

# Northern York County School District



## Regular Meeting of the Board of School Directors November 22, 2022

A regular meeting of the Board of School Directors was held on November 22, 2022 at the Administration Office.

The meeting was called to order at 7 PM

*Members in attendance: Ken Sechrist, Greg Hlatky, Steve Becker, Thomas Welch, Joe Rudy, Beth McLean, Zachary Kile, Alyssa Eichelberger*

*Absent: Ann Hoverter*

### Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Unti	Director of Human Resources
Mr. LaBuda	Asst. to the Superintendent
Mr. Schild	Director of Technology
Mr. Borrell	Director of Student Services

### Pledge of Allegiance

Motion by Kile, seconded by Rudy

Approval of the October 25, 2022 School Board Meeting Minutes.

Motion carried, with all 8 Directors voting Yes.

Motion by McLean, seconded by Kile

Approve the November 22, 2022 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 8 Directors voting Yes.

Recognition of the Public – Items on the Agenda.

### Reports:

#### Superintendent Report

- Mrs. Unti introduced new Professional Staff: Carolyn Green and Ann McSherry.
- Mr. Justin Bruhn, from CPACTC, gave a presentation on the proposed building expansion and costs to each of the 13 districts in the consortium.
- Mr. LaBuda, along with Theresa Shroyer and Patricia Surubar, gave a presentation on Target Area 2: Safety and Well Being.

Student Liaison – Jessica Li

- Update on Fall Sports/post-season.
- Key Club holding Toy Drive.
- Northern Nation – best student section out of 36 schools.

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger

- 2021-22 Final Audit Report Presentation -CAIU received a clean audit report.
- Enola building re-model project is complete.

Cumberland Perry CTC – Ann Hoverter -Absent

- Justin Bruhn in attendance tonight to review the CPACTC construction plans/costs.

Polar Bear Foundation – Beth McLean

- Clay Shoot was a very successful fundraiser for the Foundation.

Motion by Hlatky, seconded by Kile

Payment of Bills

General Fund board checks dated November 22, 2022 for check number 333377 and 333378 in the amount of \$ 213,329.28.

General Fund manual checks dated from October 12, 2022 to November 9, 2022 for check number 333115 to check 333375 in the amount of \$ 1,454,337.97

General Fund payroll checks dated October 28, 2022 for check 333261 to check 333264 in the amount of \$ 399.97, and check dated November 10, 2022 for check 333376 in the amount of \$3,371.44

Food Service Account checks dated October 15, 2022 to November 22, 2022 for check 9039 to check 9051 in the amount of \$ 142,720.54

Student Activity Account checks dated October 15, 2022 to November 9, 2022 for checks 666 to check 670 in the amount of \$ 1,433.15

Motion carried, with all 9 Directors voting yes.

Motion by Hlatky, seconded by Rudy

Acceptance of the November 2022 Treasurers Report

Motion carried, with all 8 Directors voting Yes.

Review Report of Various Accounts.

Motion by McLean, seconded by Rudy

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Sandy Isolino

ELD Networking (No Cost)

CAIU - October 18, 2022, January 10, March 15, May 24, 2023 (3pm – 5pm)

2) Jessica Mauchamer

Proactive Approaches to School Discipline using Alternatives to Suspension and Expulsion

Asynchronous (No Cost) – PaTTAN- October 17 - November 14, 2022

3) Karen Schmick

BCBA (Board Certified Behavior Analyst) Network (No Cost)

CAIU – Enola – November 16, December 21, 2022, January 18, February 15, March 15, April 19, May 24, 2023 (1:00pm – 3:00pm)

- 4) Hollie Carlson, Isaiah Locke, Rita Toone  
SHAPE (Society of Health & Physical Educators) PA State Conference  
Manheim – Thursday, December 1 and Friday, December 2, 2022
- 5) Steve Lehman  
SAS Institute 2022  
Hershey – Monday, December 5 through Wednesday, December 7, 2022
- 6) Alexis Miller  
SAP Team Training  
Virtual – January 6, 9, and 13, 2023
- 7) Alexis Miller  
NASP (National Association of School Psychologists) 2023 Annual Convention  
(Pending Grant Approval)  
Denver, CO – February 7 through 10, 2023
- 8) Jenna Alba, Molly Minahan  
PSCA (Pennsylvania School Counselor Association) Annual Conference  
Lancaster, PA - December 8, 2022 through December 9, 2022
- 9) Heather Brown, Dave Echelmeier, Matt Brindle, Jennifer Gruber, Steve Lehman,  
Melanie Vogt  
Designing Professional Learning for Change and Sustainability – Science Standards  
(No Cost)  
CAIU - January 10 and 11, 2023

Motion carried with all 8 Directors voting Yes.

Motion by Welch, seconded by Eichelberger  
Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) Indoor Track Invitational, Liberty University, Lynchburg, VA, January 6, 2023 – January 7, 2023.
- 2) Indoor Track Invitational, Virginia Beach, VA, February 3, 2023 – February 4, 2023.
- 3) FFA ACES Leadership Conference, Sheraton, Harrisburg, February 11, 2023 – February 12, 2023.

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Kile  
Approve by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exemptions for November 2022.

[\(Attachment #5\)](#)

B. Approve the list of Personal Tax Refunds for November 2022.

[\(Attachment #6\)](#)

C. Approve the list of Real Estate Refunds for November 2022.

[\(Attachment #7\)](#)

- D. Approve the consolidated federal grant agreement with the US Department of Education.  
(Attachment #10)

Motion carried with 8 Directors voting Yes.

Motion by Rudy, seconded by Eichelberger

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Northern York Football and Cheer

**Cheer Clinics**

1/11/23-5/17/23 – Wednesdays – 5:45 pm- 8:15 pm

DE -- Gym

Category 3

Rental Fees: N/A

Custodial Fees - \$12.50/hr/personnel, if needed

Certificate of Insurance is on File.

Motion carried with 8 Directors voting Yes.

Motion by Kile, seconded by Eichelberger

Approve by consent the Policy Committee Report

- A. Policies for FINAL Approval:

- 1) Policy 202 – Eligibility of Non-Resident Students

- 2) Policy 309.1 - Telework

- 3) Policy 805.2 – School Security Personnel

- 4) Policy 808 – Food Services

- 5) Policy 819 – Suicide Awareness, Prevention and Response

Motion carried with 8 Directors voting Yes.

Motion by Becker, seconded by Kile

Approve by consent the Transportation Committee Report

- A. Approve the updated drivers list for 2022-2023. (Attachment #1)

Motion carried with 8 Directors voting Yes.

Motion by Eichelberger, seconded by Rudy

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

- A. Act 93 Staff Retirement:

- 1) Sylvia Murray, Principal, Middle School, effective June 30, 2023.

- B. Professional Staff Retirement:

- 1) Gretchen Beddia, 3<sup>rd</sup> Grade Teacher, Wellsville, effective December 22, 2022.

- C. Professional Staff Transfer:

- 1) Erica Sinclair, from 1<sup>st</sup> Grade Teacher to ELD Teacher, Northern Elementary, effective TBD *(dependent upon date current vacancy filled)*.

D. Uncompensated Leave Extension:

- 1) Jennifer Isaac, Earth & Space Teacher, High School, from August 22, 2022 through March 30, 2023 (*end date extended from January 16, 2023*).

E. Long Term Substitute Assignment Extension:

- 1) Andrew Smith, Earth & Space Teacher, High School, from August 22, 2022 through March 30, 2023 (*end date extended from January 16, 2023*). (Isaac)
- 2) Patricia Motich, Reading Specialist, at a rate of \$251.60 per day, from August 22, 2022 through December 22, 2022 (*end date extended from November 30, 2022*). (Bechtel, T.)

F. Support Staff Resignation:

- 1) Fatima Boudi, PT Food Service Aide, High School, effective November 2, 2022.
- 2) Mallory Mullens, PT Instructional Aide, Northern Elementary, effective November 18, 2022.
- 3) Shannon Urich, PT Food Service Aide, High School, effective November 2, 2022.
- 4) Faith Hess, PT Paraprofessional, Middle School, effective November 22, 2022.

G. Support Staff Employment:

- 1) Martha Schmidt, PT Food Service Aide, Middle School, at a rate of \$12.50 per hour, 4.0 hours per day, effective October 27, 2022.

H. Support Staff Transfer:

- 1) Brittany Broom, from Custodian at South Mountain, to Head Custodian at Northern Elementary, at a rate of \$16.50 per hour, effective November 7, 2022. (Antal)

I. Athletic Coach Resignation:

- 1) Lucas Zampelli, 1<sup>st</sup> Asst. Boys Basketball Coach, effective October 20, 2022.

J. Athletic Coach Employment:

- 1) Spring Season Coaches 2022-23 ([attachment](#))
- 2) Lucas Zampelli, Head Girls Basketball Coach, at a rate of \$5,292.
- 3) Michael Freese, 9<sup>th</sup> Grade Girls Basketball Coach, at a rate of \$4,200.
- 4) Kyle Koser, Head Wrestling Coach, at a rate of \$5,292.

K. Accepted Full-time Employment with ESS:

- 1) Kaleena Miller, Intensive Learning Support Para, Middle School.
- 2) Rola Bowers, Library Aide, Dillsburg Elementary/Northern Elementary.

L. Long Term Substitute Employment:

- 1) Cherie Ramsey, Learning Support Teacher, High School, at a rate of \$251.60 per day, from approximately December 15, 2022 through April 3, 2023. (Warthin)
- 2) Katelyn Goodling, Elementary Teacher, at a rate of \$251.60 per day, from December XX, 2022 through TBD. (*temp assignment covering 2nd Gr at DES in Ross classroom*). (Wengryn)

M. Salary Movement:

- 1) Lauren DeLuca, from MA+30 to MA+60, effective October 31, 2022.

- N. Athletic Helpers:  
1) Lauryn Hose
- O. Guest Teacher:  
1) Cherie Ramsey  
2) Madison McCarty
- P. Act 86 Prospective Student Teacher  
1) Gretchen Helsel  
2) Madelynn Gruber
- Q. Business Office Support Substitute:  
1) Brenda Hartman (Retiree)
- R. Professional Substitute:  
1) Ashlyn Aumiller
- S. Uncompensated Leave Request:  
1) Tyler Bechtel, Reading Specialist, from November 17, 2022 through December 22, 2022.  
2) Mallory Sherman, Food Service Aide, from November 14, 2022 through November 18, 2022.
- T. Professional Staff Employment:  
1) Carolyn Greene, Elementary Teacher, at a rate of \$47,553 (BA, Step 1), effective November 21, 2022 (*temp assignment covering 5<sup>th</sup> Gr at SME*). (Ross)  
2) Ann McSherry, 3<sup>rd</sup> Grade Teacher, Wellsville, at a rate of \$47,553 (BA, Step 1), effective December 19, 2022. (Beddia)
- U. Approval for additional 1.75 hours/day instructional aide time at NES.  
(Attachment)
- V. Professional Staff Resignation  
1) Jessica Rohm, 4<sup>th</sup> Grade Teacher, South Mountain Elementary, effective on or before January 13, 2023 (*potential release prior to January 13, 2023 if vacancy filled*).
- W. Student Contract Employment – Paid Work Experience:  
1) Gage Stockenus, Substitute Food Service Aide, at a rate of \$12.50 per hour, up to 10 hours per week, effective November 21, 2022. (*100% of wages up to \$1,250 reimbursed through OV*)
- X. Building Aide Substitute:  
1) Mallory Mullens

Motion carried with all 8 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

Approve the tuition agreement with New Story, LLC for the 2022-2023 school year for one student.

(Attachment #8)

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the tuition agreement with New Story, LLC for the 2022-2023 school year for one student.

(Attachment #9)

Motion carried, with all 8 Directors voting Yes.

New Business:

- Capital Projects Discussion – Facilitated by Schrader Group. (Power point presentation)

Items for Future Agendas:

Mr. Hlatky asked Mr. Young to give a review of debt service on our 20 and 25 year pay back.

Recognition of the Public – Items not on the agenda.

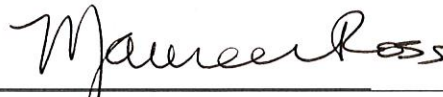
Motion by Rudy, seconded by Kile, to Adjourn at 8:58 PM.

Motion carried with 8 Directors voting Yes.



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Ken Sechrist, President



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Maureen Ross, Secretary