

Northern York County School District



Regular Meeting of the Board of School Directors  
September 28, 2017

A regular meeting of the Board of School Directors was held on September 28, 2017 at the District Administration Office. The meeting was called to order at 7:00 p.m.

It was announced that an Executive Session will be held at the end of the meeting to discuss a Personnel matter.

Members in attendance:

Beth McLean  
Mike Barndt  
John Gunning  
Greg Hlatky  
Ann Hoverter  
John Price (arrived 7:15 p.m.)  
Dave Reeder  
Ken Sechrist

Absent: Amy Rodgers

Non-Members present:

Dr. Eshbach	Superintendent
Mr. Beals	Assistant Superintendent
Mrs. Unti	Supervisor of Human Resources
Mr. Young	Business Manager
Mrs. Thomas	Director of Student Services
Mr. Lehman	Principal Northern High School
Mrs. Murray	Principal Northern Middle School
Miss Rotz	Principal Wellsville Elementary
Miss Cal	Principal Northern Elementary

Pledge of Allegiance

Motion by Hlatky, seconded by Sechrist  
Approval of August 2017 School Board Meeting Minutes  
Motion carried. Vote 7 yes

Motion by Hlatky, seconded by Barndt  
Approval of September 2017 Board Meeting Agenda  
Motion carried. Vote 7 yes.

## Recognition of the Public:

Ruth Wolfe, 45 Olf York Road, Wellsville, PA, spoke on behalf of the American Legion Auxiliary, Unit 26 Americanism Essay Contest. The contest is open to grades 3 and up with February 21, 2018 as the deadline for submission. Contest materials were handed out to all in attendance.

## Reports:

Superintendent – Dr. Eshbach

- Introduction of New Staff Members:
  - Matt Johnson, Director of Buildings and Grounds
  - Wendy Masson – School Psychologist
- Recognition of Greg Hlatky for 8 years of service to the NYCSD School Board.
- Recognition of Emily Reed – Ready Freddy Program

Student Liaison – Jonathan Wirth (absent)

CAIU – Beth McLean The CAIU is in the process of finding a new Director.

Vo-Tech – Mike Barndt

- Vo-Tech is working on Program Evaluation requirements.
- They are looking at the requests coming in from the work-force as it relates to possible new programs at the CAIU.

Polar Bear Foundation – Mr. Reeder

- Polar Bear Foundation Golf Tournament was a success – proceeds expected to exceed \$15,000.
- New event is the Clay Shoot on Saturday, November 11, 2017
- The Friends of the Foundation Campaign payroll deductions have been very successful - \$7,200 raised for far this year. The PBF Executive Committee will match the \$ amt. of funds donated by the teachers.
- The PBF Gala is looking for a new chairperson.

Motion by Reeder, seconded by Price

Payment of Bills

General Fund checks dated September 28, 2017 for check number 317292 and 317293 in the amount of \$156,876.48.

General Fund manual checks dated August 10, 2017 to September 13, 2017 for check number 316949 to 317291 in the amount of \$1,228,433.70.

General Fund Payroll check dated August 24, 2017 for check number 143941 in the amount of \$258.61 and check dated September 8, 2017 for check 143950 in the amount of \$258.61.

Student Activities Account checks dated August 10, 2017 to September 13, 2017 for check number 26492 to check number 26499 in the amount of \$12,941.89.

2017 Construction Fund checks dated August 10, 2017 to September 13, 2017 for check number 143 to check number 144 in the amount of \$28,784.00.

Capital Reserve Fund Checks dated August 10, 2017 to September 13, 2017 for check number 417 to check number 420 in the amount of \$64,551.68.

Food Service Account checks dated September 28, 2017 for check number 8306 to check number 8317 in the amount of \$14,942.71.

Motion carried. Vote 8 yes.

Motion by Reeder, seconded by Hlatky

Acceptance of September 2017 Treasurer's Report

Motion carried. Vote 8 yes.

Review report of Various Accounts

Motion by Hlatky, seconded by Price

Approved by consent the Athletics and Activities Report

A. Enrollment Exception:

- 1) Enrollment exception for the children of Alyssa and Scott Eichelberger to attend SME despite the fact they will be residing in the DES attendance area, while their home is being built at 1294 South Mountain Road. Anticipated date of completion – May 2018.

B. Trip Requests:

- 1) Recommend approval for the Organ Tissue Donation student leaders to attend a tour of the Musculoskeletal Transplant Foundation in Jessup, PA on October 24, 2017. Transportation by school van – cost of gas will be reimbursed through ODTA grant received.
- 2) Recommend approval for the MS and HS Life Skills students to travel to Cherry Crest Adventure Farm on October 27, 2017. Transportation by school bus.
- 3) Recommend approval for the MS Emotional Support Class to travel to Jim Thorpe, PA on October 25, 2017. Transportation by van.
- 4) Recommend approval for the MS Emotional Support Class to go on beach trip to Lewes, DE from May 22 – May 25, 2018. Transportation by van.
- 5) Recommend approval for MS Emotional Support Class to go to Lancaster, PA on February 22, 2018. Transportation by van.
- 6) Recommend approval for the MS Emotional Support Class to go to Pittsburgh, PA from December 13-15, 2017. Transportation by van.
- 7) Recommend approval for the MS Emotional Support Class to go to Swatara State Park on November 30, 2017. Transportation by van.
- 8) Recommend approval for the MS Emotional Support Class to go to Chickies Rock Park, Marietta, PA on November 9, 2017. Transportation by van.
- 9) Recommend approval for the HS DECA Club to attend HS DECA Night w/ The Philadelphia 76ers November 1, 2017. Transportation by charter bus.
- 10) Recommend approval for the HS DECA Club to go to Philadelphia University (DECA Mock Competition) October 27, 2017. Transportation by Van.
- 11) Recommend approval for NES Grade 4 to go to Historic Philadelphia April 27, 2018. Transportation by bus.

Motion carried. Vote 8 yes.

Motion by Reeder, seconded by Price

Approved by consent the Budget and Finance Committee Report

A. Approve Payment of Bills.

[\(Attachment #1 2017 Construction Fund Checks\)](#)

[\(Attachment #1 Capital Reserve Fund Checks\)](#)

[\(Attachment #1 Food Service Fund Checks 9-28-2017\)](#)

[\(Attachment #1 General Fund Checks 9-28-2017\)](#)

[\(Attachment #1 General Fund Checks\)](#)  
[\(Attachment #1 Payroll Account Checks\)](#)  
[\(Attachment #1 Student Activity Checks\)](#)

- B. Approve Treasurer's Report.  
[\(Attachment #2\)](#)
- C. Review reports of various accounts.  
[\(Attachment #3\)](#)
- D. Approve the list of Personal Tax Exonerations from JP Harris for August 2017.  
[\(Attachment #4\)](#)
- E. Approve the list of Personal Tax Exemptions for September 2017.  
[\(Attachment #5\)](#)
- F. Approve the list of Per Capita Refunds for September 2017.  
[\(Attachment #6\)](#)
- G. Approve the list of Real Estate Refunds for September 2017.  
[\(Attachment #7\)](#)
- H. Approve the change order (CO#14) for the Wellsville Elementary Project General Contractor for a net addition of \$4,342.23.  
[\(Attachment #8\)](#)
- I. Approve the change order (CO#15) for the Wellsville Elementary Project General Contractor for a net addition of \$9,240.00.  
[\(Attachment #9\)](#)
- J. Approve the change order (CO#16) for the Wellsville Elementary Project General Contractor for a net addition of \$1,758.49.  
[\(Attachment #10\)](#)
- K. Approve the change order (CO#17) for the Wellsville Elementary Project General Contractor for a net addition of \$5,757.10.  
[\(Attachment #11\)](#)

Motion carried. Vote 8 yes.

Motion by Hoverter, seconded by Hlatky

Approved by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) Dillsburg Kiwanis, NHS Key Club, NMS Builders Club, and Elementary Key Clubs

**Cranberry Distribution**

HS Loading Dock

11/4/17, Saturday 6:30 am-5:00 pm

**Category 1**

Copy of Non-Profit Letter is on file

Rental Fee- Non Applicable

- 2) Mountain Ridge Church

**Youth Impact Project – Set-Up**

Main Campus – Parking Lot and Athletic Fields

7/26/18 – Thursday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

3) Mountain Ridge Church

**Youth Impact Project – Set-Up**

SLC - Gym

7/26/18 – Thursday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

4) Mountain Ridge Church

**Youth Impact Project – Set-Up**

MS - Gym

7/26/18 – Thursday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

5) Mountain Ridge Church

**Youth Impact Project - Event**

Main Campus – Parking Lot and Athletic Fields

7/27/18 – Friday – 8 am – 5 pm

7/28/18 – Saturday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

Security Fee - \$10.00/hour/per personnel

6) Mountain Ridge Church

**Youth Impact Project - Event**

SLC - Gym

7/27/18 – Friday – 8 am – 5 pm

7/28/18 – Saturday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

Security Fee - \$10.00/hour/per personnel

7) Mountain Ridge Church

**Youth Impact Project**

MS - Gym

7/27/18 – Friday – 8 am – 5 pm

7/28/18 – Saturday – 8 am – 5 pm

**Category 3**

Rental Fee – Not Applicable

Security Fee - \$10.00/hour/per personnel

8) Tom Seltzer

**Tennis Camp and Lessons**

Tennis courts

Dates Vary – September, 2017-September 2018, Monday – Friday - 8 am – 8 pm

Various other dates and times as requested by students

This would be coordinated with Gerry Schwille and also will not interfere with the public utilizing the tennis courts.

**Category 5**

Rental Fee – \$6,336 (\$44/hr) – based on last year’s request

Requesting fees be waived since this is a feeder program aimed at our tennis players.

Letter received requesting waiver of fees.

9) DASC – Dillsburg Area Soccer Club

**Fundraiser Pick-up**

HS – Polar Bear Entrance

10/6/17 – Friday – 3 pm – 4:30 pm

**Category 3**

Rental Fees – Not Applicable

10) Dillsburg Community Fair Association

**Fair Assn. Fundraiser**

Former Administration Building – Front Yard

10/20/17 – Friday – 6 am – 8 pm

10/21/17 – Saturday – 6 am – 8 pm

**Category 3**

Rental Fee – Not Applicable

Motion carried. Vote 8 yes.

Motion by Price, seconded by Hoverter

Approved by consent the Curriculum Committee Report

A. Multi Day Conference Requests:

1. Robin Kazakavich, Molly Atkinson  
Preparing Transition Age Youth with Autism for Employment: Train the Trainer  
Harrisburg – Thursday, December 7 and Friday, December 8, 2017
2. David Borrell  
PILS Course  
Lancaster – Monday, October 16, Tuesday, October 17, 2017, Thursday, January 4  
and Friday, January 5, 2018
3. Evangeline Unti  
PASPA – Ever-Evolving Landscape of H.R.  
Harrisburg – Wednesday, February 28 through Friday, March 2, 2018
4. Cindy Ebner, Ashley Green Gautum  
Student Assistance Training  
Summerdale – Tuesday, March 6 through Thursday, March 8, 2018
5. Lauren Berry  
High Expectations for Students with Low Incidence Disabilities Conference  
Penn Stater Conference Center  
State College, PA – November 13-15, 2017
6. Sylvia Murray and Troy Sauer  
Digital Leadership and Innovation Academy  
PASCD – Online Program October 27 – December 17, 2017

7. Allyson Lang  
Math Coaching Network Meetings (Free)  
LIU 12, New Oxford, PA  
October 5, 2017, November 2, 2017, December 7, 2017, January 4, 2018,  
February 1, 2018, March 1, 2018, April 5, 2018

B. Curriculum:

1. **Final** Curriculum Adoption:

a. High School Agriculture

- 1) [Advanced Welding](#)
- 2) [Agricultural Leadership Development](#)
- 3) [Equine Science](#)
- 4) [Fisheries](#)
- 5) [Forestry](#)
- 6) [Greenhouse Management](#)
- 7) [Introduction to Agriculture Engineering](#)
- 8) [Introduction to Electric Arc and Gas Welding](#)
- 9) [Landscape Design and Maintenance](#)
- 10) [Large Animal Science](#)
- 11) [SAE](#)
- 12) [Small Animal Pet Care](#)
- 13) [Small Gas Engine](#)
- 14) [Veterinary Science](#)
- 15) [Wild Life](#)

b. Art

- 1) [Advanced Placement Art Studio 3D](#)
- 2) [Ceramics Sculpture I](#)
- 3) [Ceramics Sculpture II](#)
- 4) [Ceramics Sculpture III](#)
- 5) [Drawing and Painting I](#)
- 6) [Honors Drawing and Painting](#)
- 7) [Exploration of Three Dimensional Art](#)
- 8) [Exploration of Two Dimensional Art](#)
- 9) [Introduction to Computer Animation](#)
- 10) [Senior Portfolio](#)

c. Technology Education

- 1) [MS Design and Modeling PLTW](#)

d. Health and Physical Education

- 1) [Elementary Aquatics \(Grades 2 and 4\)](#)
- 2) [8<sup>th</sup> Grade Health](#)
- 3) [6<sup>th</sup> -7<sup>th</sup> Grade Health](#)
- 4) [MS Healthy Consumer](#)
- 5) [9-10 Physical Education](#)
- 6) [11-12 Physical Education](#)
- 7) [Life Skills Physical Education](#)
- 8) [Life Skills Health](#)

- e. Science
  - 1) [HS Anatomy and Physiology](#)
  - 2) [HS Earth and Space](#)
  - 3) [8<sup>th</sup> Grade Physical Science](#)

2. **Tentative** Curriculum Adoption:

- 1) [6<sup>th</sup> Grade Earth and Space](#)
- 2) [Crop and Soil Science](#)
- 3) [Agriculture Management, Economics, and Sales](#)
- 4) [MS 6<sup>th</sup> Grade Art Education](#)
- 5) [MS 7<sup>th</sup> Grade Art Education](#)
- 6) [MS 8<sup>th</sup> Grade Art Education](#)
- 7) Elementary Art Grades 1-5
  - [Grade 1](#)
  - [Grade 2](#)
  - [Grade 3](#)
  - [Grade 4](#)
  - [Grade 5](#)

C. New Textbook/Novel

- 1. Palacio, R.J. (2012) Wonder. New York: Random House.

D. Discard/Dispose

- 1. eInstruction Classroom Performance System (Clicker System)  
No longer compatible
- 2. Textbook: Gregg Shorthand: Basic Principles. Centennial Edition Zoubeck McGraw-Hill (1990). 24 Copies. No longer used
- 3. Textbook: Communicating for Success: An Applied Approach. South-Western Publishing Co. (1994). 19 Copies. No longer used
- 4. 1 SRA Teacher's Presentation Book, Decoding B1 and 5 Student SRA Decoding Books, B1 (Outdated Version)
- 5. 2 Sony Cassette Recorders (Outdated Equipment)

E. Other Items:

- 1. **Tentative** Approval of 3-Year PDE Comprehensive Plan.

Motion carried. Vote 8 yes.

Motion by Gunning, seconded by Hoverter

Approved by consent the Transportation Committee Report

- A. Approve the drivers list for 2017/2017  
[\(Attachment #1\)](#)
- B. Approve the bus routes list for 2017/2018  
[\(Attachment #2\)](#)

Motion carried. Vote 8 yes.



Motion by Barndt, seconded by Price

Approved by consent the Personnel Committee Report

A. Support Staff Employment:

- 1) Lisa Decker, Part-time Food Service Aide, Middle School, 4.0 hours per day at a rate of \$9.05 per hour, effective September 11, 2017. (Martin)
- 2) Connie Zollers, Part-time Food Service Aide, High School, 4.0 hours per day at a rate of \$9.05 per hour, effective September 11, 2017. (Stone)
- 3) Bonnie Miller, Part-time Food Service Aide, Middle School, 4.0 hours per day at a rate of \$9.05 per hour, effective September 18, 2017. (Reffner)
- 4) Sandra Clark, Part-time Food Service Aide, Dillsburg Elementary, 4.0 hours per day at a rate of \$9.05 per hour, effective September 18, 2017. (Thumma)
- 5) Alana Turner, Food Service Aide, 4.0 hours per day, at a rate of \$9.05 per hour, effective October 2, 2017. (Wagner)
- 6) Jennifer Mitchem, Custodian, Middle School, 8.0 hours per day, at a rate of \$10.89 per hour, effective October 9, 2017. (Albright)
- 7) Keith Grove, Custodian, High School, 8.9 hours per day, at a rate of \$10.89, effective October 2, 2017. (Bucher)

B. Support Staff Resignation:

- 1) Jewel Thumma, PT Food Service Aide, effective August 18, 2017.
- 2) Tabitha Stone, PT Food Service Aide, effective August 30, 2017.
- 3) Mandi Smith, PT Special Ed Aide, effective September 22, 2017.
- 4) William Bucher, Custodian, High School, effective September 15, 2017.

C. Salary Movement:

- 1) Richard Geesaman, Teacher, to MA+30, effective August 28, 2017.

D. Professional Staff Additional Services Contracts:

- 1) Richard Geesaman, 20 additional days per school year at per diem, for STEM related activities and coordination.

E. Coach Employment:

(Spring, 2018 Coaches – See Attached List- Amended)

- 1) Preston Repman, Middle School Wrestling Coach, at a rate of \$2,688.
- 2) Brita Adams, Lead Jr. High Field Hockey Coach, at a rate of \$2,688.
- 3) Holly Ritchey, Asst. Jr. High Field Hockey Coach, at a rate of \$3,240.
- 4) Gareth Davies, JV Boys Soccer Coach, at a rate of \$4,160.

F. Extra Service Contract Employment:

- 1) Stephanie Flowers, Creative Arts Team Leader, Middle School, at a rate of \$1,596.
- 2) Laura Bissell, High School Musical Producer, at a rate of \$3,040.

G. Unpaid Leave:

- 1) Jennifer Joyce, Aide, Northern Elementary, November 2, 2017 – November 6, 2017.
- 2) Jennifer Joyce, Aide, Northern Elementary, February 12, 2018 – February 16, 2018.

H. Extension of Maternity Leave:

- 1) Karolena Lehman, extension of maternity leave with benefits, from December 1, 2017 through June 5, 2018.

- I. Professional Substitute:
  - 1) Donna Williams
  - 2) Nicolette Gonzalez Place
  - 3) Marion van Olden-Dundore (Retiree)
  - 4) Rebecca Barnett
  - 5) Amy Boyce
  - 6) Elise Manning
  - 7) Jordyn Heisey
  
- J. Guest Teachers:
  - 1) Susan Cavataio
  - 2) Jessica Bonin
  - 3) Dawn Hazen
  - 4) Sunimarie Jauga
  
- K. Nurse Substitute:
  - 1) Bethany Salomone
  
- L. Food Service Substitute:
  - 1) Pamela Nesmith
  
- M. Custodian Substitute:
  - 1) Pamela Nesmith
  - 2) Donald Brown
  
- N. Building Aide Substitute:
  - 1) Jennifer Figueroa
  
- O. Athletic Resignation:
  - 1) Ellinore Ahearn, Swimming Assistant (Stipend), effective September 19, 2017.
  
- P. Long Term Substitute Employment:
  - 1) Lindsey Wedemeyer, Special Education Teacher, South Mountain Elementary, from October 9, 2017 to approximately March 21, 2018, at a rate of \$224.88 per day (BA, Step 1). (Barry)
  - 2) Nicolette Gonzalez (Place), 2nd Grade Teacher, Wellsville Elementary, from December 8, 2017 to June 5, 2018 (or last teacher day of 2017-18), at a rate of 224.88 per day (BA, Step 1). (Lehman)
  
- Q. Coach Resignation:
  - 1) Josh Lininger, Asst. Jr. High/MS Wrestling Coach, effective September 26, 2017.
  
- R. Support Staff Transfer:
  - 1) Heather Chung, from PT Special Ed Aide (1:1), to PT Special Ed Aide (Classroom), High School, at 5.75 hours per day, effective October 2, 2017. (Smith)
  
- S. Extra Service Contract Resignation:
  - 1) Sandra Griffith, Broadcast Studio Advisor, South Mountain Elementary, effective September 25, 2017.

Motion carried. Vote 8 yes.

Items for Board Action:

Motion by Barndt, seconded by Reeder

James (Matt) Johnson, Director of Buildings and Grounds, Administration Building, at a rate of \$65,000 per year, effective October 19, 2017. (Taylor)

Motion carried. Vote 8 yes.

Motion by Barndt, seconded by Gunning

Professional Staff Employment:

Wendy Masson, School Psychologist, at a rate of \$68,623 (MA, Step 15), effective TBD (upon release from current district). (Kniery)

Motion carried. Vote 8 yes.

Motion by Barndt, seconded by Price

Professional Staff Additional Services Contracts:

Wendy Masson, 10 additional days per school year at per diem, for School Psychologist duties.

Motion carried. Vote 8 yes.

Motion by Reeder, seconded by Price

Approve a reduction of Committed Fund Balance in the amount of \$300,000 for retirement commitments.

Motion carried. Vote 8 yes.

Motion by Reeder, seconded by Barndt

Approve the use of Capital Funds for the purchase of security equipment at the Sports and Learning Center, at a cost of approximately \$2,565.

Motion carried. Vote 8 yes.

New Business:

Election of 2018 PSBA Officers and PSBA Insurance Trust. (Information previously sent to Board.)

Recognition of the Public:

Items for Future Agendas:

A Budget meeting will be held on October 17, 2017 at 6 p.m. prior to the October Committee Meeting.

A decision was made to change the October School Board meeting to Thursday, October 19<sup>th</sup>, 7 p.m. at Wellsville Elementary. There will be a tour of Wellsville Elem. for Board members beginning at 6 p.m. An ad will be placed in the Dillsburg Banner and a notice on the NYCSD website announcing the change in date of the October School Board meeting.

Motion by Barndt, seconded by Price, to Adjourn at 7:31 p.m.

Motion carried. Vote 8 yes.

  
Beth McLean, President

  
Maureen Ross, Secretary

The next School Board meetings will be:

October 17, 2017 – Committee Meeting

October 19, 2017 – School Board Meeting at Wellsville Elementary