

Northern York County School District



Regular Meeting of the Board of School Directors
June 22, 2021

A regular meeting of the Board of School Directors was held on June 22, 2021.

The Board of Directors of the Northern York County School District held the June 22, 2021 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual/in-person meeting.

The meeting was called to order at 7:00 PM.

Members in attendance: Greg Hlatky, Ken Sechrist, Patricia Schaffer, Ann Hoverter, Jamie Markle, Beth McLean, Alyssa Eichelberger, Kevin Barnett
Absent: Joe Rudy

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Hlatky
Approval of the May 25, 2021 School Board Meeting minutes.
Motion carried, with all 8 Directors voting Yes.

Motion by Hoverter, seconded by Markle
Approval of the June 22, 2021 Board Meeting Agenda, with Addendum, as presented.
Motion carried, with all 8 Directors voting Yes.

Recognition of the Public:

Reports:

Superintendent – Steve Kirkpatrick

- Recognition of Student Artist (2020 Holiday Card) – Sierah Emerson
- Vangie Unti introduced 12 new Professional Staff

Student Liaison – Allison Engle - Absent

Inter-Municipal – Mr. Sechrist noted that the Dillsburg Banner reported that Franklin Twp. was reviewing zoning approval for a Distribution Center.

CAIU – Alyssa Eichelberger

- CAIU was awarded six awards in the Pennsylvania School Public Relations Association's (PenSPRA) 2020 Excellence in Education Communications Contest.

Vo-Tech – Ann Hoverter

- Meeting next week.

Polar Bear Foundation – Beth McLean

- Reorganization of committees underway.
- No summer activities – plans underway for Fall.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund manual checks dated from May 13, 2021 to June 9, 2021 for check number 328688 to check 328756, and check 328763 to check 328897 in the amount of \$ 1,174,980.50

General Fund payroll check dated May 14, 2021 for check 328685 to 328687 in the amount of \$ 288.84, and checks dated May 28, 2021 for check 328757 and check 328762 in the amount of \$ 3,823.65

Food Service Account checks dated June 8, 2021 to June 22, 2021 for check 8860 to check 8872 in the amount of \$ 47,590.01

Capital Reserve Fund checks dated May 14, 2021 to June 9, 2021 for check number 466 to check 467 in the amount of \$ 16,892.57

Student Activity Account checks dated May 13, 2021 to June 9, 2021 for check number 556 to 563 in the amount of \$ 2,594.69

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Acceptance of the June 2021 Treasurers Report

Motion carried, with all 8 Directors voting Yes.

Review report of Various Accounts

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests.

1) Matt LaBuda

Learning Loss, Schlecty Center

Virtual – Friday, May 7 and Saturday, May 8, 2021

2) Emily Reed

CAIU Learning & Growing Summit (No Cost)

Virtual – Tuesday, June 22 and Wednesday, June 23, 2021

3) Connie Shuff

Foundations Level I Training

Virtual – Wednesday, July 7 and Thursday, July 8, 2021

4) Matthew Brindle

PA T.I.C Summit

Virtual – Monday, July 12 through Wednesday, July 14, 2021

- 5) Amanda Wiser
Instructor CPR/AED/First Aid
York – Monday, July 21 and Tuesday, July 22, 2021
- 6) Christopher Oles
Kings Gap Watershed Institute (No Cost)
Pennsylvania – Wednesday, July 6, Tuesday, July 20 through Thursday, July 22,
Tuesday, October 5, and Saturday, October 23, 2021
- 7) Jason Young
ASBO Annual Conference
Milwaukee, WI – Wednesday, October 13 through Saturday, October 16, 2021
- 8) Emily Reed
Pennsylvania Council of Teachers of English & Language Arts Annual Conference
(No Cost)
Harrisburg – Friday, October 22 and Saturday, October 23, 2021
- 9) Emily Reed
Keystone State Literacy Association Conference (No Cost)
Hershey – Sunday, November 28 through Tuesday, November 30, 2021

B. Textbook/Novel Disposal:

- 1) MS - Creating America - A History of the United States: Beginning through Reconstruction, 2005, Garcia, Ogle, Risinger, Stevos; McDougal Littell Publishing, 362 copies
- 2) MS - The American Nation – Beginnings through 1877, 2000, Davidson, Castillo; Prentice Hall, 42 copies
- 3) MS – Discovering French Nouveau Bleu, 2004, Valette/Valette; McDougal/Littell Publishing, 71 copies
- 4) MS – Grammar for Writing, 2014, Beverly Ann Chin-Consultant; Sadlier Publishing, 154 copies
- 5) HS – The United States in Literature, 1991, Miller, Wood, Carlota, Cardenas, deDwyer; Scott, Foresman and Company, 76 copies
- 6) HS – 38 Basic Speech Experiences, 2003, Carlile, Hensley; Clark Publishing, 21 copies
- 7) HS – Respect for Acting, 1973, Vta Hagen; Wiley Publishing Inc., 19 copies

C. Equipment Disposal – Middle School (Outdated):

- 2 – 3M Overhead Projectors
- 1 – Dukane Micromatic II Film Projector
- 1 - Kodak Carousel Auto Focus Projector
- 1 - Wollensak (3M) AV Visual Sync Cassette Recorder
- 1 – Magnivox VCR & DVD Player
- 1 – Interlink Electronics Wireless Keyboard
- 1 – Panasonic DVD Player
- 1 - Panasonic VCR
- 1 – Hewlett Packard Deskjet 930C Printer

D. Equipment Disposal purchased with Federal Funds:

- 16 - Lenovo ThinkPads Model CS20
- Funding Source: Purchased with IDEA-B funds in 2013.
- Location: Northern High School

Reason: Obsolete technology - recommend disposition of equipment

Motion carried with all 8 Directors voting Yes.

Motion by Barnett, seconded by Hoverter

Approve by consent the Athletics and Activities Committee Report

A. Foreign Exchange Student:

1) Approve Foreign Exchange Student, Hana Suzuki, from Yokohama, Japan, pending receipt of all required documentation, for the 2021-2022 school year.

Host family: Michael and Stephanie Youtzy

2) Approve Foreign Exchange Student, Amelie Petry, from Denmark, pending receipt of all required documentation, for the 2021-2022 school year.

Host family: Matt and Elizabeth Ayers

B. Trip Request:

1) Request permission for the varsity/jv football team to travel to camp at Lebanon Valley College July 17th – 20th. (No cost to school district).

2) Recommend approval for the HS FFA to attend the National FFA Convention October 25, 2021 – October 30, 2021, Indianapolis, Indiana. (No cost to school district).

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve by consent the Budget and Finance Committee Report

A. Approve the list of Real Estate Refunds for June 2021.

(Attachment #4)

B. Approve the Athletic Help rates for 2021-2022.

(Attachment #6)

C. Approve the 2021-2022 Support Staff Salaries.

(Attachment #7)

D. Approve the 2021-2022 Administrative Salaries.

(Attachment #8)

E. Approve the 2021-2022 Professional Staff Salaries.

(Attachment #9)

F. Approve the 2021-2022 Food Service Budget and Pricing.

(Attachment #10)

G. Accept 2021-2022 District Bids

- Medical and Athletic Training Equipment and Supplies
- Vo-Ag Equipment and Supplies
- Industrial Arts Equipment and Supplies
- Music Equipment and Supplies
- Science Equipment and Supplies
- Electric Lamp
- Athletic Equipment and Supplies
- General Supplies
- Paper

H. Approve the Northern York County School District depositories for the 2021-2022 fiscal year.

(Attachment #14)

I. Approve the revised salary ranges and substitute rates for 2021-2022.

(Attachment #15)

J. Approve the listing of Physicians and Dentists for the 2021-2022 school year.

(Attachment #16)

K. Declare surplus a W.W. Kimball upright piano at DES (Asset tag 000037).

Motion carried with all 8 Directors voting Yes.

Motion by Hoverter, seconded by Markle

Approve by consent the Building and Grounds Committee Report

A. Facility Use Requests:

1) Northern York Football and Cheer (NYFC)

Team Photos

Bostic Stadium

8/7/2021 – Saturday – 8 am – 10 am

Category 3

Rental fees not applicable.

Certificate of Insurance is on file.

2) Northern York Football and Cheer (NYFC)

Football and Cheer Practice

South Mountain Elementary – Outdoor fields

7/26/21-11/19/21 – Mondays through Thursdays, 5:30 pm-8 pm

Category 3

Rental fees not applicable.

Certificate of Insurance is on file.

3) Northern York Football and Cheer (NYFC)

Cheer Practice

Dillsburg Elementary – Gym/Cafeteria

Wellsville Elementary – Gym/Cafeteria

9/28/21-11/23/21 – Tuesdays and Thursdays – 6 pm-8 pm

Category 3

Rental fees not applicable.

Certificate of Insurance is on file.

Motion carried with all 8 Directors voting Yes.

Motion by Schaffer, seconded by Markle

Approve by consent the Policy Committee Report

A. Final Policy Approval:

1) Policy 113.3 – Screening and Evaluations for Students with Disabilities

2) Policy 121 – Field Trips

3) Policy 233 – Suspension and Expulsion

B. Tentative Policy Approval:

1) Policy 815 – Acceptable Use of Electronic Resources

Motion carried with all 8 Directors voting Yes.

Motion by Eichelberger, seconded by Hlatky

Remove from Personnel Committee agenda Letter P. - Athletic Coaches - Fall Season 2021-22 – Fall Coach Point Adjustments.

Motion carried with all 8 Directors voting Yes.

Motion by Eichelberger, seconded by Hlatky

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Board Proposal: Support Staff Position Re-classification: Payroll Coordinator
(Attachment)

B. Board Proposal: Support Staff Range Adjustment: Maintenance/Custodial Class I
(Attachment)

C. Professional Staff Employment:

- 1) Bethany Simcoe, Art Teacher, High School, at a rate of \$63,200 (MA, Step 10), effective August 19, 2021. (Flickinger)
- 2) Peyton Kline, Special Education Teacher, Middle School, at a rate of \$47,070 (BA, Step 1), effective August 19, 2021. (NEW)
- 3) Katie Benfer, 2nd Grade Teacher, Northern Elementary, at a rate of \$47,070 (BA, Step 1), effective August 19, 2021. (NEW)
- 4) Kimberly Olcese, Certified School Nurse, South Mountain Elementary, at a rate of \$58,189 (BA, Step 9), effective August 16, 2021. (Dyer)
- 5) Melanie Vogt, 5th Grade Teacher, Northern Elementary, at a rate of \$58,189 (BA, Step 9), effective August 19, 2021. (NEW)
- 6) Mackenzie King, 3rd Grade Teacher, Northern Elementary, at a rate of \$47,070 (BA, Step 1), effective August 19, 2021. (McCleaf)
- 7) Abigail Mitchell, Math Teacher, High School, at a rate of \$47,070 (BA, Step 1), effective August 19, 2021. (Keeny)

D. Professional Staff Retirement:

- 1) Cathy Hartsock, English Teacher, Middle School, effective June 9, 2021.

E. Professional Staff Resignation:

- 1) Melanie McCleaf, 3rd Grade Teacher, Northern Elementary, effective June 9, 2021.
- 2) Sara Keeny, Math Teacher, High School, effective June 9, 2021.
- 3) Cody Ebersole, Special Education Teacher, Middle School, effective June 9, 2021.
- 4) Ashley Green Gautum, Social Studies Teacher, High School, effective June 9, 2021.
- 5) Alisse Gasbara, High School French Teacher, effective June 9, 2021.

F. Support Staff Resignation:

- 1) Barry Carver, Custodian, Middle School, effective May 11, 2021.
- 2) Sandra Allen, PT Aide, Middle School, effective June 8, 2021.

- 3) Annette Yeager, Custodian, Northern Elementary, effective June 17, 2021.
- 4) Sheila Frey, PT Aide, Northern Elementary, effective June 8, 2021.
- 5) Jennifer Cassel, Central Registrar/Admin. Asst., District Office, effective June 23, 2021.

G. Salary Movement:

- 1) Danielle Schultz, Teacher, from BA to MA, effective June 7, 2021.

H. Professional Staff Transfer:

- 1) Courtney Dyer, Building Nurse, from South Mountain to Dillsburg Elementary, effective August 16, 2021. (Wrightson)

I. Extracurricular Contracts:

- 1) Gerry Schwillie, Athletic Director, from July 1, 2021 through August 31, 2021, at a rate of \$15,758.82.

J. Athletic Coach Employment:

- 1) Steven Laudenslager, Head Boys Basketball Coach, at a rate of \$7,380.

K. Custodian Substitute:

- 1) Samantha Conrad

L. Athletic Helpers:

- 1) Ty Chronister
- 2) Marcie Frey
- 3) Ryan Naugle
- 4) Hailey Bair
- 5) John McDonald

M. Act 93 Resignation:

- 1) Faithe Permenter, Principal, Wellsville Elementary, effective between July 16, 2021 and August 14, 2021 (exact date dependent upon potential hold up to 60 days).

N. Summer Help Seasonal Employment (Maintenance/Custodial):

- 1) Colton Swope
- 2) Abigail Shedlock

O. Support Staff Transfer:

- 1) Teresa Miller, from PT Building Aide to FT Guidance Secretary, Middle School, at a rate of \$13.50 per hour, 7.5 hours per day, effective June 28, 2021. (Phipps)

Motion carried with all 8 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Eichelberger

- A. Approve the employment agreement between NYCSD and Jason Young, Business Manager, July 1, 2021 through June 30, 2026.

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

B. Approve the 2021-2022 Capital Reserve (Projects) Budget.
(Attachment #5)

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

C. Approve the contract renewal for the National School Breakfast and Lunch Program for the 2021-2022 school year.

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

D. Approve the agreement with G-Force Security Solutions, LLC to provide two security officers beginning August 1, 2021 for a three-year term.
(Attachment #11)

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

E. Approve the Educational Services Contract with The Vista School for the 2021 extended school year for one student.
(Attachment #12)

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

F. Approve the Educational Services Contract with The Vista School for the 2021-2022 regular school year for one student.
(Attachment #13)

Motion carried with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

G. Approve the return to full face-to-face meetings of the Board at the next scheduled meeting, ending the emergency conditions specified in Policy 006.1 for meetings conducted primarily or entirely electronically.

Motion carried with all 8 Directors voting Yes.

New Business:

Motion by Hoverter, seconded by Hlatky

Accept the resignation of Asst. Superintendent Jason Beals effective August 20, 2021 or an earlier date that is mutually agreed upon by the Board and Administration.

Motion carried with all 8 Director voting Yes.

Discussion – July 2021 School Board Meetings. Board agreed to cancel both July School Board meetings. Next meeting will be August 17, 2021 Committee Meeting.

Recognition of the Public:

Amanda Nesbit, 621 Range End Road, Dillsburg, asked questions concerning the District Health and Safety Plan for the 2021-22 school year.

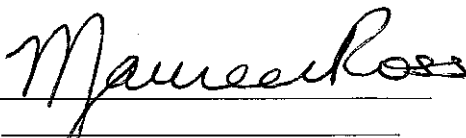
Michelle Brymesser, DES Teacher, thanked Jason Beals for his service to Northern, on behalf of District staff.

Items for Future Agendas: None

Motion by Hoverter, seconded by McLean, to Adjourn at 7:40 PM.
Motion carried with all 8 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:
Committee Meeting – August 17, 2021
Board Meeting – August 24, 2021