

Northern York County School District



Regular Meeting of the Board of School Directors
October 24, 2023

A regular meeting of the Board of School Directors was held on October 24, 2023 at Wellsville
Elementary School

The meeting was called to order at 6:30PM

Members in attendance: Ken Sechrist, Alyssa Eichelberger, Thomas Welch, Joe Rudy, Steve Becker, Ann Hoverter

Absent: Zachary Kile, Beth McLean, Greg Hlatky

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Rudy

Approval of Minutes

- September 26, 2023

Motion carried, with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy

Approve the October 24, 2023 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 6 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Reports:

Superintendent Report – Mr. Kirkpatrick

- Introduction of New Professional Staff (Sentman)
- Update on support staffing (Sentman)
- Review of Draft Board of Directors Planning Calendar (Kirkpatrick)
- Review of Enrollment Numbers/Projections (Kirkpatrick)

Student Liaison – Maddie Derr (Report given by M LaBuda)

- Update on MiniTHON activities
- Faculty Volleyball Game November 15, 2023
- Update on Fall Sports

- Marching Band performed at Farmers Fair
Inter-Municipal – No Report
CAIU – Alyssa Eichelberger
- Paycom – CAIU currently using the online payroll service – will look to roll out as an online recruitment tool.
Cumberland Perry CTC – Ann Hoverter
- The renovation project is in the design/development phase.
Polar Bear Foundation – Beth McLean – *No report*

Motion by Rudy, seconded by Welch

General Fund board checks dated October 24, 2023 for check number 336391 and 336392 in the amount of \$ 340,314.85.

General Fund manual checks dated from September 14, 2023 to October 11, 2023 for check number 336074 to check 336233, and check 336235 to check 336388 in the amount of \$ 2,414,593.63

General Fund payroll checks dated September 29, 2023 for check 336234 and checks dated October 13, 2023 for check 336389 and 336390 in the amount of \$498.92.

Food Service Account checks dated October 24, 2023 for check 9152 to check 9162 in the amount of \$175,688.31.

2022 A Construction Fund checks dated September 14, 2023 to October 11, 2023 for check number 1024 to check 1026 in the amount of \$86,592.97.

Capital Reserve Fund check dated September 14, 2023 to October 11, 2023 for check 509 to check 510 in the amount of \$74,368.00.

Student Activity Account checks dated September 14, 2023 to October 11, 2023 for check 1030 to check 1036 in the amount of \$19,381.87.

Motion carried with all 6 Directors voting *Yes*.

Motion by Rudy, seconded by Hoverter

Acceptance of the October 2023 Treasurers Report

Motion carried, with all 6 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Hoverter, seconded by Rudy

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Kelsea Reed

Reading Networking (No Cost)

CAIU – September 28, December 7, 2023, February 22, April 11, 2024 (AM)

2) Karen Schmick

Capital Area BCBA Network (No Cost)

CAIU – September 20, October 18, November 15, December 20, 2023, January 17, February 21, March 20, April 17, May 15, 2024

3) Kristi Janosco

Principal's Network (No Cost)

CAIU – October 11, December 5, 2023, February 29, April 17, 2024

4) Rebecca Myers

AP Calculus BC Online Workshop

Virtual – October 5 – October 12, 2023

- 5) Mark Tauzin
Annual Pennsylvania School Counselors Association Conference: Being & Belonging
Poconos – December 7 and December 8, 2023
- 6) Heather O’Toole
American School Counselor Association @ Home: Systemic Change in Action
Virtual – December 7 and December 8, 2023
- 7) Rebecca Helm
WIDA Conference (No Cost)
Virtual – October 18 – October 20, 2023
- 8) Cecilia Warthin
Secondary Literacy Network (No Cost)
Virtual – February 8 and April 10, 2024 (12PM – 3PM)
- 9) Steve Kirkpatrick
National Executive Leadership Conference
October 25-27, 2023, San Diego, CA
- 10) Steve Kirkpatrick
CAIU Superintendent FALL Leadership Conference
November 1-3, 2023, Reading, PA
- 11) Isaiah Locke
Shape PA State Conference
October 26 – October 27, 2023, Manheim PA

B. Tentative Curriculum Approval:

- 1) Personal Finance (Attachment)

C. Approve the following community representatives to serve on the Professional Development (Act48) Committee: Holly Kelley, Beth McLean, Alicia Shanahan, and Amanda Thompson.

