



MAY COMMITTEE MEETING
May 21, 2019

- COMMITTEE MEETING AGENDA – MAY 2019

1. Curriculum Committee – Beth McLean

Action Items:

A. Multiple Day Conference Requests:

- 1) Linda Ulrich
Text Dependent Analysis
Summerdale - Monday, June 17 and Tuesday, June 18, 2019
- 2) Leisa Barry, Heather Spahr, Jeanine King, Paige Mixon, Cathy Neubaum,
Mary White
Intensive Skill Training in Applied Behavior Analysis for Teams Supporting
Students with Autism (No Cost)
Harrisburg – Tuesday, June 18 through Thursday, June 20, 2019
- 3) 2019 4Cs Leadership Academy
Faithe Rotz, Scott Eyster, Elizabeth Hoffman, Casey Grim
Hilliard, OH – Monday, July 22 through Wednesday, July 24, 2019
- 4) 2019 4Cs Leadership Academy – Annual Event
Jason Beals, Faithe Rotz, Scott Eyster, Elizabeth Hoffman, Casey Grim
Houston, TX – Tuesday, October 1 through Friday, October 4, 2019
- 5) Stephanie DePalmer
ACES (Association for Counselor Education and Supervision) Conference
(No Cost)
Seattle, WA – Thursday, October 10 through Sunday, October 13, 2019

B. Single Day Conference Requests:

- 1) Todd Teal
Organ and Tissue Donation Awareness Spring Conference
State College – Thursday, May 9, 2019
- 2) David Borrell
Legal Currency in Special Education
Norristown – Tuesday, May 14, 2019
- 3) Cindy Ebner
Lifeguarding Instructor/Instructor Training Review Course
Annapolis, MD – Saturday, June 22, 2019
- 4) Amber Gunning
AP Coordinator's Workshop
Fairfax, VA – Thursday, June 27, 2019

C. New Textbook Approval

- 1) Approve the following textbooks:
 - a. *¡Asi Se Dice!* Level 1. McGraw-Hill, 2016.
Northern High School and Middle School Spanish I
 - b. *¡Asi Se Dice!* Level 2. McGraw-Hill, 2016.
Northern High School – Spanish II
 - c. *¡Asi Se Dice!* Level 3. McGraw-Hill, 2016.
Northern High School – Spanish III
 - d. *¡Asi Se Dice!* Level 4. McGraw-Hill, 2016.
Northern High School – Spanish IV
 - e. *Thèmes*. Vista Higher Learning, 2016. -
Northern High School AP French Language and Culture

D. Recommend for Disposal

- 1) Unused/Replaced Textbooks – *Music Connection*. Scott Foresman, 2000.
240 – student editions and materials at DES, NES, SME, and WES

E. Other Items

- 1) Approve the 3-year contract with Schoology for K-12 Learning Management System services for 2019-2022. ([Attachment](#))
- 2) Approve the Letter of Agreement with The University of Penn for PLN Instructional Coaching services for the 2019-2020 at Northern High School. ([Attachment](#))
- 3) Approve the MOU with Community Progress Council -Head Start Agency for the coordination of services for children and families. ([Attachment](#))
- 4) Approve the HS CTE Corrective Action Plan.
 - a. [Letter](#)
 - b. [Summary](#)
 - c. [Action Plan](#)

Discussion Items: None

2. Athletics and Activities – John Gunning

Action Items:

A. Trip Requests:

- 1) Request permission for the boys' basketball team to travel to Juniata College for team camp, June 14 -16, 2019 at no cost to the school district.
- 2) Request permission for the cheerleaders to attend camp at Pine Forest Cheerleading Camp in Greeley, PA. June 13 -16, 2019 at no cost to the school district.
- 3) Approve DATE CHANGE: WES 4th Grade Field Trip to Philadelphia, from May 10, 2019 to May, 21, 2019. (Field trip previously approved).

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Sterre Wittenberg, from Netherlands, pending receipt of all required documentation, for the 2019-2020 school year.
Host family: Lesa and Ronald Althoff

C. Enrollment Exception:

- 1) Recommend approval for the child of Kelli Pelter to begin the 2019-20 school year at Northern Elementary School, while their home is being built in the District. Expected date of move-in to new home is on or about November 1, 2019.

Discussion Items: None

3. Building and Grounds – Ann Hoverter

Action Items:

A. Approve the following Facility Use Requests:

1) Dillsburg Community Fair Association

Preparation Area/Farmer's Fair Activities

10/17/19-10/19/19 – Thursday-Sunday:

10/17 – 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/18 – 9 am-10 pm – Animal Display, Fun Day for Kids, Children's Parade and MS Band Staging

10/19 – 6:30 am-4 pm – Craft Fair, Children's Activities

DE – Athletic Fields/Playground/Parking Lot

Category 3

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Certificate of Liability Insurance is on file.

2) Dillsburg Community Fair Association

Queen Contest and Rehearsal

10/14/18 – Monday – 9 am-10 pm

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

Category 3

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Auditorium Technician Fee - \$10.00/per hour/per technician

Auditorium Stage Crew Fee - - \$7.50/per hour/per technician

Certificate of Liability Insurance is on file.

3) YMCA

NYAC Swim Meets

6/8/2019 and 7/13/2019 – Saturdays – 7 am – 1 pm

NHS -- Pool

Category 3

Fees – Not Applicable

Certificate of Insurance is on file.

4) Dillsburg Youth Baseball

Teener League Games

6/7, 6/10, 6/12, 6/17, 6/19, 6/21, 6/24, 6/25, 7/2, 7/8/2019

Dates coordinated with G. Schwillle

HS --- Baseball Field

Category 3

Fees – Not Applicable
Certificate of Insurance is on file.

Discussion Items:

- A. Board Proposal - [SLC Exterior Brick Repairs](#)
- B. Update on Turf Field

4. Budget and Finance Committee – Greg Hlatky

Action Items:

- A. Approve Payment of Bills
 - [\(Attachment #1 – Capital Reserve Fund Checks 5-23-2019\)](#)
 - [\(Attachment #1 – Food Service Fund Checks 5-23-2019\)](#)
 - [\(Attachment #1 – General Fund Checks 5-23-2019\)](#)
 - [\(Attachment #1 – General Fund Checks\)](#)
 - [\(Attachment #1 – General Fund Payroll Checks\)](#)
 - [\(Attachment #1 – Student Activity Fund Checks\)](#)
- B. Approve Treasurer’s Report
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
 - [\(Attachment #3 – Food Service Summary\)](#)
 - [\(Attachment #3 – Student Activity Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from JP Harris for April 2019.
[\(Attachment #4\)](#)
- E. Approve the list of Real Estate Refunds for May 2019.
[\(Attachment #5\)](#)
- F. Approve lump sum payments per NYEA Collective Bargaining Agreement.
[\(Attachment #6\)](#)
- G. Approve the contract with River Rock Academy for elementary students for the 2019-2020 school year.
[\(Attachment #7\)](#)
- H. Approve the contract with River Rock Academy for two student slots for the 2019-2020 school year.
[\(Attachment #8\)](#)
- I. Approve the alternative education for disruptive youth agreement with River Rock Academy for the 2019-2020 school year.
[\(Attachment #9\)](#)

- J. Approve the educational service contract with The Vista School for the 2019 extended school year for one student.
[\(Attachment #10\)](#)
- K. Approve the Special Education Service contract for the 2019-2020 school year with the Capital Area Intermediate Unit.
[\(Attachment #11\)](#)
- L. Proposed Budget Resolution:
Adopt the 2019-2020 proposed budget, and tentatively set taxes to be levied as follows: Real Estate Tax Mill Rate 17.4716; Per Capita Tax imposed under Act 511 - \$5.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be tentatively adopted to finance the 2019-2020 budget which calls for proposed expenditures in the amount of \$ 50,541,067 and proposed revenues in the amount of \$49,282,028.
[\(Attachment #12\)](#)
- M. Approve salary scales and substitute rates for 2019-2020
[\(Attachment #13\)](#)
- N. Approve summer help rates for 2019
Student rate: minimum wage
Non-student: substitute rate
- O. Approve the contract with Houck Services, Inc. for replacement of the roof at Northern Elementary School as specified in the contract during the summer of 2019.
[\(Attachment #14\)](#)
- P. Approve the Roof Construction Observation Service Contract with Violette Engineering for services associated with the roof replacement at Northern Elementary School during the summer of 2019.
[\(Attachment #15\)](#)
- Q. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2019.
- R. Authorize the Business Manager to purchase from the following consortiums for the 2019-2020 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.
- S. Declare surplus three autoharp instruments at Northern Elementary School.

Discussion Items:

- A. Discuss Food Service Budget and Pricing for 2019-2020.

5. Policy Committee – Patricia Schaffer ([Policy Change Summary](#))

Action Items:

A. Approve FINAL approval of the following policies:

- 1) [006.1](#) – Attendance at Meetings Via Electronic Communication
- 2) [335](#) – Family and Medical Leave

Discussion Items: None

6. Personnel Committee –

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114, Act 168; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Action Items:

A. Act 93 Transfer:

- 1) David Borrell, from Assistant High School Principal, to Director of Student Services, at a rate of \$91,213 for the 2019-20 school year, effective July 1, 2019. (Thomas)

B. Professional Staff Resignation:

- 1) Amber Brillhart, 2nd Grade Teacher, Northern Elementary, effective June 7, 2019.
- 2) Courtney Martin, Music Teacher, effective June 7, 2019.

C. Professional Staff Transfer:

- 1) Jessica Shover, from 3rd Grade Teacher at Dillsburg Elementary, to 3rd Grade Teacher at South Mountain, effective August 20, 2019. (Miller)
- 2) Sheri Henry, from 5th Grade Teacher to 2nd Grade Teacher, at Northern Elementary, effective August 20, 2019. (Cole) *Reassignment due to class size*
- 3) Ingrid Cook, from 9th Grade Special Ed Teacher to 10th Grade Special Ed Teacher, Northern High, effective August 20, 2019. (Wilt)
- 4) Jennifer Sobolewski, from 11th Grade Special Ed Teacher to 9th Grade Special Ed Teacher, Northern High, Effective August 20, 2019. (Cook)
- 5) Terri Lowery, from Technology Coach to STEM Classroom Teacher at South Mountain/Wellsville, effective August 20, 2019.
- 6) Stephanie Flowers, from Computer Teacher to STEM Classroom Teacher at Northern Elementary/Dillsburg Elementary, effective August 20, 2019.

D. Professional Staff Employment:

- 1) Jennifer Dysinger, Special Education Teacher, Northern High School, at a rate of \$58,699 (MA+60, Step 7), effective August 15, 2019. (Sobolewski)
- 2) Christa Fowler, 2nd Grade Teacher, Northern Elementary, at a rate of \$49,601 (MA, Step 4), effective August 15, 2019. (Brillhart)
- 3) Amanda Brown, 2nd Grade Teacher, Dillsburg Elementary, at a rate of \$54,578 (MA, Step 7), effective August 15, 2019. (Yohn)

E. Support Staff Employment:

- 1) Wayne Andrew Kohl, PT Food Service Aide, High School, 4.0 hours per day, at a rate of \$10.00 per hour, effective August 20, 2019.
- 2) Jayme Slothower, Guidance Secretary, High School, 7.5 hours per day, at a rate of \$15.53 per hour, effective August 8, 2019.
- 3) Kyle Zook, FT Custodian, South Mountain Elementary, 8.0 hours per day, at a rate of \$11.08 per hour, effective June 10, 2019. (Grove)

F. Support Staff Transfer:

- 1) Lynne Wicker, from FT Benefits Coordinator to FT Transportation Coordinator, at a rate of \$50,000 per year, Administration Building, effective June 3, 2019. (Wagner)

G. Athletic Coach Resignation:

- 1) Carlton Bleiler, Assistant 9th Grade Football Coach, effective April 1, 2019.
- 2) Carlton Bleiler, 7th Grade Boys Basketball Coach (shared), effective April 1, 2019.

H. Extra Service Contract Resignation:

- 1) Stephanie DePalmer, Student Council Advisor (shared), effective June 7, 2019.
- 2) Marc Anderson, Student Council Advisor (shared), effective June 7, 2019.
- 3) Sue Reinaman, Key Club Advisor (shared), effective June 7, 2019.
- 4) Amanda Sabers, Broadcast Studio Advisor (shared), Northern Elementary, effective June 7, 2019.

I. Support Staff Resignation:

- 1) Keith Grove, Custodian, South Mountain, effective March 29, 2019.

J. Salary Movement:

- 1) Isaiah Varisano, Teacher, to MA+60, effective April 25, 2019.

K. Extension of Leave Request:

- 1) Dan Carey, extension of medical leave with benefits, from August 20, 2019 through January 21, 2020 (End of Semester One).

L. Unpaid Leave:

- 1) Jennifer Isaac, Teacher, High School, May 29, 2019 through May 31, 2019.
- 2) Wendy Scusselle, Aide, Dillsburg Elementary, May 13, 2019 through June 4, 2019.

M. Summer Help Employment (Maintenance/Custodial):

- 1) Wayne Andrew Kohl, at a rate of \$10.00 per hour effective June 10, 2019, increasing to \$11.32 per hour effective July 1, 2019.
- 2) Jake Chronister, at a rate of \$10.00 per hour effective June 10, 2019, increasing to \$11.32 per hour effective July 1, 2019.
- 3) Ty Chronister, at a rate of \$10.00 per hour effective June 10, 2019, increasing to \$11.32 per hour effective July 1, 2019.

- 4) Pam Mihalov, at a rate of \$10.00 per hour effective June 10, 2019, increasing to \$11.32 per hour effective July 1, 2019.

N. Polar Stars Summer Program Employment:

- 1) Kimberly Lohr, Program Instructor, at a rate of \$33.00 per hour for June 18, 2019 through June 28, 2019, and at a rate of \$34.00 per hour for July 1, 2019 through July 18, 2019.
- 2) Carrie Allen, Program Instructor, at a rate of \$33.00 per hour for June 18, 2019 through June 28, 2019, and at a rate of \$34.00 per hour for July 1, 2019 through July 18, 2019.
- 3) Jill Sprigg, Instructional Aide, at a rate of \$12.32 per hour from June 18, 2019 through June 28, 2019, and her 2019-20 hourly rate for July 1, 2019 through July 18, 2019.

O. Support Staff Substitute:

- 1) Samantha Conrad

Discussion Items: None

7. Items for Board Action:

8. New Business: