



## APRIL COMMITTEE MEETING April 16, 2019

### - COMMITTEE MEETING AGENDA – APRIL 2019

#### 1. Curriculum Committee – Beth McLean

##### Action Items:

##### A. Multiple Day Conference Requests:

- 1) Jessica Mauchamer  
Empowered to Connect  
Mechanisburg – Friday, April 5 and Saturday, April 6, 2019
- 2) Charles Griscavage  
PSEA House of Delegates (No Cost)  
Philadelphia - Friday, May 17 and Saturday, May 18, 2019
- 3) Rich Alioth, Hannah Heintzelman, Sallie Albert  
Text Dependent Analysis Training  
Summerdale – Monday, June 17 and Tuesday, June 18, 2019
- 4) Amy Wildasin  
Get Your Teach On 2019 National Conference  
Grapevine, TX – Sunday, June 30 through Wednesday, July 3, 2019
- 5) Beth Wire  
Preparing Students for the AP exam: United States Government and Politics  
Baltimore, MD – Monday, July 8 through Friday, July 12, 2019

##### B. Single Day Conference Requests:

- 1) Matt LaBuda  
Know the Drill-Safe and Effective School Emergency Operations Exercises  
(No Cost)  
Enola – Tuesday, May 28, 2019

**Discussion Items:** None

#### 2. Athletics and Activities – John Gunning

##### Action Items:

##### A. Trip Requests:

- 1) Request approval for the girls' soccer team to go to team camp on July 24 - 27 at Penn State. No cost to the school district.
- 2) Request approval for the cheerleading team to go to team camp June 13 -16 at Pine Forest Camp in Greely, PA. No cost to the school district.

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mireia Tinault Molins, from Spain, pending receipt of all required documentation, for the 2019-2020 school year.  
Host family: Lesa and Ronald Althoff

**Discussion Items:** None

**3. Building and Grounds – Ann Hoverter**

**Action Items:**

A. Approve the following Facility Use Requests:

- 1) Rev. Roy Stettler of the Dillsburg Ministerium

**Baccalaureate Services**

6/3/2019 – Monday – 5:30 pm – 9 pm

HS – Auditorium

**Category 3**

Rental Fee - Not Applicable

Certificate of Insurance is on file.

- 2) Kindercademy

**Summer Program**

DE – Playground and Restrooms

Occasionally - One hour per day during the summer. Coordinated with

Dr. Franko

**Category 5**

No Fees for Playground Usage

Certificate of Insurance is on file.

- 3) NYFC – Northern York Football and Cheer

**Football Games**

Sunday– 9/8/2019 – 10 am – 6 pm

Sunday – 9/15/2019 – 10 am – 6 pm

Sunday – 9/29/2019 – 10 am – 6 pm

Sunday – 10/20/2019 – 10 am – 6 pm

Bostic Stadium – Concession Stand, Press Box, Restrooms, Locker Rooms

**Category 3**

Rental Fee – not applicable

Lining of the field - \$300.00 – (\$75/per event)

Security – Varies – (\$10/hr./per security guard)

Certificate of Insurance is on file.

- 4) South Mountain Baseball – Mr. Brian Gerber

**Baseball Games – Adults**

HS – Baseball Field

5/23/19, 5/30/19, 6/1/19, 6/15/19, 6/18/19, 6/27/19, 6/29/19, 7/4/19, 7/16/19,

7/23/19, 7/27/19, 8/1/19

Tuesdays and Thursdays -- 6 pm – 8:30 pm

Saturdays – 1 pm – 3 pm

**Category 4**

Rental Fee - \$35.00/per hour  
Games to be coordinated with Mr. Gerry Schwille.  
Non-Profit paperwork has been received.

**Discussion Items:**

- A. Middle School Roof Bids
- B. Discussion on how to move forward with District renovations (Architects, ESCO, etc.)
- C. William Wells Young Appraisal

**4. Budget and Finance Committee – Greg Hlatky**

**Action Items:**

- A. Approve Payment of Bills.  
[\(Attachment #1 – Food Service Fund Checks 4/23/2019\)](#)  
[\(Attachment #1 – General Fund Checks 4-25-2019\)](#)  
[\(Attachment #1 – General Fund Checks\)](#)  
[\(Attachment #1 – General Fund Payroll Checks\)](#)  
[\(Attachment #1 – Student Activity Checks\)](#)
- B. Approve Treasurer’s Report.  
[\(Attachment #2\)](#)
- C. Review Report of Various Accounts.  
[\(Attachment #3 – Food Service Summary\)](#)  
[\(Attachment #3 – Student Activity Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau and JP Harris for March 2019.  
[\(Attachment #4 – JP Harris\)](#)  
[\(Attachment #4 - YATB\)](#)
- E. Approve to uncommit \$50,000 of fund balance for transportation commitments to unassigned fund balance.
- F. Approve to uncommit \$150,000 of fund balance for retirement commitments to unassigned fund balance.
- G. Approve the Provider Agreement with Pediatric Services of America, Inc. to provide substitute nursing services for the 2019-2020 school year.  
[\(Attachment #5\)](#)
- H. Approve the Tuition Agreement with New Story for one student commencing April 2, 2019 and terminating at the close of the 2018-2019 school year.  
[\(Attachment #6\)](#)

I. Approve the Landscaping Contract with A&M Lawn Care for the 2019 cutting season.

[\(Attachment #7\)](#)

J. Approve 2018-2019 Budget Transfer:

\$32,800 from the Assistant Superintendent Elementary Textbook account, 1100-640, to the Assistant Superintendent Elementary Instructional Equipment account, 1110-751, for the purchase of equipment for STEM classroom. Transfer equates to \$8,200 per elementary school for storage and technology items.

**Discussion Items:**

A. 19/20 General Fund Budget Update

**5. Policy Committee – Patricia Schaffer** [\(Policy Change Summary\)](#)

**Action Items:**

A. Policies for **Tentative** Approval:

- 1) 335 - [Family and Medical Leave](#)
- 2) 006.1 - [Attendance at Meetings Via Electronic Communication](#)

**Discussion Items:** None

**6. Personnel Committee –**

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114, Act 168; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

**Action Items:**

A. Professional Staff Retirement:

- 1) Debra Yohn, 2<sup>nd</sup> Grade Teacher, Dillsburg Elementary, effective June 7, 2019.

B. Professional Staff Transfer:

- 1) Ron Elliott, from 7<sup>th</sup> Grade Social Studies Teacher, to 8<sup>th</sup> Grade Social Studies Teacher at Middle School, effective August 20, 2019. (Wolfe)

C. Professional Staff Employment:

- 1) Kaitlyn Neuman, Special Education Teacher, Northern Middle School, at a rate of \$45,395 (BA, Step 2), effective August 15, 2019. (TBD)
- 2) Kyla Swope, English Teacher, Northern High School, at a rate of \$46,403 (BA, Step 3), effective August 15, 2019. (Bucher)
- 3) Lisa Schiel, Special Education Teacher, Northern High School, at a rate of \$62,286 (MA+60, Step 9), effective August 15, 2019. (TBD)
- 4) Melissa Sattazahn, Librarian, Middle School, at a rate of \$50,846 (BA, Step 6), effective August 15, 2019. (Fauber)
- 5) Dawn Hazen, 7<sup>th</sup> Grade Social Studies Teacher, Middle School, at a rate of \$44,299 (BA, Step 1), effective August 15, 2019. (Elliott)

D. Extra Service Employment:

- 1) Sharon Gochenauer, Assistant Elementary Musical Advisor, at a rate of \$1,950.

E. Unpaid Leave:

- 1) Camryn Glines, Paraprofessional, Northern Elementary, April 8, 2019 through April 12, 2019.

F. Student Contract Employment – Work Based Learning Experience (OVR):

- 1) Kelly Thomas, Substitute Food Service Aide, at a rate of \$9.20 per hour, up to 8 hours per week, effective April 23, 2019. (*100% of wages reimbursed through OVR.*)

G. Support Staff Transfer:

- 1) Kayla Topolski, from PT Building Aide at Northern Elementary, to day to day support staff substitute, effective April 15, 2019.

H. Salary Movement:

- 1) Melissa Taylor, Teacher, to MA+60, effective April 9, 2019.

I. Extension of Leave Request:

- 1) Kayla Janney, extension of maternity leave with benefits, from April 12, 2019 through June 7, 2019.

J. Support Staff Substitute:

- 1) Laura Mellott

**Discussion Items:** None

**7. Items for Board Action:**

- A. Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Programs. ([Attachment](#))

**8. New Business:**