



AUGUST COMMITTEE MEETING

August 18, 2020

- COMMITTEE MEETING AGENDA – AUGUST 2020

1. Curriculum Committee – Beth McLean

Action Items:

A. Multiple Day Conference Requests:

- 1) Mary Ranney, Pam Lum, Ingrid Cook
Wilson Reading Training Level 1 at CAIU
September 9-11, 2020

B. Tentative approval for the Elementary Stem Curriculum (Discovery)

1st Grade – 5th Grade

[\(Grade 1\)](#)

[\(Grade 2\)](#)

[\(Grade 3\)](#)

[\(Grade 4\)](#)

[\(Grade 5\)](#)

C. Approve the Emergency Instructional Time temporary provisions in responses to COVID-19 as it relates to Section 520.1 of the PA School Code. [\(Attachment\)](#)

D. Textbook/Novel Adoption:

- 1) Kingston, Maxine H. (1989). *The Woman Warrior: Memoirs of a Girlhood among Ghosts*. New York: Vintage Books. (World Literature)

Discussion Items:

- A. Fall 2020-2021 Student Enrollment Update.
- B. Fall Reopening 2020-2021 Update.

2. Building and Grounds – Joe Rudy

Action Items:

A. Approve the following Facility Use Requests:

- 1) Dillsburg Area Soccer Club

Fundraiser pick-up

SLC – Parking area in front of building

10/9/2020 - Friday– 2:30 pm - 4:30 pm

Category 3

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Discussion Items:

- A. William Wells Update.

3. Budget and Finance Committee – Greg Hlatky

Action Items:

- A. Approve Payment of Bills
[\(Attachment #1- Capital Reserve Fund Checks\)](#)
[\(Attachment #1 – Food Service Checks 8-25-20\)](#)
[\(Attachment #1 – General Fund Checks\)](#)
- B. Approve Treasurer’s Report
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
(Attachment #3)
- D. Approve the list of Personal Tax Exonerations from JP Harris and YATB for July 2020.
[\(Attachment #4 – JP Harris\)](#)
[\(Attachment #4 – York/Adams\)](#)
- E. Approve the list of Personal Tax Exemptions for August 2020
[\(Attachment #5\)](#)
- F. Approve second amendment to the contract for transportation services with Kauffman Bus Service for the 2020-2021 school year.
[\(Attachment #6\)](#)
- G. Approve second amendment to the contract for transportation services with Rohrer Bus Service for the 2020-2021 school year.
[\(Attachment #7\)](#)
- H. Approve the lease agreement with FP Finance for a postage machine at Northern Middle School.
[\(Attachment #8\)](#)
- I. Approve the lease agreement with JGF Funding, LLC for a nine-month extension of the copier lease through June 30, 2021.
[\(Attachment #9\)](#)
- J. Approve the service agreement for the MyPaymentPlus online payment system with Horizon Software International, LLC for a one-year term.
[\(Attachment #10\)](#)
- K. Approve the donation of a Bundy Tenor Saxophone with case with a value of \$1,100.
- L. Approve the engagement letter with Appel, Yost, & Zee, LLP as special counsel for special education matters.
[\(Attachment #12\)](#)

Discussion Items:

- A. Discuss June 30, 2020 Budget Status Report. ([Attachment #11](#))
- B. Discuss CARES grants.
- C. Discuss waiving the late penalty for real estate taxes though December 31, 2020.

4. Athletics and Activities – Kevin Barnett

Action Items: None

Discussion Items: None

5. Policy Committee – Patricia Schaffer ([Policy Summary](#))

Action Items:

- A. Policies for TENTATIVE approval:
 - 1) [Policy 103](#) – Discrimination/Title IX Sexual Harassment Affecting Students
 - 2) [Policy 104](#) – Discrimination/Title IX Sexual Harassment Affecting Staff

Discussion Items: None

6. Personnel Committee – Alyssa Eichelberger

Action Items:

A. Act 93 Retirement:

- 1) Patricia Franko, Principal, Dillsburg Elementary, effective TBD.

B. Professional Staff Resignation:

- 1) Kimberly Landauer, Counselor, Dillsburg Elementary, effective June 3, 2020.
- 2) Heather Redding, English Teacher, High School, effective June 3, 2020.
- 3) Tyler Smith, Physical Education Teacher, Dillsburg Elementary/Northern Elementary, effective June 3, 2020.
- 4) Daniel Newman, Spanish Teacher, High School, effective TBD (no later than October 6, 2020).

C. Professional Staff Employment:

- 1) Victoria Spinelli, Kindergarten Teacher, Dillsburg Elementary, at a rate of \$45,972 (BA, Step 2), effective August 24, 2020. (NEW)

D. Professional Staff Transfer:

- 1) Wendy Simpson, from Learning Support Teacher at South Mountain Elementary, to Learning Support Teacher at Middle School, effective August 26, 2020. (Mauchamer)

E. Long Term Substitute Employment:

- 1) Kathleen Pratt, Certified School Nurse, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 19, 2020 through approximately March 5, 2021. (Wrightson)
- 2) Sadie Landis, 4th Grade Teacher, South Mountain Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 15, 2021. (Theys)
- 3) Erin Worden, Special Education Teacher, Northern Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 4, 2021. (Ensminger)
4. Bethany Simcoe, Art/FCS Teacher, Northern High School, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Flickinger)

F. Support Staff Transfer:

- 1) Kelly Wenger, from PT Paraprofessional (5.75 hours/day), to PT Paraprofessional (5.5 hours/day), Northern Middle School, effective August 26, 2020. (Pavelic)

G. Support Staff Resignation:

- 1) Tammy Mull, PT Building Aide, Dillsburg Elementary, effective June 23, 2020.
- 2) Kristen Strayer, PT Paraprofessional, High School, effective June 23, 2020.
- 3) Kaylla Javor, PT Paraprofessional, South Mountain, effective June 9, 2020.
- 4) Kacey Pavelic, PT Paraprofessional, Middle School, effective June 2, 2020.
- 5) Bonnie Miller, PT Food Service Aide, effective June 2, 2020.

H. Salary Movement:

- 1) Alisse Gasbarra, Teacher, to Master's, effective August 10, 2020.

I. Athletic Coach Resignation:

- 1) Tyler Smith, 9th Grade Boys Basketball Coach, effective June 3, 2020.

J. Accepted Full-time Employment with ESS:

- 1) Kristen Strayer, Life Skills Paraprofessional, High School.
- 2) Stephanie Wenger, Library Aide, Dillsburg Elementary/Northern Elementary.

K. Tenure:

The following staff members have earned tenure effective August 24, 2020 and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

- 1) Bleiler, Robert
- 2) Hill, Karen
- 3) McManiman, Tyler
- 4) Murlatt, Alicia
- 5) Sheffer, Andrew
- 6) Theys, Eliza
- 7) Wrightson, Melissa
- 8) Yohn, Jessica

L. Substitutes for 2020/21 School Year: [\(Attachment\)](#)

Discussion Items: None

7. Items for Board Action:

8. New Business:

The next School Board meeting will be:
Board Meeting – August 25, 2020