

Northern York County School District



Regular Meeting of the Board of School Directors
May 25, 2021

A regular meeting of the Board of School Directors was held on May 25, 2021.

The Board of Directors of the Northern York County School District held the May 25, 2021 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual meeting.

The meeting was called to order at 7:00 PM.

Members in attendance: Greg Hlatky, Ken Sechrist, Patricia Schaffer, Ann Hoverter, Jamie Markle, Beth McLean (Remote), Alyssa Eichelberger, Joe Rudy, Kevin Barnett (Remote)

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Hlatky
Approval of the April 20, 2021 School Board Meeting minutes.
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by Markle
Approval of the May 25, 2021 Board Meeting Agenda, with Addendum, as presented.
Motion carried, with all 9 Directors voting Yes.

Recognition of the Public: [\(See Attachment\)](#)

Reports:

Superintendent – Steve Kirkpatrick

- Mr. Kirkpatrick told the Board that starting next month we will return to in-person Board meetings, including recognition of students and new hire professional staff.

Student Liaison – Allison Engle

- Senior Prom was held May 15, 2021.
- Keystone and AP exams are in process at the high school.

- Spring sports are winding up.

Inter-Municipal – No report.

CAIU – Alyssa Eichelberger

- General Operating Budget for 2021-22 was passed.
- The month of May has been recognized as Mental Health Awareness Month.
- The CAOLA program saw significant growth this school year.

Vo-Tech – Ann Hoverter

- Vo-Tech graduation was held tonight (May 25, 2021)
- New logo being implemented.
- June 28, 2021 will be the dedication and unveiling of the new name change.

Polar Bear Foundation – Beth McLean – No report.

Motion by Hlatky, seconded by Hoverter

2020-2021 Budget Transfers:

\$5,000 from Middle School Transportation account 1110-513 to equipment account 1110-752 for the purchase of a badge reader for the 6th grade hallway exterior door.

Motion carried, with all 9 Directors voting yes.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund Manual checks dated from April 8, 2021 to May 12, 2021 for check number 328354 to check 328368, check 328370 to check 328393, check 328398 to check 328499, check 328501 to check 328555, and check 328558 to check 328684 in the amount of \$ 1,035,927.72

General Fund Payroll check dated April 16, 2021 for check 328394 to 328397 in the amount of \$ 3,627.71, and checks dated April 30, 2021 for check 328556 and check 328557 in the amount of \$ 217.39

Food Service Account checks dated April 21, 2021 to May 5, 2021 for check 8848 to check 8859 in the amount of \$ 175,399.14

Capital Reserve Fund checks dated April 8, 2021 to May 12, 2021 for check number 462 to check 465 in the amount of \$ 11,218.55

Student Activity Account checks dated April 16, 2021 to May 5, 2021 for check number 551 to 555 in the amount of \$ 2,673.12

Motion carried, with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Check 328369 dated April 8, 2021 in the amount of \$ 363.87 and check 328500 date April 22, 2021 in the amount of \$ 741.99 made payable to H&H Service Company Inc.

Motion carried, 8 yes, 1 abstain (Hlatky)

Motion by Hlatky, seconded by Hoverter

Acceptance of the May 2021 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review report of Various Accounts

Motion by McLean, seconded by Hoverter
Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Erin Worden, Tammy Anslow, Lauren DeLuca, Wendy Simpson, Sierra Austin
Wilson Reading System Introductory Course
Virtual (Montgomery County Intermediate Unit) – August 17 through August 19, 2021.

Motion carried with all 9 Directors voting Yes.

Motion by Barnett, seconded by Hoverter
Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) Recommend approval for the High School FFA (11th/12th Grade) to attend the Pennsylvania FFA Convention, Tyrone High School, June 10, 2021 – June 11, 2021.
- 2) Recommend approval for the football team to travel to Lebanon Valley College for football camp July 17, 2021 – July 20, 2021.

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter
Approve by consent the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for April 2021.

[\(Attachment #4\)](#)

B. Approve lump sum payments per NYEA Collective Bargaining Agreement.

[\(Attachment #5\)](#)

C. Approve the tax collector compensation for the period of July 1, 2021 through June 30, 2022, and the four succeeding years thereafter as \$7,863.30 for Washington Township. The tax collector will receive a salary for every year Real Estate Taxes and Per Capita Taxes are collected for the School District.

D. Approve salary scales and substitute rates for 2021-2022.

[\(Attachment #18\)](#)

E. Approve summer help rates for 2021:

Student rate: minimum wage

Non-student: substitute rate

F. Approve Jason A. Young as Treasurer of the Board of School Directors for a one-year term beginning July 1, 2021.

G. Authorize the Business Manager to purchase from the following consortiums for the 2021-2022 fiscal year: Lincoln Intermediate Unit 12 Joint Purchasing Board, COSTARS, Keystone Purchasing Network, and Buy Board.

Motion carried with all 9 Directors voting Yes.

Motion by Rudy, seconded by Hoverter
Approve by consent the Building and Grounds Committee Report

A. Facility Use Requests:

1) NYFC – Northern York Football and Cheer

Football Games

Bostic Stadium – Concession Stand, Press Box, Restrooms

Saturday – 8/14/2021 – 10 am – 7 pm

Sunday – 8/29/2021 – 10 am – 7 pm

Sunday – 9/19/2021 – 10 am – 7 pm

Sunday – 10/10/2021 – 10 am – 7 pm

Sunday – 10/24/2021 – 10 am – 7 pm

Category 3

Rental Fee – not applicable

Lining of the field - \$375.00 – (\$75/per event)

Security – Varies – (\$10/hr./per security guard)

Certificate of Insurance is on file.

2) Salt n’ Light Youth Ministry Worship Night

Gathering of local youth groups for worship and music

Bostic Stadium or NHS Parking Lot

Will adhere to COVID guidelines.

Sunday – 6/20/2021 – 12 noon – 9 pm

Category 3

Rental Fee – not applicable

Custodial -- \$12.50/hr per custodian, if needed

Security -- \$12.50/hr per security personnel if needed

Certificate of Insurance is on file.

3) Dillsburg Community Fair Association

Preparation Area/Farmer’s Fair Activities

10/14/21-10/16/21 – Thursday-Sunday:

10/14/21 – 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/15/21– 9 am-10 pm – Animal Display, Fun Day for Kids, Children’s Parade and MS

Band Staging

10/16/21 – 6:30 am-4 pm – Craft Fair, Children & Adult Activities

DE – Athletic Fields/Playground/Parking Lot

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Certificate of Liability Insurance is on file.

4) Dillsburg Community Fair Association

Queen Pageant and Rehearsal

10/8/21 - Friday – **Rehearsal** -- 9 am – 10 pm

HS Auditorium

10/11/21 – Monday -- **Pageant**

HS – Auditorium, Polar Bear Lobby, Classroom 201 (classroom only 6-10 pm)

Category 4

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Auditorium Technician Fee - \$20.00/per hour/per technician

Auditorium Stage Crew Fee - - \$15/per hour/per technician

Custodial Fee -- \$25/hr if needed

Security -- \$25/hr if needed

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting Yes.

Motion by Schaffer, seconded by Hoverter

Approve by consent the Policy Committee Report

A. Tentative Policy Approval:

- 1) [Policy 113.3](#) – Screening and Evaluations for Students with Disabilities
- 2) [Policy 121](#) – Field Trips
- 3) [Policy 233](#) – Suspension and Expulsion

Motion carried with all 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Professional Staff Employment:

- 1) Lori McDonald, Gifted Teacher, Middle School, at a rate per 2021-22 CBA (BA, Step 10), effective August 19, 2021. (Lehman)
- 2) Erica Sinclair, 1st Grade Teacher, Northern Elementary, at a rate per 2021-22 CBA (MA, Step 4), effective August 19, 2021. (NEW)
- 3) Kristina Schiffgens, Kindergarten Teacher, Northern Elementary, at a rate per 2021-22 CBA (BA, Step 2), effective August 19, 2021. (NEW)
- 4) Sadie Landis, 4th grade teacher, Northern Elementary, at a rate per 2021-22 CBA (BA, Step 2), effective August 19, 2021. (Lohr)
- 5) Cecilia Warthin, Learning Support Teacher, High School, at a rate per 2021-22 CBA (MA, Step 8), effective August 19, 2021. (Sobolewski)
- 6) Laura Witmer, 4th Grade Teacher, Northern Elementary, at a rate per 2021-22 CBA (MA, Step 7), effective August 19, 2021. (NEW)

B. Accepted Full-time Employment with ESS:

- 1) Christina Barbour, One on One Paraprofessional, Wellsville Elementary.

C. Accepted Full-time Employment with Pro Quality:

- 1) Holly Stock, Custodian, Middle School.

D. Athletic Coach Contracts:

- 1) Aimee Eshelman, Fall Athletic Coordinator (40 out of 80 points), at a rate to be determined per the 2021-22 collective bargaining agreement.
- 2) Marc Anderson, Fall Athletic Coordinator (20 out of 80 points), at a rate to be determined per the 2021-22 collective bargaining agreement.
- 3) Brian Robison, Fall Athletic Coordinator (10 out of 80 points), at a rate to be determined per the 2021-22 collective bargaining agreement.

4) Dave Borrell, Fall Athletic Coordinator (10 out of 80 points), at a rate to be determined per the 2021-22 collective bargaining agreement.

E. Athletic Coach Resignation:

- 1) Lee Wilson, Head Boys Tennis Coach, effective May 10, 2021.
- 2) Kyle McGill, Head Boys Basketball Coach, effective May 1, 2021.
- 3) Bryn Violette, 1st Asst. Boys Basketball Coach, effective May 1, 2021.

F. Act 86 – Prospective Student Teacher

- 1) Angela Piper

G. Approve Maureen Ross as School Board Secretary for a four-year term, beginning July 1, 2021 through June 30, 2025.

H. Professional Staff Transfer:

- 1) Alicia Hammock, from 5th Grade Teacher to 3rd Grade Teacher, at Dillsburg Elementary, effective August 23, 2021. (NEW)

I. Professional Staff Resignation:

- 1) Kimberly Lohr, 4th Grade Teacher, Northern Elementary, effective June 9, 2021.
- 2) Tonya Flickinger, Art Teacher, High School, effective June 9, 2021.

J. Support Staff Resignation:

- 1) Wayne Knaub, Custodian, Middle School, effective May 20, 2021.

K. Polar Stars Summer Program Employment (Dates TBD):

- 1) Carrie Allen, Program Instructor, at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 2) Kyle Lehman, Program Instructor (shared), at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 3) Ashleigh DeLuca, Program Instructor (shared), at the hourly instructional rate in effect as outlined in the collective bargaining agreement.
- 4) Jill Sprigg, Instructional Aide, at her hourly rate in effect for hours worked.

L. Salary Movement:

- 1) Susan Lowe, Teacher, from MA+30 to MA+60, effective May 20, 2021.
- 2) Connie Bleiler, Instructional Coach, from MA+30 to MA+60, effective May 20, 2021.

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Markle

A. Approve the lease agreement with JGF Funding, LLC for copiers and printers beginning August 1, 2021 with a 5-year term.

[\(Attachment #6\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

B. Approve the tour agreement with Brightspark Travel, Inc. for the Northern High School Music Department trip to Florida on April 27, 2022 through May 1, 2022.

[\(Attachment #7\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Eichelberger

C. Approve the agreement for school-age special education services with the Capital Area Intermediate Unit for the 2021-2022 school year.

[\(Attachment #8\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

D. Approve the agreement with Yellow Breeches Educational Center, Inc. for three academic positions for the 2021-2022 school year.

[\(Attachment #9\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

E. Approve the agreement for educational services for one student with New Story, LLC for the 2021 extended school year.

[\(Attachment #10\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

F. Approve the amendment to the agreement for educational services for one student with New Story, LLC for the 2021 extended school year.

[\(Attachment #11\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

G. Approve the agreement for educational services for one student with The Vista School for the 2021 extended school year.

[\(Attachment #12\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

H. Approve the contract for two secondary student slots with River Rock Academy for the 2021-2022 school year.

[\(Attachment #13\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

I. Approve the contract for elementary student services with River Rock Academy for the 2021-2022 school year.

[\(Attachment #14\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

J. Approve the alternate education for disruptive youth agreement with River Rock Academy for the 2021-2022 school year.

[\(Attachment #15\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

K. Final Budget Resolution:

Adopt the 2021-2022 final General Fund budget, and set taxes to be levied as follows:
Real Estate Tax Mill Rate 18.7339; Per Capita Tax imposed under Act 511 - \$5.00;
Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%;
Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of
the Amusement Tax rate at 10% (shared with municipality); and that these taxes be
adopted to finance the 2021-2022 budget which calls for expenditures in the amount of \$
55,455,275 and revenues in the amount of \$ 55,198,478.

[\(Attachment #16\)](#)

Motion carried with all 9 Directors voting Yes by Roll Call vote.

Motion by Hlatky, seconded by Markle

L. Approve the Homestead/Farmstead Exclusion Resolution:

Farmstead Exclusion: \$3,076

Homestead Exclusion: \$6,152

[\(REVISED: Attachment #17\)](#)

Motion carried with all 9 Directors voting Yes by Roll Call vote.

Motion by Hlatky, seconded by Markle

M. Award the General Construction contract to Lobar Inc. for the construction for the turf field project
conditioned upon (a) an acceptable extension agreement with Lobar and (b) the award of a RCAP
grant on or before July 31, 2021.

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

N. Reject all Electrical bids for the turf field project.

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Markle

O. Approve the Flexible Instruction Day Program for the 2021-2022 school year.

[\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

P. Approve the Collective Bargaining Agreement with Northern York Education Association, effective
July 1, 2021 through June 30, 2026.

Motion carried with all 9 Directors voting Yes by Roll Call vote.

Recognition of the Public: [\(See attachment\)](#)

New Business:

A. Approved Motion: Move that effective Wednesday, June 9th, all individuals be encouraged, not
required, to wear masks while on school property.

B. Approved Motion: Allow Administration to adjust mask protocol, effective June 1st, allowing
individuals to forego masks while outside on campus.

C. Discussion Item: Exchange students for the upcoming school year. The Administration is in support
of hosting Exchange Students, with all required paperwork in place, for the upcoming school year.

Items for Future Agendas:

- A. Revisit the following agenda item from the March 2021 School Board meeting (*Allow Class of 2021 graduates to participate in the World Language trips to Spain and France to be rescheduled to the Summer of 2022.*)

Motion by Hoverter, seconded by Hlatky, to Adjourn at 8:23 PM.

Motion carried with all 9 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – June 15, 2021

Board Meeting – June 22, 2021