

Northern York County School District



Regular Meeting of the Board of School Directors May 24, 2022

An Executive Session was held prior to the start of the meeting to discuss a personnel matter.

A regular meeting of the Board of School Directors was held on May 24, 2022 in the District Administration Building.

The meeting was called to order at 7:00 PM.

Members in attendance: Ken Sechrist, Ann Hoverter, Greg Hlatky, Alyssa Eichelberger, Steve Becker, Thomas Welch, Zachary Kile

Absent: Joe Rudy, Beth McLean

Non-Members present:

| | |
|-----------------|--------------------------------------|
| Mr. Kirkpatrick | Superintendent |
| Dr. Meakin | Assistant Superintendent |
| Mr. LaBuda | Assistant to the Superintendent |
| Mr. Young | Chief Financial & Operations Officer |
| Mrs. Unti | Director of Human Resources |
| Mr. Borrell | Director of Student Services |

Pledge of Allegiance

Motion by Hoverter, seconded by Kile

Approval of the April 19, 2022 School Board Meeting Minutes.

Motion carried, with all 7 Directors voting Yes.

Motion by Hoverter, seconded by Welch

Approve the May 24, 2022 Board Meeting Agenda as presented.

Motion carried, with all 7 Directors voting Yes.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report – Steve Kirkpatrick

- New Administrative and Professional staff was introduced to the Board.
- Mr. Kirkpatrick updated the Board on the Strategic Plan.
- Mrs. Rittle, Wellsville Elementary School Principal, gave a presentation on Kindertown.

Student Liaison – Allison Engle - Absent

Inter-Municipal –

- Meeting was held at the District Office on May 11th with local municipalities, with plans in place to meet again next year.

CAIU – Alyssa Eichelberger

- May is Mental Health Awareness Month.
- Gave an update on CAIU Strategic Plan.

Cumberland Perry CTC – Ann Hoverter

- May 24th – Awards Night for Cumberland Perry CTC students.
- Career Day recently held.
- Community Day was held Saturday, May 21, 2022

Polar Bear Foundation – Beth McLean - Absent

Motion by Hlatky, seconded by Hoverter

Approve the transfer of \$50,000 from Assistant Superintendent account 1110-640 to Technology equipment account 2824-758 for the purchase of ViewSonic ViewBoard interactive panel for grades 4 and 5 at all elementary buildings.

Motion carried, with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

Payment of Bills

General Fund board checks dated May 24, 2022 for check number 331783 and 331784 in the amount of \$ 264,985.59.

General Fund manual checks dated from April 7, 2022 to May 11, 2022 for check number 331393 to check 331459, check 331462 to check 331501, check 331503 to check 331655, and check 331657 to check 331781, in the amount of \$ 1,272,980.05.

General Fund payroll checks dated April 15, 2022 for checks number 331460, 331461, and 331502 in the amount of \$ 5,148.30 and check dated April 29, 2022 for check number 331631 in the amount of \$ 65.71.

Food Service Account checks dated May 24, 2022 for check 8976 to check 8991 in the amount of \$ 215,408.23.

2021 C Construction Fund checks dated April 7, 2022 to May 11, 2022 for check number 1017 to check 1025 in the amount of \$ 463,691.86.

Student Activity Account checks dated April 7, 2022 to May 11, 2022 for checks 615 to check 621 in the amount of \$ 2,634.97.

Motion carried, with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Check 331656 dated April 28, 2022 in the amount of \$ 210.00 made payable to H&H Service Company Inc.

Motion carried, 6 Yes and 1 abstain (Hlatky)

Motion by Hlatky, seconded by Eichelberger

Acceptance of the May 2022 Treasurers Report

Motion carried, with all 7 Directors voting Yes.

Review Report of Various Accounts.

Motion by Hoverter, seconded by Eichelberger

Approve the Curriculum Committee Report

- A. Approve Multiple Day Conference Requests:
 - 1) Kelsea Reed, Dana Murphy, Emily Reed

PaTTAN Literacy Symposium (No Cost)
Online – Tuesday, June 14 through Thursday, June 16, 2022

- B. Approve Textbook/Novel Disposal:
- 1) High School Math (Gr. Level 9-10), *Larson, Algebra I – Common Core*, Houghton Mifflin Harcourt; ©2012; 185 copies
 - 2) High School Math (Gr. 10-11), *Larson, Algebra II – Common Core*, Houghton Mifflin Harcourt; © 2012, 248 copies
 - 3) High School Math (Gr. 9-10); *Larson, Geometry*, Houghton Mifflin Harcourt; ©2012, 275 copies
- C. Approve Professional Development Plan ([Attachment](#))
- D. Curriculum for Tentative Approval:
- [ELA Kindergarten](#)
 - [ELA Grade 1](#)
 - [ELA Grade 2](#)
 - [ELA Grade 3](#)
 - [ELA Grade 4](#)
 - [ELA Grade 5](#)
 - [Math – Academic Algebra II](#)
 - [Math – Academic Geometry](#)
 - [Math – Algebra I](#)
 - [Math – Algebra II](#)
 - [Math – Geometry](#)
 - [Math – Honors Algebra II](#)
 - [Math – Honors Geometry](#)
- E. Textbooks for Tentative Adoption:
- Larson, Ron, and Laurie Boswell. *Algebra 1*. Big Ideas Learning, 2022.
 - Larson, Ron, and Laurie Boswell. *Algebra 2*. Big Ideas Learning, 2022.
 - Larson, Ron, and Laurie Boswell. *Geometry*. Big Ideas Learning, 2022.

Motion carried with all 7 Directors voting Yes.

Motion by Welch, seconded by Hoverter

Approve by consent the Athletics and Activities Committee Report

- A. Approve the Occupational Advisory Committee (OAC) and Local Advisory Committee (LAC) members. (*These committees provide feedback for our state approved High School Agriculture Program*). ([UPDATED Attachment](#))
- B. Approve the following Trip Requests:
- 1) EF Education Tours Spanish Fiesta Trip, June 16, 2022 – June 26, 2022. (Heather Zerby, group leader).
 - 2) High School Field Hockey Team Camp, Kutztown University, July 17, 2022 – July 20, 2022. (Trip # 6540)
 - 3) High School Girls Soccer Team Camp, Premier Sports, Erie, July 27/2022 – July 30, 2022. (Trip # 6523)

- 4) High School Football Team Camp, Lebanon Valley College, July 16, 2022 – July 19, 2022. (Trip # 6511)
- 5) High School Cheerleading Camp, Pine Forest, August 14, 2022 – August 17, 2022. (Trip # 6521)

Motion carried with 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2022.
[\(Attachment #4\)](#)
- B. Approve the real estate tax refunds for May 2022.
[\(Attachment #5\)](#)
- C. Approve lump sum payments per NYEA Collective Bargaining Agreement.
[\(Attachment #6\)](#)
- D. Approve summer help rates for 2022
Student rate: minimum wage
Non-student: substitute rate
- E. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2022.
- F. Authorize the Business Manager to purchase from the following consortiums for the 2022-2023 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.
- G. Approve the disposal of six audiometers and one life pak CR plus, all of which are beyond their useful life.
- H. Approve the 2022-2023 Administrative Salaries.
[\(Attachment\)](#)

Motion carried with 7 Directors voting Yes.

Motion by Hoverter, seconded by Eichelberger

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:
 - 1) Dillsburg Community Fair Association
Preparation Area/Farmer's Fair Activities
10/13/22-10/15/22 – Thursday-Sunday:
10/13/22 – Thursday -- 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest
10/14/22– Friday -- 9 am-10 pm – Animal Display, Fun Day for Kids, Children's Parade and MS Band Staging
10/15/22 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities
DE – Athletic Fields/Playground/Parking Lot
Category 4
Copy of Non-Profit Letter is on File
Rental Fee – Not Applicable
Custodial Fee -- \$25/hr (if clean up needed after event)

Certificate of Liability Insurance is on file.

- 2) Dillsburg Community Fair Association
Farmer's Fair -- Queen Pageant and Rehearsal
10/7/22 - Friday – **Rehearsal** -- 9 am – 12 pm
HS Auditorium
10/10/22 – Monday – **Pageant** – 5 pm – 10 pm
HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)
Category 4
Copy of Non-Profit Letter is on File
Rental Fee – Not Applicable
Auditorium Technician Fee - \$20.00/per hour/per technician
Auditorium Stage Crew Fee - - \$15/per hour/per technician
Custodial Fee -- \$25/hr per custodian
Security -- \$25/hr
Certificate of Liability Insurance is on file.

- 3) St. Paul's Evangelical Lutheran Church, Dillsburg, PA
Music Concert
7/22/22 – Friday, 6 pm – 9 pm
DE – Parking Lot/Playground Area Only
Category 5
Rental Fee – Not applicable
Certificate of Liability Insurance is on file.

Motion carried with 7 Directors voting Yes.

Motion by Kile, seconded by Hoverter

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

- 1) [Policy 220](#) – Student Expression/Dissemination of Materials
[\(Policy 220 Attachment\)](#)
- 2) [Policy 237](#) – Electronic Devices

**Policies 218 and 227 have been Tabled for further review.*

Motion carried with 7 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Move to approve by consent:

A. Act 93 Resignation:

- 1) Ashlie Rittle, Principal, Wellsville Elementary, effective July 1, 2022.

B. Professional Staff Resignation:

- 1) Jordan Munoz, Art Teacher, Northern Elementary/Dillsburg Elementary, effective April 26, 2022.
- 2) Richard Geesaman, Engineering & Computer Science Teacher, High School, effective June 3, 2022 (or last teacher day of 2021-22 school year).

- 3) Blake Moore, Tech. Ed. Teacher, High School, effective June 3, 2022 (or last teacher day of 2021-22 school year).
- 4) Lynsey McKinley, English Teacher, High School, effective June 3, 2022 (or last teacher day of 2021-22 school year).

C. Professional Staff Employment:

- 1) Megan Getz, Art Teacher, Northern Elementary/Dillsburg Elementary, at a rate of \$56,740 (BA, Step 8), effective August 17, 2022. (Munoz)
- 2) Kaylee McCall, Learning Support Teacher, Middle School, at a rate of \$47,553 (BA, Step 1), effective August 17, 2022. (Lum)
- 3) Laura Why, French Teacher, Middle School, at a rate of \$56,740 (BA, Step 8), effective August 17, 2022. (Magill)
- 4) Isaiah Locke, Elementary Health/Physical Education Teacher, at a rate of \$47,553 (BA, Step 1), effective August 17, 2022. (New)
- 5) Rita Toone, Elementary Health/Physical Education Teacher, at a rate of \$56,902 (MA, Step 7), effective August 17, 2022. (New)

D. Professional Staff Transfer:

- 1) Danielle Magnelli, from FT Psychologist, to FT Instructional Advisor, effective July 1, 2022. (McMullen)
- 2) Troy Strausbaugh, from FT Counselor, to FT Elementary Health/Physical Education Teacher, effective August 22, 2022. (Reichert)
- 3) Megan Kunkel, from 2nd Grade Teacher at South Mountain to 1st Grade Teacher at Northern Elementary, effective August 22, 2022. (New)
- 4) Sherry Hertz, from 3rd Grade Teacher at South Mountain to 3rd Grade Teacher at Dillsburg Elementary, effective August 22, 2022. (Hammock)
- 5) Alicia Hammock, from 3rd Grade Teacher to 4th Grade Teacher, at Dillsburg Elementary, effective August 22, 2022. (New)

E. Salary Movement:

- 1) Connie Bleiler, Instructional Coach, to ~~PhD~~ EdD, effective April 28, 2022.
- 2) Meghan Ross, Teacher, to MA, effective May 18, 2022.

F. Support Staff Employment:

- 1) Stephanie Colon-Rosado, Head Custodian, High School, at a rate of \$19.00 per hour, 8 hours per day, effective May 23, 2022. (Heintzelman)
- 2) Ken Smith, Custodian, Middle School, at a rate of \$13.50 per hour, 8 hours per day, effective June 6, 2022. (Carver)

G. Athletic Coach Employment:

- 1) Fall Season Coaches – 2022-23 ([Attachment](#))

H. Uncompensated Leave Request:

- 1) Wendy Wirt, Aide, Middle School, from April 13, 2022 through April 22, 2022.
- 2) Gail Mummert-Kleckner, High School, from May 9, 2022 through June 1, 2022.

I. Summer Help Employment (Maintenance/Custodial), at a rate of \$13.50/hour, effective June 6, 2022:

- Faith Murray
- Andrew Wayne Kohl
- Ryan Allen

- Logan Follmer
- Mick Chronister
- Crystal Krebs
- Daniel Brosius

J. Polar Stars Summer Program Employment (Dates TBD):

- 1) Carrie Allen, Program Instructor, at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 2) Kyle Lehman, Program Instructor (shared), at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 3) Ashleigh DeLuca, Program Instructor (shared), at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 4) Brandy Zarate, Instructional Aide, at her hourly rate in effect for hours worked.

K. Act 86 – Prospective Student Teacher

- 1) Thomas Breighner

L. Professional Substitute

- 1) James Franklin

M. Substitute Building Aide

- 1) Deb Weir (Retiree)

N. Event Staff

- 1) Justin Charles
- 2) Albert Vail

O. Athletic Helpers:

- 1) Lucas Mattias
- 2) Kyla Knisley

P. Act 93 Employment:

- 1) Joni Rudy, Director of Finance, Administration Building, at a rate of \$93,000 per year, effective August 8, 2022. (Hartman)

Motion carried with all 7 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Eichelberger

Approve the agreement for school-age special education services with the Capital Area Intermediate Unit for the 2022-2023 school year.

(Attachment #7)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve the contract for three secondary student slots with River Rock Academy for the 2022-2023 school year.

(Attachment #8)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

Approve the contract for elementary student services with River Rock Academy for the 2022-2023 school year.

[\(Attachment #9\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve the alternate education for disruptive youth agreement with River Rock Academy for the 2022-2023 school year.

[\(Attachment #10\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the agreement for CAOLA services with the Capital Area Intermediate Unit for the two-year term from July 1, 2022 to June 30, 2024.

[\(Attachment #11\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Welch

Approve the proposal from Houck Services Inc. to add a sidewalk to the turf field press box at a cost of \$19,850.00.

[\(Attachment #12\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Welch

Approve the proposal from Houck Services Inc. to add a stairway and additional concrete to the concession stand at the turf field at a cost of \$13,645.00.

[\(Attachment #13\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve Change Order #3 for the General Construction contract for the Turf Field Project in the amount of \$3,045.00.

[\(Attachment #14\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Welch

Approve Change Order #4 for the General Construction contract for the Turf Field Project in the amount of \$5,631.00.

[\(Attachment #15\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve Change Order #5 for the General Construction contract for the Turf Field Project in the amount of \$1,218.00.

[\(Attachment #16\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

Approve the agreement for child care services with the Mechanicsburg Learning Center to provide before and after school and summer care at all elementary buildings from June 1, 2022 to June 30, 2023.

[\(Attachment #17\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

Approve the Physician Services Agreement with OSS Orthopedic Hospital, LLC to provide physician support services at athletic events for a five-year term commencing on July 1, 2022.

[\(Attachment #18\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Welch

Approve the PIAA Pre-Participation Physicals Agreement with OSS Orthopedic Hospital, LLC to provide pre-participation physicals for athletes for a five-year term commencing on July 1, 2022.

[\(Attachment #19\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the Janitorial Services Agreement with Carter's Pro Quality Cleaning, LLC to provide custodians at a rate of \$200 a day effective May 24, 2022.

[\(Attachment #20\)](#)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve a commitment of fund balance of \$1,100,000 for future debt service of the District.

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Final Budget Resolution:

Adopt the 2022-2023 final general fund budget and set taxes to be levied as follows: Real Estate Tax Mill Rate 19.2959; Per Capita Tax imposed under Act 511 - \$5.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2022-2023 budget which calls for proposed expenditures in the amount of \$ 58,798,247 and proposed revenues in the amount of \$59,114,222.

[\(Attachment\)](#)

Roll Call Vote - Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the Homestead/Farmstead Exclusion Resolution

Farmstead Exclusion: \$3,741

Homestead Exclusion: \$7,482

[\(Updated Attachment #21\)](#)

Roll Call Vote - Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the educational services contract with The Vista School for the 2022-2023 regular school year for one student.

(Attachment)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the Act 93 Agreement 2022-2025. (Attachment)

Motion carried with all 7 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Approve the decision of the Board, including findings of fact and conclusions of law, in a student disciplinary matter for which a hearing was held.

Motion carried with 5 Directors voting Yes, 2 abstentions (Hlatky, Hoverter)

New Business:

The disciplinary model for Policy 227 violations will be on next month's agenda for review.

Recognition of the Public – Items Not on the Agenda

Lynn Hughes asked for an update of last month's meeting, re: the after-school club request. Mr. Sechrist responded that the District has not received any further communication.

Items for Future Agendas: None

Motion by Eichelberger, seconded by Hoverter, to Adjourn at 7:55 PM.

Motion carried with 7 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – June 14, 2022

School Board Meeting – June 21, 2022