

Northern York County School District



Regular Meeting of the Board of School Directors
July 18, 2023

A regular meeting of the Board of School Directors was held on July 18, 2023 at the District Administration Office.

The meeting was called to order at 7:07 PM

Members in attendance: Ken Sechrist, Steve Becker, Thomas Welch, Joe Rudy, Zachary Kile, Beth McLean, Greg Hlatky, Ann Hoverter

Absent: Alyssa Eichelberger

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Assistant Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mr. Schild	Director of Technology
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hoverter, seconded by Welch

Approval of Minutes

- June 27, 2023

Motion carried, with all 8 Directors voting *Yes*.

Motion by Hoverter, seconded by Hlatky

Approve the July 18, 2023 Board Meeting Agenda, as presented.

Motion carried, with all 8 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda

Reports:

Superintendent Report

- Suzanne Sentman gave a staffing update to the Board.
- Mr. Kirkpatrick gave an overview of the leadership retreat.

Student Liaison –

Inter-Municipal – No Report

CAIU – Alyssa Eichelberger -Absent

Cumberland Perry CTC – Ann Hoverter -No Report
Polar Bear Foundation – Beth McLean – No Meeting

Motion by Hlatky, seconded by Welch

Payment of Bills:

General Fund manual checks dated from June 15, 2023 to June 30, 2023 for check number 335352 to check 335372, and check 335384 to check 335482 in the amount of \$862,671.88. Checks dated July 1, 2023 to July 12, 2023 for check number 335523 to check 335562 in the amount of \$337,079.10.

General Fund payroll checks dated June 22, 2023 for check 335373 to 335383 in the amount of \$ 2,228.43. Food Service Account checks dated July 10, 2023 for check 9133 to check 9137 in the amount of \$ 75,308.26.

2022 A Construction Fund checks dated June 14, 2023 to July 12, 2023 for check number 1013 to check 1015 in the amount of \$ 209,305.60.

Motion carried, with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Kile

Acceptance of the July 2023 Treasurers Report

Motion carried, with all 8 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by McLean, seconded by Hoverter

Approve the Curriculum Committee Report

A. Multi Day Conference/Professional Development Request:

- 1) Approve Dr. Matthew Meakin to participate with the National Institute for School Leadership and the Pennsylvania Department of Education in the development of Portfolio Evaluation Rubrics for the new School Leader Endorsement on July 28th, 2023 at TBD and on August 9th at Penn State University.

Motion carried with all 8 Directors voting *Yes*.

Motion by Welch, seconded by Rudy

Approve by consent the Athletics and Activities Report – Thomas Welch

A. Approve the updated NYCSD ARP ESSER Health and Safety Plan. ([Attachment](#))

- B. Approve the Student Activities/Clubs for the 2023-2024 school year. ([Student Activity Summary](#))
([Elementary Student Activities](#))
([Middle School Student Activities](#))
([High School Student Activities](#))

Motion carried, with all 8 Directors voting *Yes*.

Motion by Welch, seconded by Hoverter

Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from YATB for July 2023.
([Attachment #4](#))

- B. Approve the list of Real Estate Refunds for June 2023.
([Attachment #5](#))

C. Approve additional 2023-24 Professional Salaries.

(Attachment #6)

Motion carried with all 8 Directors voting *Yes*.

Motion by Rudy, seconded by Kile

Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

1) West Shore YMCA

Youth Rec Basketball Travel Try Outs

10/27/2023 – Friday – 5 pm – 7 pm

10/28/2023 – Saturday – 5 pm – 7 pm

SME – Gym and Lobby

Category 3

Rental fees – none

Custodial Fees -- \$12.50/hr/personnel if needed

Certificate of liability insurance is on file.

2) West Shore YMCA

Youth Rec Basketball Elementary Try Outs

11/12/2023 – Sunday – 1 pm – 7 pm

NE – Gym and Lobby

Category 3

Rental fees – none

Custodial Fees -- \$12.50/hr/personnel if needed

Certificate of liability insurance is on file.

3) West Shore YMCA

Youth Basketball Practices

11/1/23-2/28/24 – Mondays through Fridays – 5:30 pm – 8:30 pm

Saturdays – 8 am – 5 pm

WE, SME, NE – Gyms

Category 3

Rental fees – none

Custodial Fees -- \$12.50/hr/personnel if needed

Certificate of liability insurance is on file.

4) West Shore YMCA

Youth Basketball Games

12/2/2023-2/24/2024 – Saturdays – 10 am – 6 pm

NMS – Gym

Category 3

Rental fees -- none

Custodial Fees -- \$12.50/hr/personnel if needed

Certificate of liability insurance is on file.

5) Northern Youth Football and Cheer

Youth Cheer Practices

9/11/23-10/31/23 – Tuesdays and Thursdays – 6pm-8pm

WE – Gym

Category 3

Rental Fees – none
Custodial Fees -- \$12.50/hr/personnel if needed
Certificate of Liability Insurance is on file.

6) Northern Youth Football and Cheer

Youth Cheer Practices

9/11/23-12/7/23 – Tuesdays and Thursdays – 6 pm-8pm

DE – Gym

Category 3

Rental Fees – none

Custodial Fees -- \$12.50/hr/personnel if needed

Certificate of Liability Insurance is on file.

Motion carried with all 8 Directors voting *Yes*.

Motion by Kile, seconded by Welch

Approve by consent the Policy Committee Report

A. Approve the MOU's between: ([MOU Summary](#))

- Carroll Township Police Department and [Northern High School](#), [Northern Middle School](#), [Northern Elementary School](#), and [Dillsburg Elementary School](#),
- Northern York County Regional Police Department and [South Mountain Elementary School](#),
- Pennsylvania State Police and [Wellsville Elementary School](#)

B. Policy for Tentative Approval: ([July Policy Summary](#))

1) Board Policy 249 – [Bullying/Cyberbullying](#)

Motion carried with all 8 Directors voting *Yes*.

Transportation Committee Report – *No items for approval.*

Board Operations Committee – *No items for approval.*

Motion by Hoverter, seconded by Hlatky

Approve by consent the Personnel Committee Report**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Professional Staff Resignation:

- 1) Patricia Surubaru, Elementary Counselor, NES, effective June 8, 2023.
- 2) Jim Neessen, Business / Marketing Teacher, NHS, effective June 8, 2023.
- 3) Deanna Yarrish, Learning Support Teacher, DES, effective TBD.
- 4) Abigail Mitchell, Math Teacher, NHS, effective TBD.
- 6) Robert Bleiler, Math Teacher, NHS, effective TBD.
- 7) Laura Why, French Teacher, MS, effective TBD.

B. Professional Staff Employment:

- 1) Brynlee Brenneman, 1st Grade Teacher, NES, annual rate of \$49,624 (BA, Step 1) effective August 14, 2023 (Warner).
- 2) Malia Jarvis, Kindergarten Teacher, NES, at an annual rate of \$51,274 (BA, Step 3) effective September 1, 2023 (or sooner, dependent upon release from current district). (New position).

- 3) Hope Keeports, Elementary Counselor, NES, at an annual rate of \$52,624 (MA, Step 1) effective August 14, 2023 (Surubaru).
- 4) Jessica Rowand, Librarian, NES/SME, at an annual rate of \$52,624 (MA, Step 1) effective August 14, 2023 (Cimino).
- 5) Jessica Zampelli, Elementary Band Director, All Elementary Schools, at an annual rate of \$65,374 (MA, Step 10) effective August 14, 2023 (Yohn).
- 6) Lauren Kopacko, Emotional Support / Learning Support Teacher, SME, at an annual rate of \$54,274 (MA, Step 3) effective August 14, 2023 (Schmick).
- 7) Rebecca Hammell, 3rd Grade Teacher, DES, at an annual rate of \$71,374 (MA, Step 13) effective August 14, 2023 (Hertz).
- 8) Ashley Brown, 2nd Grade Teacher, DES, at an annual rate of \$50,274 (BA, Step 2) effective August 14, 2023 (Ross).
- 9) Holly Ambrass, Life Skills Support Teacher, NMS, at an annual rate of \$79, 174 (MA, Step 17) effective August 14, 2023 (Murlatt).
- 10) Caroline Bruder, Elementary STEM / Discovery Teacher, DES, at an annual rate of \$59, 674 (MA step 7) effective August 14, (Flowers).
- 11) Susan Hinkle, Health Teacher, NMS, at an annual rate of \$57,974 (MA, step 6), August 14, 2023 (Wiser).

C. Professional Staff Employment – Updated to Include Extra Days (Board Approved 6/27/2023)

- 1) Mary Hey, School Counselor, NHS, at an annual rate of \$65,374 (MA, step 10) + **10 extra days**, effective August 14, 2023 (Reeder).
- 2) John Sengia, Librarian, HS, at an annual rate of \$81,674 (MA+30, step 17) + **5 extra days**, effective August 14, 2023. (Reinaman)

D. Long Term Sub Employment:

- 1) Kelsey Jo Hall, Elementary Counselor, SME, at a daily rate of \$262.56 (Alba).

E. Support Staff Resignation:

- 1) John Shipe, Maintenance Technician, Admin Bldg., effective July 12, 2023.
- 2) William Arndt, Custodian/NMS, effective June 22, 2023.
- 3) Ashley Harbold, Custodian/NHS, effective June 30, 2023.
- 4) Bobbi McConnell, NE, ILS Learning Support Aide, effective June 30, 2023.

F. Support Staff Employment:

- 1) Robin Lindsay, PT Food Service Aide, at a rate of \$13.00 per hour, 4.0 hours per day, effective August 14, 2023.
- 2) Sandra Schlessman, PT Food Service Aide, at a rate of \$13.00 per hour, 4.0 hours per day, effective August 14, 2023.

G. Support Staff Transfer:

- 1) Barb Maytan, from 1:1 Aide, Intensive Instructional Support Aide, Class II, to PACE Life Skills Class, MS, Instructional Aide Class III, effective August, 16, 2023.
- 2) Jennie Campbell, from ILS Learning Support Aide, Intensive Instructional Support Class II, SM, to Building Aide, Instructional Support Class III, NES effective August 16, 2023.

H. Athletic Coach Resignation:

- 1) Eric Ondecko, HS JV Girls Basketball Coach, effective 6/29/2023.

I. Athletic Coach Employment:

- 1) Scott Eisenhart, Head Girls Golf Coach at the rate of \$2,940.00.

J. Athletic Helpers for 2023-2024 ([Attachment](#)).

K. Substitutes for 2023-24 ([Attachment](#))

Plus:

Professional Substitutes:

- 1) Fred DeLuca
- 2) Kristi Yinger

L. ESS Employment:

- 1) Crystal Knaub, ESS, HS, 1:1 Aide, effective August 16, 2023.
- 2) Bobbi McConnell, ESS, DE/NE, Library Aide, effective August 16, 2023.

Motion carried with all 8 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Rudy

- A. Approve the educational services contract with The Vista School for one student for the 2023-2024 regular school year.

[\(Attachment #7\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Welch

- B. Approve the Contracted Transportation Service Agreement with E&B Transportation effective July 1, 2023 through June 30, 2024.

[\(Attachment #8\)](#)

Motion carried with all 8 Directors voting *Yes*.

Motion by Hlatky, seconded by Rudy

- C. Approve the revised Planned Services Maintenance Agreements with Walton and Company for Northern High School, Northern Middle School, and Dillsburg Elementary School for one year beginning July 1, 2023.

[\(Attachment #9\)](#)

Motion carried with all 8 Directors voting *Yes*.

New Business:

- 1) Capital Projects Discussion – Schrader Group

Recognition of the Public – Items not on the agenda.

Items for Future Agendas:

Motion by Hoverter, seconded by McLean, to Adjourn at 7:47 PM.

Motion carried with all 8 Directors voting *Yes*.



Ken Sechrist, President



Maureen Ross, Secretary