Northern York County School District

Regular Meeting of the Board of School Directors
June 27, 2023

A regular meeting of the Board of School Directors was held on June 27, 2023 at the District Administration Office.

The meeting was called to order at 6:30 PM

Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Alyssa Eichelberger, Zachary Kile, Beth McLean,

Absent: Greg Hlatky, Ann Hoverter

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Motion by Kile, seconded by Rudy
Approval of Minutes
- May 23, 2023

Motion carried, with all 7 Directors voting *Yes.*

Motion by McLean, seconded by Kile
Amend the Agenda:
Personnel Committee Report – Item B – Professional Staff Employment **Rate Correction**
- #4 Laura Michaliszyn, 3rd Grade Teacher, NES, at an annual rate of **$63, 374 (Masters, Step 9)**

Motion carried, with all 7 Directors voting *Yes.*

Motion by Kile, seconded by Eichelberger
Approve the June 27, 2023 Board Meeting Amended Agenda, as presented.
Motion carried, with all 7 Directors voting *Yes.*

Recognition of the Public – Items on the Agenda

Reports:
Superintendent Report

- Recognition and presentation of certificates to the State Champion Girls Softball Team
- Mrs. Sentman introduced new hire Professional Staff
- Mrs. Sentman gave an update to the Board – Instructional Support staff hiring/openings
- Mr. Kirkpatrick updated the Board – Drug and Alcohol policy comparison 2021/22 to 2022/23

Student Liaison –
Inter-Municipal – No Report
CAIU – Alyssa Eichelberger
- CAIU provided overview of Strategic Plan

Cumberland Perry CTC – Ann Hoverter -Absent
Polar Bear Foundation – Beth McLean – No Report

Motion by Rudy, seconded by McLean
Payment of Bills:
General Fund manual checks dated from May 11, 2023 to June 14, 2023 for check number 335034 to check 335176, check 335180 to check 335299, and check 335303 to check 335351 in the amount of $ 1,625,927.41.
General Fund payroll checks dated May 26, 2023 for check 335177 to 335179 in the amount of $3,418.29, and checks dated June 9, 2023 for check 335300 to check 335302 in the amount of $ 4,601.10.
Food Service Account checks dated June 6, 2023 for check 9121 to check 9132 in the amount of $ 159,726.66.
2022 A Construction Fund checks dated May 11, 2023 to June 14, 2023 for check number 1011 to check 1012 in the amount of $ 256,134.40.
Student Activity Account checks dated May 11, 2023 to June 14, 2023 for checks 1017 to check 1027 in the amount of $ 52,171.77.
Motion carried, with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Welch
Acceptance of the June 2023 Treasurers Report
Motion carried, with all 7 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Kile
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Jason Young
ASBO International Annual Conference
National Harbor, MD – Thursday, October 19 through Sunday, October 22, 2023

2) Connie Bleiler, Karen Pomeroy, Scott Eisenhart, Abigail Mitchell
National Council of Teacher of Mathematics (NCTM) Annual Conference
Washington, DC – Wednesday, October 25 through Friday, October 27, 2023

3) Kelsea Reed
PaTTAN PA Science of Reading Knowledge (No Cost)
Virtual – June 1 – 7/31/2023

4) Lisa Schiel
SAS PD Center: Communicating with Families & Engaging Students in Learning (No Cost)
Virtual – June 1 – August 1, 2023

5) Maria Murphy
SAS PD Center: Foundations for Managing Student Behavior & Responding to Student Misbehavior (No Cost) Virtual June 19 – August 18, 2023

6) Lyndsey Quintana
PILS Program (No Cost)
Virtual – February 5 and February 6, 2024 & March 14, 2024
Virtual 10/14/2023 – 12/9/23 & In-person 11/9/2023

B. Textbook/Novel Discard:
High School – Spanish 9-12 – Outdated/Older Series:
1) Buen viaje!, Glencoe (Levels 1, 2, 3); by Protase E. Woodford & Conrad J. Schmitt: McGraw- Hill ©2008
- Level 1 – Red – 225 textbooks
- Level 2 – Green – 113 textbooks
- Level 3 – Blue – 30 textbooks

Motion carried with all 7 Directors voting *Yes*.

Motion by Welch, seconded by Rudy
Approve by consent the Athletics and Activities Report – Thomas Welch

A. Approve Maddie Derr, NHS senior, as the Student School Board representative for the 2023-24 school year.

B. Approve the following Trip Request
1) Trip #250015 – HS Wrestling Team to attend Wrestling Camp at Lock Haven University, July 9, 2023 – July 12, 2023.

Motion carried, with all 7 Directors voting *Yes.*

Motion by Welch, seconded by Kile
Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for May 2023.
(Attachment #4)

B. Approve the list of Real Estate Refunds for June 2023.
(Attachment #5)

C. Approve the 2023-2024 Athletic Help rates.
(Attachment #7)

D. Approve the 2023-2024 Support Staff Salaries.
(Attachment #8)

E. **REVISED:** Approve the 2023-2024 Professional Staff Salaries
(Attachment #9 - Revised)

F. Approve the 2023-2024 Administrative Staff Salaries.
(Attachment #10)

G. Approve the 2023-2024 salary ranges and substitute rates.
(Attachment #11)

H. Approve the renewal for the National School Breakfast and Lunch Program for the 2023-2024 school year.

I. Approve the Northern York County School District depositories for the 2023-2024 fiscal year.
(Attachment #13)

J. Approve the listing of Physicians and Dentists for the 2023-2024 school year.
(Attachment #19)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Eichelberger
Approve by consent the Building and Grounds Committee Report
A. Approve the following Facility Use Requests:

1) **Dillsburg Youth Soccer Club – "FC Fury" Team (Eric White, Coach)**
Youth Soccer Practices and Games
NHS – Turf Field
October, 2023-June, 2024 – Practices and games to be coordinated with A. Gaido, AD
Category 3
Rental Fees -- $100 per event
Certificate of Liability Insurance is on file.

Motion carried with all 7 Directors voting *Yes.*

Approve by consent the Policy Committee Report - *No items for approval.*

Transportation Committee Report – *No items for approval.*

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Kile
Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**
Approve by consent the Personnel Committee Report:

A. Professional Staff Resignations:
1) Jessica Yohn, Elementary Band Director, effective June 8, 2023.
2) Haley Genchur, 2nd Grade, DES, effective June 8, 2023.
3) Stephanie Flowers, Discovery Teacher, WES and DES, effective June 8, 2023.
4) Andrew Neiderer, 8th Grade Math, NMS, effective June 8, 2023.
5) Alicia Murlatt, Life Sills Support Teacher, NMS, effective June 8, 2023.

B. Professional Staff Employment:
1) Amy Austin, Life Skills Teacher, NHS, at an annual rate of $50,274 (BA step 2), August 14, 2023 (Berry).

2) Kayla Campbell, TBD, DES, at an annual rate of $57,974 (MA step 6), August 14, 2023.
3) Tabitha Kleese, 8th Grade Reading Teacher, NMS, at an annual rate of $69, 374 (MA step 12), August 14, 2023 (Bechtel).
4) Laura Michaliszyn, 3rd Grade Teacher, NES, at an annual rate of $60,374 (BA step 6), August 14, 2023 (Rice).
5) Megan Pioszak, Speech Therapist, DES, at an annual rate of $71,374 (MA, Step 13), August 14, 2023 (Coble).
6) Samantha Wolgamuth, Primary Intensive Learning Support Teacher, ~~NES~~, SME at an annual rate of $49,624 (BA, step 1), August 14, 2023 (Good).
7) Randy Thomas, Intermediate Intensive Learning Support Teacher, SME, at an annual rate of $59,674 (MA, step 7), August 14, 2023. (Ensminger).
8) Mary Hey, School Counselor, NHS, at an annual rate of $65,374 (MA, step 10), August 14, 2023 (Reeder).
9) Keely McCune, Elementary School Music Teacher, SME/NE, at an annual rate of $50,274 (BA, step 2), August 14, 2023 (Roach).
10) John Sengia, Librarian, HS, at an annual rate of $81,674 (MA+30, step 17), August 14, 2023. (Reinaman)
11) Madison Creps, 2nd or 3rd Grade Teacher, TBD, DES, at an annual rate of $49,624 (BA step 1), August 14, 2023.

C. Salary Step Movement:
1) Andrea Daly, teacher, NE, to MA in Education, effective May 5, 2023.
2) Amanda Fontanella, teacher, ~~NMS~~ SME, to MA in Education, effective May 6, 2023.
3) Eliza Theys, teacher, SME, to MA in Education, effective May 20, 2023.
4) Courtney McCauslin, teacher, SME, to MA +30, effective June 3, 2023.

D. Support Staff Resignation:
1) Tasha Klinedinst, Part-time aide, DES, effective June 7, 2023.
2) Shana Benner, Food Service, DES, effective June 7, 2023.
3) Nicholas Blackburn, Custodian, NMS, effective June 9, 2023.

E. Support Staff Employment:
1) John Shipe, Maintenance Technician, Admin Bldg., effective June 19, 2023 at a rate of $26.50/hr. (Hall)
2) William Arndt, Custodian, NMS, effective June 19, 2023 at a rate of $13.50/hr (plus $0.75/hr shift differential for 2nd shift). (Miller)
3) Melissa Guzik, Building Nurse (RN), WES, at a rate of $32.00 per hour, August 14, 2023 (Krammer).
4) Cindy Shoffner, 2nd Shift Custodian, NMS, effective June 26, 2023 at a rate of $13.50/hr (plus $0.75/hr shift differential for 2nd shift). (Stacey)

F. Uncompensated Leave Request:
1) Mary Smith, Food service, NES, May 3, 2023 – May 5, 2023.
2) Billie Beck, Food Service, MS, May 1, 2023 – May 5, 2023.
3) Erin Rohrer, Learning Support Teacher, WES, October 24, 2023 - October 31, 2023.
4) Savannah Madsen, Custodian, HS, June 12, 2023 - June 19, 2023.
5) Ashley Harbold, Custodian, HS, May 18, 2023 - June 30, 2023.
6) Nicolas Blackburn, Custodian, MS, May 18, 2023 – June 9, 2023.
7) Faye Deshner, Food Service, NES, May 8, 2023 – May 15, 2023; June 2, 2023 – June 7, 2023.

8) Meghan Hoff, 1st Grade Teacher, SME, November 10, 2023 – January 1, 2024.
9) Eliza Theys, 4th Grade Teacher, SME, November 10, 2023 – January 1, 2024.

G. Polar Stars Summer Employment July 10-13, 2023, and July 17-20, 2023
1) Carrie Allen, Program Instructor, at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
2) Kyle Lehman, Program Instructor, at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
3) Ashleigh DeLuca, Program Instructor, at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
4) Brandy Zarate, Instructional Aide, at her hourly rate in effect for hours worked.

H. Coach Resignation:
1) Jeff Conway, Asst. Track Coach, effective 5/8/2023

I. Professional Substitute:
1) Wendy Wray

J. Summer Maintenance: (Maintenance/Custodial), at a rate of $13.50/hour.
1) Alexander Young
2) Halia Plumley
3) Karla Elicker
4) Chris Seltzer
5) Nancy Secord
6) Colton Swope
7) Danielle Madsen

K. Custodian Substitute:
1) Coty Shoffner

L. Professional Staff Transfer:
1) Tyler Bechtel, from 8th Grade Reading Teacher to 7th Grade Reading Teacher, NMS, effective August 16, 2023 (Harris).
2) Sherry Hertz, from 3rd Grade Teacher, DES, to 5th Grade Teacher, DES, effective August 16, 2023 (New position).
3) Felicia Ensminger, from Learning Support Teacher, NES, to 2nd Grade Teacher, WES, effective August 16, 2023 (Shapley).
4) Alana Turner, from support staff Building Aide, DES, to Guidance Counselor, DES, at an annual rate of $52, 624 (MA, step 1), effective August 14, 2023. (Minahan)
5) Meredith Warner, 1st Grade Teacher, NES, to Reading Specialist, NES, effective August 16, 2023 (Shuff).

M. Act 93 Employment: **(Update – Effective Date)**
1) Kristi Janosco, Principal, SME, effective **June 26, 2023**. (Previously Board approved May 23, 2023) (Echelmeier)

N. G-Force Employment:
1) John Pavoncello, School Security Officer, NMS/DES/SME, effective August 18, 2023.

Motion carried with all 7 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Welch

A. Approve the Carroll Township Police Department to hold Tactical Response Training Drills at South Mountain Elementary School, Dillsburg Elementary School, and Northern Middle School (and possibly Administration Building) on July 14, 2023, and July 21, 2023.

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Kile

B. Approve the 2023-2024 Food Service Budget and Pricing,
(Attachment #12)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Eichelberger

C. Approve the contract with Mid-State Roofing and Coating, Inc. for the Dillsburg Elementary School Roof Replacement Project.
(Attachment #14)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Welch

D. Approve the Vista-District Classroom Agreement for Education Services for the 2023- 2024 regular school year.
(Attachment #15)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Eichelberger

E. Approve the educational services agreement with The Vista School for the 2023-2024 regular school year for one student.
(Attachment #16)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Kile

F. Approve the Occupational Therapy Agreement with TherAbilities, Inc. for the 2023-2024 school year.
(Attachment #17)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Kile

G. Approve the School Contract with Clear Path Pediatric Therapy LLC for speech and language pathologists for August 16, 2023 through December 18, 2023.
(Attachment #18)

Motion carried with all 7 Directors voting *Yes.*

Motion by Rudy, seconded by Kile

H. Approve the 2023-2024 Capital Reserve (Projects) Budget
(Attachment #6)

Motion carried with all 7 Directors voting *Yes.*

New Business:

1) Capital Projects Discussion – Schrader Group

Recognition of the Public – Items not on the agenda.

Items for Future Agendas:

1) Discussion – Addition of 2nd Middle School MiniTHON Advisor

Mr. Sechrist, School Board President, informed the Board that the July Committee and School Board meetings will both be held July 18th, 2023.

Mr. Sechrist notified the Board that an Executive Session would be held at the conclusion of School Board meeting to discuss Safety and Security.

Motion by McLean, seconded by Eichelberger, to Adjourn at 7:45 PM.
Motion carried with all 7 Directors voting *Yes.*

Ken Sechrist, President

Maureen Ross, Secretary