



# MARCH COMMITTEE MEETING

March 15, 2022

## COMMITTEE MEETING AGENDA

### 1. Presentation by PFM – Bond Refunding

### 2. Curriculum Committee – Beth McLean

#### Action Items:

#### A. Multiple Day Conference Requests:

- 1) Meagan Moody  
LETRS Training  
Virtual – Wednesday, February 23, Tuesday, March 22, and Tuesday, April 5, 2022
- 2) Jennifer Bechtel  
2022 PDE Data Summit  
Hershey – Monday, March 21 through Wednesday, March 23, 2022
- 3) Melissa Taylor, Jessica Rohm, Karen Schick, Allyson Lang  
PSEA Southern Region Spring Conference (No Cost)  
Lancaster – Friday, April 8 (pm), through Sunday, April 10, 2022
- 4) Steve Kirkpatrick  
Superintendent's Spring Leadership Conference  
Bethlehem, PA - Wednesday, April 6 through Friday, April 8, 2022

#### B. Single Day Conference Requests:

- 1) Todd Teal  
Driver Education Instructors workshop (No Cost)  
York – Thursday, February 24, 2022
- 2) Jill Jahn  
Using Guided Math  
Virtual – Monday, March 14, 2022
- 3) Kara Sweger  
Using Guided Math  
Virtual – Tuesday, March 15, 2022
- 4) Lyndsey Quintana  
Designing Quality Elementary School Schedules  
Lancaster – Tuesday, March 29, 2022

#### C. Approve Guidance 339 Plan ([Attachment](#))

- D. Approve the following people as Professional Development Committee parent/community representatives:
- Cheryl Hock
  - Amanda Thompson
  - Steve Lininger
  - Holly Fesler

**Discussion Items:**

- A. Asst. Superintendent's Report
- Future Ready PA User Guide ([Attachment](#))
  - An Overview of the Future Ready Index
- B. Covid Response Update

**3. Budget and Finance Committee – Greg Hlatky**

**Action Items:**

- A. Approve Payment of Bills.  
[\(Attachment #1 – 2021 B Construction Fund Checks\)](#)  
[\(Attachment #1 – 2021 C Turf Field Fund Checks\)](#)  
[\(Attachment #1 – Capital Reserve Fund Checks\)](#)  
[\(Attachment #1 – Food Service Fund Checks 3-22-22\)](#)  
[\(Attachment #1 – General Fund Checks 3-22-22\)](#)  
[\(Attachment #1 – General Fund Checks\)](#)  
[\(Attachment #1 – General Fund Payroll Checks\)](#)  
[\(Attachment #1 – Student Activity Fund Checks\)](#)
- B. Approve Treasurer's Report.  
[\(Attachment #2\)](#)
- C. Review Report of various accounts.  
[\(Attachment #3 – Food Service Fund Summary\)](#)  
[\(Attachment #3 – Student Activity Fund Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from YATB for February 2022  
[\(Attachment #4\)](#)
- E. Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2022-2023 fiscal year.  
[\(Attachment #5 General Operating Budget\)](#)  
[\(Attachment #5 Resolution\)](#)
- F. Approve the Facility Fee Schedule.  
[\(Attachment #6\)](#)
- G. Approve Change Order #2 to the General Construction Contract for the Turf Field Project in the amount of \$42,699.43.  
[\(Attachment #7\)](#)

- H. Approve the Contract for Professional Services with PSBA for Administrative Regulation Services.  
[\(Attachment #8\)](#)
- I. Approve the American Rescue Plan Act – Elementary and Secondary School Emergency Relief (ARP-ESSER) grant agreement.  
[\(Attachment #9\)](#)
- J. Approve the addendum to the E&B Transportation contract.  
[\(Attachment #10\)](#)
- L. Authorize Business Manager to seek bids for the following:
  - a. Music
  - b. Science
  - c. Vo-Ag
  - d. Industrial Arts
  - e. Athletic Supplies
  - f. Electric Lamps (light bulbs)

**Discussion Items:**

- A. Discuss Enrollment Study Options.
- B. Discuss additional 22-23 revenue projections.

**4. Building and Grounds – Joe Rudy**

**Action Items:**

- A. Approve the following Facility Use Requests:
  - 1) **Dillsburg Area Soccer Club**  
Registration for DASC Dual Shootout Tournament  
SME – Gym, Cafeteria, Lobby, Kitchen, Restrooms  
10/7/2022 – Friday – 3:30 pm – 9 pm  
**Category 3**  
Rental Fees – None  
Certificate of Liability Insurance is on file.
  - 2) **Dillsburg Area Soccer Club**  
Thundering Pickle Turkey Trot 5K Race  
NHS – Lobby, Restrooms, Parking Lot, Cross Country Course (depending on conditions)  
11/24/22 – Thursday (Thanksgiving Day) – 6:30 am – 11:30 am  
**Category 3**  
Rental Fees – None  
Certificate of Liability Insurance is on file.
  - 3) **Dillsburg Girls Soccer Assoc. (DGSA)**  
Girls Softball Practice and Games  
WE, HS & JV Softball Fields  
3/11/22-10/31/22 – daily – 3 pm – 9 pm; in coordination with Angie Gaido, AD

**Category 3**

Rental Fees – None

Certificate of Liability Insurance is on file.

4) **Kindercademy**

Summer Program

DE – Playground and Restrooms

Occasionally - One hour per day during the summer. Coordinated with Mrs. Quintana

**Category 5**

No Fees for Playground Usage

Certificate of Insurance is on file.

5) **Wellsville Elementary Parking Lot Use Only**

Overflow parking for nearby resident's memorial service

WE – Saturday, 6/18/22 – number of cars expected minimal

**Category 6**

No fees for parking lot use.

Certificate of Insurance is NOT on file.

6) **Next Level Sports Camps & Clinics, LLC**

Youth Sports Camps

NE, DE, SME – gyms and cafeterias

6/20-24/22, 7/11-15/22, 7/25-29/22, 8/1-8/5/22, 8/8-8/11/22 –

Mondays through Fridays, 8 am – 3:30 pm

Will only use in case of inclement weather and camps need to be moved indoors.

All dates coordinated with and approved by A. Gaido, AD

**Category 6**

Rental Fees – NE All Purpose Room -- \$140/hr

DE All Purpose Room -- \$140/hr

SME Gym -- \$224/hr

SME Cafeteria -- \$140/hr

\*Letter received requesting waiving of fees.

Certificate of Liability Insurance is on file.

7) **Dillsburg Youth Baseball/Dillsburg American Legion Baseball Post 26**

Baseball Games

NHS – Baseball field

6/3, 6/6, 6/8, 6/10, 6/13, 6/15, 6/17, 6/20, 6/22, 6/24, 6/27, 6/29, 7/1, 7/6, 7/8, 7/10, 7/11, 7/13, 7/15, 7/18, 7/20, 7/22, 7/25/2022

Mondays, Wednesdays, Fridays – 5 pm – 8:30 pm; Sundays – 2 pm – 8 pm

All dates coordinated with and approved by A. Gaido, AD

**Category 3**

Rental Fees – Not applicable

Certificate of Liability Insurance is on file.

**8) South Mountain Baseball**

Baseball Games

NHS – Baseball field

5/28, 5/30, 6/4, 6/7, 6/16, 6/18, 6/21, 6/30, 7/9, 7/19, 7/28, 8/2, 8/4, 8/6, 8/9, 8/11/2022

Tuesdays, Thursdays – 6 pm – 8 pm

Saturdays – 10:30 am – 12:30 pm

**Category 5**

Rental Fee - \$28.00/per hour

Games to be coordinated with A. Gaido, AD.

Certificate of Insurance is on file.

Non-Profit paperwork has been received.

**Discussion Items:**

A. Turf Field Update.

B. Middle School Roof.

**5. Athletics and Activities – Thomas Welch**

**Action Items:**

A. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Elisa Scuotto, from Italy, pending receipt of all required documentation, for the 2022-2023 school year.

Host family: Michael and Stephanie Youtzy

**Discussion Items:** None

**6. Policy Committee – Zachary Kile**

**Action Items:** None

**Discussion Items:** None

**7. Personnel Committee – Alyssa Eichelberger**

**Action Items:**

A. Professional Staff Retirement:

- 1) Kimberly Reichart, Physical Ed. Teacher, Wellsville/South Mountain, effective June 3, 2022 (or last teacher day of the 2021-22 school year).

B. Support Staff Employment:

- 1) Stephanie Fox, FT Central Registrar/Asst. Data Analyst, Administration Building, at a rate of \$18.50 per hour, 6.0 hours per day, effective March 1, 2022.
- 2) Heather Spalti, PT Food Service Aide, Middle School, at a rate of \$12.50 per hour, 4.0 hours per day, effective March 14, 2022.

C. Extra Service Contract Resignation:

- 1) Heather Brown, K Kids Advisor, Wellsville, effective January 1, 2022.

- D. Extra Service Contract Employment:
- 1) Tracy Marshall, Girls Who Code Advisor, at a rate of \$430.50 (Half Year).
  - 2) Adam Marshall, K Kids Advisor, Wellsville, at a rate of \$369.
- E. Athletic Coach Resignation:
- 1) Kurt Kluck, JV Baseball Coach, effective February 28, 2022.
  - 2) Marty Green, Asst. Football Coach, effective February 28, 2022.
  - 3) Eliza Theys, Head Cheerleading Coach (Fall), effective March 3, 2022.
  - 4) Eliza Theys, Asst. Cheerleading Coach (Winter), effective March 3, 2022.
- F. Athletic Coach Employment:
- 1) Sam Crater, JV Baseball Coach, at a rate of \$2,984.80.
- G. Support Staff Transfer:
- 1) Linda Stoops, from PT Food Service Aide, to Substitute Food Service Aide, effective March 1, 2022.
- H. Accepted Full-time Employment with ESS:
- 1) Lesley Lehigh, FT Paraprofessional, Dillsburg Elementary. (Kreiger)
- I. Uncompensated Leave Request:
- 1) Mary White, Aide, Northern Elementary, from February 11, 2022 through March 8, 2022.
  - 2) Mary White, Aide, Northern Elementary, from April 20, 2022 through May 4, 2022.
- J. Professional Staff Salary Movement:
- 1) Kyle Polinka, to MA, effective February 14, 2022.
  - 2) Troy Summey, Teacher, to MA+60, effective March 7, 2022.
- K. Professional Staff Resignation:
- 1) Jordan Munoz, Art Teacher, Dillsburg Elementary/Northern Elementary, effective TBD (no later than June 3, 2022).
- L. Substitute Nurse:
- 1) Leah Simoncini
- M. Guest Teacher:
- 1) Rachel Lauver
- N. Professional Substitute – Principal
- 1) Patricia Franko (Retiree)
  - 2) Shelly Thomas (Retiree)
- O. Professional Substitute:
- 1) Debra Yohn (Retiree)

P. Athletic Helpers:

- 1) Kelsi Ceriani
- 2) Kurt Kluck

**Discussion Items:**

A. Discussion – Assistant Business Manager position

**8. Items for Board Action:**

**9. New Business:**

**The next School Board meetings will be:**

*Board Meeting – March 22, 2022 At Wellsville Elementary*

*Budget Committee Meeting – March 24, 2022*