



# FEBRUARY SCHOOL BOARD MEETING

February 28, 2019 7 PM

## - SCHOOL BOARD MEETING AGENDA -

### 1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- January 2019 School Board Meeting

C. Approve Agenda as presented.

- February 2019

D. Recognition of the Public

- *Please stand and give your name/address for the record.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

### 2. Reports

Superintendent – Mr. LaBuda for Dr. Eshbach

- Justin Bruhn – Cumberland Pery Vo-Tech
- Recognition of Kathy Bagian
- Recognition of Alona Krebs

Student Liaison – Aunna Rubacha

Focus on Schools – SME - *Launching One School, One Book at South Mountain*

Inter-Municipal –

CAIU- Dr. McLean

Vo-Tech – Mr. Barndt

Polar Bear Foundation - Mr. Gunning

### 3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review of Various Accounts

### 4. Athletics and Activities Report – John Gunning

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

Move to approve by consent:

A. Trip Requests:

- 1) HS Regional Band Festival (1 student), Eastern York High School, March 7, 2019 – March 9, 2019.
- 2) HS Regional Band Festival (1 student), Jersey Shore School District, February 20, 2019.
- 3) HS District Jazz Band Festival (1 student), Big Spring High School, Newville, March 15, 2019 – March 16, 2019.

- 4) HS PMEA Regional Chorus Festival (1 student), Muhlenberg High School, Reading, March 21, 2019 – March 23, 2019.
- 5) HS All-Eastern Division Band Festival (1 student), Pittsburgh Convention Center, April 3, 2019 – April 7, 2019.
- 6) HS United States Holocaust Memorial Museum, NHS History Class, Washington, DC, March 18, 2019.
- 7) HS Girls Basketball Team, Messiah College Basketball Team Camp, July 14, 2019 – July 18, 2019. (No cost to the District).
- 8) HS English (Heather Redding and TBD) Study Abroad Trip to London, Paris, Florence and Rome, June 29, 2020 – July 8, 2020.

5. Budget and Finance Committee Report – Greg Hlatky

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from JP Harris and York Adams Tax Bureau for January 2019.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 - YATB\)](#)

- B. Approve the list of Real Estate Tax Refund for February 2019.

[\(Attachment #5\)](#)

- C. Approve the Service Agreement Contract with Comcast Cable Communications Management, LLC for Ethernet Network Services beginning July 1, 2019.

[\(Attachment #6\)](#)

- D. Approve the Contract Agreement with Telephonix Inc. for a Cabling Service Contract beginning after July 1, 2019.

[\(Attachment #7\)](#)

- E. Approve the agreement with TherAbilities Inc. for physical therapy services for the 2019-2020 school year.

[\(Attachment #8\)](#)

- F. Approve the purchase of a field groomer for a cost not to exceed \$18,000 with Capital Reserve Funds.

6. Building and Grounds Committee report – Ann Hoverter

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Move to approve by consent:

1. Approve the following Facility Use Requests:

- 1) Beauty After Bruises (A project of The Foundation for Enhancing Communities)

**Party in the Park** Fundraising Event

SLC – Gym, Parking Lots, Football Practice Field

NMS Gym

6/21-23/2019 – Friday – set up 1:00 pm, through Sunday – 5 pm

**Category 3 4**

A letter is on file requesting waiving of fees.

Certificate of Insurance is not yet on file.

2) YMCA

**Summer Day Camp**

6/10/2019 – 8/9/2019 – Monday-Friday – 7 am – 6 pm

NE - Gym

NE - Playground

NE - Cafeteria

**Category 3**

Fees – Not Applicable

Certificate of Insurance is on file.

3) Dillsburg Kiwanis Club

**Blueberry Distribution**

7/1/2019 – Monday – 6 am – 6 pm

7/2/2019 – Tuesday – 8 am -2 pm

HS – Loading Dock, Kitchen Refrigerator

**Category 1**

Students from Key Club, Builder's Club and K-Kids Club will be participating

Fees – Not applicable

Certificate of Insurance is on File.

4) Dillsburg Area Soccer Club (DASC)

**Soccer Practices**

Late March through early June, 2019, Monday through Thursday, 5 pm-8 pm  
(coordinated with G. Schuille)

SME – Athletic Fields

**Category 3**

Certificate of Insurance is on File.

Non-profit letter is on file.

Fees – Not Applicable

5) Dillsburg Area Soccer Club (DASC)

**5K Race Fundraiser, Thundering Pickle Turkey Trot 2019**

11/28/19 – Thursday – 6 am – 11 am (Thanksgiving Day)

HS – Lobby, Restrooms

**Category 3**

Rental Fees – Not Applicable

Non-profit letter is on file.

Steve Lehman has agreed to open and close the building for the event.

Certificate of Insurance is on file.

6) Dillsburg Area Soccer Club (DASC)

**Dillsburg Shootout Registration**

10/11/2019 – Friday -- 3 pm-9 pm

SME – Cafeteria, Lobby, Gym, Kitchen

**Category 3**

Rental Fees – Not Applicable

Non-profit letter is on file.

Certificate of Insurance is on file.

- 7) YWCA of York

**Girls on the Run**

NE – Gym and Outdoors

3/4/2019-5/11/2019 – Tuesday and Thursday – 3:45 pm – 5:15 pm

**Category 3**

Rental Fees – Not Applicable

Certificate of Insurance is on File.

- 8) Commonwealth Christian Athletic Conference

**Track and Field Championship**

Bostic Stadium

5/9/2019 – Thursday – 8 am – 3:30 pm

**Category 5**

Rental Fee - \$1,050.00 (\$140.00/hr x 7.5 hours)

Custodial Fee - \$25/hr if needed

School Security Fee – \$20/hr if needed

Proof of Insurance is on file.

- 9) State Representative Dawn Keefer's Office

**Penn DOT Real ID Precertification Event**

NHS – Cafeteria

2/26/2019 – Tuesday – 4:30 -8:30 pm

**Category 2**

Rental Fees -- Waived

Certificate of Insurance is on file.

- 10) Relay for Life of Dillsburg

**Chili Fest**

DES – Cafeteria and All Purpose Room

3/30/2019 – Saturday – 9:00 am-2:00 pm

**Category 4**

Rental Fees -- Waived

Certificate of Insurance is not yet on file.

- 11) Dillsburg Girls Softball Association

**Girls Softball Pitching/Catching Clinics and Team Pictures**

SLC -- Gym

Sundays -- 3/3/19, 3/10/19, 3/17/19, 3/31/19 – 1:30-3:30 pm

**Category 3**

Copy of Non-Profit Letter On File

Rental Fee – Not Applicable

Certificate of Liability Insurance is on file.

- 12) Kids Run the Nation

**Running Practices**

WE – Gym

2/26/2019-5/2/2019 – Tuesdays and Thursdays – 3:45 pm-5:00 pm

**Category 3**

Rental Fees – Not Applicable

Certificate of Insurance is on File

7. Curriculum Committee Report – Beth McLean

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Move to approve by consent:

A. Multiple Day Conference Requests:

- 1) Charles Griscavage  
Penn State Hershey Mini-Medical School (No Cost)  
Hershey - Monday, March 5, March 12, and March 19, 2019
- 2) Molly Atkinson  
SCM Instructor Recertification  
Mechanicsburg – Monday, March 11 and Tuesday, March 12, 2019
- 3) Carol Richwine  
FFA Legislative Leadership Conference  
Harrisburg – Sunday, March 17 through Tuesday, March 19, 2019
- 4) Leisa Barry, Karen Schmick  
21<sup>st</sup> Annual Pennsylvania Association for Behavior Analysis (PennABA) Speaker Series  
Hershey – Friday, March 22 and Saturday, March 23, 2019
- 5) Jason Beals  
CAIU Microcredentialing and Digital Badging (Grant Funded)  
Knoxville, TN – Monday, April 1 through Wednesday, April 3, 2019
- 6) Jason Beals  
PAFPC Conference (Federal Programs)  
Champion – Sunday, May 5 through Tuesday, May 7, 2019
- 7) Sandra Isolino  
2019 Migrant Education Program and English Language Development Conference (No Cost)  
Harrisburg – Tuesday, April 2 through Thursday, April 4, 2019
- 8) Matt LaBuda, Steve Lehman, Troy Sauer  
EdLeader 21 Leadership Academy  
Hilliard, OH – Wednesday, April 10 and Thursday, April 11, 2019

C. Textbook Approval:

- 1) High School – Brace, C. & Brase, C. *Understanding Basic Statistics*, 8<sup>th</sup> 3ed., Cengage Learning, 2019

D. Equipment Discard/Declare Surplus:

- 1) 73 ~~unused~~ **de-commissioned** 16GB 2<sup>nd</sup> generation iPads which are slated to be recycled. Will attempt to sell these items as they are technologically obsolete.

E. Board Proposals:

- 1) NHS - Year 3 Computer Science Course ([attachment](#))
- 2) MS – 6<sup>th</sup> Grade Coding and Digital Citizenship/Safety ([attachment](#)) ([Intro to Codesters](#))
- 3) Elementary – Grades 1-5 Makerspace Proposal ([attachment](#))

8. Policy Committee Report – Patricia Schaffer

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Move to approve by consent:

A. Policies for FINAL approval:

- 1) [Policy 311 – Reduction of Staff](#)
- 2) [Policy 702 – Gifts, Grants, Donations](#)

9. Personnel Committee Report – John Price

*\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Move to approve by consent:

A. Professional Staff Resignation:

- 1) Susan Hyde, Teacher, High School, effective February 12, 2019.

B. Support Staff Termination:

- 1) Elizabeth Bentz, FT Custodian, Wellsville, effective February 5, 2019.

C. Support Staff Employment:

- 1) Kimberly Peeling, FT Custodian, Dillsburg Elementary, 8.0 hours per day, at a rate of \$11.08 per hour (plus an additional \$0.50 per hour when working 2<sup>nd</sup> shift), effective March 1, 2019. (Hostetter)
- 2) Lynn Suskie, PT Instructional Paraprofessional, South Mountain, 5.5 hours per day, at a rate of \$10.93 per hour, effective ~~February 25, 2019~~ **TBD**. (Morgret)
- 3) Jami Braafhart, PT Learning Support Paraprofessional, Northern Elementary, 5.75 hours per day, at a rate of \$10.93 per hour, effective March 4, 2019. (Klugh)
- 4) Renae Lusk, PT Speech and Language Paraprofessional, South Mountain, 4.0 hours per day, at a rate of \$10.93 per hour, effective ~~TBD~~ **February 25, 2019**. (Bream)
- 5) Ryan Stambaugh, Custodian, Wellsville, 8.0 hours per day, at a rate of \$11.08 per hour, effective February 18, 2019. (Bentz)

D. Support Staff Resignation:

- 1) Tamra Ney, PT Instructional Paraprofessional, South Mountain, effective January 27, 2019.
- 2) Morgan Keim, PT Paraprofessional, Middle School, effective February 15, 2019.
- 3) **Ashley Harris, PT Kindergarten Aide, Northern Elementary, effective March 1, 2019.**

- E. Support Staff Retirement:
- 1) Teresa Stare, FT Head Cook, Northern Elementary, effective June 10, 2019.
  - 2) Lynn Penick, FT Guidance Secretary, High School, effective August 9, 2019.
- F. Support Staff Transfer:
- 1) Christine Hostetter, from FT Custodian at Dillsburg Elementary School, to FT Maintenance Technician at SLC, 8.0 hours per day, at a rate of \$15.41 per hour, effective February 5, 2019. (Lerew)
  - 2) Heather McCoy, from PT Food Service at Wellsville, to day to day Substitute Food Service, effective February 18, 2019.
- G. Temporary Extra Service Status Change:
- 1) Dan Carey, Printer, at a rate of \$0 for 2018-19 school year (leave of absence).
- H. Temporary Extra Service Employment:
- 1) Jonathan Sindall, Printer (for half of 2018-19 school year), at a rate of \$468.
- I. Unpaid Leave:
- 1) Heather Eichelberger, Paraprofessional, Middle School, March 11, 2019 through March 15, 2019.
  - 2) Heidi Williams, Paraprofessional, Northern Elementary, February 1, 2019 through February 5, 2019.
  - 3) Erin Seltzer, Paraprofessional, High School, February 5, 2019 through February 7, 2019.
  - 4) Sharon Koehler, Library Aide, Northern/Dillsburg Elementary, February 26, 2019 through March 1, 2019.
  - 5) Sheila Frey, Kindergarten Aide, Northern Elementary, February 27, 2019 through March 1, 2019.
- J. Salary Movement:
- 1) Jessica Rohm, Teacher, to MA, effective February 5, 2019.
  - 2) Carly Lyon, Teacher, to MA, effective February 5, 2019.
  - 3) Rebecca Gentzler, Teacher, to MA, effective February 11, 2019.
- K. Student Contract Employment – Work Based Learning Experience (OVR):
- 1) Matthew J. Kennedy, Substitute Custodian, at a rate of \$10.00 per hour, up to 8 hours per week, effective March 4, 2019. (*100% of wages reimbursed through OVR.*)
- L. Professional Substitute:
- 1) Elizabeth Lapham
  - 2) Adam Smolensky
- M. Building Substitute
- 1) Mindelle Naylor
  - 2) Maggie Frey
- N. Food Service Substitute:
- 1) Susanne Berkheimer

- O. Athletic Helper
  - 1) David Ditzler
  - 2) Liam Strouse
  - 3) Aimee Eshleman
  - 4) Amy Perry
  - 5) David Reeder
  - 6) Brian Robison
  - 7) Erin Seltzer
  - 8) Jennifer Smith

P. Long Term Substitute Employment:

- 1) Sara Gladhill, Speech and Language Therapist, from March 4, 2019 through June 3, 2019 (or last student day of 2019-20), at a rate of \$282.29 per day. (Janney)

Q. Coach Contract Adjustments:

- 1) Travis Moyer, Head Boys Volleyball Coach (Shared-67/80 points), at a rate of \$3,752.
- 2) Joe Bodisch, JV/Head Boys Volleyball Coach (Shared-13/80 Head Coach points and 26/52 JV Coach points), at a rate of \$2,184.

10. Items for Board Action:

- A. Take from the table the amended motion to approve the Middle School Youth Survey without questions 4,5, and 10 (**Roll Call Vote**)

*Background: At the January 24, 2019 Board Meeting, a motion was made and seconded to approve the MS Youth Risk Survey without Question #10*

*Subsequently, a vote was taken to amend the original motion. The motion to amend carried (5 yea and 3 nay). The amended motion, to eliminate questions #4, 5, and 10 was then considered for approval. During lengthy discussion and debate, a motion was made to place on the table the amended motion. This motion carried (7 yea, 1 nay).*

*Next Steps: A motion needs to be made and seconded to take the amended motion from the table and it must be approved by a majority of members present, without debate. If a majority removes the amended motion from the table, the Board may debate/discuss the motion. The amended motion can then be approved, defeated, or put back onto the table again. If it is approved, the Board moves on. If defeated, the Board may entertain a new motion on the question that should look different (i.e., perhaps removing some additional questions, or putting back some of the removed questions, etc.).*

- B. Approve the administration of the Youth Truth Survey to middle and high school students in May 2019.

11. New Business:

12. Recognition of the Public:

13. Items for Future Agendas:

- A. Revisit Fee Schedule Policy

14. Adjournment



The next School Board meetings will be:

Committee Meeting – March 19, 2019

School Board Meeting – March 28, 2019 **at Wellsville Elementary**