Motion carried with all 6 Directors voting *Yes*.

Motion by Welch, seconded by Eichelberger
Approve by consent the Athletics and Activities Report

A. Trip Requests:

- 1) Trip # 257350 – JH Wrestling Team to Wilson HS, February 9, 2024 – February 10, 2024.
- 2) Trip # 257345 – Boys Wrestling to Central Mountain HS, December 15, 2023 – December 17, 2023.
- 3) Trip # 257352 – JH Wrestling to Chambersburg HS, December 29, 2023 – December 30, 2023.

Motion carried, with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Welch
Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from YATB for September 2023.
(Attachment #4)

B. Approve the list of Real Estate Refunds for October 2023.

(Attachment #5)

Motion carried with all 6 Directors voting *Yes*.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) DASC Youth Soccer – U-13 Boys Team – FC Eclipse

Boys Youth Soccer Games – Request is for inclement weather location

NHS – Lobar Turf Field

Dates to be discussed with and approved by A. Gaido, A.D.

Category 3

Rental Fees -- \$100 per event

Custodial Fees -- \$12.50/hr per custodian if needed.

Certificate of Liability Insurance is on file.

2) CCAC Track and Field Meet

Track and Field Meet for Commonwealth Christian Athletic Conference

Bostic Stadium

5/2/2024 – 7:45 am – 3 pm

Category 5

Rental Fees -- \$72/hr for Stadium Use

Custodial Fees -- \$25/hr if needed

School Security -- \$25/hr if needed

Certificate of Liability Insurance is on file.

3) Northern Youth Wrestling

Parent Meeting

NHS – Cafeteria

11/2/2023 – Thursday -- 6 pm -7 pm

Category 3

Rental Fees – none

Custodial Fees -- \$12.50/hr per custodian if needed.

Certificate of Liability Insurance is on file.

4) Northern Youth Wrestling

Wrestling Dual Meets

NHS – Main Gym, Auxiliary/Wrestling Gym, PB Lobby, PB Concession Stand

12/14, 12/21/2023 and 1/11/2024 – Thursdays – 5:30-6:45 pm

Category 3

Rental Fees – none

Custodial Fees -- \$12.50/hr per custodian if needed

Certificate of Liability Insurance is on file.

5) Northern Youth Wrestling

Wrestling Dual Meets

NHS – Main Gym, Auxiliary/Wrestling Gym, PB Lobby, PB Concession Stand

12/10/2023 and 1/28/2024 – Sundays – 7 am – 4 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian if needed.

Security -- \$12.50/hr per Security personnel.
Certificate of Liability Insurance is on file.

- 6) Multi-Sport Open Gyms
Next Level Sports Youth Leagues
SLC – Gym
11/12-12/31/2023, then 3/10-5/6/2024 – Sundays – 3 pm – 7 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian if needed
Certificate of Liability Insurance is on file.

- 7) Indoor Youth Softball Practice
NYFA Polar Elite Youth Softball Team
NMS – Gym
1/7-4/7/2024 – Sundays – 9:30 am – 12:30 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/her per custodian if needed
Certificate of Liability Insurance is on file.

- 8) National Inventor’s Hall of Fame
Camp Invention Science Camp
SME – 3rd Grade Classrooms, Art Room, Cafeteria, Gym, Playground
6/10-13/2024 – Monday-Thursday – 7 am – 4 pm
Category 4 – Copy of non-profit status is on file.
Rental Fees – None
Custodial Fees -- \$25/hr per custodian if needed.
Certificate of Liability Insurance is on file.

