

Northern York County School District



Regular Meeting of the Board of School Directors
January 26, 2021

A regular meeting of the Board of School Directors was held on January 26, 2021.

In consultation with the School District Solicitor, and in compliance with the Governor's orders to limit indoor gatherings to no more than 10 people, the Board of Directors of the Northern York County School District held the January 26, 2021 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual meeting.

The meeting was called to order at 7:00 PM.

Members in attendance: Greg Hlatky, Kevin Barnett, Ken Sechrist, Patricia Schaffer, Ann Hoverter, Jamie Markle, Alyssa Eichelberger, Joe Rudy, Beth McLean

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources (Virtual)
Mr. Borrell	Director of Student Services (Virtual)
Mr. Lehman	Principal, Northern High School (Virtual)
Mrs. Permenter	Principal, Wellsville Elementary School (Virtual)

Pledge of Allegiance

Motion by Hoverter, seconded by Hlatky
Approval of the December 22, 2020 School Board Meeting minutes.
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by McLean
Approval of the January 26, 2021 Board Meeting Agenda, with Addendum, as presented.
Motion carried, with all 9 Directors voting Yes.

Mr. Sechrist welcomed those who were joining the meeting (via remote access) from Washington Township, saying 'Welcome to Northern Nation, noting 'we have heard from many of you and will continue to respond.'

Mr. Kirkpatrick read a statement concerning the transfer of students in Washington Twp. (Dover SD) to Northern York County School District. Mr. Kirkpatrick noted the following:

- NYCSD will establish a webpage on the district site dedicated to Washington township related resources
- NYCSD will make available a survey to gather community input. A link to the survey will be posted on the webpage and in future release of the Northern News newsletter.
- NYCSD will set up a community forum in the near future as an opportunity for all community member to be heard.

Recognition of the Public: None

Reports:

Superintendent – Steve Kirkpatrick

- Recognition of the members of the School Board. Mr. Kirkpatrick presented each School Board Director with a certificate honoring their service to the District. In addition, a framed piece of artwork, created by a Northern student, was presented to the School Board.

Student Liaison – Brooke Monoski – Not present.

CAIU – Alyssa Eichelberger

- Meeting Thursday, January 28, 2021

Vo-Tech – Ann Hoverter

- At the last VoTech meeting there were two student speakers, one being Northern High School student, Amanda Horn.
- Less students on Co-op this year due to COVID.

Polar Bear Foundation – Beth McLean

- Giving Tuesday and the annual postcard appeal have both done well for the Foundation.
- Turf Field Committee is reaching out to donors regarding pledges for the field.
- Gala has been cancelled. Golf Outing still scheduled for May 14, 2021.
- Scholarships – the PBF is thinking about doing Launch grants again this year. The deadline to submit applications for the regular PBF Scholarships is April, 2021.

Motion by Hlatky, seconded by McLean

Payment of Bills

General Fund checks dated January 26, 2020 for check number 327650 and check 327651 in the amount of \$200,563.16.

General Fund manual checks dated from December 10, 2020 to January 13, 2021 for check number 327461 to check 327480, check 327482 to check 327548, check 327555 to check 327584, check 327589 to check 327607, and check 327609 to check 327649 in the amount of \$932,079.37.

General Fund Payroll Checks dated December 11, 2020 for check 327455 to 327460 in the amount of \$1,925.57, checks dated December 24, 2020 for check 327549 to check 327554 in the amount of \$1,353.79, and checks dated January 8, 2021 for checks 327585 to check 327588 in the amount of \$2,258.03.

Food Service Account checks dated January 14, 2021 for check number 8806 to check number 8816 in the amount of \$46,799.59.

Student Activity Account checks dated January 5, 2021 for check number 539 and 540 in the amount of \$1,323.13.

Motion carried, with all 9 Directors voting Yes.

Motion by Hlatky, seconded by McLean

Check 327481 dated December 21, 2020 in the amount of \$1,248.64 and check 327608 dated January 8, 2021 in the amount of \$744.60 made payable to H & H Service Company, Inc.

Motion carried, 8 yes, 1 abstain (Hlatky)

Motion by Hlatky, seconded by McLean

Acceptance of the January 2021 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review report of Various Accounts

Motion by McLean, seconded by Hlatky

Approve the Curriculum Committee Report

A. Textbook/Novel Adoption:

- 1) Middle School – Novel Adoption- 6th Grade
Korman, Gordan (May 30, 2017). *Restart*. Scholastic Press
- 2) Elementary Schools – Resource Adoption – Flyleaf Decodable Text Series for Grades K-2 and Intervention (2020). FlyLeaf Publishing.
- 3) Elementary Schools Intensive Learning Support – Resource Adoption – NumberWorlds PreK-8 Math Intervention Program (2015). McGraw-Hill.

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2020.

[\(Attachment #4 YATB\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Barnett, seconded by Hoverter

Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) *Recommend approval for the MS Emotional Support Class to go to Lancaster PA, February 18, 2021.
- 2) *Recommend approval for the MS Emotional Support Class to go to Cape Henlopen, DE, May 18, 2021 – May 21, 2021.
- 3) *Recommend approval for the MS Emotional Support Class to go to Breezewood, PA, March 11, 2021.
- 4) *Recommend approval for the MS Emotional Support Class to go to Lancaster, PA, April 15, 2021.

*Note: All trips will be subject to COVID-19 travel restrictions in place at that time.

**Out of state trips: *If either state has a travel restriction with a quarantine or testing requirement – trip is cancelled.*

Motion carried with all 9 Directors voting Yes.

Motion by Rudy, seconded by Schaffer

Approve by consent the Building and Grounds Committee Report

A. Facility Use Request:

1) Beauty After Bruises (A project of The Foundation for Enhancing Communities)

Party in the Park Fundraising Event

NHS – Vestibule, Parking Lots, Field Hockey Practice Field, Band Practice Field

NMS – Gym, Parking Lots

6/25-27/2021 – Set up Friday, 6/25. Event 11 am Saturday through 5 pm Sunday

Category 4 (*Change to Category 4 was approved by the School Board at the February 2019 Board meeting*).

A letter is on file requesting waiving of fees.

Certificate of Insurance is on file.

Motion carried with all 9 Directors voting Yes.

Motion by Schaffer, seconded by Hoverter

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

1) [Policy 218.3](#) – Discipline of Student Convicted/Adjudicated of Sexual Assault

2) [Policy 103](#) – Discrimination/Title IX Sexual Harassment Affecting Students

3) [Policy 252](#) – Dating Violence

4) [Policy 610](#) – Purchase Subject to Bid/Quotation

Motion carried with all 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Approval of job posting, 20-21 #47 - High School English Teacher, subject to the following disclosure, *“This position may or may not be eliminated at the end of the 2020-21 school year as a result of upcoming approval of the District's 2021-22 budget.”*

B. Long Term Substitute Assignment Extensions:

- 1) Kristina Schiffgens, Kindergarten Teacher, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through **June 9, 2021** (or last teacher day of 2020-21). (Kleckner)
- 2) Jack Newkirk, 4th Grade Teacher, Wellsville Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through **June 9, 2021** (or last teacher day of 2020-21). (Brown)
- 3) Pamela Roman, 4th Grade Teacher, South Mountain, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through **June 9, 2021** (or last teacher day of 2020-21). (Kirkoff)
- 4) Joanna Lax, 4th Grade Teacher, Northern Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through **June 9, 2021** (or last teacher day of 2020-21). (Eyster)
- 5) Madison Crowther, 3rd Grade Teacher, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 25, 2020 through **June 9, 2021** (or last teacher day of 2020-21). (Kopac)

- 6) Joshua Gladfelter, English Teacher, High School, at a rate of \$238.75 per day (BA, Step 1), from September 8, 2020 through **February 26, 2021**. (Carskadon)
- C. Long Term Substitute Employment:
- 1) David Portelles, English Teacher, High School, at a rate of \$238.75 per day (BA, Step 1), from approximately February 12, 2021 through May 12, 2021. (Knisely)
- D. Professional Staff Retirement:
- 1) Kathryn King-Solon, Reading Specialist, Wellsville, effective February 5, 2021.
 - 2) William Witt, Math Teacher, High School, effective June 9, 2021 (or last teacher day of 2020-21).
 - 3) Nancy Ostriche, Head Custodian, Middle School, effective June 4, 2021.
- E. Professional Staff Salary Column Movement:
- 1) Amanda Marriott, Teacher, from MA, Step 6 to MA+30, Step 6, effective January 7, 2021.
 - 2) Ashleigh DeLuca, from BA Step 6, to MA Step 6, effective December 13, 2020.
- F. Accepted Full-time Employment with ESS:
- 1) Marley Beckwith, Paraprofessional, Location/Assignment TBD.
- G. Athletic Coach Resignation:
- 1) Gareth (Gaz) Davies, Head Boys Soccer Coach, effective December 16, 2020.
 - 2) Briton Shelton, Asst. Jr. High Wrestling Coach, effective November 25, 2020.
- H. Athletic Coach Contracts:
- 1) Spring Season 2020-21 ([attachment](#))
 - 2) Kyle Koser, Asst. Jr. High Wrestling Coach, at a rate of \$2,214.
- I. Extracurricular Contracts:
- 1) Gerry Schwillie, Athletic Director, from January 1, 2021 through June 30, 2021, at a rate of \$55,155.92.
 - 2) Lynsey McKinley, Interim English Dept. Chair (50%-shared), at a rate of \$420.
 - 3) Mike Andreoli, Interim English Dept. Chair (50%-shared), at a rate of \$420.
- J. Extension of Temporary Facilitator Aide Assignments from 1/28/2021 through 6/8/2021 (or upon transition back to regular Aide duties):
- 1) Jennie Campbell, at a temporary rate of \$17.39.
 - 2) Sheila Frey, at a temporary rate of \$17.39.
 - 3) Heather Hyson, at a temporary rate of \$17.39.
 - 4) Karen Landis, at a temporary rate of \$15.38.
 - 5) Kris Samsel, at a temporary rate of \$17.39.
 - 6) Donna Williams, at a temporary rate of \$17.39.
 - 7) Brandy Zarate, at a temporary rate of \$17.39.
 - 8) Amandah Kauffman, at a temporary rate of \$100/day. (ESS)
- K. Teacher Substitute:
- 1) David Portelles

L. Athletic Helpers

- 1) Tayte McNair
- 2) Shea McNair
- 3) Dee Lynes
- 4) Jaiten Holford

M. Substitute Building Aide:

- 1) Rebekah Tschopp

N. Guest Teacher:

- 1) Cheryl Fauth

O. Uncompensated Leave Extension:

- 1) Nicole Lishinski Mackey, PT Food Service Aide, Middle School, from December 3, 2020 – February 28, 2021.

P. Uncompensated Leave Request:

- 1) Carol Morton, PT Food Service Aide, Middle School, from December 21, 2020 through January 10, 2021.
- 2) Faith Hess, PT Paraprofessional, Middle School, from January 11, 2021 through January 15, 2021.
- 3) Chinara Jackson, PT Paraprofessional, Northern Elementary, from January 5, 2021 through January 15, 2021.
- 4) Sandra Wengryn, Teacher, South Mountain, from February 22, 2021 through March 16, 2021, with benefits.

Q. Professional Staff Transfer:

- 1) Rachel Burgett, from 1st Grade Teacher to Reading Specialist, Wellsville Elementary, effective TBD. (King-Solon)

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

- A. Approve the Tax Rate Resolution to not raise the tax rate above the adjusted index of 3.8% for the 2021-2022 fiscal year. (Roll Call Vote)

[\(Attachment #6\)](#)

Motion carried. Roll call vote with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

- B. Approve Cumberland Perry Area Vocational Technical School 2021-2022 budget.

[\(Attachment #7\) \(Roll Call Vote\)](#)

Motion carried. Roll call vote with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

- C. Approve the Tax Collector Salary Resolution for the 2022-2023 fiscal year and the three succeeding fiscal years thereafter.

[\(Attachment #8\) \(Roll Call Vote\)](#)

Motion carried. Roll call vote with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

- D. Approve to take from the Table (Tabled April 28, 2020) the following motion:
Approve the authorization to issue an invitation for bids for the Turf Field Project and authorize the Administration to release the invitation for bids at a time deemed most appropriate by the Administration and architect.

Motion carried. Roll call vote with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

- E. Authorize the Administration to release the invitation for state contract and public bid for the turf field project.

Motion carried. Roll call vote with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Rudy

- F. Approve the contract with Ashburn Advisors, LLC, for RACP grant compliance and administration, beginning January 2021.
(Attachment)

Motion carried. Roll call vote with all 9 Directors voting Yes.


New Business: None

Recognition of the Public: None

Items for Future Agendas: None

Motion by Hoverter, seconded by McLean, to Adjourn at 7:34 PM.

Motion carried with all 9 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – February 16, 2021

Budget Committee Meeting – February 18, 2021

School Board Meeting – February 23, 2021