

Northern York County School District



Regular Meeting of the Board of School Directors  
April 18, 2023

A regular meeting of the Board of School Directors was held on April 18, 2023 at the District Administration Office.

The meeting was called to order at 6:30 PM

*Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Alyssa Eichelberger, Greg Hlatky, Beth McLean, Ann Hoverter, Zachary Kile*

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Rudy

Approval of Minutes

- March 28, 2023

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter

Amend the agenda to remove Budget and Finance, Item B and move it to Items for Board Action, Letter B. (Separate vote)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hoverter, seconded by Rudy

Approve the Amended April 18, 2023 Board Meeting Agenda, as presented.

Motion carried, with all 9 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Reports:

Superintendent Report

- Mr. Kirkpatrick reviewed the updated Tax Rate table and noted that the 2023-24 Budget will indicate a \$0 Per Capita Tax.
- Mr. Kirkpatrick reviewed the Long-Term Capital Plans for the District/renovations to schools

Student Liaison – Jessica Li

- Prom scheduled for May 20, 2023
- Jessica reviewed Spring sports statistics
- Multiple students earned Keystone Art and Writing Awards

Inter-Municipal –

CAIU – Alyssa Eichelberger – No Report

Cumberland Perry CTC – Ann Hoverter – No Report

Polar Bear Foundation – Beth McLean

- Gala – Friday, April 21, 2023
- Golf Outing – May 5, 2023
- The deadline to request program grants and scholarships – April 14, 2023

Motion by Hlatky, seconded by Hoverter

Payment of Bills:

General Fund manual checks dated from March 16, 2023 to April 5, 2023 for check number 334485 to check 334568, check 334570 to check 334600, check 334603 and check 334675 in the amount of \$ 477,415.41

General Fund payroll checks dated March 17, 2023 for check 334481 and 334482 in the amount of \$ 552.23, and checks dated March 31, 2023 for check 334601, 334602, and 334676 in the amount of \$534.01

Food Service Account checks dated April 5, 2023 for check 9099 to check 9110 in the amount of \$198,118.85

Student Activity Account checks dated March 22, 2023 to April 4, 2023 for checks 1001 to check 1012 in the amount of \$9,754.98

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter:

Check 334569 dated March 24, 2023 in the amount of \$ 862.52 made payable to H&H Service Company Inc.

Motion carried, with 8 Directors voting *Yes*, 1 *Abstain* (Hlatky)

Motion by Hlatky, seconded by Kile

Acceptance of the April 2023 Treasurers Report

Motion carried, with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Sallie Albert

Reading and Writing CDT Data Review (No Cost)

Virtual – Thursday, April 13 and Friday, April 14, 2023

2) Connie Bleiler

PA Council of Teachers of Mathematics (PCTM) Annual Conference

State College – Wednesday, July 26 through Friday, July 28, 2023

3) Charles Griscavage

PSEA House of Delegates, Philadelphia, May 19, 2023 – May 20, 2023 (No Cost)

B. Curriculum for FINAL approval:

- 1) [Curriculum Overview – ELA Writing Kindergarten](#)
- 2) [Curriculum Overview – ELA Writing 1<sup>st</sup> Grade](#)
- 3) [Curriculum Overview – ELA Writing 2<sup>nd</sup> Grade](#)
- 4) [Curriculum Overview – ELA Writing 3<sup>rd</sup> Grade](#)
- 5) [Curriculum Overview – ELA Writing 4<sup>th</sup> Grade](#)
- 6) [Curriculum Overview – ELA Writing 5<sup>th</sup> Grade](#)

C. Approve Northern York County School District Special Education Plan Report 7/1/2023 – 6/30/2026. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Welch, seconded by Hoverter

Approve by consent the Athletics and Activities Report

A. Trip Requests:

- 1) DECA National Competition, Orlando Florida, April 22, 2023 – April 26, 2023

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch

Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for March 2023. ([Attachment #4](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) Northern York Football & Cheer (NYFC)  
Picture Day  
Bostic Stadium  
8/12/2023 – Saturday -- 8 am – 12 pm  
Category 3  
Rental Fees – Not applicable  
Certificate of Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Kile, seconded by Eichelberger

Approve by consent the Policy Committee Report

A. Policies for FINAL Approval:

- 1) [Policy 137 – Home Education Programs](#)
- 2) [Policy 137.1 – Extracurricular Participation by Home Education Students](#)
- 3) [Policy 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students](#)
- 4) [Policy 137.3 - Participation in Career and Technical Education Programs by Home Education Students](#)

Motion carried with all 9 Directors voting *Yes*.

Transportation Committee Report – *No items for approval.*

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Approve by consent the Personnel Committee Report:

- A. Grant permission for the Superintendent to post for, advertise for, and hire qualified persons as substitute teachers immediately upon their graduation during the month of May, 2023.
- B. Professional Staff Resignation:
  - 1) Karen Hill, 6<sup>th</sup> Grade Reading Teacher, NMS, effective April 21, 2023.
  - 2) Molly Minahan, Guidance Counselor, DES, effective June 8, 2023.
- C. Professional Staff Employment:
  - 1) Jennifer Wolaver, 3<sup>rd</sup> Grade Teacher, NES, at a rate of \$49,624 (BA, Step 1), effective August 14, 2023. (Snyder)
- D. Uncompensated Leave Request:
  - 1) Laura Balmer, Food Service Aide, NMS, March 27, 2023 – April 4, 2023
  - 2) Kariann Carrasquillo, 1<sup>st</sup> Grade Teacher, NES, May 2, 2023 – June 8, 2023
  - 3) Terry Miller, Custodian, NHS, March 28, 2023 – April 14, 2023
  - 4) Melissa Taylor, Reading Teacher, NES, March 30, 2023 – June 8, 2023
  - 5) Tasha Klinedinst, Building Aide, DES, April 14, 2023 – April 19, 2023
- G. Long Term Substitute Employment:
  - 1) Tabitha Kleese, Reading Specialist, Middle School, at a rate of \$251.60 per day, from April 4, 2023 to June 8, 2023 (Bechtel)
  - 2) Kimberly Smith-Reiner, 1<sup>st</sup> Grade Teacher, NES, at a rate of \$251.60 per day, from March 31, 2023 to June 8, 2023 (Carrasquillo)
- F. ESS Resignation:
  - 1) Stacy Stetts, ESS, Technology Aide, NHS, effective June 16, 2023.
  - 2) Jennifer Wolaver, Aide, NES, effective 4/14/2023
- G. Substitute Teachers:
  - 1) Tabitha Kleese
  - 2) Katie Lininger
  - 3) Dawn Donnelly
  - 4) Rebecca Barnett
- H. Guest Teacher:
  - 1) Leah Hebert
- I. Act 86 – Prospective Student Teacher:
  - 1) Jennifer Wolaver

J. Questeq Employment:

- 1) Logan Dean, Infrastructure Engineer, effective April 17, 2023

K. LTS Resignation:

- 1) Mary Gurnavage, 3<sup>rd</sup> Grade Teacher, NES, effective April 7, 2023

L. Act 93 Resignation:

- 1) David Echelmeier, Principal, SME, effective June 30, 2023

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

A. Proposed Final Budget Resolution:

Adopt the 2023-2024 proposed budget, and tentatively set taxes to be levied as follows: Real Estate Tax Mill Rate 19.8362; Per Capita Tax imposed under Section 679 - \$0.00; Per Capita Tax imposed under Act 511 - \$0.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2023-2024 budget which calls for proposed expenditures in the amount of \$ 63,427,544 and proposed revenues in the amount of \$ 63,462,623.

Roll Call Vote, motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

B. Approve the Collection Service Agreement with Commercial Acceptance Company effective April 18, 2023. ([Attachment #5](#))

Motion carried with all 9 Directors voting *Yes*.

New Business: *None*

Capital Projects Discussion – Jason Young

Jason Young met with 3 construction management companies – has received 2 proposals to do planning and pre-bid. Plan is to bring recommendation to Board at May meeting.

Recognition of the Public – Items not on the agenda.

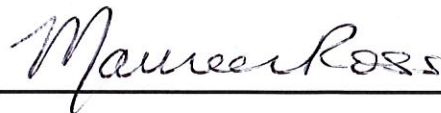
Items for Future Agendas: *None*

Motion by Hoverter, seconded by Eichelberger, to Adjourn at 6:58 PM.

Motion carried with all 9 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary