



# MAY SCHOOL BOARD MEETING

May 23, 2023 6:30 PM

## - SCHOOL BOARD MEETING AGENDA -

### 1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- April 18, 2023

C. Approval of Agenda as presented.

D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name/address for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

### 2. Reports:

Superintendent – Mr. Kirkpatrick

- 2023-2024 Instructional Aides Compensation Plan
- 2022-2023 Technology Update – Patrick Schild

Student Liaison – Jessica Li

Inter-Municipal –

CAIU – Alyssa Eichelberger

Cumberland Perry CTC – Ann Hoverter

Polar Bear Foundation – Beth McLean

### 3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review Report of Various Accounts

### 4. Curriculum Committee – Beth McLean

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

Move to approve by consent:

A. Multiple Day Conference Requests:

1) Emily Reed

PSSA Range finding (No Cost)

King of Prussia – Monday, June 5 and Tuesday, June 6, 2023

2) Len Zook

Supporting and Troubleshooting Windows 11

Virtual – June 19 – 22, 2023

- 3) Nolan McArdle  
SAP Team Training  
Virtual – June 20 through June 22, 2023
- 4) Courtney McCauslin  
Introduction to Structured Literacy – Non-credited Course (No Cost)  
Online through SAS PD Center – Self-paced – June to August 2023
- 5) Ron Elliott  
American Battlefield Trust – Various History Workshops (No Cost)  
Online – Monday, July 23 through Wednesday, July 26, 2023
- 6) Laura Witmer  
PaTTAN PA Science of Reading: Knowledge Course  
Online – Self-paced – June 1 through July 31, 2023
- 7) Michele Brymesser  
Elevate Your Classroom Conference  
Virtual – June through August 2023
- 8) Laura Witmer  
Science of Reading Knowledge Course (No Cost)  
PaTTAN – June 1 through July 31, 2023
- 9) Colette Eckert  
Facilitating Classroom Discussions (No Cost)  
SAS PD Center – May 16 – 8/15/2023

B. Textbook/Novel Discard:

- 1) HS - Various outdated Science Textbooks ([Attachment](#))

C. Approve the Supervision and Evaluation Plan Handbook. ([Attachment](#))

5. Athletics and Activities – Thomas Welch

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Move to approve by consent: *No items for approval*

6. Budget and Finance Committee – Greg Hlatky

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2023.

[\(Attachment #4\)](#)

- B. Approve the real estate tax refunds for May 2023.  
[\(Attachment #5\)](#)
- C. Approve lump sum payments per NYEA Collective Bargaining Agreement.  
[\(Attachment #6\)](#)
- D. Approve the donation for the broadcast studio from ST99 Productions, Inc. of:  
Ross Vision Video Switcher  
Ross XPression  
Ross Video BlackStorm Video  
Allend and Heath Audio Mixer  
AES to Analogue converters  
RadioCom NTT-16 System
- E. Approve summer help rates for 2023  
Student rate: substitute rate  
Non-student: substitute rate
- F. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2023.
- G. Authorize the Business Manager to purchase from the following consortiums for the ~~2022-2023~~ 2023-2024 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

7. Building and Grounds – Joe Rudy

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Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) Mechanicsburg Area School District  
**Swim Practices and Meets**  
NHS – Pool (Natatorium)  
10/2/2023-4/4/2024 – Monday – Friday -Dates and times coordinated with A. Gaido, AD  
**Category 2**  
Rental Fees -- ~~\$100/hr for Natatorium~~ TBD with MASD  
Custodial Fees -- \$12.50/hr as needed  
Certificate of Liability Insurance is on file.
- 2) Northern York Football and Cheer  
**Cheer Clinic**  
NES – Gym  
7/22/2023 – Saturday – 8 am – 3 pm  
**Category 3**  
Rental Fees – None  
Custodial Fees -- \$12.50/hr per personnel if needed  
Certificate of Liability Insurance is on file.

- 3) Northern York Football and Cheer  
**Cheer Practices**  
NES – Gym  
9/11/2023-11/16/2023 – Mondays, Tuesdays, Wednesdays, Thursdays  
6:15 pm – 8:15 pm  
**Category 3**  
Rental Fees – None  
Custodial Fees -- \$12.50/hr per personnel if needed  
Certificate of Liability Insurance is on file.
- 4) Dillsburg Community Fair Association  
**Preparation Area/Farmer's Fair Activities**  
10/19/23-10/21/23 – Thursday-Sunday:  
10/19/23 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest  
10/20/23– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children's Parade and MS Band Staging  
10/21/23 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities  
DE – Athletic Fields/Playground/Parking Lot  
**Category 4**  
Copy of Non-Profit Letter is on File  
Rental Fee – None  
Custodial Fee -- \$25/hr (if clean up needed after event)  
Certificate of Liability Insurance is on file.
- 5) Dillsburg Community Fair Association  
**Farmer's Fair -- Queen Pageant and Rehearsal**  
10/13/23 - Friday – **Rehearsal** -- 9 am – 12 pm  
HS Auditorium  
10/16/23 – Monday – **Pageant** – 5 pm – 10 pm  
HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)  
**Category 4**  
Copy of Non-Profit Letter is on File  
Rental Fee – None  
Auditorium Technician Fee - \$20.00/per hour/per technician  
Auditorium Stage Crew Fee - - \$15/per hour/per technician  
Custodial Fee -- \$25/hr per custodian  
Security -- \$25/hr per personnel  
Certificate of Liability Insurance is on file.
- 6) **Dillsburg Youth Baseball/Dillsburg American Legion Baseball Post 26**  
Baseball Games  
NHS – Baseball field  
June and July, 2023  
Mondays, Wednesdays, Fridays – 5 pm – 8:30 pm; Sundays – 2 pm – 8 pm  
All dates coordinated with and approved by A. Gaido, AD  
**Category 3**  
Rental Fees – None  
Certificate of Liability Insurance is on file.

7) **Northern Youth Football and Cheer**

Football and Cheer Practices

SME – Football Fields, Parking Lots, Use of 2 Sheds

7/23-8/20/2023 – Mondays through Thursdays – 4 pm-8 pm

8/21-11/19/2023 – Tuesdays through Thursdays – 4 pm-8 pm

**Category 3**

Rental Fees – None

Certificate of Liability Insurance is on file.

8) **Northern Youth Football and Cheer**

Football Games

Bostic Stadium – Use of restrooms, concession stand, line markers, loudspeaker

8/19/23 – Saturday, 3 pm – 8 pm

8/20, 9/10, 9/24, 10/8, 10/22/2023 – Sundays – 8 am – 6 pm

**Category 3**

Lining of the field - \$75/per event (6 x \$75.00 = \$450.00)

Security – Varies – (\$12.50/hr./per security guard)

Certificate of Liability Insurance is on file.

9) **Dillsburg Area Soccer Club**

Soccer Practices and Games

SLC – Soccer Practice Fields behind SLC

Fall Season – August - December, 2023

Mondays through Thursdays – 6 pm – 7:30 pm; Occasional Saturday or Sunday

**Category 3**

Rental Fees – None

Certificate of Liability Insurance is on file.

~~10) Carroll Township Police Department *Moved to Items for Board Action*~~

~~Tactical Response Training Drills – in conjunction with Dave Zumbrum~~

~~WE and NE – Friday, 6/23/2023 – 8 am – 4 pm~~

~~**Category 2**~~

~~Rental Fees – ?~~

~~Liability Insurance is on file Certificate of:~~

11) **Mechanicsburg Area School District – Recreation Department**

Lifeguard Training Course

NHS – Natatorium

Possible Dates – 5/24, 6/1 or 6/6/2023 – 5 pm – 8 pm

Due to Mechanicsburg High School's pool being under construction, they request one or two dates for several hours to certify lifeguards for their outdoor pool for summer.

To be coordinated with A. Gaido, AD.

**Category 2**

Rental Fees – TBD with MASD

Custodial Fees -- \$12.50/hr as needed

Certificate of Liability Insurance is on file.

8. Policy Committee Report – Zachary Kile

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Move to approve by consent:

A. Final Policy Approval:

- 1) [Board Policy 251](#)- Students Experiencing Homelessness, Foster Care, and Other Educational Instability

9. Transportation Committee Report– Steve Becker

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Move to approve by consent: *No items for approval.*

10. Personnel Committee Report – Alyssa Eichelberger

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment*

*(Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Approve the MOU for Girls Golf and Wrestling Coach Positions ([Attachment](#))

B. Professional Staff Resignation:

- 1) Tammy Anslow, Intermediate Learning Support Teacher, NES, effective June 8, 2023.
- 2) Lauren Berry, Life Skills Teacher, NHS, effective June 8, 2023.
- 3) Sarah Harris, 7<sup>th</sup> Grade Reading Teacher, NMS, effective June 8, 2023.
- 4) Mackenzie Rice, 3<sup>rd</sup> Grade, NES, effective June 8, 2023.
- 5) Rachel Roach, Music Teacher, SME and NES, effective June 8, 2023.
- 6) Alyssa Shapley, 2<sup>nd</sup> Grade, WES, effective June 8, 2023.
- 7) Amanda Wisner, Health Teacher, MS, effective June 8, 2023.
- 8) Elaina Bianchini, 3<sup>rd</sup> grade teacher, Dillsburg Elementary, effective June 8, 2023.
- 9) **Connie Shuff, Reading Specialist, NES, effective 6/8/2023**
- 10) **Kim Olcese, Nurse, Wellsville Elementary School, effective TBD.**

C. Professional Staff Retirement:

- 1) Virginia Coble, Speech Therapist, DES, effective June 8, 2023.
- 2) Dale Reeder, Counselor, High School, effective June 16, 2023.
- 3) **Nancy Cimino, Librarian, SME, effective June 8, 2023.**

D. Professional Staff Transfer:

- 1) Meg Kunkel, Kindergarten Teacher, SME, to 6<sup>th</sup> Grade Reading Teacher, NMS, August 16, 2023 (Hill).
- 2) **Karen Schmick, Autism/Emotional Support Teacher, NES, to BCBA, August 16, 2023 (Consortium Classrooms).**
- 3) **Kirsten Good, Primary Intensive Learning Support Teacher, NES, to Autism Classroom Teacher, NES, August 16, 2023 (Consortium Classrooms).**

E. Support Staff Resignation:

- 1) Terry Miller, Custodian, Middle School, effective April 18, 2023.
- 2) Nichole Jones, Cook's Helper, Wellsville Elementary, effective April 12, 2023.
- 3) Jonathan Stacey, Custodian, Middle School, effective April 28, 2023.

F. Support Staff Retirement:

- 1) John Ott, Head Custodian, Dillsburg Elementary, effective June 7, 2023.
- 2) Julia Still, ~~Head Cook~~, Food Service, High School, effective June 7, 2023.

G. ESS Employment:

- 1) Jennifer Staub, ESS, MS, PACE Room Aide, effective April 17, 2023.
- 2) Benjamin Rollo, ESS, MS, Emotional Support Aide, effective April 27, 2023.
- 3) Tiffani Rudolph, ESS, WES, Learning Support Para, effective May 5, 2023.

H. Uncompensated Leave Request:

- 1) Nicole Below, Nurse Aide, NHS, May 30, 2023 – June 2, 2023.
- 2) Laura Balmer, Food Service, April 11, 2023 – June 7, 2023.
- 3) Tasha Klinedinst, Aide, DES, April 24, 2023 – April 28, 2023.
- 4) Leslie Neidig, School Psychologist Secretary, April 28, 2023 – May 10, 2023.
- 5) Faye Deshner, Food Service, NES, May 8, 2023 – May 15, 2023
- 6) Nicholas Blackburn, Custodian, MS, May 18, 2023 – June 2, 2023
- 7) Ashley Harbold, Custodian, HS, May 18, 2023 – June 30, 2023

I. Coach Employment:

- 1) Fall 2023 Coaches ([Attachment](#))

J. Summer Help Employment (Maintenance/Custodial), at a rate of \$13.50/hour.

- 1) Sunshine Lashinski – start date June 12, 2023
- 2) Sherry Shoop – start date June 12, 2023
- 3) Mick Chronister – start date June 12, 2023
- 4) Crystal Krebs -start date June 12, 2023
- 5) Logan Follmer – start date May 22, 2023
- 6) Andrew (Wayne) Kohl – start date June 12, 2023
- 7) Daniel Brosius – start date June 12, 2023

K. Act 86 – Prospective Student Teacher

- 1) Brynlee Brennehan

L. Guest Teacher

- 1) Adam Jacobs

M. Professional Substitute

- 1) Morgan Lutz

N. Athletic Helper

- 1) Sue Lowe

O. Coach Resignation:

- 1) Shane Bronson, Girls Basketball 1<sup>st</sup> Asst. Coach
- 2) Meghan Hoff, JV Girls Soccer Coach

