

# Northern York County School District



## Regular Meeting of the Board of School Directors February 23, 2021

A regular meeting of the Board of School Directors was held on February 23, 2021.

*In consultation with the School District Solicitor, and in compliance with the Governor's orders to limit indoor gatherings to no more than 10 people, the Board of Directors of the Northern York County School District held the February 23, 2021 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual meeting.*

The meeting was called to order at 7:00 PM.

*Members in attendance: Greg Hlatky, Kevin Barnett (Virtual), Ken Sechrist, Patricia Schaffer, Ann Hoverter, Jamie Markle, Joe Rudy, Beth McLean*

*Absent: Alyssa Eichelberger*

### Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Assistant Superintendent (Virtual)
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources (Virtual)
Mr. Borrell	Director of Student Services (Virtual)
Mr. Lehman	Principal, Northern High School (Virtual)

### Pledge of Allegiance

Motion by Hoverter, seconded by Rudy

Approval of the January 26, 2021 School Board Meeting minutes.

Motion carried, with all 8 Directors voting Yes.

Motion by Hoverter, seconded by Rudy

Approval of the February 23, 2021 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 8 Directors voting Yes.

Recognition of the Public: None

Reports:

Superintendent – Steve Kirkpatrick

- Mr. Kirkpatrick read a statement to the Board outlining the District’s tentative plans to increase grades 7-12 to 4 days per week instruction, with March 15, 2021 being the tentative start date. Details will be sent out to district staff and families.

Student Liaison – Mr. Lehman gave an update to the Board of all the activities going on at the High School and spoke about the new Student Representative, Allison Engle, who is on the agenda for approval tonight.

CAIU – Alyssa Eichelberger

- No report – absent.

Vo-Tech – Ann Hoverter

- Students are working on new electronic sign for the Vo-Tech.
- February is Career and Technical Education Month.
- They are working on plans for this year’s Awards Ceremony.

Polar Bear Foundation – Beth McLean

- No meeting this month.

Motion by Hlatky, seconded by McLean

Payment of Bills

General Fund checks dated February 23, 2021 for check number 327903 and check 327904 in the amount of \$172,905.15.

General Fund manual checks dated from January 14, 2021 to February 10, 2021 for check number 327652 to check 327713, check 327719 to check 327834, check 327842 to check 327901, in the amount of \$630,135.48.

General Fund Payroll Checks dated January 20, 2021 for check 327714 to 327718 in the amount of \$3,485.57, checks dated February 5, 2021 for check 327835 to check 327841, and check 327,841 and check 327902 in the amount of \$12,578.05.

Food Service Account checks dated February 23, 2021 for check number 8817 to check number 8824 in the amount of \$92,155.21.

Student Activity Account checks dated January 15, 2021 to January 27, 2021 for check number 541 to check number 543 in the amount of \$714.50.

Motion carried, with all 8 Directors voting Yes.

Motion by Hlatky, seconded by Schaffer

2020-2021 Budget transfer: \$634 from South Mountain Elementary account 2250-640 to account 2250-751 for the purchase of a library cart.

Motion carried, with all 8 Directors voting yes.

Motion by Hlatky, seconded by Hoverter

Acceptance of the February 2021 Treasurers Report

Motion carried, with all 8 Directors voting Yes.

Review report of Various Accounts

Motion by McLean, seconded by Hlatky  
Approve the Curriculum Committee Report

A. **Multiple Day Conference Requests:**

- 1) Alisse Gasbara  
SAP Team Training (Virtual) - York/Adams Counties -No Cost  
Tuesday, February 23, Friday, February 26, and Tuesday, March 9, 2021
- 2) Charles Griscavage  
2021 Mini-Medical School Penn State Hershey College of Medicine (Virtual) – No Cost  
Tuesday, March 2, Tuesday, March 9, Tuesday, March 16, 2021 (6pm – 9pm)
- 3) Kathy Bagian, Brenda Baker  
Annual Education Conference (Virtual): School Nursing: Mission Unstoppable!  
Friday, April 9 through Sunday, April 11, 2021

B. **Textbook/Novel Disposal:**

- 1) High School – English Department: *Adventures in Reading*, 1989, Safier, Ferry, Schindley; Harcourt, Brace, Jovanovich Publishing, 24 copies – outdated
- 2) High School – English Department: *McDougal, Littell Literature*, 1989, Foote, Perkins; McDougal Littell & Company, 43 copies – Older Version
- 3) High School – English Department: *Adventures in Appreciation*, 1980, Daniel, Safier; Harcourt Brace Jovanovich Publishing, 55 copies – Older Version
- 4) High School – English Department: *Journeys*, Cascade, Harcourt Brace Jovanovich Publishing, 10 Copies – Older Version

Motion carried with all 8 Directors voting Yes.

Motion by Barnett, seconded by Hoverter  
Approve by consent the Athletics and Activities Committee Report

A. Enrollment Exceptions:

- 1) Recommend approval for the daughter of Misty Bahn to complete the school year (11<sup>th</sup> grade) at NHS despite the fact that as of April 1<sup>st</sup> (approx. date) they will be moving out of the District. Note: Two older siblings (both seniors) will be completing the school year at NHS, allowed under Policy 202.

B. Trip Requests:

- 1) \*Recommend approval for the HS Adventure Based Education Class to go to Swatara State Park, Pine Grove, PA, March 16, 2021.
- 2) \*Recommend approval for the HS Adventure Based Education Class to go to Swatara State Park, Pine Grove, PA, March 17, 2021.

\*All trips will be subject to COVID-19 travel restrictions in place at that time.

C. School Board Student Liaison:

- 1) Recommend approval for NHS junior, Allison Engle, to be the School Board Student Liaison for the remainder of the 2020-21 school year.

Motion carried with all 8 Directors voting Yes.

Motion by Rudy, seconded by Schaffer  
Approve by consent the Building and Grounds Committee Report  
A. Approve Facility Use Requests:

1) DeJul School of Dance

**Annual Dance Recital and Rehearsal**

6/11/2021 – Rehearsal -- Friday – 5 pm – 10 pm

6/12/2021 – Recital -- Saturday – 12:00 noon – 10 pm

HS – Auditorium, Band Room

**Category 5**

**RENTAL FEES**

Auditorium - \$4,200.00 (\$280.00 x 15/hrs)

Band Room - \$660.00 (\$44.00 x 15 /hrs)

Custodial Fees - \$25.00/per hour/per personnel

Open/Close Building - \$30.00

School Security - \$20.00/Per Hour/Per Security Personnel

Auditorium Technician Fees - \$20.00/Per Hour/Per Technician

Auditorium Stage Crew Fees - \$15.00/Per Hour/Per Stage Crew Member

Certificate of Insurance is on File.

2) Dillsburg Lion's Club – DATE CHANGE DUE TO COVID-19

**Concert – Showcase 2021 (Community Fundraising Program)**

NHS – Auditorium

12/4/2021 – Saturday -- 7:30 pm – 9:30 pm

(originally scheduled for 5/1/2021)

Alternate Date: 12/11/2021 (in case entertainer is not available on 12/4/21)

**Category 2**

Rental Fee – 12/4/2021 -- \$200.00 (2 hrs x \$100/hr)

Custodial Fee – 12/4/2021 -- \$25.00 (2 hrs x \$12.50/hr per custodian)

Open/Close – 12/4/2021 -- \$15.00

Security – 12/4/2021 -- \$25.00 (2 hrs x \$12/50/hr per security person)

Auditorium Tech -- \$20.00 (2 hrs x \$10/hr per technician)

Certificate of Insurance is on file.

3) Dillsburg Girls Softball Association

**Girls Softball Practices and Games**

NHS – Varsity and JV Softball Fields

3/15/2021-10/31/2021 – Dates and Times TBD

SLC – Gym

Sundays – 3/7, 3/14, 3/21, 3/28/2021

Coordinated with G. Schwille

**Category 3**

Copy of Non-Profit Letter On File

Rental Fee – Not Applicable

Certificate of Insurance is on file.

Motion carried with all 8 Directors voting Yes.

Motion by Schaffer, seconded by Hoverter  
Approve by consent the Policy Committee Report

A. Policies for FINAL Approval:

- 1) [Policy 218.3](#) – Discipline of Student Convicted/Adjudicated of Sexual Assault
- 2) [Policy 103](#) – Discrimination/Title IX Sexual Harassment Affecting Students
- 3) [Policy 252](#) – Dating Violence
- 4) [Policy 610](#) – Purchase Subject to Bid/Quotation

Motion carried with all 8 Directors voting Yes.

Motion by Hoverter, seconded by Markle

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

A. Professional Staff Employment:

- 1) Jack Newkirk, Elementary Teacher, Wellsville, at a rate of \$45,123 (BA, Step 1), effective February 15, 2021. (Burgett)

B. Long Term Substitute Assignment Extensions:

- 1) Joshua Gladfelter, English Teacher, High School, at a rate of \$238.75 per day (BA, Step 1), from September 8, 2020 through March 31, 2021. (Carskadon)
- 2) Kathleen Pratt, Certified School Nurse, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 19, 2020 through March 31, 2021. (Wrightson)

C. Professional Staff Resignation:

- 1) Melissa Wrightson, Certified School Nurse, Dillsburg Elementary, effective February 10, 2021.

D. Professional Staff Salary Column Movement:

- 1) Leisa Barry, Teacher, from BA to MA, effective February 3, 2021.

E. Support Staff Employment:

- 1) Kelly Thomas, PT Food Service Aide, Middle School, at a rate of \$10.19 per hour, 4 hours per day, effective February 22, 2021. (Miller)

F. Support Staff Retirement (Date Change):

- 1) Nancy Ostriche, Head Custodian, Middle School, effective June 2, 2021.

G. Athletic Coach Resignation:

- 1) Andrew Cathro, JV Boys Volleyball Coach, effective March 10, 2020.

H. Athletic Coach Contracts:

- 1) Travis Moyer, Head Boys Volleyball Coach, at a rate of \$5,248.
- 2) Joe Bodisch, JV Boys Volleyball Coach, at a rate of 3,411.20.

I. Extracurricular Contracts:

- 1) Allison Ometz, Middle School Musical Director (modified virtual format for 2021), at a rate of \$980.

- 2) Lynsey McKinley, English Dept. Chair (50%-shared), at a rate of \$840.
- 3) Mike Andreoli, English Dept. Chair (50%-shared), at a rate of \$840.

J. Custodian Substitute:

- 1) Wayne Andrew Kohl

K. Uncompensated Leave Request:

- 1) Patricia Surubaru, Counselor, Northern Elementary, from March 30, 2021 through May 2, 2021, with benefits.
- 2) Mariah Rodgers, Teacher, Dillsburg Elementary, from February 22, 2021 through February 26, 2021.

L. Uncompensated Internship:

- 1) Ty Chronister, Athletic Department Intern, effective January 18, 2021 (120 hours).
- 2) Kathryn Drudy, Athletic Department Intern, effective February 12, 2021 (120 hours).

M. Uncompensated Leave Extension:

- 1) Nicole Lishinski Mackey, PT Food Service Aide, Middle School, from December 3, 2020 through March 26, 2021.

N. Substitute Nurse:

- 1) Melissa Wrightson

O. Athletic Contracts:

- 1) Eric White, Head Boys Soccer Coach, rate to be determined in accordance with July, 2021 Collective Bargaining Agreement.

P. Support Staff Resignation:

- 1) Bridget Hack, PT Time Out Aide, Middle School, effective February 26, 2021 (transition to Instructional Applications Analyst-Questeq).

Q. Long Term Substitute Employment:

- 1) Sara Wikfors, 1<sup>st</sup> Grade Teacher, Wellsville Elementary, at a rate of \$238.75 per day (BA, Step 1), from February 24, 2021 through June 9, 2021 (or last teacher day of the 2020-21 school year). (Burgett)
- 2) Amy Austin, Special Ed Teacher, Northern Elementary, at a rate of \$238.75 per day (BA, Step 1), from approximately March 22, 2021 through May 24, 2021. (Armbruster)

R. Accepted Full-time Employment with ESS:

- 1) Elizabeth Trump, Paraprofessional, Dillsburg Elementary.

Motion carried with all 8 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

- A. Approve the resolution allowing the District to reimburse the General Fund for capital expenditures for a Natatorium Renovation Project with tax-exempt proceeds from a future borrowing.

[\(Attachment #4\)](#)

Motion carried. Roll call vote with all 8 Directors voting Yes.

New Business: Preliminary discussion of proposed name change for the Cumberland Perry Vo-Tech.

Recognition of the Public: None

Items for Future Agendas: Proposed name change for Cumberland Perry Vo-Tech (March 2021 Committee agenda).

Motion by Hoverter, seconded by Markle, to Adjourn at 7:24 PM.

Motion carried with all 8 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

*Committee Meeting – March 16, 2021*

*Budget Meeting – March 11 and 25, 2021*

*Board Meeting – March 23, 2021*