

Northern York County School District



Regular Meeting of the Board of School Directors
September 26, 2023

A regular meeting of the Board of School Directors was held on September 26, 2023 at the District Administration Office.

The meeting was called to order at 6:30PM

Members in attendance: Ken Sechrist, Alyssa Eichelberger, Thomas Welch, Joe Rudy, Zachary Kile, Greg Hlatky, Steve Becker, Beth McLean, Ann Hoverter (6:35 PM)

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by McLean, seconded by Eichelberger

Approval of Minutes

- August 22, 2023

Motion carried, with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger

Amend agenda and remove Item for Board Action, Letter B – (already voted on in previous Board meeting)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the September 26, 2023 Amended Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Reports:

Superintendent Report

- Introduction of New Staff by Suzanne Sentman
- Staffing Update – Suzanne Sentman

- Recognition of School Board Directors Ann Hoverter (12 Years), and Beth McLean (16 Years) – for service on the School Board

Student Liaison – Maddie Derr

- Update on Fall Sports
- Student Council preparing for October 7th Homecoming.
- Band continuing to work on new show – Under Construction.

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger

- IU plans to roll out Paycom - an on-line recruitment platform.
- Curriculum Advisory Council (CAC) met – Literacy Conference will be held later this year.

Cumberland Perry CTC – Ann Hoverter

- 8th grade tours will be held in October.
- Superintendents will be given an update on construction in October.

Polar Bear Foundation – Beth McLean

- The new Grants process is working well.
- Anyone Can Cook – Saturday, September 30, 2023
- Clay Shoot – November 18, 2023

Motion by Hlatky, seconded by Rudy

General Fund board checks dated September 26, 2023 for check number 336071 and 336072 in the amount of \$276,691.93.

General Fund manual checks dated from August 10, 2023 to September 13, 2023 for check number 335769 to check 335974, check 335976 to check 336067, and check 336073 in the amount of \$ 2,352,201.86.

General Fund payroll checks dated September 15, 2023 for check 336068 to check 336070 in the amount of \$4,980.38

Food Service Account checks dated September 26, 2023 for check 9140 to check 9151 in the amount of \$79,822.96

2022 A Construction Fund checks dated August 15, 2023 for check number 1022 to check 1023 in the amount of \$ 345,059.20

Capital Reserve Fund check dated September 1, 2023, 2023 for check 507 to check 508 in the amount of \$ 11,818.75

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Check 335975 dated August 31, 2023 in the amount of \$862.52 made payable to H&H Service Company Inc.

Motion carried, with 8 Directors voting *Yes*, 1 abstain (Hlatky)

Motion by Hlatky, seconded by Rudy

Acceptance of the September 2023 Treasurers Report

Motion carried, with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Kile

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Rachel Burgett, Julie Chittester, Amanda Fontanella, Randy Thomas, Emily Reed
Wilson Reading System Introductory Workshop
CAIU – September 5 through September 7, 2023

- 2) Peyton Kline
Wilson Reading System Advanced Strategies for MSL Group Instruction
Virtual – October 4 through October 6, 2023
- 3) Matt LaBuda, Theresa Shroyer
Paving the Way to Educational Success (No Cost)
Pittsburgh – October 11 through October 13, 2023
- 4) Hollie Carlson
SHAPE PA (Society of Health and Physical Education – PA)
Manheim – October 26 through October 27, 2023
- 5) Lori McDonald, Meg Foster
PAGE (Pennsylvania Association for Gifted Education) Annual Conference
Harrisburg – November 2 through November 3, 2023
- 6) Christine Gettle, Samantha Moose
Pennsylvania Association for Supervision and Curriculum Development Annual
Conference – Hershey Lodge and Convention Center – November 19 through 21,
2023
- 7) Emily Reed
PCTELA Conference – Explorations: Engaging a Sense of Wonder
Harrisburg, PA – October 20 through 21, 2023
- 8) Emily Reed
KSLA Conference: Literacy Starts Here
Hershey, PA – November 26 through 28, 2023
- 9) Emily Reed
CAIU Reading Networking (Virtual)
September 26, 2023, December 7, 2023, February 22, 2024, April 11, 2024
- 10) Alana Turner
PA School Counselors Association Annual Conference
Pocono Manor, PA – December 7 through 8, 2023
- 11) Jennifer Deibler
CAIU Regional Instructional Technology Collaboration
September 22, 2023 (Norristown), February 14, 2024 (Virtual), May 17, 2024 New
Oxford)
- 12) Jennifer Deibler
2023-2024 CAIU Instructional Coaching Collaborative Meetings
Zoom and In-Person – September 21, 2023, October 18, 2023, November 16, 2023,
December 14, 2023, January 18, 2024, February 21, 2024, March 6, 2024,
April 16, 2024, May 9, 2024

13) Erica Sinclair

WIDA Conference

Wisconsin Center, Milwaukee, Wisconsin (Consortium is covering costs) – October 17 through 20, 2023

Motion carried with all 9 Directors voting *Yes*.

Motion by Welch, seconded by Kile

Approve by consent the Athletics and Activities Report

A. Approve Trip Requests:

- 1) Trip 253952 – FFA Fall Leadership Conference, Clair County Convention Center, Altoona, PA - October 3, 2023.

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from YATB for August 2023
[\(Attachment #4\)](#)

B. Approve the Real Estate Refunds for September 2023.
[\(Attachment #5\)](#)

C. Approve Memorandum of Understanding with the West Shore Branch of the YMCA for use of the High School Natatorium.
[Attachment](#)

D. Acknowledge the grant award of \$578,713 for IDEA B funds for special education.

E. Acknowledge the grant award of \$3,304 for state early intervention IDEA B 619 funds for special education.

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Welch

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) Northern Youth Wrestling

Youth Wrestling Practices

NHS – Wrestling Room/Auxiliary Gym

11/20/23-3/1/24 – Mondays through Fridays – 6:30 pm – 8 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian if needed

Certificate of Liability Insurance is on file.

2) Northern Youth Wrestling

“Open Mat – Bring a Friend” Events to increase interest in wrestling.

NHS – Wrestling Room/Auxiliary Gym

11/14 and 11/16/2023 – Tuesday and Thursday, 5:30 pm – 7 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian if needed
Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Kile, seconded by Rudy

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

- 1) Board Policy 004 – [Membership](#)
- 2) Board Policy 004.1 – [Student Board Representation](#)

B. Policies for Final Approval:

- 1) Board Policy 918 – [Title 1 Parent and Family Engagement](#)
- 2) Board Policy 216.1 – [Supplemental Discipline Records](#)
- 3) Board Policy 006 – [Meetings \(Updated\)](#)
- 4) Board Policy 001- [Name and Classification](#)
- 5) Board Policy 002 – [Authority and Powers](#)
- 6) Board Policy 003 - [Functions](#)

C. Approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades 6, 8, 10, and 12 during the Fall of 2023. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Becker, seconded by

Approve the Transportation Committee Report

A. Approve the Drivers List for 2023-2024.
([Attachment #1](#))

B. Approve the Bus Routes list for 2023-2024
([Attachment #2](#))

Motion carried with all 9 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Kile

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Approve the MOU for Girls Wrestling.
(Attachment – [MOU Girls Wrestling](#))

B. Approve the Board Proposal – Psychologist Secretary ([Attachment](#))

C. Act 93 Resignation:

- 1) Joni Rudy, Director of Finance, effective November 1, 2023. (*potential release prior to November 1, 2023 if vacancy filled*).

D. Professional Staff Resignation:

- 1) Christopher Oles, 7th Grade Life Science Teacher, NMS, effective November 7, 2023. (*potential release prior to November 7, 2023 if vacancy filled*).

E. Professional Staff Resignation (**Previously Board approved. Updated with last day of work**)

- 1) Abigail Mitchell, Math Teacher, NHS, effective **August 18, 2023**.
- 2) Robert Bleiler, Math Teacher, NHS, effective **August 18, 2023**.
- 3) Jena Moyer, 7th Grade Math Teacher, NMS, received August 2, 2023, effective **August 21, 2023**.

F. Professional Staff Retirement:

- 1) Melissa Taylor, Reading Teacher, NES, effective January 5, 2023.

G. Professional Staff Employment:

- 1) Joseph Lohuis, Business / Marketing Teacher, HS, at an annual rate of \$49,624 (BA, Step 1), effective September 13, 2023 (Neessen).
- 2) Vanessa Watkins, Elementary Reading Specialist, NES, at an annual rate of \$71,374 (MA, Step 13), effective upon release from current district (Taylor).
- 3) Jade English, Learning Support Teacher, NES, at an annual rate of \$53,274 (MA, Step 2), TBD based on release date from prior district (Anslow).

H. Professional Staff Employment (**Previously Board Approved – Updated release date**)

- 1) Jana Miller, Math Teacher, HS, at an annual rate of \$81,674 (MA +30, Step 17) TBD, **Updated: effective August 14, 2023 as a result of release from prior district** (Bleiler).
- 2) Erin Townsend, Math Teacher, HS, at an annual rate of \$71,874 (MA+30, Step 12) TBD, **Updated: effective August 14, 2023 as a result of release from prior district** (Mitchell).
- 3) Brooke Sowers, 8th Grade Math Teacher, MS, at an annual rate of \$69,024 (PHD, Step 8) **Updated: effective September 11, 2023 as a result of release from prior district** (Neiderer).
- 4) Holly Ambrass, Life Skills Support Teacher/ PACE Classroom, MS, at an annual rate of \$79,174 (MA, Step 17) Updated: **effective September 11, 2023 as a result of release from prior district** (Murlatt).

I. Professional Staff Transfer:

- 1) Rebekah Colegrove, Kindergarten Teacher, DES to Kindergarten Teacher, WES, effective August 16, 2023.

J. Salary Step Movement:

- 1) Victoria Spinelli, Teacher, DES, BA to MA, effective August 12, 2023.

K. Support Staff Resignation:

- 1) Sandra Schlessman, PT, Food Service Aide, effective September 7, 2023.

L. Support Staff Employment:

- 1) Ron Cressler, FT Custodian, MS, at a rate of \$14.00 per hour, (plus \$0.75/hr shift differential for 2nd shift), 8.0 hours per day, effective September 1, 2023. (Stacey)

- 2) Stephanie Holmes, Emotional Support Aide, MS, at a rate of \$14.00 per hour, ~~TBD~~ 4.25 hours per day, effective September 18, 2023. (Bowen)
- 3) Robert Hammond, Maintenance Technician, Admin Building, at a rate of \$26.50 per hour, 8.0 hours per day, effective September 25, 2023. (Shipe)
- 4) Lauren Green, PT Food Service Aide, DES, at a rate of \$13.00 per hour, 4.0 hours per day, effective September 18, 2023. (Schlessman)
- 5) Keith Steele, FT Custodian, NHS, at a rate of \$14 per hour (plus \$0.75/hr shift differential for 2nd shift), 8.0 hours per day, effective September 18, 2023. (Harbold)

M. Support Staff Rate Change:

- 1) Rebecca Mowchan, PT Aide, NMS, change in payrate as a result of assignment change, effective August 21, 2023: Pay rate change due to addition of 1:1 assignment for partial day: \$17.40 rate as assigned 1:1 Aide, 3 hours per day out of 5.75 scheduled hours. \$14.50 rate as Autism Support Aide, 2.75 hours per day out of 5.75 scheduled hours.

N. Support Staff to Professional Staff Transfer:

- 1) Andrea Yohn from support staff Building Nurse to Certified School Nurse, South Mountain Elementary, at a rate of \$50,274 (BA, Step 2) + additional 6 days per school year, effective August 16, 2023. (Olcese).

O. Support Staff Retirement – **Date Correction:**

- 1) Tina Marie Camplese, Custodian, NHS effective ~~December 31, 2023~~ **December 15, 2023.**

P. Support Staff Resignation – **Date Correction:**

- 1) Rebecca Ross, NES, Learning Support Aide, effective ~~August 5, 2023~~ **August 15, 2023.**

Q. Coach Employment:

- 1) [Winter 2023-24 Coaches](#)
- 2) [Spring 2023-24 Coaches](#)

R. ESS Employment

- 1) Emma Little, DES, Autism Support Classroom Aide, effective September 13, 2023.
- 2) James Macdonald, NHS, 1:1 Aide, effective September 14, 2023.
- 3) Ashley Gottdiner, SME, ILS Aide, effective September 18, 2023.
- 4) Luz Pacheco, DES, Autism Support Classroom Aide, effective September 18, 2023.
- 5) Stavroula Giannaris, DES, Autism Support Classroom Aide, effective September 20, 2023.

S. Tenure:

The following staff members have earned tenure and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

- 1) Emily Seiser, English Teacher, effective 9/3/2023.
- 2) Erin Rohrer, Learning Support Teacher, effective 9/28/2023.

T. Uncompensated Leave Requests:

- 1) Vickie Kiner, Aide, SME, August 22, 2023 – August 25, 2023.
- 2) Lisa Johnson, Aide, WES, August 22, 2023 – August 25, 2023.
- 3) Shannon Trostle, Teacher, HS, January 22, 2024 – January 26, 2024.
- 4) Jenna Alba, Counselor, SME, November 11, 2023 – February 4, 2023.

- 5) Erin Roher, Teacher, WES, October 24, 2023 – October 31, 2023.
- 6) Rebecca Smith, SLP, NES, November 10, 2023 – December 15, 2023.
- 7) Laura Balmer, NMS, Food Service Aide, August 21, 2023 – September 1, 2023.
- 8) Heather Spalti, NMS, Food Service Aide, September 6, 2023- September 15, 2023.
- 9) Cynthia Bennett, DES, Food Service Aide, September 6, 2023 – September 8, 2023.
- 10) Amy Stricker, NHS, Food Service Aide, September 25, 2023 – September 27, 2023.

U. Extra-Service Contracts 2023-24 ([Attachment](#))

V. Professional Substitutes:

- 1) Karen Landis
- 2) Mackenzie Crawford
- 3) Lisa Hoover

W. Guest Teachers:

- 1) Karen MacKay
- 2) Anthony Salomone
- 3) Leah Hebert
- 4) Christine Musser
- 5) Jaidyn Gillespie

X. Custodial Substitutes:

- 1) Bobbie Myers
- 2) Logan Follmer
- 3) Juan Figueroa-Santiago
- 4) Kaitlynn Jenne

Y. Substitutes Building Aides:

- 1) Danielle Peters
- 2) Dawn Bower

Z. Food Service Substitutes:

- 1) Angela Freeman

AA. Substitutes – Retirees for emergency use only due to shortage of Personnel:
([Attachment](#))

AB. Long Term Substitute:

- 1) Melissa Stough, Reading Specialist, NES, at a rate of \$262.56/day (BA, Step 1), effective September 18, 2023 through December 21, 2023. (Warner).

AC. Reclassification:

- 1) Jennifer Wolaver, LTS Assignment, 3rd Grade Teacher, NES, to 3rd Grade Teacher, NES, at an annual rate of \$49,624 (BA, Step 1), effective September 20, 2023. (Snyder)

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

- A. Approve the services agreement with New Story Schools for the 2023-2024 school year.
(Attachment #6)

Motion carried with all 9 Directors voting *Yes*.

New Business:

Motion by Hlatky, seconded by Rudy

- A. Approve the 2024 PSBA slate of Officers

Motion carried, with all 9 Directors voting *Yes*.

Capital Projects Discussion – Schrader Group

Recognition of the Public – Items not on the agenda.

Items for Future Agendas:

Motion by Hlatky, seconded by Rudy, to Adjourn at 7:26 PM.

Motion carried with all 9 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary