

Northern York County School District



Regular Meeting of the Board of School Directors March 22, 2022

A regular meeting of the Board of School Directors was held on March 22, 2022 at Wellsville Elementary School.

The meeting was called to order at 7:00 PM.

Members in attendance: Ken Sechrist, Ann Hoverter, Greg Hlatky, Beth McLean, Alyssa Eichelberger, Joe Rudy, Steve Becker, Thomas Welch, Zachary Kile

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Unti	Director of Human Resources
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Motion by Hoverter, seconded by Eichelberger
Approval of the February 22, 2022 School Board Meeting Minutes.
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by Eichelberger
Approve the March 22, 2022 Board Meeting Agenda as presented.
Motion carried, with all 9 Directors voting Yes.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report – Steve Kirkpatrick

- Mr. Kirkpatrick recognized the Bocce Team/Coaches and wished them well on their trip to State.

Student Liaison – Allison Engle

- Mini-THON gearing up
- Spring Sorts Started
- HS Musical Guys and Dolls was a success

Inter-Municipal – No report.

CAIU – Alyssa Eichelberger

- Working on construction quotes for renovation project at CAIU offices.

Cumberland Perry CTC – Ann Hoverter

- No meeting

Polar Bear Foundation – Beth McLean

- Accepting grant applications (form on website)
- Polar Plunge raised \$10,000
- Golf Outing – May 20, 2022
- Still looking for PT Executive Director

Motion by Hlatky, seconded by Welch

General Fund manual checks dated from February 10, 2022 to March 9, 2022 for check number 330931 to check 331011, check 331013 to check 331128, check 331135 to check 331151, and check 331153 to check 331177, in the amount of \$ 887,705.80

General Fund payroll check dated February 18, 2022 for check number 331012 in the amount of \$ 129.94 and checks dated March 4, 2022 for check number 331129 to check 331134 in the amount of \$2,039.87

Food Service Account checks dated March 22, 2022 for check 8950 to check 8963 in the amount of \$ 176,295.09

2021 B Construction Fund check dated March 4, 2022 for check 1024 in the amount of \$ 2,048.20

2021 C Construction Fund checks dated February 11, 2022 to March 4, 2022 for check number 1009 to check 1013 in the amount of \$ 181,358.05

Capital Reserve Fund checks dated February 11 to March 4, 2022 for check 486 and 487 in the amount of \$ 47,947.20

Student Activity Account checks dated March 2, 2022 for checks 606 to check 608 in the amount of \$ 1,807.06

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Kile

Check 331152 dated March 4, 2022 in the amount of \$ 232.50 made payable to H&H Service Company Inc.

Motion carried, with 8 Directors voting Yes, and 1 abstain (Hlatky)

Motion by Hlatky, seconded by Welch

Acceptance of the March 2022 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Meagan Moody

LETRS Training

Virtual – Wednesday, February 23, Tuesday, March 22, and Tuesday, April 5, 2022

2) Jennifer Bechtel

2022 PDE Data Summit

Hershey – Monday, March 21 through Wednesday, March 23, 2022

- 3) Melissa Taylor, Jessica Rohm, Karen Schick, Allyson Lang
PSEA Southern Region Spring Conference (No Cost)
Lancaster – Friday, April 8 (pm), through Sunday, April 10, 2022
- 4) Steve Kirkpatrick
Superintendent’s Spring Leadership Conference
Bethlehem, PA - Wednesday, April 6 through Friday, April 8, 2022

B. Approve Guidance 339 Plan ([Attachment](#))

C. Approve the following people as Professional Development Committee parent/community representatives:

- Cheryl Hock
- Amanda Thompson
- Steve Lininger
- Holly Fesler

D. Approve the Updated Health and Safety Plan.
([Attachment – Updated Health and Safety Plan](#))

Motion carried with all 9 Directors voting Yes.

Motion by Welch, seconded by Hlatky

Approve by consent the Athletics and Activities Committee Report

A. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Elisa Scuotto, from Italy, pending receipt of all required documentation, for the 2022-2023 school year.
Host family: Michael and Stephanie Youtzy

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from YATB for February 2022
([Attachment #4](#))

B. Approve the Facility Fee Schedule.
([Attachment #6](#))

C. Authorize Business Manager to seek bids for the following:

- a. Music
- b. Science
- c. Vo-Ag
- d. Industrial Arts
- e. Athletic Supplies
- f. Electric Lamps (light bulbs)

Motion carried with 9 Directors voting Yes.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) **Dillsburg Area Soccer Club**
Registration for DASC Dual Shootout Tournament

SME – Gym, Cafeteria, Lobby, Kitchen, Restrooms

10/7/2022 – Friday – 3:30 pm – 9 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

2) **Dillsburg Area Soccer Club**

Thundering Pickle Turkey Trot 5K Race

NHS – Lobby, Restrooms, Parking Lot, Cross Country Course (depending on conditions)

11/24/22 – Thursday (Thanksgiving Day) – 6:30 am – 11:30 am

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

3) **Dillsburg Girls Softball Assoc. (DGSA)**

Girls Softball Practice and Games

WE, HS & JV Softball Fields

3/11/22-10/31/22 – daily – 3 pm – 9 pm; in coordination with Angie Gaido, AD

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

4) **Kindercademy**

Summer Program

DE – Playground and Restrooms

Occasionally - One hour per day during the summer. Coordinated with

Mrs. Quintana

Category 5

No Fees for Playground Usage

Certificate of Insurance is on file.

5) **Wellsville Elementary Parking Lot Use Only**

Overflow parking for nearby resident's memorial service

WE – Saturday, 6/18/22 – number of cars expected minimal

Category 6

No fees for parking lot use.

Certificate of Insurance is NOT on file.

6) **Next Level Sports Camps & Clinics, LLC**

Youth Sports Camps

NE, DE, SME – gyms and cafeterias

6/20-24/22, 7/11-15/22, 7/25-29/22, 8/1-8/5/22, 8/8-8/11/22 –

Mondays through Fridays, 8 am – 3:30 pm

Will only use in case of inclement weather and camps need to be moved indoors.

All dates coordinated with and approved by A. Gaido, AD

Category 6

Rental Fees – NE All Purpose Room -- \$140/hr

DE All Purpose Room -- \$140/hr

SME Gym -- \$224/hr

SME Cafeteria -- \$140/hr

Certificate of Liability Insurance is on file.

7) **Dillsburg Youth Baseball/Dillsburg American Legion Baseball Post 26**

Baseball Games

NHS – Baseball field

6/3, 6/6, 6/8, 6/10, 6/13, 6/15, 6/17, 6/20, 6/22, 6/24, 6/27, 6/29, 7/1, 7/6, 7/8, 7/10, 7/11, 7/13, 7/15, 7/18, 7/20, 7/22, 7/25/2022

Mondays, Wednesdays, Fridays – 5 pm – 8:30 pm; Sundays – 2 pm – 8 pm

All dates coordinated with and approved by A. Gaido, AD

Category 3

Rental Fees – Not applicable

Certificate of Liability Insurance is on file.

8) **South Mountain Baseball**

Baseball Games

NHS – Baseball field

5/28, 5/30, 6/4, 6/7, 6/16, 6/18, 6/21, 6/30, 7/9, 7/19, 7/28, 8/2, 8/4, 8/6, 8/9, 8/11/2022

Tuesdays, Thursdays – 6 pm – 8 pm

Saturdays – 10:30 am – 12:30 pm

Category 5

Rental Fee - \$28.00/per hour

Games to be coordinated with A. Gaido, AD.

Certificate of Insurance is on file.

Non-Profit paperwork has been received.

Motion carried with all 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Move to approve by consent:

- A. Reclassify the existing position of Assistant to the Business Manager to Director of Finance, as an Administrative position.
- B. Professional Staff Retirement:
 - 1) Kimberly Reichart, Physical Ed. Teacher, Wellsville/South Mountain, effective June 3, 2022 (or last teacher day of the 2021-22 school year).
- C. Support Staff Employment:
 - 1) Stephanie Fox, FT Central Registrar/Asst. Data Analyst, Administration Building, at a rate of \$18.50 per hour, 6.0 hours per day, effective March 1, 2022.
 - 2) Heather Spalti, PT Food Service Aide, Middle School, at a rate of \$12.50 per hour, 4.0 hours per day, effective March 14, 2022.
- D. Extra Service Contract Resignation:
 - 1) Heather Brown, K Kids Advisor, Wellsville, effective January 1, 2022.
- E. Extra Service Contract Employment:
 - 1) Tracy Marshall, Girls Who Code Advisor, at a rate of \$430.50 (Half Year).
 - 2) Adam Marshall, K Kids Advisor, Wellsville, at a rate of \$369.

- F. Athletic Coach Resignation:
 - 1) Kurt Kluck, JV Baseball Coach, effective February 28, 2022.
 - 2) Marty Green, Asst. Football Coach, effective February 28, 2022.
 - 3) Eliza Theys, Head Cheerleading Coach (Fall), effective March 3, 2022.
 - 4) Eliza Theys, Asst. Cheerleading Coach (Winter), effective March 3, 2022.

- G. Athletic Coach Employment:
 - 1) Sam Crater, JV Baseball Coach, at a rate of \$2,984.80.

- H. Support Staff Transfer:
 - 1) Linda Stoops from PT Food Service Aide, to Substitute Food Service Aide, effective March 1, 2022.

- I. Uncompensated Leave Request:
 - 1) Mary White, Aide, Northern Elementary, from February 11, 2022 through March 8, 2022.
 - 2) Mary White, Aide, Northern Elementary, from April 20, 2022 through May 4, 2022.

- J. Professional Staff Salary Movement:
 - 1) Kyle Polinka, to MA, effective February 14, 2022.
 - 2) Troy Summey, Teacher, to MA+60, effective March 7, 2022.

- K. Professional Staff Resignation:
 - 1) Jordan Munoz, Art Teacher, Dillsburg Elementary/Northern Elementary, effective TBD (no later than June 3, 2022).

- L. Substitute Nurse:
 - 1) Leah Simoncini

- M. Guest Teacher:
 - 1) Rachel Lauver

- N. Professional Substitute – Principal
 - 1) Patricia Franko (Retiree)
 - 2) Shelly Thomas (Retiree)

- O. Professional Substitute:
 - 1) Debra Yohn (Retiree)

- P. Athletic Helpers:
 - 1) Kelsi Ceriani
 - 2) Kurt Kluck
 - 3) Justin Charles

- Q. Act 86 – Prospective Student Teacher
 - 1) Maria Miller

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2022-2023 fiscal year. (Roll Call vote)

[\(Attachment #5 General Operating Budget\)](#)

[\(Attachment #5 Resolution\)](#)

Motion carried with all 9 Directors voting Yes by Roll Call vote.

Motion by Hlatky, seconded by Rudy

Approve Change Order #2 to the General Construction Contract for the Turf Field Project in the amount of \$42,699.43.

[\(Attachment #7\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the Contract for Professional Services with PSBA for Administrative Regulation Services.

[\(Attachment #8\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the American Rescue Plan Act – Elementary and Secondary School Emergency Relief (ARP-ESSER) grant agreement.

[\(Attachment #9\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the addendum to the E&B Transportation contract.

[\(Attachment #10\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the contract with Houck Services, Inc. for a partial replacement of the Middle School Roof.

[\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the proposal for a Demographic Enrollment Study with Sundance Associates.

[\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

Approve the resolution authorizing the incurrence of nonelectoral debt by the issuance of General Obligation Bonds, Series of 2022, in a maximum aggregate principal amount not to exceed \$11,500,000 for the purpose of refunding the General Obligations Bonds, Series of 2017, and to pay all costs and expenses of issuance of the bonds.

[\(Attachment\)](#) (Roll Call vote)

Motion carried with all 9 Directors voting Yes by Roll Call vote.

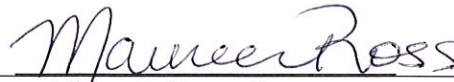
New Business: None

Items for Future Agendas: None

Motion by Eichelberger, seconded by Rudy, to Adjourn at 7:26 PM.
Motion carried with all 9 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – April 12, 2022

School Board Meeting – April 19, 2022