P. Substitute Custodian

1) Cindy Shoffner

Q. Professional Staff Employment:

1) Rachel Scheib, Special Education Teacher, NES, at an annual rate of \$49,624 (BA, Step 1), August 14, 2023. (Consortium Classrooms)

R. Act 93 Employment:

1) Kristi Janosco, Principal, SME, at an annual rate of \$94,449 effective July 24, 2023 (or sooner, dependent upon release from current district). (Echelmeier)

11. Items for Board Action:

A. Approve the addition of Board Operations as a Standing Committee on the Board Committee Meeting agenda, effective June 20, 2023.

Ann Hoverter – Committee Chair

Steve Becker

Zachary Kile

Beth McLean

B. Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #7\)](#)

C. Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #8\)](#)

D. Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #9\)](#)

E. Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #10\)](#)

F. Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #11\)](#)

G. Approve the extended school year education services addendum with The Vista School for one student.

[\(Attachment #12\)](#)

H. Approve the Amendment to the Professional Services Agreement with Schrader Group Architecture, LLC to add the Land Development Services with K&W Engineers for the Northern Middle School and Northern Elementary School projects.

[\(Attachment #13\)](#)

I. Approve the geotechnical investigation testing proposal from Earth Engineering Incorporated for the Northern Middle School and Northern Elementary School projects.

[\(Attachment #14\)](#)



- J. Approve addendum to the educational staffing services agreement with ESS Support Services, LLC for the 2023-2024 pay rates.  
[\(Attachment #15\)](#)
- K. Approve the agreement for childcare services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from June 1, 2023 to June 30, 2024.  
[\(Attachment #16\)](#)
- L. Approve the Letter of Agreement with TrueNorth Wellness Services to provide a mental health liaison for August 15, 2023 to Jun 15, 2024.  
[\(Attachment #17\)](#)
- M. Approve the Service Agreement with Care Solace, Inc. for mental health and substance use care coordination services for July 1, 2023 to June 30, 2024.  
[\(Attachment #18\)](#)
- N. Approve the agreement for school-aged education services with the Capital Area Intermediate Unit for the 2023-2024 school year.  
[\(Attachment #19\)](#)
- O. Approve the Master Software Service Agreement with Heartland School Solutions for the online MySchoolBucks services beginning May 23, 2023.  
[\(Attachment #20\)](#)
- P. Final Budget Resolution:  
Adopt the 2023-2024 final general fund budget and set taxes to be levied as follows:  
Real Estate Tax Mill Rate 19.8362; Per Capita Tax imposed under Section 679 - \$0.00;  
Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2023-2024 budget which calls for proposed expenditures in the amount of ~~\$63,427,544~~ **\$63,467,544** and proposed revenues in the amount of ~~\$63,462,597~~ **\$63,562,597**.  
**(Roll Call Vote)** [\(Attachment #21\)](#)
- Q. Approve the Homestead/Farmstead Exclusion Resolution  
Farmstead Exclusion: \$3,664  
Homestead Exclusion: \$7,328  
**(Roll Call Vote)** [\(Attachment #22\)](#)
- R. Approve the agreement with D'HUY Engineering, Inc. for Construction Management Services for the Northern Elementary School, and Northern Middle School Building Projects.  
[\(Attachment\)](#)  
[\(Attachment\)](#)
- S. Approve the Planned Services Maintenance Agreements with Walton and Co. for all District Buildings.

- T. Award the Dillsburg Elementary School roof replacement project to Mid-State Roofing and Coating, Inc. as the low-bidder at \$614,000
- U. Approve the Carroll Township Police Department to hold Tactical Response Training Drills at Wellsville Elementary and Northern Elementary Schools on Friday, June 23, 2023.

12. New Business:

A. Approve the quote from A&M Lawncare for the Bostic field upgrades. (Work to be completed in the summer of 2023.) ([Attachment](#))

B. Capital Projects Discussion – Schrader Group

13. Recognition of the Public:

- *The second public comment period is for comments related to non-agenda items only.*

14. Items for Future Agendas:

15. Adjournment

Next Meetings:

*Committee Meeting – June 20, 2023*

*School Board Meeting – June 27, 2023*