

# FEBRUARY COMMITTEE MEETING

February 21, 2023 6:30 PM

---

## COMMITTEE MEETING AGENDA

**1. Presentation – Robert Frankhouser Retirement**

**2. Curriculum Committee – Beth McLean**

**Action Items:**

**A. Multiple Day Conference Requests:**

- 1) Theresa Shroyer  
2023 PA Association of Student Assistant Professionals Conference  
State College – February 26 through February 28, 2023
- 2) Charles Griscavage  
24<sup>th</sup> Annual Penn State College of Medicine Mini Medical School  
Hershey – March 7, March 14, March 21, 2023 (6:00PM – 9:00PM)
- 3) Jennifer Bechtel  
2023 PDE Data Summit – Understanding Your Data: Uplifting Students, Classrooms,  
and Schools  
Hershey – March 27 through March 29, 2023
- 4) Matt Meakin  
55<sup>th</sup> PAFPC Annual Conference  
Pocono Manor – April 16 through April 19, 2023
- 5) Laura Bissell  
PMEA Conference & All State Festivals (No Cost)  
Pocono Manor – April 19 through April 22, 2023
- 6) Sandra Isolino  
2023 PA Migrant Education Program Conference (No Cost)  
Virtual – April 18 through April 20, 2023

**B. Single Day Conference Requests:**

- 1) Patricia Surubaru, Jenna Alba, Amber Gunning, Amelia Martire  
2023 Central PA School Counselors Institute (No Cost)  
Shippensburg – February 10, 2023
- 2) Jessica Mauchamer, Molly Atkinson  
SEL Programs at the Middle and High School Level (No Cost)  
Virtual (3:00 PM) – February 14, 2022
- 3) Todd Teal  
Driver Education Instructors Workshop (No Cost)  
York – February 28, 2023

- 4) Molly Atkinson, Jessica Mauchamer  
Collaborative and Proactive Solutions (No Cost)  
Virtual (11:00 AM – 12:00PM) – March 1, 2023
- 5) Christine Gettle, Connie Bleiler  
Coaches as Leaders Conference  
Summerdale – March 8, 2023
- 6) Jen Deibler  
Instructional Technology Collaborative (ITC) + EdPuzzle Lunch & Learn (No Cost)  
Summerdale – March 9, 2023
- 7) Rebecca Myers, Abigail Mitchell, Tom Seltzer  
Strengthening Your Students' Math Learning & Engagement with DESMOS Activity  
Building  
Camp Hill – March 24, 2023
- 8) Emily Reed, Kelsea Reed  
Partner Reading Intervention (No Cost)  
Enola – April 3, 2023 (12:30PM – 3:30PM)
- 9) Troy Strausbaugh  
Health/PE Curriculum Writing  
Enola – May 3, 2023

C. Sixth Grade Reading books for FINAL approval:

- 1) Middle School – *Time Villains* by Victor Pineiro
- 2) Middle School – *Malamander* by Thomas Taylor
- 3) Middle School - *Doll Bones* by Holly Black

D. Curriculum for Tentative Approval:

- 1) There will be high school technical education and STEM curriculum for tentative approval at the Feb 28<sup>th</sup> meeting.

**Discussion Items:**

- A. Asst. Superintendent's Report

**3. Budget and Finance Committee – Greg Hlatky**

**Action Items:**

- A. Approve Payment of Bills.
  - (Attachment #1 – [2021 B Construction Fund Checks](#))
  - (Attachment #1 – [Capital Reserve Fund Checks](#))
  - (Attachment #1 – [Food Service Fund Checks 2-22-23](#))
  - (Attachment #1 – [General Fund Checks 1-12-23 to 2-15-23](#))
  - (Attachment #1 – [General Fund Checks 2-28-23](#))

(Attachment #1 – [General Fund Payroll Checks – 1-12-23 to 2-15-23](#))  
(Attachment #1 – [Student Activity Checks](#))

- B. Approve Treasurer's Report.  
(Attachment #2 – [Treasurers Report](#))
- C. Review Report of various accounts.  
(Attachment #3 – [Food Service Summary](#))  
(Attachment #3 – [Student Activity Summary](#))
- D. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for January 2023.  
([Attachment #4](#))
- E. Appoint Barley Snyder to continue as special counsel for the Washington Township matter.  
([Attachment #5](#))
- F. Approve the Letter of Agreement with The Meadows Psychiatric Center to provide psychiatric services for the 2023-2024 and 2024-2025 school years.  
([Attachment #6](#))
- G. Approve the professional service agreement with PA Lifesharing, LLC, to provide supplemental healthcare personnel beginning February 28, 2023.  
([Attachment #7](#))
- H. Approve the termination agreement with Pro Quality.  
([Attachment #8](#))
- I. Approve a commitment of fund balance of \$1,150,000 for future debt service needs of the district.
- J. Approve to uncommit \$210,000 of committed fund balance for special needs expenditures
- K. Declare surplus six LifePAK CR plus AEDs. ([Attachment](#))

**Discussion Items:** Schrader Group Contract.

#### 4. **Building and Grounds – Joe Rudy**

**Action Items:**

- A. Facility Use Request – Fee Waiver (Previously approved 1/24/23 with fees)
  - 1) Carroll Township Police Department Police Training on Use of Force, Control Tactics, De-escalation and Duty to Intervene.  
NHS – Wrestling Room 2/17 and 2/24/2023 – Fridays – 8 am – 4 pm Category 2 – ~~Rental fees~~ – \$1,280.00 (16 hrs x \$80/hr)  
Certificate of Liability Insurance is on file.

B. Approve the following Facility Use Requests:

1) Northern Youth Wrestling

**Youth Wrestling Tournament**

4/2/2023 – Sunday – 7:30 am – 4:30 pm

NHS – Gym, Polar Bear Lobby, Restrooms, 2 Custodians needed, Bleachers, Tables, Chairs, Wrestling Mats, Ability to turn on A/C.

(\*NO ACCESS TO LOCKER ROOMS PERMITTED)

Category 3

Rental Fees: N/A

Custodial Fees - \$12.50/hr/personnel, if needed

Certificate of Liability Insurance is on File.

2) Next Level Sports, SCC

Winter Basketball League 2023-2024

12/10/23, 12/17/23, 12/24/23, 12/31/23, 1/7/24, 1/14/24, 1/21/24, 1/28/24, 2/4/24,

2/11/24, 2/18/24, 2/25/24 – Sundays – 1 pm – 4 pm

DE – Gym

Category 6

Rental Fees: \$224/hr for gymnasium use

\$30/event – Open and close building

\$25/hr – Custodian

Certificate of Liability Insurance is on file.

3) Dillsburg Area Soccer Club

Youth Soccer Games

3/1/23-6/1/23 – Saturdays and Sundays

Dates and times to be determined and pre-approved by A. Gaido, AD

NHS – Turf Field

Category 3

Rental Fees: \$100/event

Security -- \$12.50/hr per personnel if needed

Certificate of Liability Insurance is on file.

4) South Mountain Baseball

Baseball Games

5/20, 5/23, 6/6, 6/8, 6/11, 6/20, 6/24, 6/29, 7/6, 7/8, 7/11, 7/15, 7/27, 7/29, 8/1,

8/3/2023

Tuesdays and Thursdays – 6-8 pm; Saturdays – 10:30 am – 12 noon; Sundays – 12:30-4 pm.

NHS – Baseball Field

**Category 5**

Rental Fees: \$28/hr for field usage.

Schedule to be coordinated with A. Gaido, AD

Certificate of Liability Insurance is on file.

5) Dillsburg Girls Soccer Assoc.

**Softball Games and Practices**

3/13-10/31/2023 – Mondays through Sundays

Saturdays and Sundays – 8 am – 3 pm

Mondays-Fridays – 3 pm – 9 pm

WE Softball Field

NHS Varsity and JV Softball Fields -- After 6:30 pm weekdays and possible Sundays.

Times approved by A. Gaido, AD

**Category 3**

Rental Fees: N/A

Certificate of Liability Insurance is on file.

6) Dillsburg Arts and Revitalization Council

**Chalk the Walk**

6/17/2023 – Saturday – 8 am – 4 pm

NMS – Rear Parking Lot and Sidewalk

**Category 4**

Rental Fees – None

Certificate of Liability Insurance is on file.

**Discussion Items:**

- A. Discuss High School HVAC Equipment.

**5. Athletics and Activities – Thomas Welch**

**Action Items:**

- A. Approve the following Trip Requests:

- 1) Girls Soccer Team, Gannon University, Erie, PA, July 27, 2023 – July 30, 2023. Will provide own transportation.
- 2) HS Cheer Team, Cheer Camp, Pine Forest, Greeley, PA, August 15, 2023 – August 18, 2023. Will provide own transportation.
- 3) Trip # 241751 – DECA State Competition, Hershey, PA, February 22, 2023 – February 24, 2023.
- 4) FFA National Convention, Indianapolis IN, October 30, 2023 through November 4, 2023. (Students will pay for trip through payment and fundraising efforts. FFA advisors will secure Coach bus for trip).

- B. Enrollment Exception –

- 1) Recommend approval for the daughter of Eric and Janna Morris to continue at Northern High School for the remainder of the 2022-2023 school year, despite the fact that they temporarily reside outside the boundaries of the Northern York County School District. They are in the process of building a home at 315 W. Ridge Road, Dillsburg, with an expected completion date of September 2023.

- C. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Laia Socias Costa, from Spain, pending receipt of all required documentation, for the 2023-2024 school year.  
Host family: Michael and Stephanie Youtzy

- E. Approve the revised Student Code of Conduct. ([Attachment](#))

- F. Approve the 2023-2024 Academic Calendar. ([Attachment](#))

**Informational Item:** Homeless Monitoring: Report Summary. ([Attachment](#))

**Discussion Items:** None

**6. Policy Committee – Zachary Kile** (February Policy Summary)

**Action Items:**

A. Policies for Tentative Approval:

- 1) [Policy 226 – Searches](#)  
[Administrative Guideline 226](#) (For Information Only)

**Discussion Items:** None

**7. Transportation Committee – Steve Becker**

**Action Items:** None

**Discussion Items:** None

**8. Items for Board Action:**

**9. New Business:**

A. Discuss May 16<sup>th</sup> Committee Meeting Date (Primary Election Day).

**10. Personnel Committee – Alyssa Eichelberger**

**Action Items:**

A. Salary Step Movement:

- 1) Chad McCartney, NMS, Instrumental Music Teacher, M+30, Master of Music in Conducting, effective 12/31/2022.
- 2) Andrew Sheffer, NHS, Instrumental Music Teacher, Masters Step 4, Master of Music in Conducting, effective 12/31/2022.

B. Return from LWOP:

- 1) Sarah Long, 5<sup>th</sup> Grade Teacher, NE, returning from LWOP April 28, 2023.
- 2) Heather Lane, Kindergarten Teacher, SME, returning from LWOP April 3, 2023.

C. Accepted Full-time employment with ESS:

- 1) Victoria Eyler, MS Aide, February 14, 2023.

D. Change in Long Term Substitute Assignment Dates:

- 1) Dawn Donnelly, LTS assignment ending April 3, 2023 (originally ending June 8, 2023, Lane)
- 2) Morgan Lutz, LTS assignment ending April 28, 2023 (originally ending June 8, 2023, Long)
- 3) Adam Jacobs, LTS assignment extended from April 3, 2023, to April 17, 2023 (Staub)

E. Professional Staff Resignation:

- 1) Madeline Snyder, 3<sup>rd</sup> Grade Teacher, NE, effective January 30, 2023.

F. Professional Staff Retirement:

- 1) Susan Reinaman, Librarian, HS, effective June 8, 2023, or last teacher day of 2022/2023 school year.

G. Long Term Substitute Employment:

- 1) Sally Young, Learning Support Teacher, Dillsburg Elementary, at a rate of \$251.60 per day, from January 17, 2023, through March 27, 2023 (Moody)

H. LWOP:

- 1) Nicole Wolfgang, paraprofessional at SME, LWOP extension through 1/27/23.
- 2) Tyler Bechtel LWOP extension from February 27, 2023 through last teacher day 2022/2023.
- 3) Courtney Dyer, CSN Dillsburg Elementary, from February 8, 2023 through February 13, 2023.
- 4) Renae Lusk, Aide, SME, from February 7, 2023 through February 10, 2023.

I. Athletic Helpers:

- 1) Lucas Zampelli

J. Act 86 – Prospective Student Teacher

- 1) Morgan Bear

**Discussion Items:** None