



OCTOBER COMMITTEE MEETING
650 S. Baltimore Street, Dillsburg, PA 17019
October 17, 2023 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Beth McLean

Action Items:

A. Single Day Conference Requests:

- 1) Jamie Marakovits
Building Thinking Classrooms (No Cost)
Harrisburg HACC Campus – October 27, 2023
- 2) Kurt Gladfelter
Jefferson: Revered & Reviled (No Cost)
IU13 Lancaster – November 2, 2023
- 3) Cecilia Warthin
Secondary Literary Network (No Cost)
Virtual – 12 – 3PM – November 16, 2023
- 4) Courtney Dyer, Kathy Bagian, Andrea Yohn
Practical Strategies to Address the Challenges of Today’s School Nurse
Virtual – December 4, 2023
- 5) Rhonda McMullen, Samantha Moose, Jennifer Dysinger, Matt Vance
2023 Safe Crisis Management Instructor Recertification
Harrisburg – December 11, 2023
- 6) Rebecca Smith, Kristin Omlor, Kayla Janney
Increasing Frequency & Intensity of Language Intervention through Parent Training
and Involvement
Virtual – Self-paced
- 7) Suzanne Sentman
PASBO Collective Bargaining Symposium
Harrisburg – October 17, 2023

B. Multiple Day Conference Requests:

- 1) Kelsea Reed
Reading Networking (No Cost)
CAIU – September 28, December 7, 2023, February 22, April 11, 2024 (AM)
- 2) Karen Schmick
Capital Area BCBA Network (No Cost)

CAIU – September 20, October 18, November 15, December 20, 2023, January 17, February 21, March 20, April 17, May 15, 2024

- 3) Kristi Janosco
Principal's Network (No Cost)
CAIU – October 11, December 5, 2023, February 29, April 17, 2024
- 4) Rebecca Myers
AP Calculus BC Online Workshop
Virtual – October 5 – October 12, 2023
- 5) Mark Tauzin
Annual Pennsylvania School Counselors Association Conference: Being & Belonging
Poconos – December 7 and December 8, 2023
- 6) Heather O'Toole
American School Counselor Association @ Home: Systemic Change in Action
Virtual – December 7 and December 8, 2023
- 7) Rebecca Helm
WIDA Conference (No Cost)
Virtual – October 18 – October 20, 2023
- 8) Cecilia Warthin
Secondary Literacy Network (No Cost)
Virtual – February 8 and April 10, 2024 (12PM – 3PM)
- 9) Steve Kirkpatrick
National Executive Leadership Conference
October 25-27, 2023, San Diego, CA
- 10) Steve Kirkpatrick
CAIU Superintendent FALL Leadership Conference
November 1-3, 2023, Reading, PA

C. Tentative Curriculum Approval:

- 1) Personal Finance ([Attachment](#))

Discussion Items:

A. Assistant Superintendent's Report

- 1) NYCSD Induction Plan ([Attachment](#))

2. Budget and Finance Committee – Greg Hlatky

Action Items:

- A. Approve Payment of Bills.
 - (Attachment #1- [2022A Capital Projects Checks 9-14-23 to 10-11-23](#))
 - (Attachment #1 – [Capital Reserve Checks 9-14-23 to 10-11-23](#))
 - (Attachment #1 – [Food Service Checks 10-24-23](#))
 - (Attachment #1 – [General Fund Checks 9-14-23 to 10-11-23](#))
 - (Attachment #1 – [General Fund Checks 10-24-23](#))
 - (Attachment #1 – [Payroll Checks 9-16-23 to 10-13-23](#))
 - (Attachment #1 – [Student Activity Checks 9-14-23 to 11-11-23](#))

- B. Approve Treasurer’s Report.
[\(Attachment #2\)](#)

- C. Review Report of various accounts.
 - (Attachment #3 - [Food Service Summary](#))
 - (Attachment #3 – [Student Activity Summary](#))

- D. Approve the list of Personal Tax Exonerations from YATB for September 2023.
[\(Attachment #4\)](#)

- E. Approve the list of Real Estate Refunds for October 2023.
[\(Attachment #5\)](#)

- F. Approve the referral agreement with Wellspan Philhaven Family Based Mental Health Services from January 1, 2024 to January 1, 2026.
[\(Attachment #6\)](#)

- G. Approve the Statement of Work with Hoffman Homes for Youth, Inc. for one student for the 2023-2024 school year.
[\(Attachment #7\)](#)

- H. Approve the resolution for an Act 34 Hearing for Northern Elementary School.

- I. Approve the resolution for an Act 34 Hearing for Northern Middle School.

Discussion Items:

- A. Discuss the design development estimates for the Northern Middle School and Northern Elementary School Projects.

3. Building and Grounds – Joe Rudy

Action Items:

- A. Approve the following Facility Use Requests:
 - 1) DASC Youth Soccer – U-13 Boys Team – FC Eclipse
Boys Youth Soccer Games – Request is for inclement weather location
NHS – Lobar Turf Field
Dates to be discussed with and approved by A. Gaido, A.D.
Category 3
Rental Fees -- \$100 per event

Custodial Fees -- \$12.50/hr per custodian if needed.
Certificate of Liability Insurance is on file.

2) CCAC Track and Field Meet

Track and Field Meet for Commonwealth Christian Athletic Conference

Bostic Stadium

5/2/2024 – 7:45 am – 3 pm

Category 5

Rental Fees -- \$72/hr for Stadium Use

Custodial Fees -- \$25/hr if needed

School Security -- \$25/hr if needed

Certificate of Liability Insurance is on file.

3) Northern Youth Wrestling

Parent Meeting

NHS – Cafeteria

11/2/2023 – Thursday -- 6 pm -7 pm

Category 3

Rental Fees – none

Custodial Fees -- \$12.50/hr per custodian if needed.

Certificate of Liability Insurance is on file.

4) Northern Youth Wrestling

Wrestling Dual Meets

NHS – Main Gym, Auxiliary/Wrestling Gym, PB Lobby, PB Concession Stand

12/14, 12/21/2023 and 1/11/2024 – Thursdays – 5:30-6:45 pm

Category 3

Rental Fees – none

Custodial Fees -- \$12.50/hr per custodian if needed

Certificate of Liability Insurance is on file.

5) Northern Youth Wrestling

Wrestling Dual Meets

NHS – Main Gym, Auxiliary/Wrestling Gym, PB Lobby, PB Concession Stand

12/10/2023 and 1/28/2024 – Sundays – 7 am – 4 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian if needed.

Security -- \$12.50/hr per Security personnel.

Certificate of Liability Insurance is on file.

6) Multi-Sport Open Gyms

Next Level Sports Youth Leagues

SLC – Gym

11/12-12/31/2023, then 3/10-5/6/2024 – Sundays – 3 pm – 7 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian if needed

Certificate of Liability Insurance is on file.

7) Indoor Youth Softball Practice

NYFA Polar Elite Youth Softball Team

NMS – Gym

1/7-4/7/2024 – Sundays – 9:30 am – 12:30 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/her per custodian if needed

Certificate of Liability Insurance is on file.

8) National Inventor's Hall of Fame

Camp Invention Science Camp

SME – 3rd Grade Classrooms, Art Room, Cafeteria, Gym, Playground

6/10-13/2024 – Monday-Thursday – 7 am – 4 pm

Category 4 – Copy of non-profit status is on file.

Rental Fees – None

Custodial Fees -- \$25/hr per custodian if needed.

Certificate of Liability Insurance is on file.

9) DeJul School of Dance

Annual Dance Recital and Rehearsal

NHS – Auditorium, Band Room

6/7/2024 – Friday – 5 pm – 10 pm – Rehearsal

6/8/2024 – Saturday – 12 pm – 10 pm -- Recital

Category 6

Rental Fees:

Auditorium -- \$4,200.00 (\$280.00 x 15 hours)

Band Room -- \$660.00 (\$44.00 x 15 hrs)

Custodial Fees -- \$25.00 per hour per personnel

Open/Close Building -- \$30.00

School Security -- \$20.00 per hour per personnel if needed

Auditorium Technician Fees -- \$20.00 per hour per Technician

Auditorium Stage Crew Fees -- \$15.00 per hour per Stage Crew Member

Certificate of Liability Insurance is on file.

Discussion Items: None

A. Discuss McClure Company's Investment Grade Audit Options.

B. Discuss South Mountain Elementary roof.

4. Athletics and Activities – Thomas Welch

Action Items:

A. Trip Requests:

- 1) Trip # 257350 – JH Wrestling Team to Wilson HS, February 9, 2024 – February 10, 2024.
- 2) Trip # 257345 – Boys Wrestling to Central Mountain HS, December 15, 2023 – December 17, 2023.
- 3) Trip # 257352 – JH Wrestling to Chambersburg HS, December 29, 2023 – December 30, 2023.

