

Northern York County School District



Regular Meeting of the Board of School Directors February 28, 2023

A regular meeting of the Board of School Directors was held on February 28, 2023 at the Administration Office.

The meeting was called to order at 6:30 PM

Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Alyssa Eichelberger, Greg Hlatky, Zachary Kile
Absent: Beth McLean, Ann Hoverter

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Welch, seconded by Hlatky

Approval of Minutes

- January 24, 2023

Motion carried, with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Welch

Approve the February 28, 2023 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 7 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report

- Recognition of students earning Girl Scout Gold Awards and American Heritage Award
- Introduction of Sherri Ierley, PBF Executive Director, and Presentation of Turf Field Check
- Mr. Kirkpatrick reviewed the NYCSD Statement Regarding the Business Park Proposal – will be posted to website and the Dillsburg Banner

Student Liaison – Jessica Li

- MiniTHON raised over \$46,000

- Update on winter sports teams
- HS Musical, Fiddler on the Roof, is this weekend

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger – No Report

Cumberland Perry CTC – Ann Hoverter - absent

Polar Bear Foundation – Beth McLean - absent

Motion by Hlatky, seconded by Rudy

General Fund board checks dated February 28, 2023 for check number 334277 and 334278 in the amount of \$ 240,398.86.

General Fund manual checks dated from January 12, 2023 to February 15, 2023 for check number 333944 to check 334005, check 334008 to check 334142, and check 334144 to check 334275 in the amount of \$1,331,064.36.

General Fund payroll checks dated January 20, 2023 for check 334006 to check 334007 in the amount of \$ 268.30, and check dated February 3, 2023 for check 334143 in the amount of \$63.97.

Food Service Account checks dated February 15, 2023 for check 9075 to check 9085 in the amount of \$ 125,576.11.

2021 B Construction Fund check dated January 19, 2023 for check number 1031 in the amount of \$74,100.00.

Capital Reserve Fund checks dated January 12, 2023 to February 15, 2023 for check 499 to check 502 in the amount of \$92,389.80.

Student Activity Account checks dated January 12, 2023 to February 15, 2023 for checks 683 to check 686 in the amount of \$ 5,067.56.

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Acceptance of the February 2023 Treasurers Report

Motion carried, with all 7 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Hlatky

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Theresa Shroyer
2023 PA Association of Student Assistant Professionals Conference
State College – February 26 through February 28, 2023
- 2) Charles Griscavage
24th Annual Penn State College of Medicine Mini Medical School
Hershey – March 7, March 14, March 21, 2023 (6:00PM – 9:00PM)
- 3) Jennifer Bechtel
2023 PDE Data Summit – Understanding Your Data: Uplifting Students,
Classrooms, and Schools
Hershey – March 27 through March 29, 2023

- 4) Matt Meakin
55th PAFPC Annual Conference
Pocono Manor – April 16 through April 19, 2023
- 5) Laura Bissell
PMEA Conference & All State Festivals (No Cost)
Pocono Manor – April 19 through April 22, 2023
- 6) Sandra Isolino
2023 PA Migrant Education Program Conference (No Cost)
Virtual – April 18 through April 20, 2023

B. Sixth Grade Reading books for FINAL approval:

- 1) Middle School – *Time Villains* by Victor Pineiro
- 2) Middle School – *Malamander* by Thomas Taylor
- 3) Middle School - *Doll Bones* by Holly Black

C. Curriculum for Tentative Approval:

- 1) [Advertisement and Promotion](#)
- 2) [Design and Fine Woodworking](#)
- 3) [Furniture and Joinery](#)
- 4) [Introduction to Graphic Design](#)
- 5) [Introduction to Home Repair](#)
- 6) [Manufacturing and CNC](#)
- 7) [Material Tech - Wood](#)
- 8) [Motion Graphics](#)
- 9) [Packaging Engineering and Design](#)
- 10) [Architectural Design](#)
- 11) [Computer Aided Drafting and Design](#)
- 12) [Engineering Design](#)
- 13) [Introduction to Engineering](#)
- 14) [Robotics Engineering](#)
- 15) [Wed Design and Development](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Welch, seconded by Rudy

Approve by consent the Athletics and Activities Committee Report

A. Approve the following Trip Requests:

- 1) Girls Soccer Team, Gannon University, Erie, PA, July 27, 2023 – July 30, 2023.
Will provide own transportation.
- 2) HS Cheer Team, Cheer Camp, Pine Forest, Greeley, PA, August 15, 2023 – August 18, 2023. Will provide own transportation.
- 3) Trip # 241751 – DECA State Competition, Hershey, PA, February 22, 2023 – February 24, 2023.
- 4) FFA National Convention, Indianapolis IN, October 30, 2023 through November 4, 2023.
(Students will pay for trip through payment and fundraising efforts. FFA advisors will secure Coach bus for trip).

- B. Enrollment Exception –
 - 1) Recommend approval for the daughter of Eric and Janna Morris to continue at Northern High School for the remainder of the 2022-2023 school year, despite the fact that they temporarily reside outside the boundaries of the Northern York County School District. They are in the process of building a home at 315 W. Ridge Road, Dillsburg, with an expected completion date of September 2023.
- C. Foreign Exchange Student:
 - 1) Approve Foreign Exchange Student, Laia Socias Costa, from Spain, pending receipt of all required documentation, for the 2023-2024 school year.
Host family: Michael and Stephanie Youtzy
- D. Approve the revised Student Code of Conduct. ([Attachment](#))
- E. Approve the 2023-2024 Academic Calendar. ([Attachment](#))

Motion carried with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Kile

Approve by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for January 2023.
([Attachment #4](#))

- B. Declare surplus six LifePAK CR plus AEDs. ([Attachment](#))

Motion carried with all 7 Directors voting *Yes*.

Motion by Rudy, seconded by Kile

Approve by consent the Building and Grounds Committee Report

- A. Facility Use Request – Fee Waiver (Previously approved 1/24/23 with fees)
 - 1) Carroll Township Police Department Police Training on Use of Force, Control Tactics, De-escalation and Duty to Intervene.
NHS – Wrestling Room 2/17 and 2/24/2023 – Fridays – 8 am – 4 pm Category 2 –
Rental fees—\$1,280.00 (16 hrs x \$80/hr)
Certificate of Liability Insurance is on file.

- B. Approve the following Facility Use Requests:

- 1) Northern Youth Wrestling
Youth Wrestling Tournament
4/2/2023 – Sunday – 7:30 am – 4:30 pm
NHS – Gym, Polar Bear Lobby, Restrooms, 2 Custodians needed, Bleachers, Tables,
Chairs, Wrestling Mats, Ability to turn on A/C.
(*NO ACCESS TO LOCKER ROOMS PERMITTED)
Category 3
Rental Fees: N/A
Custodial Fees - \$12.50/hr/personnel, if needed
Certificate of Liability Insurance is on File
- 2) Next Level Sports, SCC
Winter Basketball League 2023-2024

12/10/23, 12/17/23, 12/24/23, 12/31/23, 1/7/24, 1/14/24, 1/21/24, 1/28/24, 2/4/24,
2/11/24, 2/18/24, 2/25/24 – Sundays – 1 pm – 4 pm

DE – Gym

Category 6

Rental Fees: \$224/hr for gymnasium use

\$30/event – Open and close building

\$25/hr – Custodian

Certificate of Liability Insurance is on file.

3) Dillsburg Area Soccer Club

Youth Soccer Games

3/1/23-6/1/23 – Saturdays and Sundays

Dates and times to be determined and pre-approved by A. Gaido, AD

NHS – Turf Field

Category 3

Rental Fees: \$100/event

Security -- \$12.50/hr per personnel if needed

Certificate of Liability Insurance is on file.

4) South Mountain Baseball

Baseball Games

5/20, 5/23, 6/6, 6/8, 6/11, 6/20, 6/24, 6/29, 7/6, 7/8, 7/11, 7/15, 7/27, 7/29, 8/1,
8/3/2023

Tuesdays and Thursdays – 6-8 pm; Saturdays – 10:30 am – 12 noon; Sundays –
12:30- 4 pm.

NHS – Baseball Field

Category 5

Rental Fees: \$28/hr for field usage.

Schedule to be coordinated with A. Gaido, AD

Certificate of Liability Insurance is on file.

5) Dillsburg Girls Softball Assoc.

Softball Games and Practices

3/13-10/31/2023 – Mondays through Sundays

Saturdays and Sundays – 8 am – 3 pm

Mondays-Fridays – 3 pm – 9 pm

WE Softball Field

NHS Varsity and JV Softball Fields -- After 6:30 pm weekdays and possible
Sundays.

Times approved by A. Gaido, AD

Category 3

Rental Fees: N/A

Certificate of Liability Insurance is on file.

6) Dillsburg Arts and Revitalization Council

Chalk the Walk

6/17/2023 – Saturday – 8 am – 4 pm

NMS – Rear Parking Lot and Sidewalk

Category 4

Rental Fees – None

Certificate of Liability Insurance is on file.

- 7) Northern Youth Wrestling
Youth Wrestling Banquet
3/20/2023 – Monday – 5:30 pm – 8:30 pm
NHS – Cafeteria
Category 3
Rental Fees: N/A
Custodial Fees - \$12.50/hr/personnel, if needed
Certificate of Liability Insurance is on File.

Motion carried with all 7 Directors voting *Yes*.

Motion by Kile, seconded by Welch

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

1) Policy 226 – Searches

Administrative Guideline 226 (For Information Only)

Motion carried with all 7 Directors voting *Yes*.

Motion by Eichelberger, seconded by Welch

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA*

*Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Move to approve by consent:

A. Salary Step Movement:

- 1) Chad McCartney, NMS, Instrumental Music Teacher, M+30, Master of Music in Conducting, effective 12/31/2022.
- 2) Andrew Sheffer, NHS, Instrumental Music Teacher, Masters Step 4, Master of Music in Conducting, effective 12/31/2022.

B. Return from LWOP:

- 1) Sarah Long, 5th Grade Teacher, NE, returning from LWOP April 28, 2023.
- 2) Heather Lane, Kindergarten Teacher, SME, returning from LWOP April 3, 2023.

C. Accepted Full-time employment with ESS:

- 1) Victoria Eyler, MS Aide, February 14, 2023.
- 2) Tiare Keawe, SME Paraprofessional, February 27, 2023.

D. Change in Long Term Substitute Assignment Dates:

- 1) Dawn Donnelly, LTS assignment ending April 3, 2023 (originally ending June 8, 2023, Lane)
- 2) Morgan Lutz, LTS assignment ending April 28, 2023 (originally ending June 8, 2023, Long)
- 3) Adam Jacobs, LTS assignment extended from April 3, 2023, to April 17, 2023 (Staub)

E. Professional Staff Resignation:

- 1) Madeline Snyder, 3rd Grade Teacher, NE, effective January 30, 2023.

F. Professional Staff Retirement:

- 1) Susan Reinaman, Librarian, HS, effective June 30, 2023.

G. Long Term Substitute Employment:

- 1) Sally Young, Learning Support Teacher, Dillsburg Elementary, at a rate of \$251.60 per day, from January 17, 2023, through March 27, 2023 (Moody)
- 2) Jennifer Miller, FCS Teacher, Northern Middle School, at a rate of \$251.60 per day, from March 10, 2023 through June 8, 2023. (Rebuck)

H. LWOP:

- 1) Nicole Wolfgang, paraprofessional at SME, LWOP extension through 1/27/23.
- 2) Tyler Bechtel LWOP extension from February 27, 2023 through last teacher day 2022/2023.
- 3) Courtney Dyer, CSN Dillsburg Elementary, from February 8, 2023 through February 13, 2023.
- 4) Renae Lusk, Aide, SME, from February 7, 2023 through February 10, 2023.
- 5) Laura Balmer, Food Service, NES, from February 14, 2023 through February 17, 2023.
- 6) Katie Lininger, LTS, NMS, from February 21, 2023 through February 24, 2023.
- 7) Mary Smith, Building Aide, NES, from February 24, 2023 through March 3, 2023.
- 8) Nichole Jones, Food Service, WES, from February 6, 2023 through February 10, 2023.
- 9) Renae Lusk, Paraprofessional, SME, from February 7, 2023 through February 10, 2023.
- 10) Lisa Johnson, Building Aide, WES, from May 22, 2023 through June 2, 2023.

I. Athletic Helpers:

- 1) Lucas Zampelli

J. Act 86 – Prospective Student Teacher

- 1) Morgan Bear

K. Guest Teachers:

- 1) Tasha Klinedinst
- 2) Ashley Levesque

L. Athletic Coach Resignation:

- 1) Christopher Oles, Junior High JV Girls Basketball Coach.
- 2) Mark Clendaniel, 8th Grade Girls Basketball Coach.

M. G-Force Resignation:

- 1) Barton Seelig, NMS Security Office, resignation effective 2/17/2023.

N. Athletic Coach Employment:

- 1) Keith Steele, Asst Track and Field Coach, Shared, \$1310.40.

O. Support Staff Substitute:

- 1) Barb Syvertson

P. Support Staff Retirement:

- 1) Galen Hall, Maintenance, effective June 7, 2023.

Q. Support Staff Employment:

- 1) Derek Pierson, FT Custodian, Northern Elementary School, at a rate of \$14.00 per hour (plus \$0.75 shift differential), 8 hours per day, effective March 1, 2023.

Motion carried with all 7 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

Appoint Barley Snyder to continue as special counsel for the Washington Township matter.

[\(Attachment #5\)](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger

Approve the Letter of Agreement with The Meadows Psychiatric Center to provide psychiatric services for the 2023-2024 and 2024-2025 school years.

[\(Attachment #6\)](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch

Approve the professional service agreement with PA Lifesharing, LLC, to provide supplemental healthcare personnel beginning February 28, 2023.

[\(Attachment #7\)](#)

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the termination agreement with Pro Quality.

[\(Attachment #8\)](#)

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve a commitment of fund balance of \$1,150,000 for future debt service needs of the district.

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve to uncommit \$210,000 of committed fund balance for special needs expenditures.

Motion carried, with all 7 Directors voting *Yes*.

New Business:

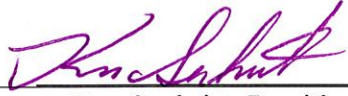
- Capital Projects Discussion – J. Young Presentation
- Path to 100M of New Funding – J. Young Presentation

Items for Future Agendas:

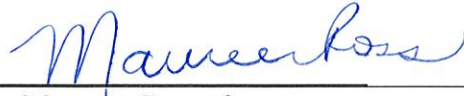
- Preventative Maintenance Agreement for HS.

Recognition of the Public – Items not on the agenda.

Motion by Hlatky, seconded by Rudy, to Adjourn at 7:50 PM.
Motion carried with all 7 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary