

Northern York County School District



Regular Meeting of the Board of School Directors
November 23, 2021

A regular meeting of the Board of School Directors was held on November 23, 2021 at the Administration Offices.

The meeting was called to order at 7:00 PM.

Members in attendance: Greg Hlatky, Ken Sechrist, Patricia Schaffer, Ann Hoverter, Beth McLean, Alyssa Eichelberger, Joe Rudy, Kevin Barnett

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by McLean
Approval of the October 26, 2021 School Board Meeting Minutes.
Motion carried, with all 8 Directors voting Yes.

Motion by Hoverter, seconded by McLean
Approve the November 23, 2021 Board Meeting Agenda, as presented.
Motion carried, with all 8 Directors voting Yes.

Motion by Sechrist, seconded by Schaffer
Approve Thomas Welch as School Board Director for Region 1, for a two-year term ending December 2023.
Motion carried, with all 8 Directors voting yes.

Mr. Welch was sworn in by Carol Haak, District Notary.
Mr. Sechrist thanked the 6 applicants that applied for the School Board position: Michael Barndt, Paul Miller, Jr., Lance Pietropola, Robert Rolle, Gregory Weir, Thomas Welch.

Recognition of the Public:
Members of the community spoke to the Board about concerns related to bullying.

Reports:

Superintendent Report – Steve Kirkpatrick

- Mr. Kirkpatrick expressed condolences to the Williams family and thanked the Administration/Staff who have helped to support our students and staff.
- Mr. Kirkpatrick presented certificates to Patricia Schaffer and Kevin Barnett and thanked them for their service to the School Board.
- Dr. Meakin gave a brief update on his first month with the District, highlighting the following topics: Professional Development, Curriculum, Instruction, and Assessment.

Student Liaison – Allison Engle – No report.

Inter-Municipal – No report.

CAIU – Alyssa Eichelberger – No report.

Vo-Tech – Ann Hoverter – No report.

Polar Bear Foundation – Beth McLean

- Annual donation campaign for scholarship fund is underway.
- Clay Shoot was a success.
- 10 Year goal (2031) is to award \$100,000 per year, and maintain a \$1 million endowment.
- The PBF is looking for a paid PT Executive Director.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund manual checks dated from October 14, 2021 to November 10, 2021 for check number 329829 to check 330047 and check 330050 to check 330190 in the amount of \$ 1,754,750.71

General Fund payroll check dated October 15, 2021 for check 329826 in the amount of \$ 174.05, and checks dated October 29, 2021 for check 330048 and 330049 in the amount of \$ 129.59

Food Service Account checks dated November 10, 2021 for check 8907 to check 8915 in the amount of \$ 118,772.42

Capital Reserve Fund check dated October 21, 2021 to November 5, 2021, 2021 for check numbers 482 and 483 in the amount of \$13,350.00

2021 Construction Fund checks dated October 25, 2021 to November 5, 2021 for check number 1015 to 1017 in the amount of \$ 140,313.97

Student Activity Account checks dated October 20, 2021 to November 10, 2021 for checks 569 to check 596 in the amount of \$ 12,523.84.

Motion carried, with all 9 Directors voting Yes.

Mr. Young reviewed the Lincoln Benefit Trust and General Fund Budget Status Report (as of 6/2021). Mr. Young thanked the Board for touring the Natatorium prior to the Board meeting, and noted that the construction of the turf field is underway.

Motion by Hlatky, seconded by McLean

Acceptance of the November 2021 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Charles Griscavage
PSEA House of Delegates (No Cost)
Philadelphia – Friday, December 3 and Saturday, December 4, 2021
- 2) Sandra Isolino
WIDA: Planning w/ the WIDA ELD Standards Framework (No Cost)
Virtual – Thursday, November 11 and Friday, November 12, 2021
- 3) Steve Lehman
SAS Institute Conference, Hershey Convention Center, December 6, 2021 –
December 8, 2021
- 4) Molly Minahan, Patricia Surubaru
PA School Counselor Association Conference
Hershey Lodge, Hershey, PA – Thursday, December 9 and Friday, December 10,
2021

B. Equipment Disposal:

- 1) 61 - Apple iPad Air 2 (7 purchased with Federal Funds: Purchased with IDEA-B
funds in 2015). Obsolete technology

Motion carried with all 9 Directors voting Yes.

Motion by Barnett, seconded by Eichelberger
Approve by consent the Athletics and Activities Committee Report

A. Enrollment Exception:

- 1) Recommend approval for the daughter of Tony and Krissy Sheesley to continue at South Mountain Elementary School despite the fact that they reside outside the boundaries of the Northern York County School District. They are in the process of building a home in the South Mountain Elementary attendance area with an **updated** expected completion date of mid-January 2022. Updated documentation was supplied by Mr. and Mrs. Sheesley. (Superintendent previously gave 8-week approval.)

B. Trip Requests:

- 1) Recommend approval for the Indoor Track Team to go to Liberty University, Lynchburg, VA, January 7, 2022 – January 8, 2022.
- 2) Recommend approval for the Swim Team to go to States at Bucknell University, Lewisburg, PA, March 16, 2022 – March 19, 2022.

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter
Approve by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from JP Harris and YATB for October 2021.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 – YATB\)](#)

B. Approve the list of Personal Tax Exemptions for November 2021.

[\(Attachment #5\)](#)

C. Approve the list of Personal Tax Refunds for November 2021.
[\(Attachment #6\)](#)

D. Approve the list of Real Estate Refunds for November 2021.
[\(Attachment #7\)](#)

Motion carried with 9 Directors voting Yes.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

A. Facility Use Requests:

1) DeJul School of Dance

Annual Dance Recital and Rehearsal

6/10/2022 – Rehearsal -- Friday – 5 pm – 10 pm

6/11/2022 – Recital -- Saturday – 12:00 noon – 10 pm

HS – Auditorium, Band Room

Category 6

RENTAL FEES

Auditorium - \$4,200.00 (\$280.00 x 15/hrs)

Band Room - \$660.00 (\$44.00 x 15 /hrs)

Custodial Fees - \$25.00/per hour/per personnel

Open/Close Building - \$30.00

School Security - \$20.00/Per Hour/Per Security Personnel if needed

Auditorium Technician Fees - \$20.00/Per Hour/Per Technician

Auditorium Stage Crew Fees - \$15.00/Per Hour/Per Stage Crew Member

Certificate of Insurance is on File

2) Dillsburg Borough Pickle Committee

New Year's Eve Fireworks

DES – Baseball Field

12/31/2021 – Tuesday -- 8 pm – 12 am

Category 4

Rental Fee – Not Applicable

Certificate of Insurance is on file.

Motion carried with all 9 Directors voting Yes.

Motion by Schaffer, seconded by Eichelberger

Approve by Consent the Policy Committee Report

A. Tentative Approval:

1) [Policy 006 - Meetings](#)

2) [Policy 903 - Public Participation in Board Meetings \(Updated\)](#)

Motion carried with 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Professional Staff Resignation:

- 1) Nicole Armbruster, Learning Support Teacher, Northern Elementary, effective December 23, 2021.
- 2) Mary Ranney, Learning Support Teacher, Dillsburg Elementary, effective TBD.

B. Extra Service Contract Employment:

- 1) Casey Grim, K Kids Advisor, Wellsville, at a rate of \$738.

C. Extra Service Contract Resignation:

- 1) Melanie Vogt, Envirothon Gr 5 Advisor, Northern Elementary at a rate of \$738.

D. Salary Movement:

- 1) Tyler Bechtel, Teacher, to MA, effective October 29, 2021.

E. Athletic Coach Resignation:

- 1) Bradley Farley, Jr. High/MS Wrestling Coach, effective November 1, 2021.
- 2) Tracey Veres, Bocce Ball Coach, effective November 5, 2021.
- 3) B. Scott Houseal, Head Golf Coach, effective November 10, 2021.

F. Athletic Coach Employment:

- 1) Marc Anderson, Bocce Ball Coach, at a rate of \$1,968.
- 2) Cory Johnson, Jr. High/MS Wrestling Coach, at a rate of \$2,361.60.

G. Athletic Helpers:

- 1) Al Houser
- 2) Greg Yost
- 3) Jacob Warner
- 4) Randy Stough

H. Professional Substitutes:

- 1) Weston Gricks

I. Support Staff Substitutes:

- 1) Kristin Liberatore
- 2) Maxwell Unti

J. Food Service Substitute:

- 1) Genesis Tirado Nieves

K. Uncompensated Leave Request:

- 1) Shannon Trostle, Teacher, High School, January 17, 2022 – January 21, 2022.

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

- A. Motion to approve a change in the implementation of the Health and Safety Plan such that close contacts without symptoms can return to school wearing face coverings.

Motion carried with all 9 Directors voting Yes.

Recognition of the Public: Members of the public spoke to the School Board about items related to Health and Safety Plan, as well as concerns over cars/traffic during parent pick-ups at the middle school.

New Business: None

Items for Future Agendas:

- A. Inquire about Dept of Health Free COVID Testing program (public comment).
- B. Discuss public comments regarding bullying.

Motion by Hoverter, seconded by McLean, to Adjourn at 8:20 PM.

Motion carried with all 9 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Reorganization Meeting – December 7, 2021

Committee Meeting – December 14, 2021 Board Meeting – December 21, 2021

BOARD OF SCHOOL DIRECTORS OF THE

Northern York County

SCHOOL DISTRICT

OATH OF OFFICE AS SCHOOL DIRECTOR

I, Thomas Welch, do solemnly swear
(or affirm) that I will support, obey and defend the Constitution of the
United States and Constitution of this Commonwealth, and that I will
discharge the duties of my office with fidelity.

Date: 11/23/2021

[Signature]
Signature

Certificate of Temporary President or other authorized official administering the oath (Revised Uniform Law on Notarial Acts, 57 Pa.C.S. § 315)

State of Pennsylvania }
County of York }

Commonwealth of Pennsylvania - Notary Seal
Carol S. Haak, Notary Public
York County
My Commission Expires June 22, 2025
Commission Number 1315698

On this date, 11/23/2021, in accordance with Section 321 of the Public School Code of
1949, I administered the foregoing oath of office to the person whose name and signature appear above, who
appeared before me in person, who was known to me (or satisfactorily proven) to be such person, and whose
signature subscribing to this oath I witnessed, all immediately preceding the issuance of this certificate.

Name of Person Administering Oath (print): Carol S. Haak

Title: Notary Public

Signature of Person Administering Oath: [Signature]

My commission expires: 6/22/2025

[Expiration date of commission is required only if the oath was administered by a notary public]

* It is recommended that this form be appended to the minutes of the meeting at which the oath was
administered, or at which the certificate was presented if the oath was taken at another time. An explanation of
applicable provisions of law is provided on the reverse side of this certificate.

November 23, 2021 School Board Meeting

Recognition of the Public:

Faith Fishel

Kathleen DeLone

Bart DeLone

James Staton

Megan Fishel

Mike Fishel

Kyle Cooper

Stacy Noell

Amanda Nesbit