Discussion Items: None

5. Policy Committee – Zachary Kile ([October Policy Review](#))

Action Items:

A. Policies for Tentative Approval:

- 1) [Policy 005 – Organization](#)
- 2) [Policy 913 – Non-School Organizations](#)
[AG 913-1](#)
[AG 913-2](#)

B. Policies for Final Approval:

- 1) [Policy 004 – Membership](#)
- 2) [Policy 004.1 – Student Board Representation](#)

Discussion Items: None

6. Transportation Committee – Steve Becker

Action Items: None

Discussion Items: None

7. Board Operations Committee – Ann Hoverter

Action Items: None

Discussion Items:

A. Board of Directors Planning Calendar ([Attachment](#))

8. Items for Board Action:

9. New Business:

10. Personnel Committee – Alyssa Eichelberger

Action Items:

A. Professional Staff Resignation:

- 1) Tyler Bechtel, 7th Grade Reading Teacher, NMS, effective October, 1, 2023.
- 2) Allyson Lang, 5th Grade Teacher, NES effective December 8, 2023. (Potential release prior to December 8, 2023 if vacancy filled.)
- 3) Heather Lane, Kindergarten Teacher, SME, effective December 8, 2023. (Potential release prior to December 8, 2023 if vacancy filled.)
- 4) Molly Atkinson, Autism Support Teacher, NMS, effective November 24, 2023. (Potential release prior to November 24, 2023 if vacancy filled.)

B. Professional Staff Transfer:

- 1) Monica Cornett, 6th Grade English Teacher, to 7th Grade Life Science Teacher, TBD (Oles).

C. Salary Step Movement:

- 1) Troy Summey, Tech Ed Teacher, NHS, MA+60, Step 9 to MA+90, Step 9, effective September 27, 2023.

D. Support Staff Resignation:

- 1) Laurie Balmer, Cook's Helper, PT Cafeteria Staff, NMS, effective October 4, 2023.

E. Support Staff Employment:

- 1) Justin Mock, Cook's Helper, PT Cafeteria Staff, WES, at a rate of \$13.00 per hour effective October 4, 2023. (Jones)
- 2) Jessica Hughes, Learning Support Aide, Paraprofessional, Class III Instructional Aide, WES, at a rate of \$14.00 per hour effective October 16, 2023, 1 of 2 PT positions created from ESS Aide vacancy (Stark).
- 3) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, at a rate of \$14.00 per hour effective October 5, 2023 (Ross).
- 4) Angela Small, Learning Support Aide, Paraprofessional, Class III Instructional Aide, SME, at a rate of \$14.00 per hour effective October 5, 2023 (Long).

F. Support Staff Transfer:

- 1) Barbara Maytan, PACE Life Skills Class, Class III Instructional Aide, NMS, to Learning Support Aide, Class III Instructional Aide, WES, effective September 25, 2023, 1 of 2 PT positions created from ESS Aide vacancy (Weir).

G. Uncompensated Leave Requests:

- 1) Tina Camplese, Custodian, NHS, October 11, 2023 – October 29, 2023.
- 2) Samantha Conrad, Copy Assistant, Administration Office, October 18, 2023 – October 25, 2023.

H. ESS Employment:

- 1) Rosalinda Harmon, Instructional Aide, WES, effective October 23, 2023.

I. Extra Service Contracts – (Corrections from September Board Agenda):

- 1) Meagan Smyers, HS FFA Advisor (Shared), at a rate of \$3,276.
- 2) Olivia Staub, HS FFA Advisor (Shared), at a rate of \$655.20.
- 3) Troy Summey, HS FFA Advisor (Shared), at a rate of \$3,192.

J. Extra Service Contracts:

- 1) Melanie Daughenbaugh, Envirothon, NE, at a rate of \$882.00.
- 2) Kristina Schiffgens, K-Kids Advisor, NE, at a rate of \$756.00.

K. Coach Transfer of Position:

- 1) Kyle Polinka from Asst. Jr High/MS Soccer Coach to Lead Jr. High/MS Boys Soccer Coach at a rate of \$3,628.80.

L. Coach Employment:

- 1) Alyssa Swartz, Head Wrestling Coach, Girls, at a rate of \$3,780.

M. Principal Substitute:

- 1) Sylvia Murray (Retiree)

N. Food Service Substitute:

- 1) Michele Johnson
- 2) Laura (Laurie) Balmer

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O. Professional Substitute:

- 1) Ashley Green Gautam
- 2) Rachelle Mains

P. Building Aide Substitute:

- 1) Jessica Hughes

Q. Event Staff:

- 1) Karen Mackay

Discussion Items: None