



# DECEMBER SCHOOL BOARD MEETING

December 19, 2023 6:00 PM

650 S. Baltimore Street

Dillsburg, PA 17019

## - SCHOOL BOARD MEETING AGENDA -

1. School Board President
  - A. Pledge of Allegiance
  - B. Approval of Minutes
    - November 14, 2023 Special Meeting
    - November 21, 2023 School Board Meeting
  - C. Approval of Agenda as presented.
  - D. Recognition of the Public:
    - *The first public comment period is for comments related to items on the agenda only.*
    - *Please give your name/address for the record. As a reminder, public comment is limited to residents of the school district.*
    - *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
    - *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*
  
2. Special Presentation – 2022-2023 Audit Presentation from Smith, Elliott, Kearns and Company, LLC
  - [\(Attachment – 2023 NYCSD Financial Statements\)](#)
  - [\(Attachment – 2023 NYCSD Management Letter\)](#)
  - [\(Attachment – 2023 NYCSD SAS 114 Letter\)](#)
  
3. Reports:
  - Superintendent – Mr. Kirkpatrick
  - Student Liaison – Maddie Derr
  - Inter-Municipal –
  - CAIU – Gerald Schwillle
  - Cumberland Perry CTC – Gregory Weir
  - Polar Bear Foundation – Alyssa Eichelberger
  
4. Business Manager Report - Mr. Young
  - Payment of Bills
  - Treasurer's Report
  - Review Report of Various Accounts
  
5. Curriculum Committee – Steve Becker
  - Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*
  - Move to approve by consent:

- A. Multiple Day Conference Requests:
  - 1) Lyndsey Quintana  
Elementary Principals Network (No Cost)  
CAIU – December 5, 2023, February 29, and April 17, 2024 (PM Only)
  - 2) Angie Gaido  
PSADA Conference  
Hershey – March 19 through March 22, 2024
- B. Curriculum for Final Approval:
  - 1) Advanced Chemistry Curriculum ([Attachment](#))
- C. Grant tentative approval to the Professional Development Plan for 2024-2027.  
([Attachment](#))

6. Athletics and Activities – Gerald Schuille

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Move to approve by consent:

A. Trip Requests:

- 1) Trip #259975 – Indoor Track Meet, Liberty University, VA  
January 5, 2024 – January 6, 2024
- 2) Trip # 260395 – National High School Cheerleading Competitions, Orlando, FL  
February 8, 2024 – February 13, 2024 (No cost to District)

7. Budget and Finance Committee – Joe Rudy

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from YATB for November 2023.  
([Attachment #4](#))

- B. Approve the list of Real Estate Refunds for December ~~2022~~ 2023.  
([Attachment #5](#))

8. Building and Grounds – John Gunning

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Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) Northern York Football and Cheer  
**Summer Football Camp**  
6/1-9-2024 – Football field access requested these dates, 7 am – 1 pm  
6/3-6/2024 – Actual dates of camp, 8 am – 12 noon.  
SME – Football field. Restroom use also requested

**Category 3**

Rental Fees: None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

2) Northern York Football and Cheer

**Tumbling and Cheer Classes**

1/24, 1/21, 1/28, 2/4, 2/11, 2/18, 2/25, 3/3, 3/10, 3/24, 4/7, 4/14, 4/21/2024

Sundays – 2 pm – 4:15 pm

NES – Gym, Restrooms

**Category 3**

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

3) Northern Youth Wrestling

**Youth Wrestling Tournament**

4/7/2024 – Sunday – 7:30 am – 4:30 pm

NHS – Gym, Restrooms

**Category 3**

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Security Fees -- \$12.50/hr per security personnel

Certificate of Liability Insurance is on file.

4) YMCA Youth Basketball

**Basketball Practice**

1/2/2024-2/16/2024 – 6 pm – 8 pm -- Mondays through Fridays

DE – All Purpose Room (Gym)

**Category 3**

Rental Fees: None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

9. Policy Committee Report – Paul Miller ([December Policy Summary](#))

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Move to approve by consent:

A. Policy for Final approval:

1) Policy 005 – Organization ([Attachment](#))

10. Transportation Committee Report– Gerald Schuille

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Move to approve by consent:

A. Approve the updated Drivers List as of November 2023.

([Attachment #1](#))

11. Board Operations Committee – Gregory Weir

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Move to approve by consent: *No items for approval.*

12. Personnel Committee Report – Alyssa Eichelberger

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Professional Staff Retirement:

- 1) Susan Hack, 6<sup>th</sup> Grade Teacher, NMS, effective May 31, 2024 or last teacher day.

B. Support Staff Retirement:

- 1) Vickie Kiner, PT Building Aide, SME, effective December 22, 2023.

C. Support Staff Employment:

- 1) Samantha Lindermann, 2<sup>nd</sup> Shift Custodian, NMS, at a rate of \$14.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective November 28, 2023 (Shoffner).
- 2) Chelsea Newcomer, Psychology Secretary (Administrative Assistant, Class III), Administration Building, at a rate of \$22.50 per hour, 7.0 hours per day, effective December 20, 2023 (Neidig).

D. LWOP Extension:

- 1) Jenna Alba, Elementary School Counselor, SME, November 11, 2023 – ~~February 4, 2024~~ May 31, 2024 or last teacher day.

E. LTS Assignment Extension:

- 1) Cherie Ramsey, 7<sup>th</sup> Grade Reading Teacher, NMS, effective September 18, 2023 through ~~November 29, 2023~~ January 31, 2024 (or earlier if position is filled) at a rate of \$262.56 per day (Bechtel).
- 2) Kelsey Jo Hall, Elementary School Counselor, SME, effective August 16, 2023 through ~~February 5, 2024~~ May 31, 2024 or last teacher day at a rate of \$262.56 per day (Alba).

F. ESS Employment:

- 1) Morgan Nelson, Instructional Aide / PACE Classroom and ILS as needed, NHS, effective December 5, 2023.
- 2) Stephanie Fleming, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective December 6, 2023.

G. Extra Duty Contracts: (Pro-rated)

- 1) Molly Atkinson, Special Services Team Lead (1/3 of the rate - 8/16/2023 – 11/17/2023), \$686.00.
- 2) Jessica Mauchamer, Special Services Team Lead (2/3 of the rate – 11/18/2023 – last teacher day 2023/24), \$980.00.

H. Custodial Substitutes:

- 1) Staci Helverson

I. Food Service Substitutes:

- 1) Keith Albert

J. Professional Substitutes:

- 1) Matthew Sacra

K. Building Aide Substitute

- 1) Joshua Brown

L. Coach Employment

- 1) Lucas Martire, Asst. Jr High/MS Boys Soccer Coach, at a rate of \$1,890.

M. LWOP:

- 1) Meredith Warner, Reading Specialist, NES, December 14, 2023 – February 27, 2024.

N. Support Staff bonus of \$200 for district and contracted staff that were employed as of November 1, 2023 to be paid December 2023.

O. Extended Day-to-Day Substitute tier at a daily rate of \$175.00 for teaching assignments between 11 and 44 consecutive days in length.

13. Items for Board Action:

- A. Approve Dr. Beth McLean as a community member co-representative on the Professional Development Plan Committee.
- B. Approve Alyssa Eichelberger and Steve Becker as School Board Representatives to the Professional Development Plan Committee.
- C. Approve the tuition agreement with New Story, LLC for the 2023-2024 school year for one student.  
([Attachment #6](#))
- D. Approve the tax rate resolution to not raise the tax rate above the adjusted index of 7.0% for the 2024-2025 fiscal year. (Roll Call Vote)  
([Attachment #7](#))
- E. Approve Gerald Schuille as NYCSD Representative to the CAIU Board for the un-expired term of 12/5/2023 – 6/30/2026.

14. New Business:

- A. Capital Projects Discussion – Schrader Group

15. Recognition of the Public:

*The second public comment period is for comments related to non-agenda items only.*

16. Items for Future Agendas:

## 17. Adjournment

Next School Board meetings:

Committee Meeting – January 16, 2024

School Board Meeting – January 23, 2024