

Northern York County School District



Regular Meeting of the Board of School Directors
January 25, 2022

A regular meeting of the Board of School Directors was held on January 25., 2022 at the Administration Offices.

The meeting was called to order at 7:00 PM.

Members in attendance: Greg Hlatky, Ken Sechrist, Ann Hoverter, Beth McLean, Alyssa Eichelberger, Joe Rudy, Steve Becker, Zachary Kile
Absent: Thomas Welch

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Unti	Director of Human Resources
Mr. Borrell	Director of Student Services

Pledge of Allegiance

Motion by Hoverter, seconded by McLean
Approval of the December 21, 2021 School Board Meeting Minutes.
Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter
Amend the agenda – Move Budget and Finance, Item C to Items for Board Action, Item H.
Motion carried with all 8 Directors voting Yes.

Motion by Hoverter, seconded by McLean
Approve the Amended January 25, 2022 Board Meeting Agenda, as presented.
Motion carried, with all 8 Directors voting Yes.

Recognition of the Public – Items on the Agenda.

Reports:

Superintendent Report – Steve Kirkpatrick

- Mr. Kirkpatrick recognized the School Board Directors as part of School Board Director Recognition Month.

- Vangie Unti introduced 3 new Professional Staff:
 - Monica McNelis – Autism and Emotional Support Teacher
 - Alexis Miller – School Psychologist
 - Kelsea Reed – Reading Specialist

Student Liaison – Allison Engle

- Update on Winter sports
- 4 Diamonds MiniTHON kick-off is set

Inter-Municipal – No report.

CAIU – Alyssa Eichelberger – No report.

Cumberland Perry CTC – Ann Hoverter

- 2022-23 Budgets sent to District for approval.
- Questeq did a presentation at the JOC meeting.
- The revision to the Health and Safety Plan was sent out to all School Districts.

Polar Bear Foundation – Beth McLean

- Discussion items at last PBF meeting: Fundraising, Governance, and the Strategic Plan.
- Looking for a PT Executive Director.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund manual checks dated from December 9, 2021 to January 12, 2022 for check number 330377 to check 330477, check 330479 to check 330517, check 330521 to check 330548, check 330550 to check 330590, and check 330592 to check 330651 in the amount of \$ 1,466,983.10.

General Fund payroll checks dated December 10, 2021 for check 330375 and 330376 in the amount of \$ 129.59, checks dated December 24, 2021 for check 330518 to check 330520 in the amount of \$1,406.41, and check dated January 7, 2022 for check 330591 in the amount of \$ 63.97.

Food Service Account checks dated January 25, 2022 for check 8926 to check 8939 in the amount of \$ 182,165.17.

2021 B Construction Fund checks dated December 9, 2021 to January 12, 2022 for check number 1019 to check 1021 in the amount of \$ 93,014.53.

2021 C Construction Fund checks dated December 9, 2021 to January 12, 2022 for check number 1002 to check 1004 in the amount of \$ 485,694.80.

Student Activity Account checks dated December 22, 2021 for checks 599 and 600 in the amount of \$ 5,534.75.

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

General Fund check number 330478 dated December 17, 2021 in the amount of \$198.19 and check 330549 dated December 22, 2021 in the amount of \$379.25 made payable to H&H Service Company, Inc.

Motion carried, 7 Yes, 1 abstain (Hlatky).

Motion by Hlatky, seconded by McLean

Approve the following 2022-2023 budget transfers:

\$7,000 from High School Tech Ed Supplies account 1110-610 to equipment account 1110-752 for the purchase of a new planer.

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter
Acceptance of the January 2022 Treasurers Report
Motion carried, with all 8 Directors voting Yes.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Angie Gaido

PSADA (Pennsylvania State Athletic Directors)

Hershey – Tuesday, March 15 through Friday, March 18, 2022

2) Matthew Meakin

2022 PASA Leadership Forum

State College – Sunday, March 27 and Monday, March 28, 2022

3) Hannah Heintzelman

ELD Curriculum Development (No Cost)

Virtual - Tuesday, May 3 through Thursday, May 5, 2022 (9am – 12pm)

4) Hannah Heintzelman

Differentiating Instruction for ELS in the Content Classroom (No Cost)

Virtual – Tuesday, May 17 and Wednesday, May 18, 2022 (9am – 12pm)

5) Matthew Meakin

54th Annual PAFPC (PA Association of Federal Program Coordinators) Conference

Champion, PA – Sunday, April 3 through Wednesday, April 6, 2022

B. Approve 2022-23 School Year Calendar – Option 1.

(Attachment)

Motion carried with all 8 Directors voting Yes.

Motion by Hoverter, seconded by Hlatky
Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) High School DECA to attend DECA State Competition, Hershey Lodges, February 16, 2022 – February 18, 2022.

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter
Approve by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2021

(Attachment #4)

B. Approve the list of Real Estate Refunds for January 2022

(Attachment #5)

Motion carried with 8 Directors voting Yes.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) Ryder Williams Foundation

5K Run/Walk Fundraiser

NHS – Parking Lot; starting point for race; several food trucks/vendors may set up

5/7/2022 – Saturday, 7 am – 11 am

Category 5

Rental Fees – None

Certificate of Liability Insurance is on file.

2) Tom Seltzer

Tennis Camp and Lessons

Tennis courts

Dates Vary – January, 2022 - December, 2022, Monday – Friday - 8 am – 8 pm

Various other dates and times as requested by students.

Events coordinated with Angie Gaido.

Category 6

Certificate of Liability is on file.

Approx. Rental Fee – \$6,336 (\$44/hr)

Requesting fees be waived since this is a feeder program aimed at our tennis players.

Letter received requesting waiver of fees.

3) Chad Adams

Northern Youth Wrestling – Quad Meet

NHS – Gym

1/23/2022 – Sunday, 8 am – 3 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

Motion carried with all 8 Directors voting Yes.

Policy Committee Report – No items for approval.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Motion carried with all 8 Directors voting Yes.

A. Professional Staff Resignation:

1) Casey Grim, 2nd Grade Teacher, Wellsville, effective TBD (No later than March 4, 2022).

B. Salary Movement:

1) Arwa Nye, Counselor, to MA+60, effective December 30, 2021.

2) Lisa Schiel, Teacher, to MA+90, effective December 17, 2021.

C. Support Staff Employment:

- 1) Marlee Ondrejicka, FT Custodian, Northern Elementary, at a rate of \$11.64 per hour, 8.0 hours per day, effective January 10, 2022.
- 2) Genesis Tirado Nieves, PT Food Service Aide, High School, at a rate of \$10.33 per hour, 4.0 hours per day, effective January 24, 2022.
- 3) Shannon Urich, PT Food Service Aide, High School, at a rate of \$10.33 per hour, 4.0 hours per day, effective January 27, 2022.

D. Support Staff Transfer:

- 1) Mallory Sherman, from PT Food Service Aide, High School, to PT Instructional Para (5.75 hrs/day), South Mountain, at a rate of \$11.49 per hour, effective January 3, 2022. (Long)

E. Extra Service Contract Employment:

- 1) Hannah Heintzelman, Envirothon Coach (Grades 3 & 4), Northern Elementary, at a rate of \$738.
- 2) Casey Grim, K-Kids Advisor (shared), Wellsville, at a rate of \$369.
- 3) Heather Brown, K-Kids Advisor (shared), Wellsville, at a rate of \$369.

F. Athletic Coach Resignation:

- 1) Joe Bodisch, JV Boys Volleyball Coach, effective December 20, 2021.

G. Athletic Coach Employment:

- 1) Holly Ritchey, Asst. Girls Lacrosse Coach, at a rate of \$2,558.40.
- 2) Joe Bodisch, Head Boys Volleyball Coach, at a rate of \$4,592.
- 3) Kyle Lindberg, Head Boys Lacrosse Coach, at a rate of \$5,248.
- 4) Jonathan Wirth, MS Track & Field Coach, at a rate of \$1,968.
- 5) Debra Rutter, Asst. MS Girls Volleyball Coach, at a rate of \$3,690.

H. Support Staff Resignation:

- 1) Vanessa Miller, PT Paraprofessional, Middle School, effective December 23, 2021. (transferring to ESS)
- 2) Bailey Latzer, PT Food Service Aide, effective January 13, 2022.

I. Accepted Full-time Employment with ESS:

- 1) Vanessa Miller, FT Specialized Paraprofessional, Middle School, (Zentmeyer)
- 2) Crystal Knaub, FT Specialized Paraprofessional, Middle School. (NEW)

J. Event Staff:

- 1) John Haines, Jr.

K. Athletic Helper:

- 1) Karen Mackay

L. Act 86 Prospective Student Teacher:

- 1) Courtney Middaugh

M. Professional Substitute:

- 1) Nancy Secord
- 2) Lee Wilson (Retiree)

N. Guest Teacher:

- 1) Gary Byers
- 2) Renae Lusk
- 3) Tammy Long
- 4) Kim Smith Reiner

O. Support Staff Retirement:

- 1) Brenda Hartman, Assistant to the Business Manager, effective September 1, 2022.

P. Professional Staff Employment:

- 1) Kelsea Reed, Reading Specialist, Dillsburg Elementary/South Mountain, at a rate of \$54,571 (MA, Step 6), effective TBD (upon release from current district). (Smith)
- 2) Monica McNelis, Elementary Special Education Teacher, Dillsburg Elementary/South Mountain, at a rate of \$79,309 (MA+30, Step 17), effective TBD (upon release from current district). (Myers)
- 3) Alexis Miller, School Psychologist, at a rate of \$55,050 (MA, Step 6), effective 2022-23 school year (date TBD).

Motion carried, with all 8 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

Approve the Tax Rate Resolution to not raise the tax rate above the adjusted index of 4.4% for the 2022-2023 fiscal year. ([Attachment #6](#))

Roll call vote with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

Approve Cumberland Perry Area Career and Technical Center 2022-2023 budget. ([Attachment](#))

Roll Call vote with all 8 Directors voting Yes.

Motion by Kile, seconded by McLean

Table the vote to approve the Board Proposal: Support Staff Salary Adjustments.

Motion defeated – 7 No, 1 Yes (Kile)

Motion by Hlatky, seconded by McLean

Approve the Board Proposal: Support Staff Salary Adjustments.

(Attachment – [Board Proposal](#))

(Attachment – [Updated Support Staff Salary Ranges](#))

(Attachment – [Support Staff Rate Increase](#))

Motion carried with 7 Directors voting Yes, 1 No (Kile)

Motion by Hlatky, seconded by Hoverter

Approve the amendment to the contracted transportation services agreement with Kauffman Bus Service Inc. ([Attachment](#))

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the amendment to the contacted transportation service agreement with Rohrer Bus Service. ([Attachment](#))

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Kile
Approve the addendum to the Client Service Agreement with Soliant Health, LLC beginning
January 25, 2022. ([Attachment](#))
Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Rudy
Approve the addendum to adjust ESS Aide rates (in conjunction with district support staff increases).
([Attachment](#))
Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Rudy
Approve Change Order #1 to the General Construction contract for the Turf Field Project in the amount
of \$28,006.31. ([Attachment #7](#))
Motion carried with all 8 Directors voting Yes.

New Business: Turf Field Update

- Jason Young told the Board that the expected turnover date is April 1, 2022. Grant agreement with the state was sent to York County, has been signed and returned.

Recognition of the Public – Items not on the agenda. ([Attached list of names](#))

Items for Future Agendas: None

Motion by Hoverter, seconded by Hlatky, to Adjourn at 8:07 PM.
Motion carried with all 8 Directors voting Yes.


Ken Sechrist, President


Maureen Ross, Secretary