

Northern York County School District



Regular Meeting of the Board of School Directors  
March 28, 2023

A regular meeting of the Board of School Directors was held on March 28, 2023 at Wellsville Elementary School.

The meeting was called to order at 6:30 PM

*Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Alyssa Eichelberger, Greg Hlatky, Beth McLean, Ann Hoverter, Zachary Kile (6:42 PM)*

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by McLean

Approval of Minutes

- February 28, 2023

Motion carried, with all 8 Directors voting *Yes*.

Motion by Hoverter, seconded by Eichelberger

Approve the March 28, 2023 Board Meeting Agenda, as presented.

Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Molly Atkinson, Elizabeth Kuzma, Peyton Kline, Gerald Schwille, Tracy Veres spoke about the Aide shortage in the schools.

Reports:

Superintendent Report

- Dr, Meakin reviewed the Curriculum items on the agenda for Tentative and Final approval.

Student Liaison – Jessica Li (Absent)

Inter-Municipal – Mr. Sechrist noted that a meeting was being held 3-28-23.

CAIU – Alyssa Eichelberger

- CAIU Budget has been approved by 7 districts do far (on NYCSD agenda for approval tonight)

- Human Resources will begin using a new compensation management system - PayFactors

Cumberland Perry CTC – Ann Hoverter – No March meeting  
Polar Bear Foundation – Beth McLean

- Gala - April 21, 2023
- Golf Outing – May 5, 2023
- Anyone Can Cook – September 30, 2023
- Clay Shoot – November 18, 2023

Motion by Hlatky, seconded by McLean

General Fund board checks dated March 28, 2023 for check number 334547 and 334548 in the amount of \$ 279,837.31

General Fund manual checks dated from February 16, 2023 to March 15, 2023 for check number 334279 to check 334384, and check 334388 to check 334480 in the amount of \$ 1,159,538.69

General Fund payroll checks dated February 17, 2023 for check 334276 in the amount of \$ 131.40, and checks dated March 2, 2023 for check 334385 to check 334387 in the amount of \$ 1,653.30

Food Service Account checks dated March 10, 2023 for check 9086 to check 9098 in the amount of \$ 142,018.51

2021 B Construction Fund check dated February 22, 2023 for check number 1032 in the amount of \$ 55,715

Capital Reserve Fund check dated February 24, 2023 for check 503 in the amount of \$23,709.27

Student Activity Account checks dated March 1, 2023 for checks 687 to check 688 in the amount of \$ 361.64

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean

Acceptance of the March 2023 Treasurers Report

Motion carried, with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Courtney Dyer  
PASNAP (PA Assoc. of School Nurses and Practitioners): Moving Forward  
Hershey – Saturday, April 1 and Sunday, April 2, 2023
- 2) Joni Rudy  
Attendance/Child Accounting Professional Association Spring Conference  
Virtual - Wednesday, April 12 and Thursday, April 13, 2023
- 3) Matt LaBuda  
PAPSA Annual Conference (Pupil Services): It Takes a Village  
Leola – Thursday, April 13 and Friday, April 14, 2023
- 4) Erica Sinclair  
2023 PA Migrant Education Program (No Cost)  
Virtual – Tuesday, April 18 through Thursday, April 20, 2023
- 5) Andrew Sheffer  
PMEA All-State Music Conference

Pocono Manor – Thursday, April 20 through Friday, April 22, 2023

- 6) Steve Kirkpatrick  
2023 Spring Superintendent's Leadership Conference (Cost: Not to exceed \$600.00)  
Williamsport, PA, Wednesday, March 28 through Friday, March 31, 2023

B. Curriculum for TENTATIVE approval:

- 1) Curriculum Overview – Kindergarten
- 2) Curriculum Overview – 1<sup>st</sup> Grade
- 3) Curriculum Overview – 2<sup>nd</sup> Grade
- 4) Curriculum Overview – 3<sup>rd</sup> Grade
- 5) Curriculum Overview – 4<sup>th</sup> Grade
- 6) Curriculum Overview – 5<sup>th</sup> Grade

C. Curriculum for FINAL Approval:

- 1) Advertisement and Promotion
- 2) Design and Fine Woodworking
- 3) Furniture and Joinery
- 4) Introduction to Graphic Design
- 5) Introduction to Home Repair
- 6) Manufacturing and CNC
- 7) Material Tech - Wood
- 8) Motion Graphics
- 9) Packaging Engineering and Design
- 10) Architectural Design
- 11) Computer Aided Drafting and Design
- 12) Engineering Design
- 13) Introduction to Engineering
- 14) Robotics Engineering
- 15) Web Design and Development (Updated)

Motion carried with all 9 Directors voting *Yes*.

Motion by Welch, seconded by Hoverter  
Approve by consent the Athletics and Activities Report

A. Trip Request:

- 1) Trip: 246394 – Penn Relays, Penn University, Thursday, April 27, 2023 through Friday, April 28, 2023.

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch  
Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from YATB for February 2023  
(Attachment #4)

B. Approve a commitment of fund balance of \$420,000 for future health insurance costs.

C. Authorize Business Manager to seek bids for the following:

Music  
Science  
Vo-Ag  
Industrial Arts

Athletic Supplies  
Electric Lamps (light bulbs)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) Kindercademy

Summer Program

DE – Playground and Restrooms

Occasionally - One hour per day during the summer. Coordinated with  
Mrs. Quintana

**Category 5**

No Fees for Playground Usage

Certificate of Insurance is on file.

2) Rider Williams Foundation

Run with Rider – 5K/1.5 mile walk

NHS – Parking Lot, Main Entrance

5/6/2023 – Saturday – 7 am – 12 noon

Category 5

Rental Fees – None

Certificate of Liability Insurance is on file.

3) Celebration Community Church

Worship Night (open to the public)

NHS – Auditorium

4/28/2023 – 7 pm – 9 pm (band set-up and practice at 5 pm)

**Category 5**

Rental Fees -- \$180/hr

Auditorium Tech Fee -- \$20/hr per technician

Custodial Fees -- \$25/hr per custodian

Certificate of Liability Insurance is on file.

4) Harrisburg Sai Seva Samithi

Parking for Sri Rama Navami Event

SME – Parking Lot Only

4/1/2023 – Saturday – 9 am – 2 pm

Category 5

Rental Fees – none for parking lot

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Kile, seconded by Hoverter

Approve by consent the Policy Committee Report

A. Policies for TENTATIVE Approval:

1) [Policy 137 – Home Education Programs](#)

2) [Policy 137.1 – Extracurricular Participation by Home Education Students](#)

3) [Policy 137.2 – Participation in Cocurricular Activities and Academic Courses by Home Education Students](#)

4) Policy 137.3 - Participation in Career and Technical Education Programs by Home Education Students

B. Policies for FINAL Approval:

1) Policy 226 – Searches

Administrative Guideline 226 (For Information Only)

Motion carried with all 9 Directors voting *Yes*.

Motion by Becker, seconded by McLean

Approve by consent the Transportation Committee Report

A. Approve the updated drivers list for the 2022-2023 school year.

(Attachment)

Motion carried with all 9 Directors voting *Yes*.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Act 93 Employment:

1) Nolan McArdle, Assistant Principal, NMS, effective June 1, 2023, at an annual rate of \$84,661

B. Professional Staff Resignation:

1) Sandra Wengryn, 5<sup>th</sup> Grade teacher, SME, effective April 4, 2023

C. LTS Resignation:

1) Katie Lininger, Reading Specialist, NMS, effective March 31, 2023

D. Uncompensated Leave Request

1) Dawn Baer, Food Service Aide, March 6, 2023 – March 8, 2023

2) Laura Balmer, Food Service Aide, February 24, 2023 – ~~March 17, 2023~~ March 25, 2023.

3) Alana Turner, DES Aide, March 6, 2023 – March 8, 2023

4) Renae Lusk, Paraprofessional, SME, March 14, 2023 – March 16, 2023

E. Athletic Coach Employment:

1) Joseph Lohuis, 1<sup>st</sup> Assistant Boys Basketball Coach, Winter 2023-2024

F. Support Staff Resignation:

1) Linette Printz, PT Learning Support Aide, NMS, effective March 8, 2023

2) Nicole Wolfgang, PT Aide, SME, effective February 28, 2023

3) Kristin Krammer, Building Nurse, NES, effective April 14, 2023.

G. ESS Resignation:

1) Victoria Eyler, ESS, FT Emotional Support Aide, NMS, effective March 14, 2023

2) Holly Stark, ESS Aide at WES, has resigned her position effective March 23, 2023.

H. Questeq Resignation:

1) Kevin Crawford, Infrastructure Engineer, effective April 6, 2023

I. Guest Teachers

- 1) Marissa Trainor

J. Food Service Substitute:

- 1) Brianna Grumbine

K. Event Staff:

- 1) Bryan Griffie
- 2) Dennis Myers

L. Athletic Helpers

- 1) Steve Laudenslager

M. Building Substitute:

- 1) Rebecca Kirkpatrick

N. Return From LWOP

- 1) Jennifer Isaac, Teacher, NHS, returning from LWOP March 30, 2023.

O. Salary Step Movement:

- 1) Raina Kane, SME, 1<sup>st</sup> Grade Teacher, from Masters to Masters+30, Information & Library Science, effective March 22, 2023.

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Welch

Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2023-2024 fiscal year.

(Attachment #5a – [Resolution on CAIU Budget 2023-24](#))

(Attachment #5b – [CAIU 2023-24 General Operation Budget](#))

(Attachment #5c – [CAIU 2023-24 Budget Summary Document](#))

Roll Call Vote, motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the tuition agreement with New Story for the 2022-2023 school year for one student.

([Attachment #6](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the physician services agreement with OSS Orthopedic Hospital, LLC effective August 1, 2023.

([Attachment #7](#))

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the final AIA B101 agreement with Schrader Group Architecture, LLC for the additions and renovations to Northern Middle School.

([Attachment #8](#))

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean

Approve the final AIA B101 agreement with Schrader Group Architecture, LLC for the additions and renovations to Northern Elementary School.

(Attachment #9)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean

Approve the contract with PSBA for Professional Services (Board Self-Assessment).

(Attachment)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by McLean

Bereavement Leave Extension Request:

Candy Jakubiec, Aide, DES, requesting Board approval for 1 day for travel to Kalamazoo, MI for the funeral of brother-in-law due to extreme weather conditions per Support Staff Bereavement Leave policy: *The Board of School Directors may extend the period of absence with pay at its discretion as the exigencies of the case may warrant.*

Motion carried, with all 9 Directors voting *Yes*.

New Business:

Motion by Hlatky, seconded by McLean

Elect Alyssa Eichelberger to serve on the CAIU Board of Directors for a term beginning July 1, 2023 – June 30, 2026.

Motion carried, with all 9 Directors voting *Yes*.

Capital Projects Discussion – Schrader Group.

Recognition of the Public – Items not on the agenda.

Gerry Schville - Buildings and Grounds questions.

Jeff Strine - Schrader contract questions.

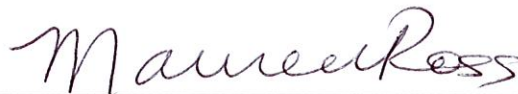
Items for Future Agendas:

Motion by McLean, seconded by Hoverter, to Adjourn at 8:27 PM.

Motion carried with all 9 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary