

Northern York County School District



Regular Meeting of the Board of School Directors November 24, 2020

A regular meeting of the Board of School Directors was held on November 24, 2020.

In consultation with the School District Solicitor, and in compliance with the Governor's orders to limit indoor gatherings to no more than 25 people, the Board of Directors of the Northern York County School District held the November 24, 2020 meeting through in-person, remote access, and live streaming. We will be using the Microsoft Teams application to host this virtual meeting.

The meeting was called to order at 7:00 PM.

Roll Call - Members in attendance: Greg Hlatky, Kevin Barnett, Ken Sechrist, Patricia Schaffer, Ann Hoverter, Jamie Markle (virtual), Alyssa Eichelberger (virtual), Joe Rudy (virtual), Beth McLean

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Asst. Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Schaffer
Approval of the October 27, 2020 School Board meeting minutes.
Motion carried, with all 9 Directors voting Yes.

Motion by Hoverter, seconded by McLean
Approval of the November Board Meeting Agenda, with Addendum, as presented.
Motion carried, with all 9 Directors voting Yes.

Recognition of the Public: None

Reports:

Superintendent – Steve Kirkpatrick

- Mr. Kirkpatrick reviewed the effects of spiking Covid cases in the District. He talked with the Board about the Attestation form that is listed as an Item for Board Action and that the Administration is in support of Option 1.

Student Liaison – Brooke Monoski – Not present.

CAIU – Patricia Schaffer

- 2019-20 CAIU audit – no findings.
- CAOLA has 9 staff and 34, 445 students utilizing the program

Vo-Tech – Alyssa Eichelberger

- No meeting this month. Discussion relating to possible VoTech name change will resume in early 2021.

Polar Bear Foundation – Beth McLean

- Clay Shoot was very successful.
- PBF Board approved NOW grants – still accepting new grant applications.
- Approved new bylaws.
- Gala still scheduled for February 2021.
- Next PBF meeting – January 2021.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund checks dated November 24, 2020 for check number 327279 to check 327280 in the amount of \$191,376.55.

General Fund manual checks dated from October 14, 2020 to November 11, 2020 for check number 326978 to check 327106, and check 327114 to check 327275 in the amount of \$799,095.29.

General Fund Payroll Checks dated October 16, 2020 for check 326971 to check 326977, checks dated October 30, 2020 for check 327107 to check 327111, and checks dated November 13, 2020 for check 327276 to check 327278 in the amount of \$9,020.53.

Food Service Account checks dated November 12, 2020 for check number 8786 to check number 8796 in the amount of \$93,120.79.

Student Activity Account checks dated October 28, 2020 for check number 536 in the amount of \$154.

Motion carried, with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

Acceptance of the November 2020 Treasurers Report

Motion carried, with all 9 Directors voting Yes.

Review report of Various Accounts

Motion by Hlatky, seconded by Hoverter

Approve the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from JP Harris and YATB for October 2020.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 – YATB\)](#)

- B. Approve the list of Personal Tax Exemptions for November 2020.

[\(Attachment #5\)](#)

- C. Approve the list of Real Estate Refunds for November 2020.

[\(Attachment #6\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Rudy, seconded by Hlatky

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Tom Seltzer

Tennis Camp and Lessons

Tennis courts

Dates Vary – January, 2021 - December, 2021, Monday – Friday - 8 am – 8 pm

Various other dates and times as requested by students.

Events coordinated with Gerry Schwille.

Category 6

Certificate of Liability is on file.

Approx. Rental Fee – \$6,336 (\$44/hr)

Requesting fees be waived since this is a feeder program aimed at our tennis players.

Letter received requesting waiver of fees.

Motion carried with all 9 Directors voting Yes.

Motion by Schaffer, seconded by Hoverter

Approve by consent the Policy Committee Report

A. Policies for TENTATIVE approval:

- 1) [Policy 113.2](#) – Behavior Support
- 2) [Policy 113.4](#) – Confidentiality of Special Education Student Information
- 3) [Policy 123](#) – Interscholastic Athletics
- 4) [Policy 123.2](#) – Sudden Cardiac Arrest

B. Policies for FINAL approval:

- 1) [Policy 111](#) – Lesson Plans
- 2) [Policy 201](#) – Admission of Students
- 3) [Policy 203](#) – Immunizations and Communicable Diseases
- 4) [Policy 209](#) – Health Examinations/Screenings
- 5) [Policy 314](#) – Physical Examinations
- 6) [Policy 332](#) - Working Periods
- 7) [Policy 334](#) – Sick Leave
- 8) [Policy 340](#) – Responsibility for Student Welfare
- 9) [Policy 705](#) – Facility and Workplace Safety
- 10) [Policy 803](#) – School Calendar
- 11) [Policy 904](#) – Public Attendance at School Events
- 12) [Policy 907](#) – School Visitors

Motion carried with all 9 Directors voting Yes.

Motion by Eichelberger, seconded by Hlatky

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Long Term Substitute Employment:

- 1) Christine Miller, Math Teacher, High School, from approximately November 16, 2020 through June 9, 2021 (or last teacher day of 2020-21), at a rate of \$238.75 per day (BA, Step 1). (Keeny)
- 2) Joshua Gladfelter, English Teacher, High School, from September 8, 2020 through January 27, 2021, at a rate of \$238.75 per day (BA, Step 1). (Carskadon)
- 3) Amy Austin, Special Ed Teacher, Middle School, from January 5, 2021 through March 10, 2021, at a rate of \$238.75 per day (BA, Step 1). (Atkinson)
- 4) Emily Holland, Counselor, Northern Elementary, from approximately January 4, 2021 through March 31, 2021, at a rate of \$238.75 per day (BA, Step 1). (Surubaru)

B. Long Term Substitute Assignment Extension:

- 1) Bethany Simcoe, extension of LTS assignment from January 29, 2021 through June 9, 2021 (or last teacher day of 2020-21), at a rate of \$238.75 per day (BA, Step 1). (Flickinger)

C. Support Staff Resignation:

- 1) Jenalee Inscoe, PT Building Aide, Dillsburg Elementary, effective November 5, 2020.

D. Uncompensated Leave Request:

- 1) Tonya Flickinger, Teacher, High School, from November 23, 2020 through June 9, 2021 (or last teacher day of 2020-21), with benefits.
- 2) Heather Zerby, Teacher, High School, from November 25, 2020 through March 14, 2021, with benefits.
- 3) Felicia Ensminger, Teacher, Northern Elementary, from December 18, 2020 through January 3, 2021, with benefits.

E. Athletic Coach Contracts:

- 1) Jared Haley, Head Swim Coach (76 out of 80 points), at a rate of \$4985.60.
- 2) Diane Ahearn, Asst. Swim Coach (30 out of 52 points), at a rate of \$2,460.
- 3) Kaitlyn Neuman, Asst. Swim Coach (22 out of 52 points) plus Head Swim Coach (4 out of 80 points), at a rate of \$1,279.20.
- 4) John McDonald, 9th Grade Boys Basketball Coach, at a rate of \$2,460.

F. Accepted Temporary Facilitator Aide Assignment through ESS from 9/23/2020 through 1/27/2021 (or last day of 1st semester):

- 1) Amandah Kauffman, at a temporary rate of \$100/day.

G. Accepted Full-time Employment with ESS:

- 1) Amber Vanderhoof, 1:1 Paraprofessional, Middle School.

H. Support Staff Substitute:

- 1) Jenalee Inscoe
- 2) Jennifer Miller
- 3) Rita Naugle
- 4) Jocelyn Hood

I. Act 86 – Prospective Student Teacher:

- 1) Rita Naugle

J. Nurse Substitute:

- 1) Jenna Magee

K. Athletic Helpers

- 1) Donna Graybill
- 2) A. Patrick Hicks
- 3) Annabella Shaffer

L. Update Position Description:

1) [Athletic Director](#)

M. Athletic Coach Resignation:

1) Kate Kann, Asst. Middle School Girls Volleyball Coach, effective November 17, 2020.

2) Marcie Frey, Head Field Hockey Coach, effective November 20, 2020.

N. Guest Teacher:

1) Dawn Bennett

2) Carol Anna

O. Substitute Custodian:

1) Joshua Welker

P. Substitute Teacher:

1) Erin Andreoli

Motion carried with all 9 Directors voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

A. Approve the tuition agreement with New Story, LLC for the 2020-2021 school year for one student. [\(Attachment #7\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Schaffer

B. Approve the Questeq proposal for e-rate services for 2020-2021. [\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

C. Approve the revised 2020-2021 school calendar. This includes six (6) additional elementary only early dismissals on the dates listed: 12/11/20, 1/29/21, 2/12/21, 2/26/21, 3/26/21, 4/16/21 (Attachment). These early dismissal days would only be used when schools operate within the traditional face-to-face model. [\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

Motion by Hlatky, seconded by Hoverter

D. Approve the selection of Option 1 of the "Attestation Ensuring Implementation of Mitigation Efforts" form and append it to the district's Health and Safety Plan to be posted on the website by November 30. [\(Attachment\)](#)

Motion carried with all 9 Directors voting Yes.

New Business:

- Mr. Hlatky said that many parents are thankful for the in-person instruction and all that is being done to keep the kids in school.
- Mr. Sechrist added a 'thank you' to student/parents/staff for being careful in their everyday actions/activities.

Recognition of the Public: None

Items for Future Agendas:

- Mr. Hlatky said that a grant may be forthcoming and when notified he will update the School Board.

Motion by Hoverter, seconded by McLean, to Adjourn at 7:25 PM.
Motion carried with all 9 Directors voting Yes.

Brief Executive Session followed at the conclusion of the School Board meeting.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Reorganization Meeting – December 1, 2020

Committee Meeting – December 15, 2020

School Board Meeting – December 22, 2020