



FEBRUARY COMMITTEE MEETING

February 19, 2019

- COMMITTEE MEETING AGENDA – FEBRUARY 2019

1. Curriculum Committee – Beth McLean

Action Items:

A. Multiple Day Conference Requests:

1. Charles Griscavage
Penn State Hershey Mini-Medical School (No Cost)
Hershey - Monday, March 5, March 12, and March 19, 2019
2. Molly Atkinson
SCM Instructor Recertification
Mechanicsburg – Monday, March 11 and Tuesday, March 12, 2019
3. Carol Richwine
FFA Legislative Leadership Conference
Harrisburg – Sunday, March 17 through Tuesday, March 19, 2019
4. Leisa Barry, Karen Schmick
21st Annual Pennsylvania Association for Behavior Analysis (PennABA) Speaker Series
Hershey – Friday, March 22 and Saturday, March 23, 2019
5. Jason Beals
CAIU Microcredentialing and Digital Badging (Grant Funded)
Knoxville, TN – Monday, April 1 through Wednesday, April 3, 2019
6. Jason Beals
PAFPC Conference (Federal Programs)
Champion – Sunday, May 5 through Tuesday, May 7, 2019
7. Sandra Isolino
2019 Migrant Education Program and English Language Development Conference (No Cost)
Harrisburg – Tuesday, April 2 through Thursday, April 4, 2019
8. Matt LaBuda, Steve Lehman, Troy Sauer
EdLeader 21 Leadership Academy
Hilliard, OH – Wednesday, April 10 and Thursday, April 11, 2019

B. Single Day Conference Requests:

- 1) Jennifer Isaac, Nicole Gutacker
“Weathering the Storm”: Understanding Stormwater Runoff (No Cost)
Harrisburg – Tuesday, March 5, 2019
- 2) Virginia Coble
Embedding Grammar and Vocabulary Intervention (No Cost)
Harrisburg – Monday, March 18, 2019
- 3) Rachel Burgett, Chrissy Gettle, Connie Shuff
Advanced Phonemic Awareness Training (No Cost)
Harrisburg – Tuesday, March 26, 2019
- 4) Sandra Isolino
Word Generation: Enhancing Middle School Literacy
Harrisburg – Wednesday, March 27, 2019
- 5) Sylvia Murray, Cody Ebersole, Molly Atkinson
Mindfulness Techniques
Lancaster – Monday, April 1, 2019

C. Textbook Approval:

- 1) High School – Brace, C. & Brase, C. *Understanding Basic Statistics*, 8th 3ed., Cengage Learning, 2019

D. Equipment Discard/Declare Surplus:

- 1) 73 unused 16GB 2nd generation iPads which are slated to be recycled. Will attempt to sell these items as they are technologically obsolete.

E. Board Proposals:

- 1) NHS - Year 3 Computer Science Course ([attachment](#))
- 2) MS – 6th Grade Coding and Digital Citizenship/Safety ([attachment](#))
([Intro to Codesters](#))
- 3) Elementary – Grades 1-5 Makerspace Proposal ([attachment](#))

Discussion Items:

- A. Middle School Youth Survey Update ([Attachment](#))

2. Athletics and Activities – John Gunning

Action Items:

A. Trip Requests:

- 1) HS Regional Band Festival (1 student), Eastern York High School, March 7, 2019 – March 9, 2019.
- 2) HS Regional Band Festival (1 student), Jersey Shore School District, February 20, 2019.
- 3) HS District Jazz Band Festival (1 student), Big Spring High School, Newville, March 15, 2019 – March 16, 2019.

- 4) HS PMEA Regional Chorus Festival (1 student), Muhlenberg High School, Reading, March 21, 2019 – March 23, 2019.
- 5) HS All-Eastern Division Band Festival (1 student), Pittsburgh Convention Center, April 3, 2019 – April 7, 2019.
- 6) HS United States Holocaust Memorial Museum, NHS History Class, Washington, DC, March 18, 2019.
- 7) HS Girls Basketball Team, Messiah College Basketball Team Camp, July 14, 2019 – July 18, 2019. (No cost to the District).
- 8) HS English (Heather Redding and TBD) Study Abroad Trip to London, Paris, Florence and Rome, June 29, 2020 – July 8, 2020.

Discussion Items: None

3. **Building and Grounds – Ann Hoverter**

Action Items:

A. Approve the following Facility Use Requests:

- 1) Beauty After Bruises (A project of The Foundation for Enhancing Communities)

Party in the Park Fundraising Event

SLC – Gym, Parking Lots, Football Practice Field

NMS Gym

6/21-23/2019 – Friday – set up 1:00 pm, through Sunday – 5 pm

Category 3

A letter is on file requesting waiving of fees.

Certificate of Insurance is not yet on file.

- 2) YMCA

Summer Day Camp

6/10/2019 – 8/9/2019 – Monday-Friday – 7 am – 6 pm

NE - Gym

NE - Playground

NE - Cafeteria

Category 3

Fees – Not Applicable

Certificate of Insurance is on file.

- 3) Dillsburg Kiwanis Club

Blueberry Distribution

7/1/2019 – Monday – 6 am – 6 pm

7/2/2019 – Tuesday – 8 am -2 pm

HS – Loading Dock, Kitchen Refrigerator

Category 1

Students from Key Club, Builder’s Club and K-Kids Club will be participating

Fees – Not applicable

Certificate of Insurance is on File.

- 4) Dillsburg Area Soccer Club (DASC)

Soccer Practices

Late March through early June, 2019, Monday through Thursday, 5 pm-8 pm
(coordinated with G. Schwille)

SME – Athletic Fields

Category 3

Certificate of Insurance is on File.

Non-profit letter is on file.

Fees – Not Applicable

- 5) Dillsburg Area Soccer Club (DASC)

5K Race Fundraiser, Thundering Pickle Turkey Trot 2019

11/28/19 – Thursday – 6 am – 11 am (Thanksgiving Day)

HS – Lobby, Restrooms

Category 3

Rental Fees – Not Applicable

Non-profit letter is on file.

Steve Lehman has agreed to open and close the building for the event.

Certificate of Insurance is on file.

- 6) Dillsburg Area Soccer Club (DASC)

Dillsburg Shootout Registration

10/11/2019 – Friday -- 3 pm-9 pm

SME – Cafeteria, Lobby, Gym, Kitchen

Category 3

Rental Fees – Not Applicable

Non-profit letter is on file.

Certificate of Insurance is on file.

- 7) YWCA of York

Girls on the Run

NE – Gym and Outdoors

3/4/2019-5/11/2019 – Tuesday and Thursday – 3:45 pm – 5:15 pm

Category 3

Rental Fees – Not Applicable

Certificate of Insurance is on File.

- 8) Commonwealth Christian Athletic Conference

Track and Field Championship

Bostic Stadium

5/9/2019 – Thursday – 8 am – 3:30 pm

Category 5

Rental Fee - \$1,050.00 (\$140.00/hr x 7.5 hours)

Custodial Fee - \$25/hr if needed

School Security Fee – \$20/hr if needed

Proof of Insurance is on file.

- 9) State Representative Dawn Keefer's Office

Penn DOT Real ID Precertification Event

NHS – Cafeteria

2/26/2019 – Tuesday – 4:30 -8:30 pm

Category 2

Rental Fees -- Waived
Certificate of Insurance is on file.

Discussion Items:

- A. William Wells Young Bldg.
- B. Discuss Roofing Projects at the Middle School and Northern Elementary School

4. Budget and Finance Committee – Greg Hlatky

Action Items:

- A. Approve Payment of Bills.
 - [\(Attachment #1 – Capital Reserve Fund Checks\)](#)
 - [\(Attachment #1 – Food Service Fund Checks\)](#)
 - [\(Attachment #1 – General Fund Checks 2-28-19\)](#)
 - [\(Attachment #1 – General Fund Checks\)](#)
 - [\(Attachment #1 – General Fund Payroll Checks\)](#)
 - [\(Attachment #1 – Student Activity Fund Checks\)](#)
 - [\(Attachment #1 – WE Potter Scholarship\)](#)
- B. Approve Treasurer’s Report.
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
 - [\(Attachment #3 – Food Service Summary\)](#)
 - [\(Attachment #3 – Student Activities Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from JP Harris and York Adams Tax Bureau for January 2019.
 - [\(Attachment #4 – JP Harris\)](#)
 - [\(Attachment #4 - YATB\)](#)
- E. Approve the list of Real Estate Tax Refund for February 2019.
[\(Attachment #5\)](#)
- F. Approve the Service Agreement Contract with Comcast Cable Communications Management, LLC for Ethernet Network Services beginning July 1, 2019.
[\(Attachment #6\)](#)
- G. Approve the Contract Agreement with Telephonix Inc. for a Cabling Service Contract beginning after July 1, 2019.
[\(Attachment #7\)](#)
- H. Approve the agreement with TherAbilities Inc. for physical therapy services for the 2019-2020 school year.
[\(Attachment #8\)](#)

Discussion Items:

- A. Discuss purchase of Field Groomer for baseball and softball with Capital Reserve funds.

5. Policy Committee – Patricia Schaffer ([Policy Change Summary](#))

Action Items:

- A. Policies for FINAL approval:
- 1) [Policy 311 – Reduction of Staff](#)
 - 2) [Policy 702 – Gifts, Grants, Donations](#)

Discussion Items: None

6. Personnel Committee – John Price

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114, Act 168; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Action Items:

- A. Professional Staff Resignation:
- 1) Susan Hyde, Teacher, High School, effective February 12, 2019.
- B. Support Staff Termination:
- 1) Elizabeth Bentz, FT Custodian, Wellsville, effective February 5, 2019.
- C. Support Staff Employment:
- 1) Kimberly Peeling, FT Custodian, Dillsburg Elementary, 8.0 hours per day, at a rate of \$11.08 per hour (plus an additional \$0.50 per hour when working 2nd shift), effective March 1, 2019. (Hostetter)
 - 2) Lynn Suskie, PT Instructional Paraprofessional, South Mountain, 5.5 hours per day, at a rate of \$10.93 per hour, effective February 25, 2019. (Morgret)
 - 3) Jami Braafhart, PT Learning Support Paraprofessional, Northern Elementary, 5.75 hours per day, at a rate of \$10.93 per hour, effective March 4, 2019. (Klugh)
 - 4) Renae Lusk, PT Speech and Language Paraprofessional, South Mountain, 4.0 hours per day, at a rate of \$10.93 per hour, effective February 19, 2019. (Bream)
 - 5) Ryan Stambaugh, Custodian, Wellsville, 8.0 hours per day, at a rate of \$11.08 per hour, effective February 18, 2019. (Bentz)
- D. Support Staff Resignation:
- 1) Tamra Ney, PT Instructional Paraprofessional, South Mountain, effective January 27, 2019.
 - 2) Morgan Keim, PT Paraprofessional, Middle School, effective February 15, 2019.
- E. Support Staff Retirement:
- 1) Teresa Stare, FT Head Cook, Northern Elementary, effective June 10, 2019.
 - 2) Lynn Penick, FT Guidance Secretary, High School, effective August 9, 2019.
- F. Support Staff Transfer:
- 1) Christine Hostetter, from FT Custodian at Middle School, to FT Maintenance Technician at SLC, 8.0 hours per day, at a rate of \$15.41 per hour, effective February 5, 2019. (Lerew)

- 2) Heather McCoy, from PT Food Service at Wellsville, to day to day Substitute Food Service, effective February 18, 2019.
- G. Temporary Extra Service Status Change:
- 1) Dan Carey, Printer, at a rate of \$0 for 2018-19 school year (leave of absence).
- H. Temporary Extra Service Employment:
- 1) Jonathan Sindall, Printer (for half of 2018-19 school year), at a rate of \$468.
- I. Unpaid Leave:
- 1) Heather Eichelberger, Paraprofessional, Middle School, March 11, 2019 through March 15, 2019.
 - 2) Heidi Williams, Paraprofessional, Northern Elementary, February 1, 2019 through February 5, 2019.
 - 3) Erin Seltzer, Paraprofessional, High School, February 5, 2019 through February 7, 2019.
 - 4) Sharon Koehler, Library Aide, Northern/Dillsburg Elementary, February 26, 2019 through March 1, 2019.
- J. Salary Movement:
- 1) Jessica Rohm, Teacher, to MA, effective February 5, 2019.
 - 2) Carly Lyon, Teacher, to MA, effective February 5, 2019.
 - 3) Rebecca Gentzler, Teacher, to MA, effective February 11, 2019.
- K. Student Contract Employment – Work Based Learning Experience (OVR):
- 1) Matthew J. Kennedy, Substitute Custodian, at a rate of \$10.00 per hour, up to 8 hours per week, effective March 4, 2019. (*100% of wages reimbursed through OVR.*)
- L. Professional Substitute:
- 1) Elizabeth Lapham
 - 2) Adam Smolensky
- M. Building Substitute
- 1) Mindelle Naylor
 - 2) Maggie Frey
- N. Food Service Substitute:
- 1) Susanne Berkheimer
- O. Athletic Helper
- 1) David Ditzler
 - 2) Liam Strouse

Discussion Items: None

7. New Business:

School Board Meeting – February 28, 2019 at 7 PM