

# Northern York County School District



## Regular Meeting of the Board of School Directors June 23, 2020

A regular meeting of the Board of School Directors was held on June 23, 2020.

*In consultation with the School District Solicitor, and in compliance with the Governor's order to close all businesses that are not life-sustaining, the Board of Directors of the Northern York County School District will hold the June 23, 2020 meeting through remote access and live streaming. We will be using the Microsoft Teams application to host this virtual meeting. A link to the meeting will be provided on Monday. If you have a PC, all you will need to do to join is click on the link. If you have an Apple device (Mac, iPad, iPhone), you should download the Microsoft Teams app from the Apple App Store.*

The meeting was called to order at 7:00 PM.

Roll Call - Members in attendance: Kevin Barnett, Ken Sechrist, Greg Hlatky, Patricia Schaffer, Ann Hoverter, Jamie Markle, Alyssa Eichelberger, Joe Rudy, Beth McLean

Non-Members present:

Mr. Beals	Acting Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Business Manager
Mrs. Unti	Director of Human Resources

Pledge of Allegiance

All Voting will be by Roll Call.

Motion by Hoverter, Seconded by Hlatky  
Approval of the May 19, 2020 School Board Meeting Minutes.  
Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Motion by Markle, seconded by Hoverter  
Approval of the June Board Meeting Agenda, with Addendum, as presented.  
Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Recognition of the Public:

Reports:

Acting Superintendent – Jason Beals

- Mr. Beals updated the following topics:
  - Athletics and Activities Health and Safety Plan on the agenda for vote tonight.
  - Re-opening of schools 20-21
  - Alternate Calendar on agenda for vote tonight.

- Mr. Beals told the Board that NYCSD has received the Gold Star Award from PDE. The District is one of 53 LEA's in the state (out of 1,000 entities).

Inter-Municipal – no report.

CAIU – Patricia Schaffer

- Brian Griffith is working with IU staff on online learning for the upcoming school year.
- Messiah College intern program at Hilltop Academy was a success this past year.

Vo-Tech – Alyssa Eichelberger

- No meeting this month.

Polar Bear Foundation – Beth McLean

- Scholarship certificates and award letters mailed to (2) recipients
- Launch Grant awards mailed to (13) recipients
- Important Upcoming Dates:
  - PBF Clay Shoot & Luncheon – Saturday, October 31, 2020
  - PBF Gala – Saturday, February 20, 2021
  - PBF Golf Outing – Spring 2021

Motion by Hlatky, seconded by McLean

Payment of Bills

General Fund checks dated May 8, 2020 for check number 325904 to check number 325922 in the amount of \$96,153.78, checks dated from May 11, 2020 to June 10, 2020 for check number 325923 to check 325972, and check 325978 to check 326034, in the amount of \$391,311.97.

General Fund Manual checks dates June 23, 2020 for check number 326035 to check 326036 in the amount of \$62,637.22.

General Fund Payroll checks dated May 14, 2020, for check 325924 and check number 325925, and checks dated May 29, 2020 for check 325973 to check 325977 in the amount of \$5,469.51.

Capital Reserve Fund checks dated June 10, 2020 for check number 453 to 454 in the amount of \$42,822.60.10.

Food Service Account checks dated June 23, 2020 for check number 8747 to check number 8753 in the amount of \$51,683.35.

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Eichelberger

Acceptance of June 2020 Treasurer's Report

Roll Call Vote. Motion carried, with all 9 Directors present voting Yes.

Review report of Various Accounts

Motion by Barnett, seconded by Hlatky

Approve the Athletics and Activities Committee Report

- A. Approve the Athletics and Activities Health and Safety Plan.

(Athletic Health and Safety Plan)

(Covid-19 Acknowledgement)

(Health Screening Tool)

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Rudy, seconded by Hoverter

Approve the Buildings and Grounds Committee Report

- A. Approve the following Facility Use Requests:

1) Dillsburg Kiwanis

**Touch A Truck Event**

Northern High School – Parking Lot

6/5/2021, Saturday, 8 am-2 pm

**Category 3**

Rental fee not applicable.

Certificate of Insurance is on file.

2) Dillsburg Kiwanis

**K-Kids Spaghetti Dinner**

Dillsburg Elementary – Gym, Cafeteria, Kitchen

3/26/21, Friday, 3:30 pm-7 pm

**Category 3**

Rental fee not applicable.

Certificate of Insurance is on file.

3) Dillsburg Kiwanis, Key Club, Builders Club, K-Kids

**Kiwanis One Day Service Forum**

Dillsburg Elementary – Gym, Cafeteria

10/24/20, Saturday, 9 am-1 pm

**Category 3**

Rental fee not applicable.

Certificate of Insurance is on file.

4) Dillsburg Kiwanis

**Blueberry Distribution**

Northern High School – Loading Dock

6/30/2021, Wednesday, 6 am-6 pm

**Category 4**

Rental fee not applicable.

Certificate of Insurance is on file.

5) Dillsburg Kiwanis

**Bike & Safety Rodeo**

Northern High School – Parking Lot

5/15/2021, Sunday, 12 noon-6 pm

**Category 3**

Rental fee not applicable.

Certificate of Insurance is on file.

6) Dillsburg Kiwanis

**Pickle Drop/Bingo**

Dillsburg Elementary – All Purpose Room

12/31/2020, Thursday, 4 pm-12 am

**Category 3**

Rental fee not applicable.

Certificate of Insurance is on file.

7) Dillsburg Community Fair Association

**Preparation Area/Farmer's Fair Activities**

10/15/20-10/17/2020 – Thursday-Saturday

10/15/20 – 6 pm-11 pm – Ice Cream Churn-off and Cross Cut Saw Contest

10/16/2020 – 9 am-10 pm – Animal Display, Fun Day for Kids, Children's Parade and

MS Band Staging (5 pm-10 pm)

10/17/2020 – 6:30 am-4 pm – Craft Fair, Children’s Activities  
DE – Athletic Fields/Playground/Parking Lot

**Category 3**

Copy of Non-Profit Letter is on File

Rental Fee – Not Applicable

Certificate of Liability Insurance is on file.

8) Dillsburg Lion’s Club – DATE CHANGE DUE TO COVID 19

Concert – Showcase 2020 (Community Fundraising Program)

NHS – Auditorium

12/5/2020 – Saturday -- 7:30 pm – 9:30 pm

(originally scheduled for 5/2/2020)

Category 2

Rental Fee – 5/2/2020 -- \$200.00 (2 hrs x \$100/hr)

Custodial Fee – 5/2/2020 -- \$25.00 (2 hrs x \$12.50/hr per custodian)

Open/Close – 5/2/2020 -- \$15.00

Security – 5/2/2020 -- \$25.00 (2 hrs x \$12.50/hr per security person)

Auditorium Tech -- \$20.00 (2 hrs x \$10/hr per technician)

Certificate of Insurance is on file.

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Eichelberger

Approve the Budget and Finance Committee Report

- A. Approve the list of Personal Tax Exonerations from YATB for May 2020.  
(Attachment #4)
- B. Approve the list of Real Estate Refunds for June 2020.  
(Attachment #5)
- C. Approve the Athletic Help rates for 2020-2021.  
(Attachment #8)
- D. Approve the 2020-2021 Support Staff Salaries.  
(Attachment #9)
- E. Approve the 2020-2021 Administrative Salaries.  
(Attachment #10)
- F. Approve the 2020-2021 Professional Staff Salaries.  
(Attachment #11)
- G. Accept 2020-2021 District Bids
  - Medical and Athletic Training Equipment and Supplies
  - Vo-Ag Equipment and Supplies
  - Industrial Arts Equipment and Supplies
  - Music Equipment and Supplies
  - Science Equipment and Supplies
  - Electric Lamp
  - Athletic Equipment and Supplies
  - General Supplies
  - Paper

- H. Approve the Northern York County School District depositories for the 2020-2021 fiscal year.  
(Attachment #12)
- I. Approve the listing of Physicians and Dentists for the 2020-2021 school year.  
(Attachment #13)
- J. Approve the revised support staff salary ranges for 2020-2021.  
(Attachment #14)
- K. Approve to pay Crabtree, Rohrbaugh, and Associates \$28,279.92 from the Capital Reserve Fund for engineering costs with the turf field project.

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by McLean, seconded by Hoverter

Approve by consent the Curriculum Committee Report

A. Declare Items Surplus/Discard

- 1) 75 Lenovo Laptops from High School as they are end of life – Student buyback option
- 2) 138 Macbook Laptops related to transition to PC platform – Staff buyback option

B. Tentatively Approve Curriculum

- 1) 8th Grade Reading (Middle School)
- 2) AP Literature and Composition (High School)
- 3) Academic World Literature (High School)
- 4) Honors World Literature (High School)
- 5) Media and Journalism (High School)
- 6) Honors Eng II (High School)

C. Approve the Targeted School Improvement Plan (TSI) for 2020/21 for Northern High School.

(Attachment)

D. Approve the Alternate 2020-21 School Calendar. Final decision to be made at July 28, 2020 School Board meeting. (Attachment)

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Schaffer, seconded by Hlatky

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

- 1) Pol. 006.1 – Attendance at Meetings Via Electronic Communications
- 2) Pol. 222 – Tobacco and Vaping Products (Students)
- 3) Pol. 323 – Tobacco and vaping Products (Staff)
- 4) Pol. 626 – Fiscal Compliance
- 5) Pol. 707 – Use of School Facilities
- 6) Pol. 904 – Public Attendance at School Events

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Motion by Eichelberger, seconded by Hoverter

Approve by consent the Personnel Committee Report *\*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

A. Professional Staff Employment:

- 1) Sierra Austin, Learning Support Teacher, Dillsburg Elementary, at a rate of \$45,123 (BA, Step 1), effective August 18, 2020. (Billman)

B. Professional Staff Transfer:

- 1) Adam Marshall, from 3<sup>rd</sup> Grade Teacher to Kindergarten Teacher at Wellsville Elementary, effective August 20, 2020. (Beddia)
- 2) Gretchen Beddia, from Kindergarten Teacher to 3<sup>rd</sup> Grade Teacher at Wellsville Elementary, effective August 20, 2020.
- 3) Karla Billman, from Learning Support Teacher at Dillsburg Elementary to Learning Support Teacher at Wellsville, effective August 20, 2020. (NEW)

C. Support Staff Transfer:

- 1) Cindy Yeager, from PT Food Service Aide at Middle School to FT Head Cook at Wellsville, 6.5 hours per day, at a rate of \$15.29 per hour, effective July 1, 2020. (Weir)
- 2) Jamara Groscost-Hess, from PT 1:1 Aide at 5.5 hours/day, to PT 1:1 Aide at 5.75 hours/day, at Northern Elementary, effective August 20, 2020. (New 1:1 position. Prior position eliminated due to student progress)
- 3) Amber Shearer, from PT Aide at Dillsburg Elementary, to FT Secretary at South Mountain, 7.5 hours per day, at a rate of \$13.20 per hour, effective July 1, 2020. (Gayman)

D. Support Staff Retirement:

- 1) Sherry Albert, FT Aide, Dillsburg Elementary, effective June 2, 2020.
- 2) Louise Luckinich, FT Aide, High School, effective June 2, 2020.
- 3) Pamela Mihalov, FT Aide, Northern Elementary, effective June 2, 2020.
- 4) Patricia Zandy, FT Aide, Middle School, effective June 2, 2020.
- 5) Cathy Neubaum, FT Aide, Wellsville, effective June 2, 2020.

H. Support Staff Termination Due to Economy – Effective June 30, 2020:

- 1) Gloria Eisenhower, High School
- 2) Deanna Gerber, Northern Elementary
- 3) Marsha Harlacker, High School
- 4) Brenda Heisey, Dillsburg Elementary
- 5) Mariann Hunt, Dillsburg Elementary
- 6) Rosemarie Jacobs, Northern Elementary
- 7) Keith Jones, Middle School
- 8) Jeanine King, Wellsville
- 9) Julie Moyer, Northern Elementary
- 10) Lora Myers, High School
- 11) Wanda Newcomer, Dillsburg Elementary
- 12) Marjorie Santos, High School
- 13) Heather Spahr, Wellsville
- 14) Jill Sprigg, Middle School

- 15) Beth Staub, Wellsville
- 16) Stacy Stetts, High School
- 17) Taryn Swartz, High School
- 18) Tracy Veres, High School
- 19) Jessica Wagner, Northern Elementary
- 20) Cathy Wedemeyer, Northern Elementary
- 21) Debra Weir, Wellsville
- 22) Mary White, Wellsville

E. Accepted Full-time Aide Employment with ESS effective July 1, 2020:

- 1) Gloria Eisenhower, High School
- 2) Deanna Gerber, Northern Elementary
- 3) Marsha Harlacker, High School
- 4) Brenda Heisey, Dillsburg Elementary
- 5) Keith Jones, Middle School
- 6) Louise Luckinich, High School
- 7) Pamela Mihalov, Northern Elementary
- 8) Lora Myers, High School
- 9) Wanda Newcomer, Dillsburg Elementary
- 10) Rosemarie Jacobs, Northern Elementary
- 11) Marjorie Santos
- 12) Heather Spahr, Wellsville
- 13) Jill Sprigg, Middle School
- 14) Stacy Stetts, High School
- 15) Tracy Veres, High School
- 16) Debra Weir, Wellsville
- 17) Mary White, Wellsville
- 18) Patricia Zandy, Middle School

F. Athletic Coach Resignation:

- 1) Kevin Starner, Head Girls Lacrosse Coach, effective June 5, 2020.

G. Extra Service Contract:

- 1) Meg Foster, 2019-20 Envirothon Advisor, Grades 3 & 4, South Mountain, at a rate of \$1,170.

H. Professional Staff Additional Services Contract:

- 1) Cheyanne Ort, additional 20 days per school year, beyond the contractual 189 days.

I. Support Staff Resignation:

- 1) Terri Geiling, PT Food Service Aide, effective June 30, 2020.

Roll Call Vote. Motion carried with all 9 Directors present voting Yes.

Items for Board Action:

Motion by Hlatky, seconded by Hoverter

- A. Approve the employment agreement between NYCSD and Jason Young, Business Manager, July 1, 2020 through June 30, 2025.

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Schaffer

B. Approve the employment agreement between NYCSD and Evangeline Unti, Director of Human Resources, July 1, 2020 through June 30, 2025.

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Rudy

C. Approve the 2020-2021 Food Service Budget and Pricing  
(Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Schaffer

D. Approve the contract renewal for the National School Breakfast and Lunch Program for the 2020-2021 school year

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Eichelberger

E. Approve the 2020-2021 Homestead/Farmstead Exclusion Resolution.

- Farmstead Exclusion: \$3,617
- Homestead Exclusion: \$7,233

(Attachment #6)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by McLean

Amend the Real Estate Tax Mill Rate for the 2020-2021 Final Budget to 18.0481 (everything else stays the same).

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky seconded by Rudy

Approve the amended 2020-2021 Final Budget (corrected Real Estate Tax Mill Rate)

F. Approve 2020-2021 Final Budget and set taxes to be levied as follows:

Real Estate Tax Mill Rate ~~17.4716~~ **18.0481**; Per Capita Tax imposed under Act 511 - \$5.00; Reenactment of the 1.25% Earned Income Tax at the collection rate of .75%; Reenactment of the 1% Realty Transfer Tax at the collection rate of ½%; Reenactment of the Amusement Tax rate at 10% (shared with municipality); and that these taxes be adopted to finance the ~~2019-2020~~ 2020-2021 budget which calls for proposed expenditures in the amount of \$ 50,520,631 and proposed revenues in the amount of \$ 50,152,849.

(Final Budget Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky seconded by Rudy

G. Approve the 2020-2021 Capital Reserve (Projects) Budget

(Attachment #7)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Schaffer

H. Approve the education services contract with The Vista School for the 2020-2021 regular school year for one student.

(Attachment #15)

Roll Call vote, motion carried with all 9 Directors present voting Yes.



Motion by Hlatky, seconded by Eichelberger

- I. Approve the education services contract with The Vista School for the 2020 extended school year for one student.

(Attachment #16)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Rudy

- J. Approve the tuition agreement with New Story, LLC for the 2020-2021 school year for one student.

(Attachment #17)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Rudy

- K. Approve the tuition agreement with New Story, LLC for the 2020-2021 school year for one student.

(Attachment #18)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Schaffer

- L. Approve the contract for three secondary student slots with River Rock Academy for the 2020-2021 school year.

(Attachment #19)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Rudy

- M. Approve the contract for elementary student services with River Rock Academy for the 2020-2021 school year.

(Attachment #20)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by Eichelberger

- N. Approve the alternative education for disruptive youth agreement with River Rock Academy for the 2020-2021 school year.

(Attachment #21)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion **TO TABLE UNTIL JULY** by Hlatky, seconded by Eichelberger

- O. Approve the resolution to authorize borrowing through a tax and revenue anticipation note for 2020-2021 for up to \$4,000,000.

(Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

Motion by Hlatky, seconded by McLean

- P. Approve the janitorial services agreement with Carter's Pro Quality Cleaning, LLC for one year beginning July 1, 2020.

(Attachment)

Roll Call vote, motion carried with all 9 Directors present voting Yes.

New Business: None

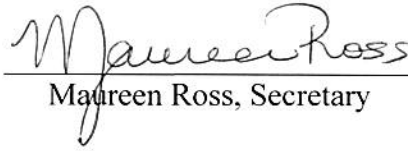
Recognition of the Public: None

Items for Future Agendas: None

Motion by McLean, seconded by Markle, to Adjourn at 7:54 PM.  
Roll Call vote, motion carried with all 9 Directors present voting Yes.



Ken Sechrist, President



Maureen Ross, Secretary

**The next School Board meetings will be:**  
Committee Meeting – July 21, 2020  
School Board Meeting – July 28, 2020