 1, 2024 – ~~February 29, 2024~~ March 13, 2024.

E. LTS Assignment - Change in Start Date:

1) Cheryl Fauth, LTS, 5<sup>th</sup> Grade Teacher, SME, ~~approx. January 5, 2024~~ January 3, 2024 (Hoffman).

F. Support Staff Rate Change:

1) Rebecca Mowchan, from partial day assignment as 1:1 Aide (Intensive Instructional Support), NMS, at a rate of \$17.40 per hour for 3 hours out of 5.75 hours to full assignment as Autism Support Aide, NMS, at a rate of \$14.50 per hour for 5.75 hours effective January 16, 2024.

G. Support Staff Retirement:

- 1) Michele Eshenour, Building Secretary, NHS, effective July 12, 2024.

H. ESS Resignation:

- 1) Morgan Nelson, Instructional Aide, PACE Classroom and ILS as needed, NHS, effective January 2, 2024.
- 2) Alyssa Drake, Learning Support Aide, DES, effective January 12, 2024.

I. Coach Resignation:

- 1) Gregory Bowman, Football, effective 10/30/23.
- 2) Aimee Eshleman, Middle School Lead Girls Volleyball Coach, effective 1/11/2024.

J. Nurse Substitute:

- 1) Dianne Rudy

K. Guest Teacher:

- 1) Katherine Patterson

L. Athletic Helpers:

- 1) Shannon Zimmerman
- 2) Jonathan Kyle

**Discussion Items:**

- A. Board Proposal: Additional Intensive Support Paraprofessional - MDS Class, WES.