



SEPTEMBER COMMITTEE MEETING
650 S. Baltimore Street, Dillsburg, PA 17019
September 19, 2023 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Beth McLean

Action Items:

A. Single Day Conference Requests:

- 1) Jamie Marakovits
PA Association for Gifted Education Conference
Harrisburg, PA – November 2, 2023

B. Multiple Day Conference Requests:

- 1) Rachel Burgett, Julie Chittester, Amanda Fontanella, Randy Thomas, Emily Reed
Wilson Reading System Introductory Workshop
CAIU – September 5 through September 7, 2023
- 2) Peyton Kline
Wilson Reading System Advanced Strategies for MSL Group Instruction
Virtual – October 4 through October 6, 2023
- 3) Matt LaBuda, Theresa Shroyer
Paving the Way to Educational Success (No Cost)
Pittsburgh – October 11 through October 13, 2023
- 4) Hollie Carlson
SHAPE PA (Society of Health and Physical Education – PA)
Manheim – October 26 through October 27, 2023
- 5) Lori McDonald, Meg Foster
PAGE (Pennsylvania Association for Gifted Education) Annual Conference
Harrisburg – November 2 through November 3, 2023
- 6) Christine Gettle, Samantha Moose
Pennsylvania Association for Supervision and Curriculum Development Annual
Conference – Hershey Lodge and Convention Center – November 19 through 21,
2023
- 7) Emily Reed
PCTELA Conference – Explorations: Engaging a Sense of Wonder
Harrisburg, PA – October 20 through 21, 2023
- 8) Emily Reed
KSLA Conference: Literacy Starts Here
Hershey, PA – November 26 through 28, 2023
- 9) Emily Reed
CAIU Reading Networking (Virtual)

September 26, 2023, December 7, 2023, February 22, 2024, April 11, 2024

- 10) Alana Turner
PA School Counselors Association Annual Conference
Pocono Manor, PA – December 7 through 8, 2023
- 11) Jennifer Deibler
CAIU Regional Instructional Technology Collaboration
September 22, 2023 (Norristown), February 14, 2024 (Virtual), May 17, 2024 New Oxford)
- 12) Jennifer Deibler
2023-2024 CAIU Instructional Coaching Collaborative Meetings
Zoom and In-Person – September 21, 2023, October 18, 2023, November 16, 2023, December 14, 2023, January 18, 2024, February 21, 2024, March 6, 2024, April 16, 2024, May 9, 2024
- 13) Erica Sinclair
WIDA Conference
Wisconsin Center, Milwaukee, Wisconsin (Consortium is covering costs) – October 17 through 20, 2023

Discussion Items:

- A. Assistant Superintendent's Report

2. Budget and Finance Committee – Greg Hlatky

Action Items:

- A. Approve Payment of Bills.
(Attachment #1 – [2022A Capital Projects Checks 8-10-23 to 9-13-23](#))
(Attachment #1 – [Capital Reserve Checks 8-10-23 to 9-13-23](#))
(Attachment #1 – [Food Service Checks 9-26-23](#))
(Attachment #1 – [General Fund Checks 8-10-23 to 9-13-23](#))
(Attachment #1 – [General Fund Checks 9-26-23](#))
(Attachment #1 – [General Fund Payroll Checks 8-10-23 to 9-15-23](#))
- B. Approve Treasurer's Report.
([Attachment #2](#))
- C. Review reports of various accounts.
([Attachment #3](#))
- D. Approve the list of Personal Tax Exonerations from YATB for August 2023
([Attachment #4](#))
- E. Approve the Real Estate Refunds for September 2023.
([Attachment #5](#))
- F. Approve the services agreement with New Story Schools for the 2023-2024 school year.
([Attachment #6](#))

- G. Approve the planned services maintenance agreement with Walton and Company for the District Administrative Offices.
[\(Attachment #7\)](#)
- H. Approve Memorandum of Understanding with the West Shore Branch of the YMCA for use of the High School Natatorium.
(Attachment to come)
- I. Acknowledge the grant award of \$XXXXXX for IDEA B funds for special education.
- J. Acknowledge the grant award of \$XXXX for state early intervention IDEA B 619 funds for special education.

Discussion Items:

- A. Discuss unaudited 2022-2023 General Fund Financials.
- B. Discuss 2023-2024 General Fund Budget vs. approved State funding.

3. Building and Grounds – Joe Rudy

Action Items:

- A. Approve the following Facility Use Requests:
 - 1) Northern Youth Wrestling
Youth Wrestling Practices
NHS – Wrestling Room/Auxiliary Gym
11/20/23-3/1/24 – Mondays through Fridays – 6:30 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian if needed
Certificate of Liability Insurance is on file.
 - 2) Northern Youth Wrestling
“Open Mat – Bring a Friend” Events to increase interest in wrestling.
NHS – Wrestling Room/Auxiliary Gym
11/14 and 11/16/2023 – Tuesday and Thursday, 5:30 pm – 7 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian if needed
Certificate of Liability Insurance is on file.

Discussion Items: None

4. Athletics and Activities – Thomas Welch

Action Items:

- A. Approve Trip Requests:
 - 1) Trip 253952 – FFA Fall Leadership Conference, Clair County Convention Center, Altoona, PA - October 3, 2023.

Discussion Items:

- A. Girls Wrestling Coach position
(Attachment – [Girls Wrestling Program Update](#))
(Attachment – [MOU Girls Wrestling](#))

5. Policy Committee – Zachary Kile ([September Policy Review](#))

Action Items:

- A. Policies for Tentative Approval:
 - 1) Board Policy 004 – [Membership](#)
 - 2) Board Policy 004.1 – [Student Board Representation](#)
- B. Policies for Final Approval:
 - 1) Board Policy 918 – [Title 1 Parent and Family Engagement](#)
 - 2) Board Policy 216.1 – [Supplemental Discipline Records](#)
 - 3) Board Policy 006 – [Meetings \(Updated\)](#)
 - 4) Board Policy 001- [Name and Classification](#)
 - 5) Board Policy 002 – [Authority and Powers](#)
 - 6) Board Policy 003 - [Functions](#)
- C. Approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades 6, 8, 10, and 12 during the Fall of 2023. ([Attachment](#))

Discussion Items: None

6. Transportation Committee – Steve Becker

Action Items: None

Discussion Items: None

7. Board Operations Committee – Ann Hoverter

Action Items: None

Discussion Items:

- A. Board Communications Protocols ([attachment](#))
- B. Standing Board Committees’ Functions ([attachment](#))

8. Items for Board Action:

9. New Business:

10. Personnel Committee – Alyssa Eichelberger

Action Items:

- A. Board Proposal – Psychologist Secretary ([Attachment](#))
- B. Act 93 Resignation:
 - 1) Joni Rudy, Director of Finance, effective November 1, 2023.

C. Professional Staff Resignation:

- 1) Christopher Oles, 7th Grade Life Science Teacher, NMS, effective November 7, 2023.

D. Professional Staff Resignation (**Previously Board approved. Updated with last day of work**)

- 1) Abigail Mitchell, Math Teacher, NHS, effective ~~TBD~~ **August 18, 2023.**
- 2) Robert Bleiler, Math Teacher, NHS, effective ~~TBD~~ **August 18, 2023.**
- 3) Jena Moyer, 7th Grade Math Teacher, NMS, received August 2, 2023, effective ~~TBD~~, **August 21, 2023.**

E. Professional Staff Retirement:

- 1) Melissa Taylor, Reading Teacher, NES, effective January 5, 2023.

F. Professional Staff Employment:

- 1) Joseph Lohuis, Business / Marketing Teacher, HS, at an annual rate of \$49,624 (BA, Step 1), effective September 13, 2023 (Neessen).

G. Professional Staff Employment (**Previously Board Approved – Updated release date**)

- 1) Jana Miller, Math Teacher, HS, at an annual rate of \$81,674 (MA +30, Step 17) ~~TBD~~, **Updated: effective August 14, 2023 as a result of release from prior district** (Bleiler).
- 2) Erin Townsend, Math Teacher, HS, at an annual rate of \$71,874 (MA+30, Step 12) ~~TBD~~, **Updated: effective August 14, 2023 as a result of release from prior district** (Mitchell).
- 3) Brooke Sowers, 8th Grade Math Teacher, MS, at an annual rate of \$69,024 (PHD, Step 8) **Updated: effective September 11, 2023 as a result of release from prior district** (Neiderer).
- 4) Holly Ambrass, Life Skills Support Teacher/ PACE Classroom, MS, at an annual rate of \$79,174 (MA, Step 17) ~~Updated: effective September 11, 2023 as a result of release from prior district~~ (Murlatt).

H. Professional Staff Transfer:

- 1) Rebekah Colegrove, Kindergarten Teacher, DES to Kindergarten Teacher, WES, effective August 16, 2023.

I. Salary Step Movement:

- 1) Victoria Spinelli, Teacher, DES, BA to MA, effective August 12, 2023.

J. Support Staff Resignation:

- 1) Sandra Schlessman, PT, Food Service Aide, effective September 7, 2023.

K. Support Staff Employment:

- 1) Ron Cressler, FT Custodian, MS, at a rate of \$14.00 per hour, (plus \$0.75/hr shift differential for 2nd shift), 8.0 hours per day, effective September 1, 2023. (Stacey)
- 2) Stephanie Holmes, Emotional Support Aide, MS, at a rate of \$14.00 per hour, hours per day TBD, effective September 18, 2023. (Bowen)
- 3) Robert Hammond, Maintenance Technician, Admin Building, at a rate of \$26.50 per hour, 8.0 hours per day, effective September 25, 2023. (Shipe)
- 4) Lauren Green, PT Food Service Aide, DES, at a rate of \$13.00 per hour, 4.0 hours per day, effective September 18, 2023. (Schlessman)

- 5) Keith Steele, FT Custodian, NHS, at a rate of \$14 per hour (plus \$0.75/hr shift differential for 2nd shift), 8.0 hours per day, effective September 18, 2023. (Harbold)
- L. Support Staff Rate Change:
- 1) Rebecca Mowchan, PT Aide, NMS, change in payrate as a result of assignment change, effective August 21, 2023: Pay rate change due to addition of 1:1 assignment for partial day: \$17.40 rate as assigned 1:1 Aide, 3 hours per day out of 5.75 scheduled hours. \$14.50 rate as Autism Support Aide, 2.75 hours per day out of 5.75 scheduled hours.
- M. Support Staff to Professional Staff Transfer:
- 1) Andrea Yohn from support staff Building Nurse to Certified School Nurse, South Mountain Elementary, at a rate of \$50,274 (BA, Step 2) + additional 6 days per school year, effective August 16, 2023. (Olcese).
- N. Support Staff Retirement – **Date Correction:**
- 1) Tina Marie Camplese, Custodian, NHS effective ~~December 31, 2023~~ **December 15, 2023.**
- O. Support Staff Resignation – **Date Correction:**
- 1) Rebecca Ross, NES, Learning Support Aide, effective ~~August 5, 2023~~ **August 15, 2023.**
- P. Coach Employment:
- 1) [Winter 2023-24 Coaches](#)
 - 2) [Spring 2023-24 Coaches](#)
- Q. ESS Employment
- 1) Emma Little, DES, Autism Support Classroom Aide, effective September 13, 2023.
 - 2) James Macdonald, NHS, 1:1 Aide, effective September 14, 2023.
 - 3) Ashley Gottdiner, SME, ILS Aide, effective September 18, 2023.
 - 4) Luz Pacheco, DES, Autism Support Classroom Aide, effective September 18, 2023.
- R. Tenure:
- The following staff members have earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:
- 1) Emily Seiser, English Teacher, effective 9/3/2023.
 - 2) Erin Rohrer, Learning Support Teacher, effective 9/28/2023.
- S. Uncompensated Leave Requests:
- 1) Vickie Kiner, Aide, SME, August 22, 2023 – August 25, 2023.
 - 2) Lisa Johnson, Aide, WES, August 22, 2023 – August 25, 2023.
 - 3) Shannon Trostle, Teacher, HS, January 22, 2023 – January 26, 2024.
 - 4) Jenna Alba, Counselor, SME, November 11, 2023 – February 4, 2023.
 - 5) Erin Roher, Teacher, WES, October 24, 2023 – October 31, 2023.
 - 6) Rebecca Smith, SLP, NES, November 10, 2023 – December 15, 2023.
 - 7) Laura Balmer, Food Service Aide, August 21, 2023 – September 1, 2023.

T. Extra-Service Contracts 2023-24 ([Attachment](#))

U. Professional Substitutes:

- 1) Karen Landis
- 2) Mackenzie Crawford

V. Guest Teachers:

- 1) Karen MacKay
- 2) Anthony Salomone
- 3) Leah Hebert
- 4) Christine Musser
- 5) Jaidyn Gillespie

W. Custodial Substitutes:

- 1) Bobbie Myers
- 2) Logan Follmer
- 3) Juan Figueroa-Santiago
- 4) Kaitlynn Jenne

X. Substitutes Building Aides:

- 1) Danielle Peters
- 2) Dawn Bower

Y. Food Service Substitutes:

- 1) Angela Freeman

Z. Substitutes – Retirees for emergency use only due to shortage of Personnel:
([Attachment](#))

Discussion Items: None