- 9) DeJul School of Dance
Annual Dance Recital and Rehearsal
NHS – Auditorium, Band Room
6/7/2024 – Friday – 5 pm – 10 pm – Rehearsal
6/8/2024 – Saturday – 12 pm – 10 pm -- Recital
Category 6
Rental Fees:
Auditorium -- \$4,200.00 (\$280.00 x 15 hours)
Band Room -- \$660.00 (\$44.00 x 15 hrs)
Custodial Fees -- \$25.00 per hour per personnel
Open/Close Building -- \$30.00
School Security -- \$20.00 per hour per personnel if needed
Auditorium Technician Fees -- \$20.00 per hour per Technician
Auditorium Stage Crew Fees -- \$15.00 per hour per Stage Crew Member
Certificate of Liability Insurance is on file.

Motion carried with all 6 Directors voting *Yes*.

Motion by Becker, seconded by Hoverter
Approve by consent the Policy Committee Report
A. Policies for Tentative Approval:
1) Policy 005 – Organization

2) Policy 913 – Non-School Organizations

AG 913-1

AG 913-2

B. Policies for Final Approval:

1) Policy 004 – Membership

2) Policy 004.1 – Student Board Representation

Motion carried with all 6 Directors voting *Yes*.

Transportation Committee – *No items for approval.*

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Welch

Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Professional Staff Resignation:

- 1) Tyler Bechtel, 7th Grade Reading Teacher, NMS, effective October, 1, 2023.
- 2) Allyson Lang, 5th Grade Teacher, NES effective December 8, 2023. (Potential release prior to December 8, 2023 if vacancy filled.)
- 3) Heather Lane, Kindergarten Teacher, SME, effective December 8, 2023. (Potential release prior to December 8, 2023 if vacancy filled.)
- 4) Molly Atkinson, Autism Support Teacher, NMS, effective November 24, 2023. (Potential release prior to November 24, 2023 if vacancy filled.)

B. Professional Staff Transfer:

- 1) Monica Cornett, 6th Grade English Teacher, to 7th Grade Life Science Teacher, TBD (Oles).

C. Salary Step Movement:

- 1) Troy Summey, Tech Ed Teacher, NHS, MA+60, Step 9 to MA+90, Step 9, effective September 27, 2023.

D. Support Staff Resignation:

- 1) Laurie Balmer, Cook's Helper, PT Cafeteria Staff, NMS, effective October 4, 2023.

E. Support Staff Employment:

- 1) Justin Mock, Cook's Helper, PT Cafeteria Staff, WES, at a rate of \$13.00 per hour effective October 4, 2023. (Jones)
- 2) Jessica Hughes, Learning Support Aide, Paraprofessional, Class III Instructional Aide, WES, at a rate of \$14.00 per hour effective October 16, 2023, 1 of 2 PT positions created from ESS Aide vacancy (Stark).
- 3) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, at a rate of \$14.00 per hour effective October 5, 2023 (Ross).
- 4) Angela Small, Learning Support Aide, Paraprofessional, Class III Instructional Aide, SME, at a rate of \$14.00 per hour effective October 5, 2023 (Long).
- 5) Jamie Myers, Learning Support Aide, Paraprofessional, Class III Instructional Aide, WES, at a rate of \$14.00 per hour effective October 24, 2023, 1 of 2 PT positions created from ESS Aide vacancy (Stark)

F. Support Staff Transfer:

- 1) Barbara Maytan, PACE Life Skills Class, Class III Instructional Aide, NMS, to Learning Support Aide, Class III Instructional Aide, WES, effective September 25, 2023, 1 of 2 PT positions created from ESS Aide vacancy (Weir).

G. Uncompensated Leave Requests:

- 1) Tina Camplese, Custodian, NHS, October 11, 2023 – October 29, 2023.
- 2) Samantha Conrad, Copy Assistant, Administration Office, October 18, 2023 – October 25, 2023.

