

Northern York County School District



Regular Meeting of the Board of School Directors  
January 24, 2023

A regular meeting of the Board of School Directors was held on January 24, 2023 at the Administration Office.

The meeting was called to order at 6:30 PM

*Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Beth McLean, Ann Hoverter Alyssa Eichelberger, Greg Hlatky, Zachary Kile*

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. LaBuda	Asst. to the Superintendent
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Welch

Approval of Minutes

- December 6, 2022 Special Board Meeting
- December 6, 2022 Reorganization Meeting
- December 20, 2022 School Board Meeting

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hoverter, seconded by Eichelberger

Approve the January 24, 2023 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 9 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report

- In honor of School Director Recognition Month, NES student Lindsay Hellmold's framed artwork was presented to the School Board. Mr. Kirkpatrick thanked the Board for their time and dedication to Northern.
- Dr. Meakin presented a Strategic Plan Update to the Board.

Student Liaison – Jessica Li

- MiniTHON theme is Rodeo, slated for February 24, 2023.
- Key Club provided donuts to the faculty for the January 23, 2023 In-service Day.
- Girls Basketball – tied for 1<sup>st</sup> in the Division.
- Rehearsals in full swing for Spring musical.

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger – No report.

Cumberland Perry CTC – Ann Hoverter – No report.

Polar Bear Foundation – Beth McLean –

- Dr. McLean talked to the Board about targeted funding to help support Grants.
- Gala scheduled for April 21, 2023 at the Willows at Ashcombe Manor
- Golf Outing – May 5, 2023
- Anyone Can Cook – September 30, 2023
- Clay Shoot – Fall 2023
- Dr. Mclean suggested that Sherri Ierley, new Executive Director of the PBF, be invited to the February Board meeting.

Motion by Hlatky, seconded by Welch

Approve a 22-23 Budget Transfer of \$24,000 from Food Service transfer account (5250- 939) to equipment account (2620-752) for the purchase of a new food service van.

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hoverter, seconded by Welch

Payment of Bills

General Fund board checks dated January 11, 2023 for check number 333942 and 333943 in the amount of \$ 206,090.70.

General Fund manual checks dated from December 8, 2022 to January 11, 2023 for check number 333651 to check 333794, Check 333797 to check 333851, check 333854 to check 333886, and check 333888 to check 333941 in the amount of \$ 1,095,900.42.

General Fund payroll checks dated December 9, 2022 for check 333645 to check 333648 in the amount of \$ 434.26, checks dated December 23, 2023 for check 333795 and 333796 in the amount of \$207.389, and checks dated January 6, 2023 for check 333852 and 333853 in the amount of \$136.97.

Food Service Account checks dated January 11, 2023 for check 9063 to check 9074 in the amount of \$ 120,614.84

2021 B Construction Fund check dated December 22, 2022 for check number 1028 to check 1030 in the amount of \$ 186,130.01.

2021 C Construction Fund checks dated January 6, 2023 for check number 1043 and 1044 in the amount of \$ 20,589.63

Student Activity Account checks dated December 14, 2022 to January 11, 2023 for checks 677 to check 682 in the amount of \$ 7,696.07

Motion carried, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter

Check 333887 dated January 6, 2023 in the amount of \$ 853.87, made payable to H&H Service Company Inc.

Motion carried, with 8 Directors voting *Yes*, 1 *abstain*. (Hlatky)

Motion by Hlatky, seconded by Hoverter

Acceptance of the January 2023 Treasurers Report

Motion carried, with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter  
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Samantha Moose, Christine Gettle  
2023 Emerging Leaders Academy  
State College – January 31, February 23, March 23, May 25, and June 26 and 27, 2023
- 2) Kendra Cable  
PDE Special Education Conference  
Hershey – Wednesday, March 1 through Friday, March 3, 2023
- 3) Angie Gaido  
PSADA Conference  
Hershey – March 21 through March 24, 2023
- 4) Dave Echelmeier  
SAP Team Training  
Virtual – March 7, 10, and 14, 2023

B. Sixth Grade Reading books for TENTATIVE approval:

- 1) Middle School – *Time Villains* by Victor Pineiro
- 2) Middle School – *Malamander* by Thomas Taylor
- 3) Middle School - *Doll Bones* by Holly Black

Motion carried with all 9 Directors voting *Yes*.

Motion by Welch, seconded by Hoverter  
Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) Trip #240426 – NHS FFA Conference  
Hershey, February 11, 2023 – February 12, 2023
- 2) Trip # 240427 – NHS SLLC (State Legislative Leadership Conference)  
Hershey, March 26, 2023 – March 28, 2023
- 3) Trip # 240428 – NHS FFA Activities Week  
Penn State, University Park, June 13, 2023 – June 15, 2023
- 4) Trip # 232833 – JH Wrestling  
Wilson High School, February 10, 2023 – February 11, 2023
- 5) Trip # 240388 – Emotional Support Adventure Trip -Raystown  
Huntington, PA, May 18, 2023 – May 19, 2023
- 6) Trip # 240480 – NHS Penn Relays  
University of Pennsylvania, April 28, 2023 – April 29, 2023
- 7) Trip # 241046 – State Bocce Championship  
Hershey, March 23, 2023 – March 24, 2023.



- 8) Trip # 241155 - District Band Competition  
Warwick Area HS, Lititz – February 9, 2023 – February 11, 2023.
- 9) Trip # 241305 – PIAA AAA Swimming and Diving Championships  
Bucknell University, March 16, 2023 – March 19, 2023

B. Updated Health and Safety Plan – ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2022.  
([Attachment #4](#))

- B. Approve the list of Real Estate Refunds for January 2023.  
([Attachment #5](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Kile

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

**1) Next Level Sports Camps**

Youth Summer Sports Camp and Youth Basketball League

Request is for “inclement weather” use only.

DE -- All Purpose Room

6/19-23/23, 6/26-30/2023, 7/10-7/14/2023, 7/17-7/21/2023, 7/24-7/28/2023, 7/31-

8/4/2023, 8/7-8/11/2023, 8/14-8/18/2023 – Mondays-Fridays – 8 am – 4 pm

6/10, 6/17, 6/24, 7/1, 7/8, 7/15, 7/22, 7/29/2022 – Saturdays – 9 am – 12 noon

**Category 6**

**Rental Fees -- \$140/hour**

**Custodial Fees -- \$25/hour as needed**

Certificate of Liability Insurance is on file.

**2) Northern Youth Wrestling**

Youth Wrestling Tournament

1/29/23 – Sunday – 9 am – 2 pm

NHS – Gym, Wrestling Room, Polar Bear Lobby, Concession Stand, Restrooms

Category 3

**Rental Fees: N/A**

**Custodial Fees - \$12.50/hr/personnel, if needed**

**Certificate of Liability Insurance is on File.**

**3) DASC Soccer**

Youth Soccer Practices

SLC – Soccer Practice Field behind SLC

3/13/2023-6/8/2023 – Mondays through Thursdays – 6 pm – 8 pm

**Category 3**

**Rental Fees – N/A**

**Certificate of Liability Insurance is on file.**

**4. Primus Wrestling**

Youth Wrestling Practices

NHS – Wrestling Room

3/13/23 – 6/30/23 – Mondays and Thursdays – 6 pm – 8:30 pm

**Category 3 – 501(c)3 Paperwork is on file.**

**Rental Fees: N/A**

**Custodial Fees – \$12.50/hr/personnel, if needed**

**Certificate of Liability Insurance is on file.**

**5) Tom Seltzer**

**Tennis Camp and Lessons**

Tennis courts

Dates Vary – January, 2023-December, 2023, Monday – Friday - 8 am – 8 pm

Various other dates and times as requested by students.

Events coordinated with Angie Gaido.

**Category 6**

**Certificate of Liability is on file.**

**Approx. Rental Fee – \$6,336 (\$44/hr)**

**Requesting fees be waived since this is a feeder program aimed at our tennis players.**

**(Letter received requesting waiver of fees.)**

**6) Carroll Township Police Department**

Police Training on Use of Force, Control Tactics, De-escalation and Duty to Intervene.

NHS – Wrestling Room

2/17 and 2/24/2023 – Fridays – 8 am – 4 pm

**Category 2 – Rental fees – \$1,280.00 (16 hrs x \$80/hr)**

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Kile, seconded by Rudy

Approve by consent the Policy Committee Report

A. Policies for Final Approval:

- 1) [Policy 001 – Name and Classification](#)
- 2) [Policy 011 – Principles For Governance and Leadership](#)
- 3) [Policy 200 – Enrollment of Students](#)
- 4) [Policy 202 – Eligibility of Non-Resident Students](#)
- 5) [Policy 203 – Immunizations and Communicable Diseases](#)
- 6) [Policy 204 - Attendance](#)
- 7) [Policy 217 – Graduation](#)
- 8) [Policy 221 – Dress and Grooming](#)
- 9) [Policy 233 - Suspension and Expulsion](#)
- 10) [Policy 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability](#)
- 11) [Policy 810 - Transportation](#)

Motion carried with all 9 Directors voting *Yes*.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Long Term Substitute Employment:

- 1) Katie Lininger, Reading Specialist, Middle School, at a rate of \$251.60 per day, from January 19, 2023 through February 27, 2023 (end date extended from December 22, 2022). (Bechtel)
- 2) Adam Jacobs, Agriculture Teacher, High School, at a rate of \$251.60 per day, from approximately January 17, 2023 through March 31, 2023. (Staub)
- 3) Dawn Donnelly, Kindergarten Teacher, South Mountain Elementary, at a rate of \$251.60 per day, from January 17, 2023 through June 8, 2023 or last teacher day of 2022/2023 school year. (Lane)

B. Uncompensated Leave Request:

- 1) Julianna Griffis, Teacher, Northern Elementary, from February 9, 2023 through February 17, 2023.
- 2) Mary Smith, Aide, Northern Elementary, from February 24, 2023 through March 3, 2023.
- 3) Linette Printz, Learning Support Aide, Middle School, January 5, 2023 – January 10, 2023.
- 4) Heather Lane, Teacher, South Mountain Elementary, from March 30, 2023 through May 26, 2023\*. (**\*Board extension of child rearing leave through last teacher day of 2022/2023 school year**).
- 5) Nicole Wolfgang, Building Aide, South Mountain, 1/2 day on 1/17/23; three days through 1/20/23.

C. Uncompensated Leave Extension:

- 1) Rachel Roach, Music Teacher, South Mountain Elementary, extending leave request from February 3, 2023 to end of current school year or the last teacher day (June 8, 2023).

D. Support Staff Resignation:

- 1) Martha Schmidt, Food Service Middle School, effective 1/20/2023.

E. Support Staff Employment:

- 1) Terry Miller, FT Custodian, Northern High School, at a rate of \$13.50 per hour, 8 hours per day, effective January 4, 2023.
- 2) Kaycee Danner, FT Custodian, Northern High School, at a rate of \$13.50 per hour, 8 hours per day, effective 1/23/2023.

F. Athletic Coach Employment:

- 1) Brad Beck, JV Baseball Coach, at a rate of \$2,184.

G. Accepted Full-time employment with Questeq:

- 1) Thomas Herr

H. Accepted Full-time employment with ESS:

- 1) Gwyn Delauter, Aide, Northern Middle School.



I. Substitute Custodian:  
1) Juan Figueroa-Santiago

J. Substitute Building Aide:  
1) Crystal Knaub  
2) Jennifer Miller

K. Act 86 – Prospective Student Teacher  
1) Jennifer Miller

L. Professional Substitute:  
1) Lisa Hoover

M. Guest Teacher/Day to Day Substitute  
1) Adam Jacobs

N. Long Term Substitute Employment Extension:  
1) Kerri Bollinger, Music Teacher, South Mountain/Northern Elementary, at a rate of \$251.60 per day, from February 3, 2023 to last teacher day of 2022/ 2023 school year. (Roach uncompensated leave request extension.)

O. Athletic Helper:  
1) Andrew Slothower

P. Extra Service Contract Employment:  
1) Morgan Lutz, NE GR 3-4 Envirothon Coach, at a rate of \$615.00.

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

Approve the Tax Rate Resolution to not raise the tax rate above the adjusted index of 5.3% for the 2023-2024 fiscal year. ([Attachment #6](#))

Motion carried, Roll Call vote, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Eichelberger

Approve Cumberland Perry Area Career and Technical School 2023-2024 budget. ([Attachment #7](#))

Motion carried, Roll Call vote, with all 9 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

Approve the agreement with K&W, LLC for a land survey, subsurface utility investigation, and wetland investigation service for the upcoming District capital improvements. ([Attachment #8](#))

Motion carried, with all 9 Directors voting *Yes*.

Jason Young updated the Board:

- Gym usage throughout the district
- Update on 10M Bond – asking for suggestions from the Board on which projects to proceed with.

- Per Houck – gym roof work is completely finished. Looking to start other roof projects as early as feasible.

New Business:

- Capital Projects Discussion – Facilitated by Schrader Group.

Items for Future Agendas:

- Discuss possible options for School Board Retreat in the future.

Recognition of the Public – Items not on the agenda.

Mr. Sechrist, Board President, announced that an Executive Session would be held at the conclusion of the Board meeting to discuss a Personnel issue.

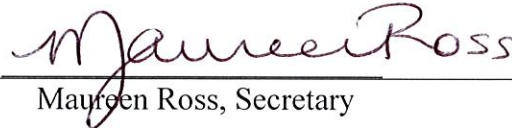
Motion by Hoverter, seconded by Eichelberger, to Adjourn at 7:47 PM.

Motion carried with all 9 Directors voting *Yes*.



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Ken Sechrist, President



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Maureen Ross, Secretary