

Northern York County School District



Regular Meeting of the Board of School Directors
May 23, 2023

A regular meeting of the Board of School Directors was held on May 23, 2023 at the District Administration Office.

The meeting was called to order at 6:30 PM

Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Alyssa Eichelberger, Greg Hlatky, Beth McLean, Ann Hoverter,

Absent: Zachary Kile

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by McLean

Approval of Minutes

- April 18, 2023

Motion carried, with all 8 Directors voting *Yes*.

Motion by Hoverter, seconded by Welch

Approve the May 23, 2023 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

NYCSD staff Molly Atkinson, Peyton Kline, Tracey Veres, Liz Kuzma spoke to the Board with concerns relating to Items for Board Action, Letter J, ESS Support Services Addendum, asking the Board to consider pushing the vote back to June.

Reports:

Superintendent Report

- Introduction, by Suzanne Sentman, of Kristy Janosco, new Principal at South Mount Elementary School

- 2023-2024 Instructional Aides Compensation Plan – Mr. Kirkpatrick
- 2022-2023 Technology Update – Patrick Schild

Student Liaison – Jessica Li

- Update on Spring Sports and Band/Guard competitions
- National Honor Society Induction ceremony – May 24, 2023
- Senior Awards – May 30, 2023

Inter-Municipal –

CAIU – Alyssa Eichelberger

- Learning and Growing Summit – June 22, 2023

Cumberland Perry CTC – Ann Hoverter

- Cumberland Perry CTC Awards ceremony – May 23, 2023
- Last day of school – June 2, 2023
- Summer Academy – July 13, 2023

Polar Bear Foundation – Beth McLean

- PBF Scholarship winners will be announced as NHS Awards night
- ‘*Anyone Can Cook*’ – September 2023
- Clay Shoot – November 2023

Motion by Hlatky, seconded by Hoverter

Payment of Bills:

Mr. President, I would ask that the following checks be approved for payment:

General Fund board checks dated May 23, 2023 for check number 335032 and 335033 in the amount of \$ 283,482.13

General Fund manual checks dated from April 6, 2023 to May 10, 2023 for check number 334677 to check 334750, check 334754 to check 334882, check 334884

to check 334913, check 334915 to check 334976, and check 334978 to check 335031 in the amount of \$ 1,417,900.81.

General Fund payroll checks dated April 14, 2023 for check 334751 and 334753 in the amount of \$ 3,484.24, and check dated April 28, 2023 for check 334883 in the amount of \$63.97

Food Service Account checks dated May 9, 2023 for check 9111 to check 9120 in the amount of \$ 130,242.76

2022 A Construction Fund checks dated April 6, 2023 to May 5, 2023 for check number 1004 to check 1010 in the amount of \$ 909,096.26

Student Activity Account checks dated April 21, 2023 to May 3, 2023 for checks 1013 to check 1016 in the amount of \$ 1,543.20 and check dated April 18, 2023 for check 689 in the amount of 24,964.81.

Motion carried with all 8 Directors voting *Yes*

Motion by Hlatky, seconded by Hoverter

Check 334914 dated April 28, 2023 in the amount of \$ 843.80, and check 334977 dated May 5, 2023 in the amount of \$716.20 made payable to H&H Service Company Inc.

Motion carried with 7 Directors voting *Yes*, 1 *Abstain* (Hlatky)

Motion by Hlatky, seconded by Hoverter

Acceptance of the May 2023 Treasurers Report

Motion carried, with all 8 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Welch
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Emily Reed
PSSA Range finding (No Cost)
King of Prussia – Monday, June 5 and Tuesday, June 6, 2023
- 2) Len Zook
Supporting and Troubleshooting Windows 11
Virtual – June 19 – 22, 2023
- 3) Nolan McArdle
SAP Team Training
Virtual – June 20 through June 22, 2023
- 4) Courtney McCauslin
Introduction to Structured Literacy – Non-credited Course (No Cost)
Online through SAS PD Center – Self-paced – June to August 2023
- 5) Ron Elliott
American Battlefield Trust – Various History Workshops (No Cost)
Online – Monday, July 23 through Wednesday, July 26, 2023
- 6) Laura Witmer
PaTTAN PA Science of Reading: Knowledge Course
Online – Self-paced – June 1 through July 31, 2023
- 7) Michele Brymesser
Elevate Your Classroom Conference
Virtual – June through August 2023
- 8) Laura Witmer
Science of Reading Knowledge Course (No Cost)
PaTTAN – June 1 through July 31, 2023
- 9) Colette Eckert
Facilitating Classroom Discussions (No Cost)
SAS PD Center – May 16 – 8/15/2023

B. Textbook/Novel Discard:

- 1) HS - Various outdated Science Textbooks ([Attachment](#))

C. Approve the Supervision and Evaluation Plan Handbook. ([Attachment](#))

Motion carried with all 8 Directors voting *Yes*.

Athletics and Activities Report – *No items for approval.*

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2023.
[\(Attachment #4\)](#)
- B. Approve the real estate tax refunds for May 2023.
[\(Attachment #5\)](#)
- C. Approve lump sum payments per NYEA Collective Bargaining Agreement.
[\(Attachment #6\)](#)
- D. Approve the donation for the broadcast studio from ST99 Productions, Inc. of:
Ross Vision Video Switcher
Ross XPression
Ross Video BlackStorm Video
Allend and Heath Audio Mixer
AES to Analogue converters
RadioCom NTT-16 System
- E. Approve summer help rates for 2023
Student rate: substitute rate
Non-student: substitute rate
- F. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2023.
- G. Authorize the Business Manager to purchase from the following consortiums for the 2023-2024 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Welch

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:
 - 1) Mechanicsburg Area School District
Swim Practices and Meets
NHS – Pool (Natatorium)
10/2/2023-4/4/2024 – Monday – Friday -Dates and times coordinated with A. Gaido, AD
Category 2
Rental Fees -- TBD with MASD
Custodial Fees -- \$12.50/hr as needed
Certificate of Liability Insurance is on file.
 - 2) Northern York Football and Cheer
Cheer Clinic
NES – Gym
7/22/2023 – Saturday – 8 am – 3 pm
Category 3

Rental Fees – None
Custodial Fees -- \$12.50/hr per personnel if needed
Certificate of Liability Insurance is on file.

3) Northern York Football and Cheer

Cheer Practices

NES – Gym

9/11/2023-11/16/2023 – Mondays, Tuesdays, Wednesdays, Thursdays

6:15 pm – 8:15 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per personnel if needed

Certificate of Liability Insurance is on file.

4) Dillsburg Community Fair Association

Preparation Area/Farmer's Fair Activities

10/19/23-10/21/23 – Thursday-Sunday:

10/19/23 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/20/23– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children's

Parade and MS Band Staging

10/21/23 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities

DE – Athletic Fields/Playground/Parking Lot

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – None

Custodial Fee -- \$25/hr (if clean up needed after event)

Certificate of Liability Insurance is on file.

5) Dillsburg Community Fair Association

Farmer's Fair -- Queen Pageant and Rehearsal

10/13/23 - Friday – **Rehearsal** -- 9 am – 12 pm

HS Auditorium

10/16/23 – Monday – **Pageant** – 5 pm – 10 pm

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – None

Auditorium Technician Fee - \$20.00/per hour/per technician

Auditorium Stage Crew Fee - - \$15/per hour/per technician

Custodial Fee -- \$25/hr per custodian

Security -- \$25/hr per personnel

Certificate of Liability Insurance is on file.

6) **Dillsburg Youth Baseball/Dillsburg American Legion Baseball Post 26**

Baseball Games

NHS – Baseball field

June and July, 2023

Mondays, Wednesdays, Fridays – 5 pm – 8:30 pm; Sundays – 2 pm – 8 pm

All dates coordinated with and approved by A. Gaido, AD

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

7) **Northern Youth Football and Cheer**

Football and Cheer Practices

SME – Football Fields, Parking Lots, Use of 2 Sheds

7/23-8/20/2023 – Mondays through Thursdays – 4 pm-8 pm

8/21-11/19/2023 – Tuesdays through Thursdays – 4 pm-8 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

8) **Northern Youth Football and Cheer**

Football Games

Bostic Stadium – Use of restrooms, concession stand, line markers, loudspeaker

8/19/23 – Saturday, 3 pm – 8 pm

8/20, 9/10, 9/24, 10/8, 10/22/2023 – Sundays – 8 am – 6 pm

Category 3

Lining of the field - \$75/per event (6 x \$75.00 = \$450.00)

Security – Varies – (\$12.50/hr./per security guard)

Certificate of Liability Insurance is on file.

9) **Dillsburg Area Soccer Club**

Soccer Practices and Games

SLC – Soccer Practice Fields behind SLC

Fall Season – August - December, 2023

Mondays through Thursdays – 6 pm – 7:30 pm; Occasional Saturday or Sunday

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

10) Mechanicsburg Area School District – Recreation Department

Lifeguard Training Course

NHS – Natatorium

Possible Dates – 5/24, 6/1 or 6/6/2023 – 5 pm – 8 pm

Due to Mechanicsburg High School's pool being under construction, they request one or two dates for several hours to certify lifeguards for their outdoor pool for summer.

To be coordinated with A. Gaido, AD.

Category 2

Rental Fees – TBD with MASD

Custodial Fees -- \$12.50/hr as needed

Certificate of Liability Insurance is on file.

Motion carried with all 8 Directors voting *Yes*.

Motion by Kile, seconded by Eichelberger
Approve by consent the Policy Committee Report

A. Final Policy Approval:

- 1) [Board Policy 251](#)- Students Experiencing Homelessness, Foster Care, and Other Educational Instability

Motion carried with all 8 Directors voting *Yes*.

Transportation Committee Report – *No items for approval*.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Approve the MOU for Girls Golf and ~~Wrestling~~ Coach Positions ([Attachment](#))

B. Professional Staff Resignation:

- 1) Tammy Anslow, Intermediate Learning Support Teacher, NES, effective June 8, 2023.
- 2) Lauren Berry, Life Skills Teacher, NHS, effective June 8, 2023.
- 3) Sarah Harris, 7th Grade Reading Teacher, NMS, effective June 8, 2023.
- 4) Mackenzie Rice, 3rd Grade, NES, effective June 8, 2023.
- 5) Rachel Roach, Music Teacher, SME and NES, effective June 8, 2023.
- 6) Alyssa Shapley, 2nd Grade, WES, effective June 8, 2023.
- 7) Amanda Wisner, Health Teacher, MS, effective June 8, 2023.
- 8) Elaina Bianchini, 3rd grade teacher, Dillsburg Elementary, effective June 8, 2023.
- 9) Connie Shuff, Reading Specialist, NES, effective 6/8/2023
- 10) Kim Olcese, Nurse, Wellsville Elementary School, effective TBD.
- 11) Sandra Isolino, ELD Teacher, NMS and NHS, effective 6/8/2023.
- 12) Nancy Cimino, Librarian, SME and NES, effective 6/8/2023.

C. Professional Staff Retirement:

- 1) Virginia Coble, Speech Therapist, DES, effective June 8, 2023.
- 2) Dale Reeder, Counselor, High School, effective June 16, 2023.

D. Professional Staff Transfer:

- 1) Meg Kunkel, Kindergarten Teacher, SME, to 6th Grade Reading Teacher, NMS, August 16, 2023 (Hill).
- 2) Karen Schmick, Autism/Emotional Support Teacher, NES, to BCBA, August 16, 2023 (Consortium Classrooms).
- 3) Kirsten Good, Primary Intensive Learning Support Teacher, NES, to Autism Classroom Teacher, NES, August 16, 2023 (Consortium Classrooms).

E. Support Staff Resignation:

- 1) Terry Miller, Custodian, Middle School, effective April 18, 2023.
- 2) Nichole Jones, Cook's Helper, Wellsville Elementary, effective April 12, 2023.
- 3) Jonathan Stacey, Custodian, Middle School, effective April 28, 2023.

F. Support Staff Retirement:

- 1) John Ott, Head Custodian, Dillsburg Elementary, effective June 7, 2023.
- 2) Julia Still, Food Service, High School, effective June 7, 2023.

G. ESS Employment:

- 1) Jennifer Staub, ESS, MS, PACE Room Aide, effective April 17, 2023.
- 2) Benjamin Rollo, ESS, MS, Emotional Support Aide, effective April 27, 2023.
- 3) Tiffani Rudolph, ESS, WES, Learning Support Para, effective May 5, 2023.

H. Uncompensated Leave Request:

- 1) Nicole Below, Nurse Aide, NHS, May 30, 2023 – June 2, 2023.
- 2) Laura Balmer, Food Service, April 11, 2023 – June 7, 2023.
- 3) Tasha Klinedinst, Aide, DES, April 24, 2023 – April 28, 2023.
- 4) Leslie Neidig, School Psychologist Secretary, April 28, 2023 – May 10, 2023.
- 5) Faye Dshner, Food Service, NES, May 8, 2023 – May 15, 2023
- 6) Nicholas Blackburn, Custodian, MS, May 18, 2023 – June 2, 2023
- 7) Ashley Harbold, Custodian, HS, May 18, 2023 – June 30, 2023

I. Coach Employment:

- 1) Fall 2023 Coaches (Attachment)

J. Summer Help Employment (Maintenance/Custodial), at a rate of \$13.50/hour.

- 1) Sunshine Lashinski – start date June 12, 2023
- 2) Sherry Shoop – start date June 12, 2023
- 3) Mick Chronister – start date June 12, 2023
- 4) Crystal Krebs -start date June 12, 2023
- 5) Logan Follmer – start date May 22, 2023
- 6) Andrew (Wayne) Kohl – start date June 12, 2023
- 7) Daniel Brosius – start date June 12, 2023

K. Act 86 – Prospective Student Teacher

- 1) Brynlee Brenneman

L. Guest Teacher

- 1) Adam Jacobs

M. Professional Substitute

- 1) Morgan Lutz

N. Athletic Helper

- 1) Sue Lowe

O. Coach Resignation:

- 1) Shane Bronson, Girls Basketball 1st Asst. Coach
- 2) Meghan Hoff, JV Girls Soccer Coach

P. Substitute Custodian

- 1) Cindy Shoffner

Q. Professional Staff Employment:

- 1) Rachel Scheib, Special Education Teacher, NES, at an annual rate of \$49,624 (BA, Step 1), August 14, 2023. (Consortium Classrooms)

R. Act 93 Employment:

- 1) Kristi Janosco, Principal, SME, at an annual rate of \$94,449 effective July 24, 2023 (or sooner, dependent upon release from current district). (Echelmeier)

Motion carried with all 8 Directors voting *Yes*.

Items for Board Action:

Motion by Sechrist, seconded by Hlatky

Approve the addition of Board Operations as a Standing Committee on the Board Committee Meeting agenda, effective June 20, 2023.

Ann Hoverter – Committee Chair

Steve Becker

Zachary Kile

Beth McLean

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger

Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #7\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger

Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #8\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean

Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #9\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch

Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #10\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch

Approve the tuition agreement with New Story for the extended 2022-2023 school year for one student.

[\(Attachment #11\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger
Approve the extended school year education services addendum with The Vista School for one student.
[\(Attachment #12\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter
Approve the Amendment to the Professional Services Agreement with Schrader Group Architecture, LLC to add the Land Development Services with K&W Engineers for the Northern Middle School and Northern Elementary School projects.
[\(Attachment #13\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean
Approve the geotechnical investigation testing proposal from Earth Engineering Incorporated for the Northern Middle School and Northern Elementary School projects.
[\(Attachment #14\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy
Approve addendum to the educational staffing services agreement with ESS Support Services, LLC for the 2023-2024 pay rates.
[\(Attachment #15\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy
Approve the agreement for childcare services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from June 1, 2023 to June 30, 2024.
[\(Attachment #16\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter
Approve the Letter of Agreement with TrueNorth Wellness Services to provide a mental health liaison for August 15, 2023 to Jun 15, 2024.
[\(Attachment #17\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter
Approve the Service Agreement with Care Solace, Inc. for mental health and substance use care coordination services for July 1, 2023 to June 30, 2024.
[\(Attachment #18\)](#)
Motion carried with all 8 Directors voting *Yes*

Motion by Hlatky, seconded by Welch
Approve the agreement for school-aged education services with the Capital Area Intermediate Unit for the 2023-2024 school year.
[\(Attachment #19\)](#)
Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter
Approve the Master Software Service Agreement with Heartland School Solutions for the online MySchoolBucks services beginning May 23, 2023.

[\(Attachment #20\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Final Budget Resolution:

Adopt the 2023-2024 final general fund budget and set taxes to be levied as follows: Real Estate Tax Mill Rate 19.8362; Per Capita Tax imposed under Section 679 - \$0.00; Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2023-2024 budget which calls for proposed expenditures in the amount of **\$63,467,544** and proposed revenues in the amount of **\$63,562,597**.

(Roll Call Vote) [\(Attachment #21\)](#)

Motion carried with all 8 Directors voting *Yes by Roll Call Vote*.

Motion by Hlatky, seconded by Rudy

Approve the Homestead/Farmstead Exclusion Resolution

Farmstead Exclusion: \$3,664

Homestead Exclusion: \$7,328

[\(Attachment #22\)](#)

Motion carried with all 8 Directors voting *Yes by Roll Call Vote*.

Motion by Hlatky, seconded by Rudy

Approve the agreement with D'HUY Engineering, Inc. for Construction Management Services for the Northern Elementary School, and Northern Middle School Building Projects.

[\(Attachment\)](#)

[\(Attachment\)](#)

Motion carried with all 8 Directors voting *Yes*

Motion by Hlatky, seconded by Rudy

Approve the Planned Services Maintenance Agreements with Walton and Co. for all District Buildings.

Motion carried with all 8 Directors voting *Yes*

Motion by Hlatky, seconded by Rudy

Award the Dillsburg Elementary School roof replacement project to Mid-State Roofing and Coating, Inc. as the low-bidder at \$614,000.

Motion carried with all 8 Directors voting *Yes*

Motion by Hlatky, seconded by Hoverter

Approve the Carroll Township Police Department to hold Tactical Response Training Drills at Wellsville Elementary and Northern Elementary Schools on Friday, June 23, 2023.

Motion carried with all 8 Directors voting *Yes*

New Business:

Motion by Hlatky, seconded by Welch

Approve the quote from A&M Lawncare for the Bostic field upgrades. (Work to be completed in the summer of 2023.) (Attachment)

Motion carried with all 8 Directors voting *Yes*.

Capital Projects Discussion – Schrader Group

Recognition of the Public – Items not on the agenda.

Molly Atkinson spoke about the need to fill aide positions at the schools.

Items for Future Agendas:

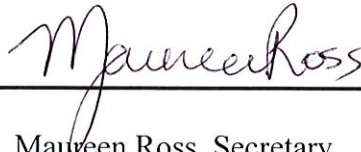
Mr. Hlatky asked Mrs. Sentman for a monthly update to the Board on ESS staffing.

Motion by Hoverter, seconded by Eichelberger, to Adjourn at 8:35 PM.

Motion carried with all 8 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary