



JUNE SCHOOL BOARD MEETING

June 27, 2019 7 PM

- SCHOOL BOARD MEETING AGENDA -

1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- May 23, 2019 School Board Meeting

C. Approve Agenda as presented.

D. Recognition of the Public

- *Please stand and give your name/address for the record.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

2. Reports

Superintendent – Dr. Eshbach

- Recognition of Chris Barrett – 2019 State Javelin Champion

Student Liaison –

Inter-Municipal –

CAIU- Dr. McLean

Vo-Tech – Mr. Barndt

Polar Bear Foundation - Mr. Gunning

3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review of Various Accounts

4. Athletics and Activities Report – John Gunning

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Trip Request:

- 1) Recommend approval for HS Study Abroad trip to India (Delhi, Jaipur and Agra) June 18-26, 2021. Chaperones Ashley Green-Gautam and TBD.

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Saleem Dabbah, from Israel, pending receipt of all required documentation, for the 2019-2020 school year.

Host family: Beth and James Shelly

5. Budget and Finance Committee Report – Greg Hlatky

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from JP Harris for May 2019.
[\(Attachment #4\)](#)
- B. Approve the Athletic Help rates for 2019-2020.
[\(Attachment #8\)](#)
- C. Approve the 2019-2020 Support Staff Salaries.
[\(Attachment #9\)](#)
- D. Approve the 2019-2020 Administrative Salaries.
[\(Attachment #10\)](#)
- E. Approve the 2019-2020 Professional Staff Salaries.
[\(Attachment #11\)](#)
- F. Accept 2019-2020 District Bids
 - Medical and Athletic Training Equipment and Supplies
 - Vo-Ag Equipment and Supplies
 - Industrial Arts Equipment and Supplies
 - Music Equipment and Supplies
 - Science Equipment and Supplies
 - Electric Lamp
 - Athletic Equipment and Supplies
 - General Supplies
 - Paper
- G. Approve the Northern York County School District depositories for the 2019-2020 fiscal year.
[\(Attachment #12\)](#)
- H. Approve the disposal/sale of the 1990 Chevrolet van.
- I. Approve the disposal/sale of the 1998 GMC Van.
- J. Approve the Listing of Physicians/Dentists for 2019-20.
[\(List – Physicians and Dentists\)](#)

6. Building and Grounds Committee report – Ann Hoverter
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Approve the following Facility Use Requests:

- 1) Northern York Football and Cheer (NYFC)
Football and Cheer Camp
SME – Fields
7/22-24/2019 – Monday, Tuesday, Wednesday – 6 pm-8 pm
Category 3
Rental fees not applicable.
Certificate of Insurance is on file.

- 2) Northern York Football and Cheer (NYFC)
Football and Cheer Practices
SME – Fields
7/29/2019-11/24/2019 – Mondays through Thursdays – 6 pm-8 pm
Category 3
Rental fees not applicable.
Certificate of Insurance is on file.

- 3) Northern York Football and Cheer (NYFC)
Team Photos
Bostic Stadium (SLC Gym if raining)
8/3/2019, Saturday, 8 am-12 noon
Category 3
Rental Fee not applicable.
Certificate of Insurance is on file.

- 4) Northern York Football and Cheer (NYFC)
Cheer Practice
Wellsville Elementary – Cafeteria and Gym
10/1-11/27/2019, Tuesdays and Thursdays, 6 pm-8 pm
Category 3
Rental fee not applicable.
Certificate of insurance is on file.

- 5) Northern York Football and Cheer (NYFC)
Cheer Practice
Dillsburg Elementary – Cafeteria and Gym
10/1-11/27/19 – Tuesdays and Thursdays, 6 pm-8 pm
10/23 and 10/30/19 – Wednesdays, 6 pm-8 pm

Category 3

Rental fee not applicable.

Certificate of Insurance is on file.

- 6) Dillsburg Kiwanis
Touch A Truck Event
Northern High School – Parking Lot
6/6/2020, Saturday, 10 am-2 pm
Category 3
Rental fee not applicable.
Certificate of Insurance is on file.

- 7) Let Me Run
Let Me Run Program
Dillsburg Elementary – Gym and outdoor fields.
10/14/19-12/6/19 – Tuesdays and Thursdays, 3:30 pm – 5 pm
Category 3
Rental fee not applicable.
Certificate of Insurance is on file.

- 8) YWCA - Girls on the Run
Girls on the Run Program
Dillsburg Elementary – Gym and outdoor fields.
9/16/19-12/13/19 – Tuesdays and Thursdays, 3:30 pm-5 pm
Category 3
Rental fee not applicable.
Certificate of Insurance is on file.

- 9) **Odyssey of the Mind**
Dillsburg Elementary – Classroom
9/16/19-3/6/20 – Tuesdays and Thursdays, 7:45 am-8:45 am
Category 3
Rental fee not applicable.
Certificate of Insurance is not on file.

- 10) Dillsburg Kiwanis
K-Kids Spaghetti Dinner
Dillsburg Elementary – Gym, Cafeteria, Kitchen
3/27/20, Friday, 3:30 pm-7 pm
Category 3
Rental fee not applicable.
Certificate of Insurance is on file.

- 11) Dillsburg Kiwanis, Key Club, Builders Club, K-Kids
Kiwanis One Day Service Forum
Dillsburg Elementary – Gym, Cafeteria
10/26/19, Saturday, 8 am-2:30 pm
Category 3
Rental fee not applicable.
Certificate of Insurance is on file.

7. Curriculum Committee Report – Beth McLean

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Multiple Day Conference Requests:

- 1) Heather Zerby
2019 Advanced Placement Summer Institute
Radnor – Monday, July 8 – Thursday, July 11, 2019
- 2) Jason Young
PASBO Steel Eagle
Gettysburg – Tuesday, July 9 and Wednesday, July 10, 2019
- 3) Jason Young
PICPA Local Government Conference
Hershey – Monday, July 22 and Tuesday, July 23, 2019
- 4) Kim Smith, Emily Reed, Dana Murphy, Connie Shuff, Melissa Taylor, Kathryn King-Solon
CAIU Reading Network Meetings
Enola – September 27, November 1, December 6, 2019, February 7, March 20, 2020
- 5) Jason Young
ASBO Annual Conference
National Harbor, MD – Friday, October 25 – Monday, October 28, 2019
- 6) Emily Reed, Melanie McCleaf
KSLA Conference
Hershey – Wednesday, October 30 and Tuesday, June 18, 2019
- 7) Amanda Wisner
First Aid/CPR/AED Instructor Training
York - Tuesday, July 30 and Wednesday, July 31, 2019

B. **TENTATIVE** Curriculum Adoption:

- 1) High School – High School Yearbook ([Attachment](#))

C. Equipment Disposal:

- 1) Two USB Microscopes with Windows 2000 and Mac OSX Leopard (Outdated Equipment)

D. Textbook Approval/Disposal:

- 1) Textbook Disposal:
 - a. Administration Building – Keymath Assessment (Outdated)
 - b. Elementary - *U.S. Adventures in Time and Space*, McGraw-Hill, 2000, 76 Copies
 - c. Elementary - *Communities*, McGraw-Hill, 2000, 106 Copies
 - d. Elementary - *Dictionary Intermediate*, Houghton Mifflin, 1986, 41 Copies

- e. Elementary - Children's Dictionary, Scholastic. 1996, 2 Copies
- f. Elementary - *Language*, Harcourt, 2007, 66 Copies
- g. Elementary - First Dictionary, Houghton Mifflin, 1994, 15 Copies
- h. Elementary - *Science*, Addison-Wesley, 1989, 21 Copies
- i. Elementary - *Science*, Addison-Wesley, 1989, 27 Copies
- j. Elementary - *Language*, Harcourt, 2007. 46 Copies

8. Personnel Committee Report –

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Move to approve by consent:

A. Board Proposal – [Support Staff Reclassification](#)

1) Approve the Job Descriptions for:

- [Assistant to the Business Manager](#)
- [Transportation Coordinator](#)
- [Application Analyst](#)
- [Central Registrar](#)
- [Receptionist](#)

2) Reclassify the Salary Range for Administrative Assistant Class I as follows:

- Non-exempt to Exempt
- Annual Range of \$46,000 to \$70,000 for the 2019-20 school year.
- Professional Development and/or course reimbursement associated with the specialized duties of the job.

3) Reclassify the existing position of Data Manager to the new position of Application Analyst. This will be an Administrative Assistant Class I classification.

4) Approve Jennifer Bechtel as Application Analyst, effective July 1, 2019.

5) Reclassify the existing position of High School/Registration Secretary to the new position of Central Registrar. This will be a Secretarial Class I classification with a salary range of \$12.53 to \$21.48 per hour.

6) Reclassify the Receptionist from a Secretary Class I to Administrative Assistant Class III (Business Office Staff) with a salary range of \$16.29 - \$25.24 per hour.

B. Professional Staff Employment:

- 1) Geneva Rowader, MS Music Teacher (strings), at a rate of \$45,395 (BA, Step 2), effective August 15, 2019. (Martin)
- 2) Courtney McCauslin, 2nd Grade Teacher, Dillsburg Elementary, at a rate of \$64,953 (MA, Step 12), effective August 15, 2019. (Yohn)

C. Professional Staff Resignation:

- 1) Jessica Shover, 3rd Grade Teacher, Dillsburg Elementary, effective June 7, 2019.
- 2) Amy Wildasin, 4th Grade Teacher, Northern Elementary, effective June 7, 2019.

D. Professional Staff Transfer:

- 1) Sherry Hertz, from 5th Grade Teacher to 3rd Grade Teacher at South Mountain, effective August 20, 2019. (Miller)
- 2) Jessica Rohm, from Kindergarten Teacher to 4th Grade Teacher at Northern Elementary, effective August 20, 2019. (Wildasin)
- 3) Heather Gibb, from 4th Grade Teacher at Wellsville, to 5th Grade Teacher at South Mountain, effective August 20, 2019. (Hertz)
- 4) Amanda Brown, from 2nd Grade Teacher at Dillsburg Elementary, to 4th Grade Teacher at Wellsville Elementary, effective August 20, 2019. (Gibb)

E. Support Staff Employment:

- 1) Christina Esser, FT Benefits Coordinator, Administration Building, 7.0 hours per day, at a rate of \$21.43 per hour, effective July 8, 2019. (Wicker)
- 2) Mary Smith, PT Building Aide, Northern Elementary, 4.0 hours per day, at a rate of \$10.00 per hour, effective August 20, 2019. (Topolski)

F. Support Staff Resignation:

- 1) Rodney Lentz, PT Food Service, High School, effective May 24, 2019.
- 2) Wendy Scusselle, PT Aide, Dillsburg Elementary, effective June 14, 2019.

G. Support Staff Transfer:

- 1) Heather Dugan, from FT HS/Registration Secretary (6.0 hours/day), to FT Athletic Secretary (7.5 hours/day), at High School, at a rate of \$14.03 per hour, effective June 17, 2019. (Gaido)
- 2) Jennifer Cassel, from PT Copy Room Aide to FT Central Registrar, Administration Building, 6.0 hours per day, at a rate of \$14.03 per hour, effective June 24, 2019. (Dugan)

H. Athletic Coach Resignation:

- 1) Andrew Neiderer, Lead Jr. High/MS Boys Soccer Coach, effective May 24, 2019.

I. Salary Movement:

- 1) Brittany Rebeck, Teacher, to MA, effective June 4, 2019.
- 2) Dana McGurk, Teacher, to MA, effective June 12, 2019.
- 3) Carly Kleckner, Teacher, to MA, effective 6/24/2019.

J. Unpaid Leave:

- 1) Camryn Glines, Aide, Northern Elementary, May 28, 2019 through May 31, 2019.

K. Temporary Extra Service Status Change:

- 1) Bryan Holubowicz, Envirothon Advisor (Grades 3 & 4), at a rate of \$0 for 2018-19 school year (leave of absence).

L. Temporary Extra Service Employment:

- 1) Meg Foster, Envirothon Advisor (Grades 3 & 4 for 2018-19 school year), at a rate of \$1,170.

M. Athletic Coach Employment

- 1) Kelsi Ceriani, Head Girls Volleyball Coach, at a rate of \$5,248.
- 2) Kyle Goss, Asst. 9th Grade Football Coach, at a rate of \$2,214.

N. Student Contract Employment – Work Based Learning Experience (OVR):
1) Kelly Thomas, Substitute Custodian, at a rate of \$10.00 per hour, up to 240 hours, effective June 17, 2019. *(100% of wages reimbursed through OVR)*

O. Summer Help Employment (Maintenance/Custodial):
1) Mick Chronister, at a rate of \$10.00 per hour effective June 10, 2019.

P. Support Staff – Start Date Correction:
1) Jayme Slothower, Guidance Secretary, High School, 7.5 hours per day, effective ~~August 8, 2019~~, August 5, 2019.

Q. Long Term Substitute Employment:
1) Heidi Paul, Learning Support Teacher, Wellsville, at a rate of \$234.39 per day (BA, Step 1), from August 20, 2019 through approximately October 31, 2019. (Chitester)

R. Act 93 Employment:
1) Ryan Edwards, Assistant Principal, High School, at a rate of \$81,250, effective TBD. (Borrell)

9. Items for Board Action:

A. Approve 2019-2020 Final Budget and set taxes to be levied as follows:

Real Estate Tax Mill Rate 17.4716; Per Capita Tax imposed under Act 511 - \$5.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be adopted to finance the 2019-2020 budget which calls for proposed expenditures in the amount of \$50,541,067 \$50,538,098 and proposed revenues in the amount of \$ ~~49,282,028~~ \$49,334,697.

[\(Attachment #6\)](#)

Roll Call Vote.

B. Approve the 2019-2020 Homestead/Farmstead Exclusion Resolution.

- Farmstead Exclusion: \$3,690
- Homestead Exclusion: \$7,380

[\(Attachment #5\)](#)

C. Approve the 2019-2020 Capital Reserve (Projects) Budget.

[\(Attachment #7\)](#)

D. Approve the 2019-2020 Food Service Budget and Pricing.

E. Approve the contract renewal for the National School Breakfast and Lunch Program for the 2019- 2020 school year.

F. Approve the education services contract with The Vista School for the 2019-2020 regular school year for one student.

[\(Attachment #13\)](#)

G. Approve the Lease Purchase Agreement with Hewlett-Packard Financial Services Company for the purchase of teacher devices in the amount of \$85,440.00.

[\(Attachment #14\)](#)

- H. Approve the Subscription Agreement with K12 Systems, Inc. for the Sapphire Suite Software for a four-year term beginning July 1, 2019.
[\(Attachment #15\)](#)
- I. Approve the Reimbursement Regulation Resolution for the General Fund to reimburse itself from bond proceeds for repairs to the Northern Elementary School.
[\(Attachment #16\)](#)
- J. Approve the Board Proposal RN Nurse Sub Rate. [\(attachment – Board Proposal RN Nurse Sub Rate\)](#)
- K. Recommend approval granting permission for the Superintendent to post, advertise and hire, as well as, accept resignations and retirements for professional, support, and coaching staff during the months of June, July and August, 2019.
- L. Declare the Mercedes Sprinter Van is no longer necessary for use by the School District and that the title be transferred to The Common Market, a non-profit entity with the same mission as the South Central PA Harvest Hub.
- M. Approve the academic services contract with Yellow Breeches Education Center, Inc. for the 2019-2020 school year for four positions.
[\(Attachment\)](#)
- N. Approve the Extension of Uncompensated Leave request for William Freeman, Custodian, from July 25, 2019 through October 18, 2019. *As per policy 339, “Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided unless the employee provides payment for benefits.”*

10. New Business:

11. Recognition of the Public:

12. Items for Future Agendas:

13. Adjournment

The next School Board meetings will be:

No meetings in July.

Committee Meeting – August 20, 2019

School Board Meeting – August 29, 2019