

Northern York County School District



Regular Meeting of the Board of School Directors December 19, 2023

A regular meeting of the Board of School Directors was held on December 19, 2023 at the District Administration Office.

The meeting was called to order at 6:00PM

Members in attendance: Joe Rudy, Steve Becker, Gregory Weir, Zachary Kile, Paul Miller, Jr., Gerald Schwille, John Gunning

Absent: Alyssa Eichelberger, Greg Hlatky

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Rudy, seconded by Gunning

Approval of Minutes

Motion carried, with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve the December 19, 2023 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 7 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Recognition, by Mr. Kirkpatrick, of the six students who artwork was chosen for the NYCSD 2023 holiday card.

Special Presentation: 2022-2023 Audit Presentation from Smith, Elliott, Kearns and Company, LLC.

Reports:

Superintendent Report – Mr. Kirkpatrick

- Mr. Kirkpatrick distributed invitations to the School Board directors from Stock and Leader for School Law 101.
- Mr. Kirkpatrick reviewed Board and Administration Protocols.

Student Liaison – Maddie Derr -Absent
Inter-Municipal – No Report
CAIU – Gerald Schwillie – 1st meeting in January 2024.
Cumberland Perry CTC – Gregory Weir

- Re-organization meeting

Polar Bear Foundation – Alyssa Eichelberger - Absent

Motion by Rudy, seconded by Becker
General Fund manual checks dated from November 9, 2023 to December 6 2023 for check number 336614 to check 336761, and check 336769 to check 336891 in the amount of \$ 1,648,644.81.
General Fund payroll checks dated November 10, 2023 for check 336610 to 336613 and checks dated November 24, 2023 for check 336762 to 336768 in the amount of \$ 5,834.20.
2022 A Construction Fund checks dated November 1, 2023 to December 6, 2023 for check number 1027 to check 1031 in the amount of \$ 372,005.57.
Capital Reserve Fund check dated November 1, 2023 to December 6, 2023 for check 511 to check 513 in the amount of \$ 78,286.00.
Student Activity Account checks dated November 10, 2023 for check 1049 in the amount of \$ 3,074.66.
Motion carried with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Becker
Acceptance of the December 2023 Treasurers Report
Motion carried, with all 7 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy
Approve the Curriculum Committee Report

- A. Multiple Day Conference Requests:
 - 1) Lyndsey Quintana
Elementary Principals Network (No Cost)
CAIU – December 5, 2023, February 29, and April 17, 2024 (PM Only)
 - 2) Angie Gaido
PSADA Conference
Hershey – March 19 through March 22, 2024
- B. Curriculum for Final Approval:
 - 1) Advanced Chemistry Curriculum ([Attachment](#))
- C. Grant tentative approval to the Professional Development Plan for 2024-2027.
([Attachment](#))

Motion carried with all 7 Directors voting *Yes*.

Motion by Schwillie, seconded by Rudy
Approve by consent the Athletics and Activities Report

- A. Trip Requests:
 - 1) Trip #259975 – Indoor Track Meet, Liberty University, VA
January 5, 2024 – January 6, 2024

- 2) Trip # 260395 – National High School Cheerleading Competitions, Orlando, FL
February 8, 2024 – February 13, 2024 (No cost to District)

Motion carried, with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning

Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from YATB for November 2023.

[\(Attachment #4\)](#)

- B. Approve the list of Real Estate Refunds for December ~~2022~~ 2023.

[\(Attachment #5\)](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Northern York Football and Cheer

Summer Football Camp

6/1-9-2024 – Football field access requested these dates, 7 am – 1 pm

6/3-6/2024 – Actual dates of camp, 8 am – 12 noon.

SME – Football field. Restroom use also requested

Category 3

Rental Fees: None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

- 2) Northern York Football and Cheer

Tumbling and Cheer Classes

1/24, 1/21, 1/28, 2/4, 2/11, 2/18, 2/25, 3/3, 3/10, 3/24, 4/7, 4/14, 4/21/2024

Sundays – 2 pm – 4:15 pm

NES – Gym, Restrooms

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

- 3) Northern Youth Wrestling

Youth Wrestling Tournament

4/7/2024 – Sunday – 7:30 am – 4:30 pm

NHS – Gym, Restrooms

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Security Fees -- \$12.50/hr per security personnel

Certificate of Liability Insurance is on file.

- 4) YMCA Youth Basketball

Basketball Practice

1/2/2024-2/16/2024 – 6 pm – 8 pm -- Mondays through Fridays

DE – All Purpose Room (Gym)

Category 3

Rental Fees: None

Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.

Motion carried with all 7 Directors voting *Yes*.

Motion by Miller, seconded by Rudy
Approve by consent the Policy Committee Report

A. Policy for Final approval:

1) Policy 005 – Organization ([Attachment](#))

Motion carried with all 7 Directors voting *Yes*.

Motion by Schwille, seconded by Rudy
Approve by consent the Transportation Committee Report

A. Approve the updated Drivers List as of November 2023.

([Attachment #1](#))

Motion carried with 6 Directors voting *Yes*, 1 abstain (*Schwille*)

Board Operations Committee – *No items for approval.*

Motion by Becker, seconded by Rudy

Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Professional Staff Retirement:

- 1) Susan Hack, 6th Grade Teacher, NMS, effective May 31, 2024 or last teacher day.
- 2) Christine Bodisch, 4th Grade Teacher, DES, effective May 31, 2024 or last teacher day of the 23/24 school year.

