

Northern York County School District



Regular Meeting of the Board of School Directors August 25, 2020

A regular meeting of the Board of School Directors was held on August 25, 2020.

In consultation with the School District Solicitor, and in compliance with the Governor's order to close all businesses that are not life-sustaining, the Board of Directors of the Northern York County School District will hold the August 25, 2020 meeting through remote access and live streaming. We will be using the Microsoft Teams application to host this virtual meeting. A link to the meeting will be provided on Monday. If you have a PC, all you will need to do to join is click on the link. If you have an Apple device (Mac, iPad, iPhone), you should download the Microsoft Teams app from the Apple App Store.

The meeting was called to order at 7:00 PM.

Roll Call - Members in attendance: Kevin Barnett, Ken Sechrist, Greg Hlatky, Patricia Schaffer, Ann Hoverter, Jamie Markle, Alyssa Eichelberger, Joe Rudy, Beth McLean

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. Beals	Acting Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

All Voting will be by Roll Call.

Motion by Hoverter, Seconded by McLean

Approval of the July 21, 2020 and July 28, 2020 School Board Meeting Minutes.

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Motion by Hoverter, seconded by Eichelberger

Approval of the August Board Meeting Agenda, with Addendum, as presented.

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Recognition of the Public:

Reports:

Superintendent – Steve Kirkpatrick

- Athletics –Mid-Penn Conference has approved 9/4/2020 as the start date for Fall sports
Inter-Municipal – no report. Suggestion is for Fall sports to end by Thanksgiving. District III in discussion about play-offs.

- New teacher orientation held this week.
- Opening Day Inservice will be Wednesday, August 26, 2020.
- First day of school will be September 8, 2020.

CAIU – Patricia Schaffer

- Meeting on Thursday, August 27, 2020.

Vo-Tech – Alyssa Eichelberger

- Vo-Tech started this week.
- Almost at capacity – largest class ever at the Vo-Tech.
- They will be bidding the cafeteria renovation in November.

Polar Bear Foundation – Beth McLean

- Next meeting August 26, 2020.

Motion by Hlatky, seconded by Hoverter

Payment of Bills

General Fund checks dated July 16, 2020 to August 12, 2020 for check number 326240 to check number 326251, check number 326253 to check 326407 in the amount of \$782,597.39.

Capital Reserve Fund checks dated July 16, 2020 to August 12, 2020 for check number 456 and 457 in the amount of \$40,379.92.

Food Service Account checks dated August 25, 2020 for check number 8765 to check number 8769 in the amount of \$15,524.50.

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Hoverter

General Fund Check number 326252 dated July 17, 2020 in the amount of \$1,047.62 made payable to H&H Service Company, Inc.

Roll Call Vote. Motion carried, 8 Yes, 1 Abstain (Hlatky).

Motion by Hlatky, seconded by Eichelberger

Acceptance of August 2020 Treasurer's Report

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Review report of Various Accounts

Motion by Rudy, seconded by Hoverter

Approve the Buildings and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) Dillsburg Area Soccer Club

Fundraiser pick-up

SLC – Parking area in front of building

10/9/2020 - Friday– 2:30 pm - 4:30 pm

Category 3

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Hoverter

Approve the Budget and Finance Committee Report

A. Approve the list of Personal Tax Exonerations from JP Harris and YATB for July 2020.

[\(Attachment #4 – JP Harris\)](#)

[\(Attachment #4 – York/Adams\)](#)

B. Approve the list of Personal Tax Exemptions for August 2020
([Attachment #5](#))

C. Approve the donation of a Bundy Tenor Saxophone with case with a value of \$1,100.

D. Approve the disposal of outdated radios. ([Attachment](#))

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by McLean, seconded by Hoverter

Approve by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Mary Ranney, Pam Lum, Ingrid Cook, Kendra Cable
Wilson Reading Training Level 1 at CAIU
September 9-11, 2020

B. Tentative approval for the Elementary Stem Curriculum (Discovery)

1st Grade – 5th Grade

([Grade 1](#))

([Grade 2](#))

([Grade 3](#))

([Grade 4](#))

([Grade 5](#))

C. Approve the Emergency Instructional Time temporary provisions in responses to COVID-19 as it relates to Section 520.1 of the PA School Code. ([Attachment](#))

D. Textbook/Novel Adoption:

- 1) Kingston, Maxine H. (1989). *The Woman Warrior: Memoirs of a Girlhood among Ghosts*. New York: Vintage Books. (World Literature)

E. 1) Textbook Disposal:

- a) Middle School – *Elements of Language*, 2004, Odell, Warriner; Holt, Rinehart, and Winston, 200 copies
- b) Middle School - English, 2004, Rueda, Saldivar, Sharpiro, Templeton, Terry, Valentino, and Wolf; Houghton Mifflin, 134 copies

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Schaffer, seconded by Hlatky

Approve by consent the Policy Committee Report

A. Policies for TENTATIVE approval:

- 1) [Policy 103](#) – Discrimination/Title IX Sexual Harassment Affecting Students
- 2) [Policy 104](#) – Discrimination/Title IX Sexual Harassment Affecting Staff

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment*

*(Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Act 93 Retirement:

- 1) Patricia Franko, Principal, Dillsburg Elementary, effective TBD.

B. Professional Staff Resignation:

- 1) Kimberly Landauer, Counselor, Dillsburg Elementary, effective June 3, 2020.
- 2) Heather Redding, English Teacher, High School, effective June 3, 2020.
- 3) Tyler Smith, Physical Education Teacher, Dillsburg Elementary/Northern Elementary, effective June 3, 2020.
- 4) Daniel Newman, Spanish Teacher, High School, June 3, 2020.

C. Professional Staff Employment:

- 1) Victoria Spinelli, Kindergarten Teacher, Dillsburg Elementary, at a rate of \$45,972 (BA, Step 2), effective August 24, 2020. (NEW)
- 2) Molly Minahan, Counselor, Dillsburg Elementary, at a rate of \$46,940 (MA, Step 1), effective August 24, 2020. (Landauer)
- 3) Lauren Holmes, Learning Support Teacher, South Mountain Elementary, at a rate of \$51,078 (MA, Step 5), effective TBD. (Simpson)
- 4) Aimee Benavides, Spanish Teacher, High school, at a rate of \$45,123 (BA, Step 1), effective August 25, 2020. (Newman)

D. Professional Staff Transfer:

- 1) Wendy Simpson, from Learning Support Teacher at South Mountain Elementary, to Learning Support Teacher at Middle School, effective August 26, 2020. (Mauchamer)
- 2) Hollie Carlson, from Physical Ed/Aquatics Teacher at High School, to Physical Ed Teacher at Dillsburg Elementary/Northern Elementary, effective August 26, 2020. (Smith)

E. Long Term Substitute Employment:

- 1) Kathleen Pratt, Certified School Nurse, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 19, 2020 through approximately March 5, 2021. (Wrightson)
- 2) Sadie Landis, 4th Grade Teacher, South Mountain Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 15, 2021. (Theys)
- 3) Erin Worden, Special Education Teacher, Northern Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 4, 2021. (Ensminger)
- 4) Bethany Simcoe, Art/FCS Teacher, Northern High School, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Flickinger)
- 5) Kristina Schiffgens, Kindergarten Teacher, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Kleckner)
- 6) Jack Newkirk, 4th Grade Teacher, Wellsville Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Brown)
- 7) Rachel Shaffer, Spanish Teacher, High School, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through March 15, 2021. (Zerby)
- 8) Kristin Belluscio, 5th Grade Teacher, South Mountain, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through October 30, 2020. (DeLuca)
- 9) Joanna Lax, 4th Grade Teacher, Northern Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Eyster)
- 10) Pamela Roman, 4th Grade Teacher, South Mountain, at a rate of \$238.75 per day (BA, Step 1), from August 24, 2020 through January 28, 2021. (Kirkoff)

- 11) Madison Crowther, 3rd Grade Teacher, Dillsburg Elementary, at a rate of \$238.75 per day (BA, Step 1), from August 25, 2020 through January 28, 2021. (Kopac)

F. Support Staff Transfer:

- 1) Kelly Wenger, from PT Paraprofessional (5.75 hours/day), to PT Paraprofessional (5.5 hours/day), Northern Middle School, effective August 26, 2020. (Pavelic)

G. Support Staff Resignation:

- 1) Tammy Mull, PT Building Aide, Dillsburg Elementary, effective June 23, 2020.
- 2) Kristen Strayer, PT Paraprofessional, High School, effective June 23, 2020.
- 3) Kaylla Javor, PT Paraprofessional, South Mountain, effective June 9, 2020.
- 4) Kacey Pavelic, PT Paraprofessional, Middle School, effective June 2, 2020.
- 5) Bonnie Miller, PT Food Service Aide, effective June 2, 2020.
- 6) Rebecca Ross, PT Paraprofessional, Northern Elementary, effective June 2, 2020.
- 7) Heidi Williams, PT Paraprofessional, Middle School, effective June 2, 2020
- 8) Maryann Cromer, PT Building Aide, South Mountain Elementary, effective June 8, 2020.
- 9) Michelle Fitzgerald, PT Paraprofessional, Middle School, effective June 2, 2020.
- 10) Lynne Suskie, PT Instructional Aide, South Mountain Elementary, effective June 8, 2020.
- 11) Pamela Roman, PT Paraprofessional, South Mountain, effective June 8, 2020.
- 12) Sandra Schlessman, PT Food Service Aide, effective June 2, 2020.
- 13) Jami Braafhart, PT Paraprofessional, Northern Elementary, effective June 30, 2020.

H. Salary Movement:

- 1) Alisse Gasbarra, Teacher, to Master's, effective August 10, 2020.
- 2) Tracy Marshall, Teacher, to Masters Equivalency, effective August 1, 2020.
- 3) Stephanie Schmalzer, Psychologist, to PhD, effective July 1, 2020.

I. Athletic Coach Resignation:

- 1) Tyler Smith, 9th Grade Boys Basketball Coach, effective June 3, 2020.

J. Accepted Full-time Employment with ESS:

- 1) Kristen Strayer, Life Skills Paraprofessional, High School.
- 2) Stephanie Wenger, Library Aide, Dillsburg Elementary/Northern Elementary.

K. Tenure:

The following staff members have earned tenure effective August 24, 2020 and shall shift from Temporary to Professional status in accordance with the Pennsylvania School Code:

- 1) Bleiler, Robert
- 2) Hill, Karen
- 3) McManiman, Tyler
- 4) Murlatt, Alicia
- 5) Sheffer, Andrew
- 6) Theys, Eliza
- 7) Wrightson, Melissa
- 8) Yohn, Jessica

L. Substitutes for 2020/21 School Year: ([Attachment](#))

Additional:

- 1) Food Service:
 - a) Jessica Zucatti

- 2) Guest Teachers:
 - a) Elizabeth Young
 - b) Marissa Trainor
 - c) Cherie Ramsey

- 3) Professional Substitutes:
 - a) Sara Wikfors
 - b) Amy Austin

- 4) Nurse Substitutes:
 - a) Amanda Johnson (RN)

- M. Support Staff Employment:
 - 1) Jena Inscoe, PT Building Aide, Dillsburg Elementary, at a rate of \$10.19 per hour, 5.75 hours per day, effective August 26, 2020. (Mull)
 - 2) Christina Walls, PT Paraprofessional, Middle School, at a rate of \$11.33 per hour, 5.5 hours per day, effective August 26, 2020. (Williams)
 - 3) Kendra Buffington, PT Paraprofessional, Northern Elementary, at a rate of \$11.33 per hour, 5.75 hours per day, effective September 3, 2020. (Ross)

- N. Professional Staff Additional Services Contracts 2020-21:
[\(Attachment\)](#)

- O. Sabbatical Request:
 - 1) Sara Keeny, Math Teacher, for full 2020-21 school year.

- P. Temporary NOLA Remote Elementary Teaching Assignments – August 24, 2020 through January 27, 2021 (or end of first semester):
 - 1) Amanda Brown
 - 2) Scott Eyster
 - 3) Marianne Kirkhoff
 - 4) Carly Kleckner
 - 5) Janelle Kopac

- Q. Extra Service Contracts NOLA (Supplemental to 189 day Teacher contract):
 - 1) Kyle Polinka – Social Studies
 - 2) Kaitlin Bonner – Social Studies
 - 3) Kathryn Wicker – Social Studies
 - 4) Monica Cornett - Math

- R. Support Staff Termination:
 - 1) Andrew Edwards, FT Custodian, Dillsburg Elementary, effective July 23, 2020.

- S. Coach Employment:
 - 1) Brooks Colucci, JV Boys Soccer Coach, at a rate of \$2,558.40.

- T. Accepted full time employment with ESS:
 - 1) Mandy Kraft - WES
 - 2) Britney Turner- DES
 - 3) Amandah Kauffman - NES
 - 4) Kama Nicholls - NES

- 5) Carolynn Westby – WES
- 6) Iris Owen - WES
- 7) Haley Weir - SME
- 8) Stephanie Wenger – DES/NES
- 9) Casey Stevens - NMS
- 10) Samantha Corum – All Elem.

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by McLean

A. Approve second amendment to the contract for transportation services with Kauffman Bus Service for the 2020-2021 school year. (Attachment #6)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Hoverter

B. Approve second amendment to the contract for transportation services with Rohrer Bus Service for the 2020-2021 school year. (Attachment #7)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Eichelberger

C. Approve the lease agreement with FP Finance for a postage machine at Northern Middle School. (Attachment #8)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Schaffer

D. Approve the lease agreement with JGF Funding, LLC for a nine-month extension of the copier lease through June 30, 2021. (Attachment #9)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Hoverter

E. Approve the service agreement for the MyPaymentPlus online payment system with Horizon Software International, LLC for a one-year term. (Attachment #10)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Hoverter

F. Approve the engagement letter with Appel, Yost, & Zee, LLP as special counsel for special education matters. (Attachment #12)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky seconded by Eichelberger

G. Approve the amendment to the agreement with New Story, LLC for educational services for one student for the 2020-2021 school year. (Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky seconded by Eichelberger

H. Approve the amendment to the agreement with New Story, LLC for educational services for one student for the 2020-2021 school year. (Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky seconded by Hoverter

I. Approve the updated NYCSD Health and Safety Plan. (Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

New Business: None

Recognition of the Public: None

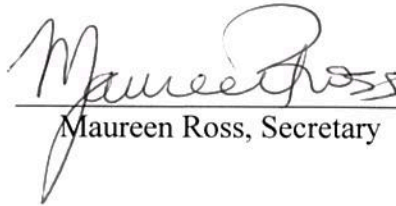
Items for Future Agendas: Farewell to Dr. Eshbach still planned for September 22, 2020 School Board meeting.

Motion by Hoverter, seconded by McLean, to Adjourn at 7:22 PM.

Roll Call vote, motion carried with all 9 Directors present voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

The next School Board meetings will be:

Committee Meeting – September 15, 2020

School Board Meeting – September 22, 2020