

Northern York County School District



Regular Meeting of the Board of School Directors
December 21, 2021

A regular meeting of the Board of School Directors was held on December 21, 2021 in the Northern High School cafeteria.

The meeting was called to order at 6:00 PM.

Members in attendance: Greg Hlatky, Ken Sechrist, Ann Hoverter, Beth McLean, Joe Rudy, Zachary Kile, Thomas Welch, Steve Becker
Absent: Alyssa Eichelberger

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. Borrell	Director of Student Services
Mr. Young	Chief Financial and Operations Officer
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by McLean

Approval of the following meeting minutes:

- November 23, 2021 School Board Meeting
- December 7, 2021 Re-Organization Meeting
- December 7, 2021 Special Board Meeting

Motion carried, with all 8 Directors voting Yes.

Motion by Hoverter, seconded by McLean

Approve the December 21, 2021 Board Meeting Agenda, as presented.

Motion carried, with all 8 Directors voting Yes.

Recognition of the Public: None

Reports:

Superintendent Report – Steve Kirkpatrick

- Mr. Kirkpatrick recognized the students who created the artwork for the 2021 Holiday cards.
- Mr. Griscavage recognized the student who created the artwork for the cover of the NYCSD Collective Bargaining Agreement
- Vangie Unti introduced 2 new professional staff members: Kirsten Good and Deanna Yarrish.

Student Liaison – Allison Engle – No report.

Inter-Municipal – No report.

CAIU – Alyssa Eichelberger – No report.

Vo-Tech – Ann Hoverter

- The Carpentry, HVAC, Masonry, and ECM programs have had their accreditations renewed by the Pa Builder's Association. Re-accreditation in Auto Tech and ACF re-accreditation in Culinary are currently in progress.
- Culinary events and catering are back in full swing. The culinary restaurant opens to the public in January.
- Student Career Readiness interviews for potential 2022-2023 student acceptances will be conducted in January via Zoom. There are currently 737 students who have completed applications.

Polar Bear Foundation – Beth McLean – No report.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund manual checks dated from November 11, 2021 to December 8, 2021 for check number 330191 to check 330282, and check 330287 to check 330374 in the amount of \$ 800,918.73

General Fund payroll check dated November 12, 2021 for check 330178 to check 330189 in the amount of \$ 5,906.01, and checks dated November 26, 2021 for check 330283 to check 330286 in the amount of \$ 551.58

Food Service Account checks dated December 21, 2021 for check 8916 to check 8925 in the amount of \$ 50,582.66

Capital Reserve Fund check dated November 19, 2021 for check numbers 484 in the amount of \$ 5,463.69

2021 B Construction Fund check dated November 19, 2021 for check number 1018 in the amount of \$ 571.25

2021 C Construction Fund check dated December 7, 2021 for check number 1001 in the amount of \$ 3,533.40

Student Activity Account checks dated November 11, 2021 to December 8, 2021 for checks 597 to check 598 in the amount of \$ 4,128.18.

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by McLean

Acceptance of the December 2021 Treasurers Report

Motion carried, with all 8 Directors voting Yes.

Review Report of Various Accounts.

Curriculum Committee – No items for approval.

Athletics and Activities – No items for approval.

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from YATB for November 2021.

[\(Attachment #4\)](#)

- B. Approve the list of Personal Tax Exemptions for December 2021.

[\(Attachment #5\)](#)

C. Approve the list of Real Estate Refunds for December 2021.

(Attachment #6)

Motion carried with 8 Directors voting Yes.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Facility Use Requests:

1) Northern York Football & Cheer (NYFC)

Football Workouts

SLC – Gym

2/6/22, 2/20/22, 3/6/22, 3/20/22, 4/3/22, 4/24/22, Sundays, Time: TBD

Category 3

Rental Fees: Waived

Custodial Fees: \$12.50/hour if needed

Certificate of Liability Insurance is on file.

2) Science Explorers

After School Science Club

SME – Art Room

2/2/22, 2/9/22, 2/16/22, 2/23/22, 3/2/22, 3/9/22, 3/16/22, 3/23/22, 3/30/22, 4/6/22,
4/13/22, 4/20/22, 5/4/22, 5/11/22, 5/18/22 – Wednesdays – 3:45 pm-4:45 pm

Category 6

Rental Fees -- \$660.00 (\$44/hr x 15 hrs)

Custodial Fees -- \$25/hour if needed

Certificate of Liability Insurance is on file.

3) Commonwealth Christian Athletic Conference (CCAC)

Christian Schools Track and Field Meet

Bostic Stadium

5/10/2022 – Tuesday, 8 am – 3 pm (or earlier if finished)

Category 5

Rental Fees: \$504.00 – 7 hrs x \$72/hr for stadium use

Custodial Fees: \$175.00 – 7 hrs x \$25/hr (if needed)

Security Fees: \$175.00 – 7 hrs x \$25/hr (if needed)

Certificate of Liability Insurance is on file.

4) *Request Tabled.*

5) Community Forum

Dillsburg Heart & Soul/Dillsburg Arts Council

Northern High School – Cafeteria

2/6/2022 – Sunday, 9 am – 4 pm

Category 4

Rental Fees: None

Custodial Fees: \$175.00

Open/Close Building: \$30.00

Certificate of Liability is on file.

Motion carried with all 8 Directors voting Yes.

Motion by Kile , seconded by Hlatky
Approve by Consent the Policy Committee Report

A. FINAL Approval:

- 1) [Policy 006 - Meetings](#)
- 2) [Policy 903 - Public Participation in Board Meetings \(Updated\)](#)

Motion carried with 8 Directors voting Yes.

Motion by Hoverter, seconded by Rudy

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Professional Staff Retirement:

- 1) Brenda Baker, Certified School Nurse, South Mountain, effective June 10, 2022.

B. Professional Staff Resignation:

- 1) Mary Ranney, Learning Support Teacher, Dillsburg Elementary, effective January 7, 2022.
- 2) Kimberly Smith, Reading Specialist, South Mountain Elementary, effective March 25, 2022.
- 3) Linnet Myers, AS/Learning Support Teacher, South Mountain/Dillsburg Elementary, effective February 10, 2022.

C. Professional Staff Employment:

- 1) Deanna Yarrish, Learning Support Teacher, Dillsburg Elementary, at a rate of \$47,070 (BA, Step 1), effective January 3, 2022. (Ranney)
- 2) Kirsten Good, Learning Support Teacher, Northern Elementary, at a rate of \$51,687 (MA, Step 4), effective January 3, 2022. (Armbruster)

D. Athletic Coach Resignation:

- 1) Travis Moyer, Head Boys Volleyball Coach, effective December 2, 2021.
- 2) Jeff Mauck, Asst. Boys Lacrosse Coach, effective December 17, 2021.

E. Athletic Coach Employment:

- 1) Bryan Griffie, 8th Grade Boys Basketball Coach, at a rate of \$4,100.
- 2) Tariq Potter, Asst. Jr. High/MS Wrestling Coach, at a rate of \$1,845.

F. Uncompensated Leave Request:

- 1) Candy Jakubiec, Paraprofessional, Dillsburg Elementary, January 10, 2022 – February 11, 2022.
- 2) Stephanie Flowers, Teacher, Northern Elementary/Dillsburg Elementary, December 7, 2021 – June 3, 2022.
- 3) Madeline Snyder, Teacher, Northern Elementary, December 14, 2021 – December 17, 2021.
- 4) Shelly Wirt, Aide, Middle School, from November 1, 2021 – December 31, 2021.

G. Guest Teacher:

- 1) Karen Mackay

H. Professional Substitute

- 1) Allison Wells
- 2) Debra Graham
- 3) Tammi Gearhart (Retiree)

I. Athletic Helper

- 1) Albert Vail

J. Long Term Substitute Employment:

- 1) Timothy Tracey, Tech. Ed. Teacher (Woodshop), High School, at a rate of \$249.05 per day (BA, Step 1), effective TBD through June 1, 2022. (Mauck)
- 2) Michaela Lowery, Discovery Teacher, Dillsburg Elementary/Northern Elementary, at a rate of \$249.05 per day (BA, Step 1), effective October 25, 2021 through June 1, 2022. (Flowers)

L. Building Aide Substitute:

- 1) Danielle Peters
- 2) Madelynn Gruber

M. Salary Movement:

- 1) Todd Teal, Teacher, to MA, effective December 14, 2021.

N. Act 86 – Prospective Student Teacher

- 1) Victoria Wheaton
- 2) Melissa Stough
- 3) Isaiah Locke

O. Support Staff Transfer:

- 1) Tammy Long, from PT Instructional Para (5.75 hrs/day) to PT Learning Support Para (5.5 hrs/day), South Mountain, effective October 25, 2021. No change in rate. (Zarate)

P. Support Staff Employment:

- 1) Andrea Yohn, FT Building Nurse, South Mountain, at a rate of \$26.50 per hour, 7.0 hours per day, effective January 3, 2022.

Q. Temporary NOLA Remote Elementary Teaching Assignments – August 23, 2021 through June 3, 2022 (or last teacher day of 2021-22):

- 1) Amanda Brown
- 2) Carly Kleckner

R. Long Term Substitute Assignment Extension:

- 1) Pamela Roman, 4th Grade Teacher, Wellsville, at a rate of \$249.05 per day (BA, Step 1), from August 23, 2021 through June 3, 2022 (or last teacher day of 2021-22). (Brown)
- 2) Karli Kuhn, Kindergarten Teacher, Dillsburg Elementary, at a rate of \$249.05 per day (BA, Step 1), from August 23, 2021 through June 3, 2022 (or last teacher day of 2021-22). (Kleckner)

S. Support Staff Resignation:

1) Alexandra Donahue, FT Custodian, Middle School, effective December 23, 2021.

Motion carried with all 8 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

Approve the transfer of \$190,000 from the General Fund to the Capital Reserve Fund.

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the referral agreement with Wellspan Philhaven Family Based Mental Health Services from January 1, 2022 to January 1, 2024. ([Attachments #8](#))

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by McLean

Approve the proposal from Berkshire Systems Group, Inc. for a new fire alarm system for Northern High School. (To be paid from Capital Reserve Funds.) ([Attachments #9](#))

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the proposal from Berkshire Systems Group, Inc. to replace the fire pump at Northern High School. (To be paid from Capital Reserve Funds.) ([Attachments #10](#))

Motion carried with all 8 Directors voting Yes.

Recognition of the Public: Amanda Nesbit spoke to the Board about items related to NYCSD Health and Safety Plan.

New Business: None

Items for Future Agendas: None

Motion by Hoverter, seconded by McLean, to Adjourn at 6:27 PM.

Motion carried with all 8 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – January 18, 2022 Board Meeting – January 25, 2022