H. ESS Employment:

- 1) Rosalinda Harmon, Instructional Aide, WES, effective October 23, 2023.
- 2) Adam Buffington, DES, Autism Support Classroom Aide / Intensive Instructional Aide, effective October 10, 2023.

I. Extra Service Contracts – (Corrections from September Board Agenda):

- 1) Meagan Smyers, HS FFA Advisor (Shared), at a rate of \$3,276.
- 2) Olivia Staub, HS FFA Advisor (Shared), at a rate of \$655.20.
- 3) Troy Summey, HS FFA Advisor (Shared), at a rate of \$3,192.

J. Extra Service Contracts:

- 1) Melanie Daughenbaugh, Envirothon, NE, at a rate of \$882.00.
- 2) Kristina Schiffgens, K-Kids Advisor, NE, at a rate of \$756.00.

K. Coach Transfer of Position:

- 1) Kyle Polinka from Asst. Jr High/MS Soccer Coach to Lead Jr. High/MS Boys Soccer Coach at a rate of \$3,628.80.

L. Coach Employment:

- 1) Alyssa Swartz, Head Wrestling Coach, Girls, at a rate of \$3,780.
- 2) Kendra Cooper, MS Cheer Coach, at a rate of \$1,050.

M. Principal Substitute:

- 1) Sylvia Murray (Retiree)

N. Food Service Substitute:

- 1) Michele Johnson
- 2) Laura (Laurie) Balmer

O. Professional Substitute:

- 1) Ashley Green Gautam
- 2) Rachelle Mains

P. Building Aide Substitute:

- 1) Jessica Hughes

Q. Event Staff:

- 1) Karen Mackay

R. Professional Staff Employment (**Previously Board Approved – Updated release date**)

- 1) Anne Reck, Learning Support Teacher, NHS, at an annual rate of \$69,374 (MA Step 12), effective October 23, 2023 (Schiel).

S. ESS Resignation:

- 1) Stavroula Giannaris, DES, Autism Support Classroom Aide, effective October 6, 2023.

Motion carried with all 6 Directors voting *Yes*.

Items for Board Action:

Motion by Hoverter, seconded by Rudy

Approve the referral agreement with Wellspan Philhaven Family Based Mental Health Services from January 1, 2024 to January 1, 2026.

[\(Attachment #6\)](#)

Motion carried with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy

Approve the Statement of Work with Hoffman Homes for Youth, Inc. for one student for the 2023-2024 school year.

[\(Attachment #7\)](#)

Motion carried, with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy

Approve the resolution for an Act 34 Hearing for Northern Elementary School.

[\(Attachment\)](#)

Motion carried with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy

Approve the resolution for an Act 34 Hearing for Northern Middle School.

[\(Attachment\)](#)

Motion carried, with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Eichelberger

Approve the proposal from Leer Electric for the replacement of the electric panels at Dillsburg Elementary School.

[\(Attachment\)](#)

Motion carried with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Eichelberger

Approve the second amendment to the Performance Based Energy Savings Agreement with McClure Company effective October 24, 2023.

[\(Attachment\)](#)

Motion carried, with all 6 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy
Approve the Addendum to the Agreement between Northern York School District and ESS Support
Services, LLC.

(Attachment)

Motion carried with all 6 Directors voting *Yes*.

Capital Projects Discussion/Act 34 Hearing Review – Schrader Group

Recognition of the Public – Items not on the agenda.

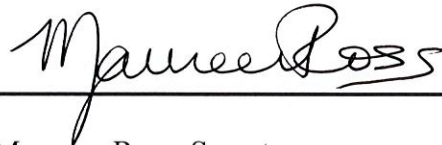
Items for Future Agendas: None

Motion by Hoverter, seconded by Eichelberger, to Adjourn at 7:14 PM.

Motion carried with all 6 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary