

Northern York County School District



Regular Meeting of the Board of School Directors  
December 22, 2020

A regular meeting of the Board of School Directors was held on December 22, 2020.

*In consultation with the School District Solicitor, and in compliance with the Governor's orders to limit indoor gatherings to no more than 10 people, the Board of Directors of the Northern York County School District held the December 22, 2020 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual meeting.*

The meeting was called to order at 6:00 PM.

Roll Call - Members in attendance: Greg Hlatky, Kevin Barnett, Ken Sechrist, Patricia Schaffer (Remote), Ann Hoverter, Jamie Markle, Alyssa Eichelberger (Remote ), Joe Rudy, Beth McLean

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Asst. Superintendent
Mr. LaBuda	Assistant to the Superintendent (Virtual)
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources (Virtual)
Mr. Borrell	Director of Student Services (Virtual)
Ms. Cal	Principal, Northern Elementary (Virtual)

Pledge of Allegiance

Motion by Hoverter, seconded by McLean  
Approval of the November 24, 2020 School Board Meeting minutes.  
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by McLean  
Approval of the December 2, 2020 Reorganization Meeting minutes.  
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by Hlatky  
Approval of the December Board Meeting Agenda, as presented.  
Motion carried, with all 9 Directors voting Yes.

Recognition of the Public: None

Reports:

Superintendent – Steve Kirkpatrick

- Mr. Kirkpatrick updated the Board on the family that was ‘adopted’ for the holidays by the staff at the Administration Building. Additionally, he thanked the teachers, support staff, Administrative team, School Board and the community for all they have done during the pandemic.

Student Liaison – Brooke Monoski – Not present.

CAIU – Alyssa Eichelberger

- No report.

Vo-Tech – Ann Hoverter

- Reorganization meeting held December 14<sup>th</sup> (virtual)
- Approved budget - \$10,124,938

Polar Bear Foundation – Beth McLean

- No meeting in December.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund checks dated December 22, 2020 for check number 327461 to check 327462 in the amount of \$171,828.28.

General Fund manual checks dated from November 12, 2020 to December 9, 2020 for check number 327282 to check 327355, and check 327371 to check 327454 in the amount of \$1,286,876.43.

General Fund Payroll Checks dated October 10, 2020 for check 327281 in the amount of \$198.96, checks dated November 27, 2020 for check 327356 to check 327370 in the amount of \$4,957.45.

Capital Reserve Fund check dated December 4, 2020 for check number 460 in the amount of \$200,000.

Food Service Account checks dated November 25, 2020 through December 22, 2020 for check number 8797 to check number 8805 in the amount of \$104,753.83.

Student Activity Account checks dated November 12, 2020 to December 9, 2020 for check number 537 and 538 in the amount of \$1,036.20.

Motion carried, with all 9 Directors voting Yes.

Motion by Hlatky, seconded by McLean

Acceptance of the December 2020 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review report of Various Accounts

Motion by Hlatky, seconded by Hoverter

Approve the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from YATB for November 2020.  
[\(Attachment #4 - YATB\)](#)
- B. Approve the list of Real Estate Refunds for December 2020.  
[\(Attachment #5\)](#)
- C. Approve the Administration Salaries for January 1, 2020 through June 30, 2020.  
[\(Attachment #7\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Barnett, seconded by Hoverter  
Approve by consent the Athletics and Activities Committee Report

A. Trip Requests:

- 1) Request permission for the indoor track team to go to Virginia Beach 1/15 – 16/2021 for an indoor meet using 2 school vans. All other costs will be assumed by the track boosters.

**NOTE: *If either state has a travel restriction with a quarantine or testing requirement – trip is cancelled.***

Motion carried with all 9 Directors voting Yes.

Motion by Rudy, seconded by Hlatky  
Approve by consent the Building and Grounds Committee Report

A. Facility Use Requests:

- 1) Camp Invention

**Science Camp**

SME – Cafeteria, Gym, 3<sup>rd</sup> Gr. Rooms, Art Room, Playground  
6/21/2021-6/24/2021, 7 am-4 pm

**Category 4.** Copy of Nonprofit Status is on File

Rental Fees: Waived

Custodial Fees: \$900.00 (\$25/hr x 36 hrs)

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting Yes.

Motion by Schaffer, seconded by Hoverter  
Approve by consent the Policy Committee Report

A. Policies for FINAL approval:

- 1) [Policy 113.2](#) – Behavior Support
- 2) [Policy 113.4](#) – Confidentiality of Special Education Student Information
- 3) [Policy 123](#) – Interscholastic Athletics
- 4) [Policy 123.2](#) – Sudden Cardiac Arrest

Motion carried with all 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hoverter  
Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

A. Board Proposal – Addition of one 1:1 Aide at Dillsburg Elementary School  
[\(Attachment\)](#)

B. Long Term Substitute Employment:

- 1) Sadie Landis, 5<sup>th</sup> Grade Teacher, South Mountain Elementary, from January 4, 2021 through March 17, 2021, at a rate of \$238.75 per day (BA, Step 1). (Wengryn)

C. Support Staff Employment:

- 1) Jessica Zucatti, PT Food Service Aide, Dillsburg Elementary, at a rate of \$10.19 per hour, 4.0 hours per day, effective December 7, 2020.

2) Wendy Wirt, PT Paraprofessional, Northern Middle School, at a rate of \$11.33 per hour, 5.75 hours per day, effective January 4, 2021. (Wenger)

D. Support Staff Resignation:

- 1) Karyn Leftwich, PT Food Service Aide, High School, effective December 4, 2020.
- 2) Christina Walls, PT Paraprofessional, Middle School, effective October 30, 2020.
- 3) Sarah Kreiger, PT Building Aide, Dillsburg Elementary, effective December 11, 2020.

E. Uncompensated Leave Request:

- 1) Nicole Lishinski Mackey, PT Food Service Aide, Middle School, from December 3, 2020 through January 29, 2021.
- 2) Carol Morton, PT Food Service Aide, Middle School, from December 21, 2020 through January 10, 2021.

F. Accepted Full-time Employment with ESS:

- 1) Jason Stacknick, Paraprofessional, High School. (Deal)
- 2) Sarah Kreiger, Paraprofessional, Dillsburg Elementary. (Albert)

G. Athletic Contract (Rate Correction):

- 1) Daniel Nauman, Head Wrestling Coach, \$7,380.

H. Teacher Substitute:

- 1) Amber Shearer
- 2) Fred DeLuca (Retiree)
- 3) Cristina White

I. Act 86 – Prospective Student Teacher

- 1) Olivia Staub
- 2) Rebekah Tschopp

J. Athletic Helper:

- 1) Chuck Thomas

K. Guest Teacher:

- 1) David Hazen

L. Professional Staff Resignation:

- 1) Edward Carskadon, English Teacher, High School, effective December 31, 2020, subject to the terms of a severance agreement.

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

A) Accept the 2019-20 NYCSD Audit Presentation - Smith, Elliott Kearns & Company, LLC.

[\(Attachment - Presentation\)](#)

[\(Attachment 6a\)](#)

[\(Attachment 6b\)](#)

[\(Attachment 6c\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by McLean

B) Approve the terms of the attached Amendment to the Service Agreement entered into with Questeq in May 2018. Under the amended agreement, Questeq will provide resources to fill the position of Instructional Application Analyst for the District, effective immediately.

[\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

New Business: None

Recognition of the Public: None

Items for Future Agendas:

- Mr. Hlatky – no word on grant yet. Will update Board once he is notified.
- Mr. Sechrist noted that the Washington Township matter is still in limbo – no word.

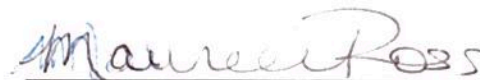
Mr. Sechrist echoed Mr. Kirkpatrick's statements – thanking the Administration, staff, students, and parents for how everyone has handled the COVID situation. He thanked Mr. Kirkpatrick for all he has done since becoming Superintendent; and thanked the Board for their work on the Budget in 2020.

Motion by Hoverter, seconded by Hlatky, to Adjourn at 6:15 PM.

Motion carried with all 9 Directors voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

**The next School Board meetings will be:**

Committee Meeting – January 19, 2021

School Board Meeting – January 26, 2021