B. Support Staff Retirement:

- 1) Vickie Kiner, PT Building Aide, SME, effective December 22, 2023.

C. Support Staff Employment:

- 1) Samantha Lindermann, 2nd Shift Custodian, NMS, at a rate of \$14.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective November 28, 2023 (Shoffner).
- 2) Chelsea Newcomer, Psychology Secretary (Administrative Assistant, Class III), Administration Building, at a rate of \$22.50 per hour, 7.0 hours per day, effective December 20, 2023 (Neidig).
- 3) Kaitlynn Jenne, 2nd Shift Custodian, DES, at a rate of \$14.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective December 18, 2023. (Szada)
- 4) Staci Helverson, 2nd Shift Custodian, NMS, at a rate of \$14.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective December 18, 2023. (Camplese)

D. LWOP Extension:

- 1) Jenna Alba, Elementary School Counselor, SME, November 11, 2023 – February 4, 2024 May 31, 2024 or last teacher day.

E. LTS Assignment Extension:

- 1) Cherie Ramsey, 7th Grade Reading Teacher, NMS, effective September 18, 2023 through ~~November 29, 2023~~ January 31, 2024 (or earlier if position is filled) at a rate of \$262.56 per day (Bechtel).
- 2) Kelsey Jo Hall, Elementary School Counselor, SME, effective August 16, 2023 through ~~February 5, 2024~~ May 31, 2024 or last teacher day at a rate of \$262.56 per day (Alba).

F. ESS Employment:

- 1) Morgan Nelson, Instructional Aide / PACE Classroom and ILS as needed, NHS, effective December 5, 2023.
- 2) Stephanie Fleming, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective December 6, 2023.

G. Extra Duty Contracts: (Pro-rated)

- 1) Molly Atkinson, Special Services Team Lead (1/3 of the rate - 8/16/2023 – 11/17/2023), \$686.00.
- 2) Jessica Mauchamer, Special Services Team Lead (2/3 of the rate – 11/18/2023 – last teacher day 2023/24), \$980.00.

H. Custodial Substitutes:

- 1) Staci Helverson

I. Food Service Substitutes:

- 1) Keith Albert

J. Professional Substitutes:

- 1) Matthew Sacra

K. Building Aide Substitute

- 1) Joshua Brown

L. Coach Employment

- 1) Lucas Martire, Asst. Jr High/MS Boys Soccer Coach, at a rate of \$1,890.

M. LWOP:

- 1) Meredith Warner, Reading Specialist, NES, December 14, 2023 – February 27, 2024.

N. Support Staff bonus of \$200 for district and contracted staff that were employed as of November 1, 2023 to be paid December 2023.

O. Extended Day-to-Day Substitute tier at a daily rate of \$175.00 for teaching assignments between 11 and 44 consecutive days in length.

P. Professional Staff Resignation:

- 1) Joseph Lohuis, Business/Marketing Teacher/HS, effective December 29, 2023.

Q. Support Staff Resignation:

- 1) Melissa Guzik, Building Nurse (RN), WES, effective January 12, 2024.

R. ESS Resignation:

- 1) Gwyn Delauter, Intensive Instructional Support Aide, ILS /Consortium Classroom, SME, effective December 29, 2023.

S. Act 86 – Prospective Student Teacher

- 1) Haley Hosman

Motion carried with all 7 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Becker

Approve Dr. Beth McLean as a community member co-representative on the Professional Development Plan Committee.

Motion defeated – *Vote 3 Yes (Becker, Gunning, Kile), 4 No (Miller, Schwille, Weir, Rudy)*.

Motion by Rudy, seconded by Weir

Approve Alyssa Eichelberger and Steve Becker as School Board Representatives to the Professional Development Plan Committee.

Motion carried, with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

Approve the tuition agreement with New Story, LLC for the 2023-2024 school year for one student.

[\(Attachment #6\)](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

Approve the tax rate resolution to not raise the tax rate above the adjusted index of 7.0% for the 2024-2025 fiscal year.

[\(Attachment #7\)](#)

Motion carried, with all 7 Directors voting *Yes by Roll Call vote*.

Motion by Rudy, seconded by Gunning

Approve Gerald Schwille as NYCSD Representative to the CAIU Board for the un-expired term of 12/5/2023 – 6/30/2026.

Motion carried, with 6 Directors voting *Yes, 1 abstain - Schwille)*

New Business:

Capital Projects Discussion – Schrader Group


Recognition of the Public – Items not on the agenda.

- 1) Wayne Kober spoke to the Board about the Rt. 15 Reconstruction Project.
- 2) Sue Rizzo, parent, spoke to Board about situation that occurred.

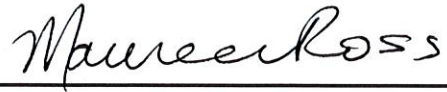
Items for Future Agendas:

- 1) Discussion on possible retention of outside counsel.

Motion by Rudy, seconded by Becker, to Adjourn at 8:30 PM.
Motion carried with all 7 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary