

Northern York County School District



Regular Meeting of the Board of School Directors
December 20, 2022

A regular meeting of the Board of School Directors was held on December 20, 2022 at the Administration Office.

The meeting was called to order at 6 PM

At the beginning of the meeting, Mr. Sechrist announced that an Executive Session would be held after the Board, meeting to discuss safety and security.

Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Beth McLean, Ann Hoverter
Absent: Alyssa Eichelberger, Greg Hlatky, Zachary Kile

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. LaBuda	Asst. to the Superintendent
Mr. Schild	Director of Technology
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Motion by Hoverter, seconded by McLean

Amend the agenda to include the approval of the November 15, 2022 Special Board Meeting Minutes
Motion carried, with all 6 Directors voting Yes.

Motion by Hoverter, seconded by Welch

Approval of the November 15, 2022 Special Board Meeting Minutes.
Approval of the November 22, 2022 School Board Meeting Minutes.
Motion carried, with all 6 Directors voting Yes.

Motion by Hoverter, seconded by Rudy

Approve the December 20, 2022 Amended Board Meeting Agenda, as presented.
Motion carried, with all 6 Directors voting Yes.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report

- Recognition of students – 2022 Holiday Card artwork.

- Introduction of Brooke Say – Stock and Leader
- Presentation – M. LaBuda and D. Zumbrum Target Area 2- Safety and Wellbeing Update.

Student Liaison – Jessica Li

- Update on Mini-Thon and DECA events.
- Update on Winter Sports.
- Update on Chorus concerts. Bear Singers will perform at the Farm Show on January 9, 2023.
- Ag students will receive their FFA jackets and other awards at the Farm Show on January 9, 2023.

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger – Absent.

Cumberland Perry CTC – Ann Hoverter – No report.

Polar Bear Foundation – Beth McLean – Next meeting 12/21/2022

Motion by Hoverter, seconded by McLean

Payment of Bills

General Fund board checks dated November 22, 2022 for check number 333649 and 333650 in the amount of \$ 183,012.48.

General Fund manual checks dated from November 10, 2022 to December 7, 2022 for check number 333379 to check 333401, Check 333043 to check 333510, and check 333519 to check 333644 in the amount of \$ 1,255,667.37.

General Fund payroll checks dated November 25, 2022 for check 333511 to check 333518 in the amount of \$ 1,559.46.

Food Service Account checks dated December 7, 2022 for check 9052 to check 9062 in the amount of \$ 142,391.80.

2021 B Construction Fund check dated December 5, 2022 for check number 1027 in the amount of \$ 557.84.

2021 C Construction Fund checks dated November 11, 2022 for check number 1042 in the amount of \$ 4,598.00.

Capital Reserve Fund check dated November 18, 2022 for check 498 in the amount of \$23,517.63.

Student Activity Account checks dated November 10, 2022 to December 7, 2022 for checks 671 to check 676 in the amount of \$ 1,250.09.

Motion carried, with all 6 Directors voting yes.

Motion by Hoverter, seconded by McLean

Check 333402 dated November 11, 2022 in the amount of \$198.21 made payable to H&H Service Company Inc.

Motion carried, with all 6 Directors voting yes.

Motion by Hoverter, seconded by Rudy

Acceptance of the December 2022 Treasurers Report

Motion carried, with all 6 Directors voting Yes.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Approve Multiple Day Conference Requests:

1) Patricia Surubaru

PSCA 67th Annual Conference

Lancaster, PA – December 8 and 9, 2022

- 2) Dave Echelmeier
SAP Team Training
Virtual – March 7, 10, and 14, 2023

- B. Approve Dual Enrollment agreements with [HACC](#), [Messiah University](#), [Harrisburg University](#), and [Delaware Valley University](#).

Motion carried with all 6 Directors voting Yes.

Motion by Welch, seconded by Hoverter

Approve by consent the Athletics and Activities Committee Report

- A. Approve the following Trip Requests:
 - 1) NHS Indoor Track Invitational
Liberty University, VA – January 6, 2023 – January 7, 2023
 - 2) NHS Indoor Track Invitational
Virginia Beach, VA – February 3, 2023 - February 4, 2023
 - 3) NHS Baseball Spring Training
Cary, NC, March 16, 2023 – March 18, 2023
 - 4) NHS Football Team Camp
LVC, Annville, PA – July 15, 2023 – July 18, 2023

Motion carried with all 6 Directors voting Yes.

Motion by Hoverter, seconded by Rudy

Approve by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from YATB for November 2022.
[\(Attachment #4\)](#)
- B. Approve the list of Personal Tax Refunds for December 2022.
[\(Attachment #5\)](#)
- C. Approve the list of Real Estate Refunds for December 2022.
[\(Attachment #6\)](#)
- D. Accept the 2021-2022 Audit Presentation – Smith, Elliott, Kearns & Company, LLC
[\(Attachment #7a\)](#)
[\(Attachment #7b\)](#)
[\(Attachment #7c\)](#)

Motion carried with all 6 Directors voting Yes.

Motion by Rudy, seconded by Welch

Approve by consent the Building and Grounds Committee Report

- 1) Northern Youth Wrestling
Youth Wrestling Tournament
1/8/23 – Sunday – 9 am – 2 pm
NHS – Gym, Wrestling Room, Polar Bear Lobby, Concession Stand, Restrooms,
Locker Rooms
Category 3
Rental Fees: N/A
Custodial Fees - \$12.50/hr/personnel, if needed
Certificate of Liability Insurance is on File.

- 2) Commonwealth Christian Athletic Conference (CCAC)
Christian Schools Track and Field Meet
 Bostic Stadium
 5/4/2023 – Thursday, 7:45 am – 3:15 pm (or earlier if finished)
 (5/11/23 – Thursday, 7:45 am – 3:15 pm RAINDATE)
Category 5
 Rental Fees: \$540.00 – 7.5 hrs x \$72/hr for stadium use
 Custodial Fees: \$187.50 – 7.5 hrs x \$25/hr (if needed)
 Security Fees: \$187.50 – 7.5 hrs x \$25/hr (if needed)
 Certificate of Liability Insurance is on file.

- 3) Northern York Fastpitch Assoc. Polar Elite Softball
Indoor Softball Practice
 1/8/23-3/26/23 – Sundays – 9:30 am – 12:30 pm
 NMS – Gym
Category 3
 Rental Fees: N/A
 Custodial Fees -- \$12.50/hr/personnel, if needed
 Certificate of Liability Insurance is on file.

- 4) National Inventor’s Hall of Fame
 Camp Invention Science Camp
 6/12, 13, 14, 15/2023 – Monday-Thursday – 7 am – 4 pm
 SME – Gym, Cafeteria, Art Room, 3rd Grade Classrooms
Category 4. Copy of Nonprofit Status is on File
 Rental Fees: N/A
 Custodial Fees: \$900.00 (\$25/hr x 36 hrs)
 Certificate of Liability Insurance is on file.

Motion carried with all 6 Directors voting Yes.

Motion by Hoverter, seconded by Rudy
 Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

- 1) [Policy 001 – Name and Classification](#)
- 2) [Policy 011 – Principles For Governance and Leadership](#)
- 3) [Policy 200 – Enrollment of Students](#)
- 4) [Policy 202 – Eligibility of Non-Resident Students](#)
- 5) [Policy 203 – Immunizations and Communicable Diseases](#)
- 6) [Policy 204 - Attendance](#)
- 7) [Policy 217 – Graduation](#)

- 8) [Policy 221 – Dress and Grooming](#)
- 9) [Policy 233- Suspension and Expulsion](#)
- 10) [Policy 251 – Students Experiencing Homelessness, Foster Care, and Other Educational Instability](#)
- 11) [Policy 810 - Transportation](#)

Motion carried with all 6 Directors voting Yes.

Motion by Becker, seconded by Rudy

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Move to approve by consent:

A. Professional Staff Resignation:

- 1) Lisa Hoover, 4th Grade Teacher, Dillsburg Elementary, effective January 27, 2023.

B. Professional Staff Employment:

- 1) Sarah Price, 4th Grade Teacher, Dillsburg Elementary, at a rate of \$53,309 (MA, Step 5), effective TBD (*dependent upon release from current district*). (Hoover)
- 2) Morganne Holtzman, 4th Grade Teacher, South Mountain Elementary, at a rate of \$47,553 (BA, Step 1), effective January 2, 2023. (Rohm)

C. Support Staff Resignation:

- 1) Anna Bowen, PT Paraprofessional, Middle School, effective December 22, 2022.
- 2) Gail Mummert-Kleckner, PT Food Service Aide, effective December 12, 2022.

D. Support Staff Employment:

- 1) Sandra Caceres, PT Food Service Aide, High School, at a rate of \$12.50 per hour, 4.0 hours per day, effective December 1, 2022.
- 2) Rebecca Madsen, FT Custodian, Dillsburg Elementary, at a rate of \$13.50 per hour, 8 hours per day, effective December 14, 2022.

E. Athletic Coach Employment:

- 1) Keith Munshower, Lead Jr. High/MS Girls Soccer Coach, at a rate of \$4,032.
- 2) Isaiah Locke, JV Wrestling Coach, at a rate of \$2,520.
- 3) Jenna Reardon, Asst. Track Coach, at a rate of \$4,368.

F. Accepted Full-time Employment with ESS:

- 1) Adrien Beam, Kindergarten Para, Wellsville Elementary.

G. Long Term Substitute Employment:

- 1) Sally Young, Learning Support Teacher, Dillsburg Elementary, at a rate of \$251.60 per day, from approximately February 13, 2023 through May 1, 2023. (Moody)

H. Uncompensated Leave Request:

- 1) Andrea Yohn, Nurse, South Mountain, from January 18, 2023 through January 20, 2023.
- 2) Sarah Long, Teacher, Northern Elementary, from March 6, 2023 through ~~May 23,~~ 2023*. (***Board extension of child rearing leave through the last teacher day of the 2022-23 school year.**)
- 3) Shannon Trostle, Teacher, High School, from January 17, 2023 through January 20, 2023.
- 4) Sherry Shoop, Food Service Aide, Middle School, from December 14, 2022 through January 6, 2023.
- 5) Tyler Bechtel, Reading Specialist, from November 17, 2022 through February 27, 2023 (extension) ~~December 22, 2022.~~

6) Nichole Jones, PT Food Service Aide, from December 2, 2022 through December 7, 2022.

7) Cecilia Warthin, Teacher, High School, from March 27, 2023 – March 31, 2023.

I. Approve Maureen Ross as Board Secretary effective December 19, 2022 for the term ending December 18, 2026.

J. Substitute Custodian:

1) Alisa Elicker

K. Act 91 Classroom Monitor Substitute

1) Elizabeth Kuzma

L. Substitute Building Aide:

1) Tammy Taylor

M. Food Service Substitute:

1) Tammy Taylor

N. Act 86 – Prospective Student Teacher

1) Elayna Barton

2) Rachel Scheib

Motion carried with all 6 Directors voting Yes.

Items for Board Action:

Motion by McLean, seconded by Rudy

A. Approve the tuition agreement with New Story, LLC for the 2022-2023 school year for one student. ([Attachment #8](#))

Motion carried, with all 6 Directors voting Yes.

Motion by McLean, seconded by Welch

B. Approve the resolution authorizing contributions for the payment of design costs to support a construction/renovation project for the Cumberland Perry Career and Technical Center and amending the articles of agreement related to the term of the articles of agreement.

([Attachment #9 – Northern York Resolution](#))

Motion carried, with all 6 Directors voting Yes.

Motion by McLean, seconded by Hoverter

C. Approve Stock & Leader as District Solicitor for a one-year term effective from January 1 to December 31, 2023. ([Attachment – NYCSD Solicitor Engagement Letter](#))

Motion carried, with all 6 Directors voting Yes.

Motion by McLean, seconded by Welch

D. Approve the AMENDED 2023 NYCSD Board of Education Meeting Schedule ([Attachment](#))

Motion carried, with all 6 Directors voting Yes.

New Business:

- Capital Projects Discussion – Facilitated by Schrader Group. (Power point presentation.
- J. Young gave a presentation on debt financing/project funding. In January the School Board will be updated on gym usage/data.

Items for Future Agendas:

Recognition of the Public – Items not on the agenda.

Motion by Hoverter, seconded by McLean, to Adjourn at 7:27 PM.

Motion carried with all 6 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary